

BOARD OF COUNTY COMMISSIONERS

GULF COUNTY, FLORIDA

AGENDA	SEPTEMBER 23, 2025	TIME / PAGE NO.
1. Meeting Called to Order		9:00 a.m.
2. Pledge and Invocation		
3. Consent Agenda		1-123
4. Bid Opening:		
- #2425-28 * County Road Grading Services		124
5. County Staff Business		
6. Board Business		
7. Quasi-Judicial Hearing - Review & Consideration of P.D.R.B. Application		125
- Variance – James & Nancy Maxwell * Parcel ID #03587-000R * Section 31, Township 6 South * Range 11 West		
8. Public Hearings:		
- Amending Comprehensive Plan Small-Scale Map Amendment Parcel ID #00701-005R		126
- Reenacting Ninth Cent Local Option Gas Tax Ordinance		127
- Animal Control Ordinance		128
- Reassessment Sixth Cent Local Option Gas Tax Ordinance.		128
9. Habitat Conservation Plan * Request for Proposals		
10. Tami Valdez, of Early Learning Coalition of Northwest FL		
- Proclamation 20 th Anniversary		129-130
11. Administrative Report & Update		
12. Public Comment		

F.S. 286.0105:

If a person decides to appeal any decision made by the board, agency or commission, with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CONSENT AGENDA

September 23, 2025

1. Approval of Checks & Warrants for August 2025 which are incorporated herein by reference, pursuant to Chapter 136.06 F.S.

2. Minutes – June 23, 2025 - Regular Meeting 1-17
– July 21, 2025 - Special Meeting 18-21
– July 22, 2025 - Regular Meeting 22-35
– August 7, 2025 - Special Meeting 36-42
– August 19, 2025 - Special Meeting 43-45

3. Agreement – FL Department of Health (2025-26 Core Contract) 46-72

4. Bid – Award #2425-15 * Purchase SCBA's – County Fire Departments (Sunbelt Fire * Sole-Bidder * \$8,360.00/set * County will pay the remainder cost that exceeds grant funding * contingent upon Fire Coordinator approval of cost increase effective October 1, 2025) 73

5. Ratify Change Order – Roberts & Roberts, Inc. (#2 * Bid #2324-33 * Lake Grove Road & Byrd Parker Drive * Decrease \$79,017.90) 74-75

6. Grant – Ratify Agreement (Department of Management Services * Support Fiscally Constrained Counties' PSAP * #25-07-10 * \$20,449.55) 76
– Agreement (FL Department of State * State Aid to Libraries Grant * 26-ST-43 * FY2025-26). 77-92
– Agreement (FL Department of Transportation * Local Agency Program * Construction Indian Lagoon Bridge Replacement Project * \$4,129,641.00) 93
– Agreement (State Fire Marshal * FL Firefighter Assistance Grant * Purchase Equipment * Gulf County Regional Training Facility * \$100,428.00) 94-95
– Agreement (State Fire Marshal * FL Firefighter Assistance Grant * Purchase SCBAs * Howard Creek Fire Department * \$34,440.00) 96-97
– Agreement (State Fire Marshal * FL Firefighter Assistance Grant * Purchase SCBAs * White City Fire Department * \$83,600.00) 98-99
– Request Time Extension (FL Department of Transportation * Small County Outreach Program/S.C.O.P. * Cypress Creek Bridge, Overstreet Road * G3972 * extend to March 31, 2026) 100
– Request Time Extension (FL Department of Transportation * Small County Outreach Program/S.C.O.P. * Two Pen Ridge Bridge-Stone Mill Creek * G3971 * extend to March 31, 2026) 101
– Request Time Extension (FL Department of Transportation * Small County Road Assistance Program/S.C.R.A.P. * Henry Avenue * G2Z78) 102

– Application (Division of Historical Resources * Small Matching Grant * Support Nomination Old Gulf County Courthouse * 50/50 match with possibility of match waiver)	103
– Ratify Application (State Board of Immigration Enforcement * Immigration Grant Program)	104
7. Inventory – Clerk of Circuit Court (Asset Disposal * Asset #10-462 * HP Probook 650 * Serial #5CG9252YYR * Asset #10-468 * HP Laser Jet Printer * Serial #CNENM7P0Y2 * Asset #10-472 * HP Probook 450 * Serial #5CD1529NKT * Asset #10-474 * HP Probook 450 * Serial #5CD1529NN4 * Asset #10-479 * HP Probook 450 * Serial #5CD2343GRF * Asset #10-481 * HP Probook 450 * Serial #5CD2343GRL * Asset #10-478 * HP Probook 450 * Serial #5CD2343GR2 * Asset #10-477 * HP Probook 450 * Serial #5CD152LSW * Asset #10-476 * HP Probook 450 * Serial #5CD1526LY6)	105-106
– E-911 (Asset Disposal * Asset #95-46 * Dell Computer * Serial #1GPKYV1 * Asset #95-73 * Dell Serve * Serial #GJG7MN2 * Asset #95-74 * Dell Server * Serial #GJG8MN2)	107
– Emergency Management (Asset Disposal * Asset #90-383 * Dell Computer * Serial #8XYMKH2 * Asset #90-385 * Dell Computer * Serial #8XYLKH2)	108
– E.M.S. PSJ (Asset Disposal * Asset #210-131 * Auto Vent 2000 * Serial #20030603001 * Asset #210-137 * Auto Vent 2000 * Serial #20030303015 * Asset #210-179 * Auto Vent 2000 * No Serial # Provided * Asset #210-187 * Cylinder Lift * No Serial # Provided)	109
– E.M.S. Wewa (Asset Disposal * Asset #220-143 * Auto Pulse System * Serial #10283 * Asset #220-144 * Sony Computer * Serial #C100DEFH-04 * Asset #220-165 * Cylinder Lift * No Serial # Provided * Asset #220-153 * Power Pro Cot * Serial #060939185)	110
– Health Department PSJ (Asset Disposal * Asset #130-829 * Dell Laptop * Serial #CVSVSG2 * Asset #130-830 * Dell Laptop * Serial #DVSVSG2 * Asset #130-832 * Dell Laptop * Serial #12YPPN2 * Asset #130-834 * Dell Laptop * Serial #5QRPPN2)	111
– Jail/Detention Facility (Asset Transfer to IT Department * Surplus * Asset #22-35 * 2020 White Ford Van * VIN #1FBAX2YGXLA51774)	112
– Sheriff's Office (Asset Disposal * Asset #336-32 * 2023 Ford F150 Truck * VIN #1FTEW1EP5PKG03122)	113
– Water Department (Asset Transfer to Surplus * Retired * Asset #340-9 * 2000 Chevrolet Truck * VIN #2GCEK19T941408287)	114

8.	Request – Gulf County T.D.C. (Billing Schedule * Monthly Media * FY2025-26 * not to exceed \$320,000.00 * Sole-Source Paid, Owned, Earned & Shared Media)	. 115-116
9.	Resignation Letter – William Haun (Enter DROP Program * December 1, 2025 to November 30, 2028)	117
10.	Resolution – Amending FY2024-25 Budget (Unanticipated Revenues * County Golf Club Fund)	118
	– FL Department of Transportation Terminate Grant Agreement (Small County Outreach Program/S.C.O.P. * Wetappo Creek Bridge Project – Buddy Floore Road).	119
	– FL Department of Transportation Grant Agreement (Local Agency Program * Construction Indian Lagoon Bridge Replacement Project)	120
	– Final Plats & Replats (Delegating Planning Department Director or Other Designee)	121-123

JUNE 23, 2025

REGULAR MEETING

PORT ST. JOE, FLORIDA

The Gulf County Board of County Commissioners met this date in regular session with the following members present, as follows: Chairman Sandy Quinn, Jr., Vice Chairman Phil McCroan, and Commissioners Christopher McLemore, Lloyd Jack Husband, III, and Randy Pridgeon.

Others present were: County Attorney Jeremy Novak, Director of Finance & Management Leo Bebeau, Deputy Clerk Leanna Cooper, County Administrator Michael L. Hammond, County Assistant Administrator Clay Smallwood, III, Deputy Administrator Kari Summers, Building Official Brad Bailey, Code Enforcement Officer Robert Knowles, Gulf County E.D.C. Director Jim McKnight, Emergency Management Director/Fire Coordinator Matt Herring, Gulf County E.M.S. Director Jody Daniels, Grant Administrator Erin Kennedy, Grant Administrator Laura Beech-Armstrong, Human Resource Director Kaci Rhodes, Office of Management & Budget Director Sherry Herring, Mosquito Control Director Austin Horton, County Planner Doug Crane, Public Works Director Mark Cothran, Assistant Public Works Director Raymond Hart, Sheriff Mike Harrison, and T.D.C. Executive Director Silvia Williams.

Sheriff Harrison called the meeting to order at 9:00 a.m., E.T.

Chairman Quinn opened the meeting in prayer and led in the Pledge of Allegiance.

CONSENT AGENDA

Chairman Quinn called for public comment regarding the Consent Agenda. There being none, Commissioner Husband noted he will need to abstain to pages 46, 60 and 103 pertaining to Department of Transportation projects. Commissioner McLemore then stated he will need to abstain due to page 88 (item #11 admin request to allow Health Department lease office space to Panhandle Florida Therapy). Chairman Quinn called for a motion to accept the Consent Agenda as printed. Commissioner Pridgeon made the motion. Commissioner McCroan seconded the motion, the motion passed unanimously 3-0, with Commissioners Husband abstaining due to business relations and McLemore abstaining due to family relations <FORM 8B on file with Clerk>, as follows:

1. Approval of Checks & Warrants for May 2025 which are incorporated herein by reference, pursuant to Chapter 136.06 F.S.
2. Minutes – April 22, 2025 - Regular Meeting
– May 20, 2025 - Regular Meeting
3. Agreement – CareerSource Gulf Coast (One Stop Operator * July 1, 2025 - June 30, 2029)

- MRD Associates, LLC (Amendment #2 * Coastal Engineering Consultant Services * Bid #1920-36 * extend to September 30, 2027)
- Palmetto Fire Apparatus Holdings, LLC (Termination Notice * Broker Service - Sale Fire Truck * Beaches Fire Department * Bid #2425-08)
- 4. Bid – Award #2425-18 * Disaster Recovery Consultant & Public Assistance Services (Tidal Basin Consulting, LLC * Highest Ranked Responder)
 - Award #2425-19 * Fire Fighting Bunker Gear * Howard Creek Fire Department (Ten-8 Fire & Safety, LLC * \$3,440.68/set)
 - Advertise to Receive Sealed Bids (Fire Apparatus Maintenance & Mechanical Repair Services * Fire Departments)
 - Advertise to Receive Sealed Bids (Construction Henry Avenue)
 - Advertise to Receive Sealed Bids (CEI Services – Henry Avenue)
- 5. Budget – CareerSource Gulf Coast (FY2025-26 Budget & Individual Training Accounts Waiver)
- 6. Budget Amendment #7 – General Fund (Amend FY2024-25 Budget for the General Fund for Line-Item Adjustments), as follows:

Budget Amendment #7

Amend the FY2024-25 Budget for the General Fund for line-item adjustments for approved expenditures.

General Fund

	<u>Current Budget</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
<u>Expenditures:</u>			
00151300 591000 Property Appraiser-Operat	925,950	(4,967)	920,983
00155300 512000 Reg Salaries & Wages	71,155	(11,995)	59,160
00155300 512001 Sal-Term Pay Annual Leav	4,105	(4,105)	-
00155300 534000 Other Services	970	16,100	17,070
<u>Reserves:</u>			
00199700 599000 GF Resv-Conting	4,318,703	4,967	4,323,670

This Budget Amendment duly approved and adopted by the Gulf County Board of County Commissioners at their regular meeting on the 23rd day of June 2025.
(end)

Budget Amendment #8 – Capital Projects Fund (Amend FY2024-25 Budget for the Capital Projects Fund for Line-Item Adjustments), as follows:

Budget Amendment #8

Amend the FY2024-25 Budget for the Capital Projects Fund for line-item adjustments for approved expenditures.

Capital Projects Fund

	<u>Current Budget</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
<u>Expenditures:</u>			
30151200 564000 Machinery & Equip	129,725	(4,747)	124,978
30152500 564000 Machinery & Equip	57,290	4,747	62,037

This Budget Amendment duly approved and adopted by the Gulf County Board of County Commissioners at their regular meeting on the 23rd day of June 2025.
(end)

Budget Amendment #9 – Overstreet Fire Control District Fund (Amend FY2024-25 Budget for the Overstreet Fire Control District Fund for Line-Item Adjustments), as follows:

Budget Amendment #9

Amend the FY2024-25 Budget for the Overstreet Fire Control District Fund for line-item adjustments for approved expenditures.

Overstreet Fire Control District Fund

	<u>Current Budget</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
<u>Expenditures:</u>			
10852200 552002 Oper Supp-Tools & Sm Equip	5,000	16,170	21,170
10852200 564000 Machinery & Equip	46,463	(16,170)	30,293

This Budget Amendment duly approved and adopted by the Gulf County Board of County Commissioners at their regular meeting on the 23rd day of June 2025.
(end)

- 7. Change Order – Core & Main LP (#5 * Water Main Materials North Phase * Gulf County Water Department * Bid #2223-25 * decrease of \$13,535.40)

- FL Department of Environmental Protection (#1 * Dune Restoration & Hydrologic Reconnection * Salinas Park Gulfside * Update Work Plan * CZR01)
- 8. Grant – Agreement (FL Forest Service * Volunteer Fire Assistance Grant * South Gulf Fire Department * 50/50 Matching Grant)
 - Agreement (FL Department of Transportation * Small County Road Assistance Program/S.C.R.A.P. * Shorty Kemp Road Widening & Resurfacing Project * \$922,208.00)
 - Ratify Amendment (#4 * FloridaCommerce * Community Development Block Grant-DR * Water Transmission & Booster Station Project * M0020 * increase funding amount)
 - Ratify Amendment (#1 * NWF Health Network/FL Department of Children & Families * Opioid Settlement Trust Fund * E.M.S. Addiction Stabilization Unit * V0115 * \$180,000.00)
 - Ratify Amendment (#3 * U.S. Department of Commerce * E.D.A. Disaster Supplement FY2019 * Pave Norris Drive * #04-79-07474 * extend to September 20, 2025)
 - Ratify Extension (#3 * National Fish & Wildlife Commission/N.F.W.F. * Emergency Coastal Resilience Fund 2019 * St. Joseph Peninsula Dune Habitat Enhancement Project * #66794 * extend to October 31, 2025)
 - Application (FloridaCommerce * Job Growth Grant * Floating Dry Dock * \$5,000,000.00)
 - Application (FloridaCommerce * Rural Infrastructure Fund FY2526 * Floating Dry Dock * \$5,000,000.00)
 - Application (FL Department of Environmental Protection * Beach Management Funding Assistance Program * Local Government Funding Request FY2627)
 - Application (FL Department of Environmental Protection * Land & Water Conservation Fund FY2526)
 - Application (FL Department of Environmental Protection * Resilient Florida Program FY2526)

- Application & Memorandum of Understanding (U.S. Department of Defense * DOD SkillBridge Program * contingent upon application awarded)
9. Inventory – Clerk of Court (Asset Disposal * Asset #10-404 * Fujitsu FI-6670 Image Scanner * Serial #000792 17KG)
 - Emergency Management (Asset Transfer to Administration * Asset #90-389 * 2018 Chevrolet Tahoe * VIN #1GNSKAKCXJR251645 * \$4,747.00)
 - Gulf County Health Department (Asset Disposal * Asset #130-469 * 2006 GMC Sierra Truck * VIN #1GTEC14V76Z246959)
 10. Records Disposition – Clerk of Court (BOCC Checks)
 - OMB (Grant Files & Disaster Relief Records)
 11. Request – Administration (Gulf County Health Department Lease Office Space to Panhandle Florida Therapy * Wewahitchka location)
 12. Request for Funds – Gulf County Tax Collector (Reimbursement Reemployment Tax Invoice * Lois Shank * \$1,925.00)
 - Gulf County Tax Collector (Advertising 2024 Unsold County Certificates * \$3,617.65)
 13. Request to Purchase – Mosquito Control (Ford Expedition for T.D.C. * Alan Jay Fleet Sales * Waive Procurement Policy * Critical Delivery Schedule * \$65,290.00 * to be paid from T.D.C. Funds)
 14. Resolution – Amending FY2024-25 Budget (Unanticipated Revenues * CDBG Grant Fund), as follows:

RESOLUTION NO. 2025-26

WHEREAS, the Board of County Commissioners of Gulf County, Florida, has unanticipated revenues in the CDBG Grant Fund; and

WHEREAS, said revenues are necessary for approved expenditures in Fiscal Year 2024-25;

NOW, THEREFORE, BE IT RESOLVED, as follows:

The 2024-25 Fiscal Year Budget is to be amended, as follows:

CDBG Grant Fund

	<u>Current Budget</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
Revenue:			
11333100 331500 CDB01 CDBG-DR01 Wtr Trans&Boost	1,000,000	208,800	1,208,800
11333100 331500 CDB02 CDBG-MIT Ovrstrt Rd&Strm	-	630,110	630,110
11333100 331500 CDB03 CDBG-MIT S Dianna St Bridg	-	106,550	106,550
11333100 331500 CDBG CDBG Disaster Rec Grnts	-	2,235	2,235
Expenditures:			
11353300 534000 CDB01 Othr Serv	-	130,240	130,240
11353300 563000 CDB01 Infrastructure	1,000,000	78,560	1,078,560
11354100 531000 CDB02 Prof Serv	-	533,865	533,865
11354100 534000 CDB02 Othr Serv	-	96,245	96,245
11354100 534000 CDB03 Othr Ser	-	23,625	23,625
11354100 563000 CDB03 Infrastructure	-	82,925	82,925
11354100 534000 CDBG Othr Ser	-	2,235	2,235

THIS RESOLUTION ADOPTED by the Gulf County Board of County Commissioners, this 23rd day of June 2025.
(end)

– Amending FY2024-25 Budget (Unanticipated Revenues * General Grants Fund), as follows:

RESOLUTION NO. 2025-27

WHEREAS, the Board of County Commissioners of Gulf County, Florida, has unanticipated revenues in the General Grants Fund; and

WHEREAS, said revenues are necessary for approved expenditures in Fiscal Year 2024-25;

NOW, THEREFORE, BE IT RESOLVED, as follows:

The 2024-25 Fiscal Year Budget is to be amended, as follows:

General Grants Fund

	<u>Current Budget</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
Revenue:			
11433100 331200 JAG Edward Byrne Mem Just Asst	24,900	99	24,999
11433100 331200 VFA Vol Fire Assist Grant	10,000	1,910	11,910
11433400 334100 SRP03 Resilient FL Vulnr Assmt	-	82,500	82,500
11433400 334200 VFGA Vol Firefighter Grnt Asst	-	39,650	39,650
11433400 334340 SCSW Sm Co Solid Waste Grnt	93,750	8,235	101,985
11433400 334350 SRP02 Resilient FL WC Wstewtr Pla	-	47,560	47,560
11433400 334490 PORT FDOT Seaport Grnt Prog	-	21,103	21,103

11433400 334490 SCRAP Sm Co Rd Assist Prg	500,000	69,295	569,295
11433400 334500 DHCD FDEO Div Hous & Comm Dev Grnt	-	22,900	22,900
11433400 334700 BOOKS State Aid to Lib Grnt	44,387	3,976	48,363
11433400 334700 SLPFA SLP Grnt - FL Arts Lic Plate	100	40	140

Expenditures:

11451500 531000 SRP03 Prof Services	-	82,500	82,500
11452100 564000 JAG Mach & Equip	24,900	99	24,999
11452200 552002 VFA Oper Supp-Tools & Sm Equip	-	11,910	11,910
11452200 564000 VFA Mach & Equip	10,000	(10,000)	-
11452200 564000 VFGA Mach & Equip	-	39,650	39,650
11452300 512000 LESA Reg Sal & Wages	83,810	(3,560)	80,250
11452300 512001 LESA Sal-Term Pay Annual Leav	430	65	495
11452300 514000 LESA Overtime	-	1,680	1,680
11452300 522000 LESA Retirement Contrib	17,977	1,815	19,792
11453400 564000 SCSW Mach & Equip	93,750	8,235	101,985
11453500 563000 SRP02 Infrastructure	-	47,560	47,560
11454100 531000 FRP01 Prof Services	3,500,000	(124,100)	3,375,900
11454100 534000 FRP01 Other Services	-	103,850	103,850
11454100 563000 FRP01 Infrastructure	-	20,250	20,250
11454100 531000 SCOP Prof Services	-	17,600	17,600
11454100 563000 SCOP Infrastructure	2,000,000	(17,600)	1,982,400
11454100 531000 SCRAP Prof Services	200,000	(200,000)	-
11454100 563000 SCRAP Infrastructure	300,000	245,675	545,675
11454100 581000 SCRAP Aids to Gov Agencies	-	23,620	23,620
11454300 531000 PORT Prof Services	-	21,103	21,103
11455900 563000 DHCD Infrastructure	-	22,900	22,900
11457100 581000 BOOKS Aids to Gov Agencies	44,387	3,976	48,363
11457100 583000 SLPFA Othr Grnts & Aids	100	40	140
11457200 546001 DHWRA Repair & Maint-Build & Grnd	9,000	(1,000)	8,000
11457200 552002 DHWRA Oper Supp-Tools & Sm Equip	-	1,000	1,000
11457200 562000 FRDAP Buildings	-	5,290	5,290
11457200 563000 FRDAP Infrastructure	112,500	(5,290)	107,210

THIS RESOLUTION ADOPTED by the Gulf County Board of County Commissioners, this 23rd day of June 2025.

(end)

– Amending FY2024-25 Budget (Unanticipated Revenues * E911 Grant Fund), as follows:

RESOLUTION NO. 2025-28

WHEREAS, the Board of County Commissioners of Gulf County, Florida, has unanticipated revenues in the E911 Grant Fund; and

WHEREAS, said revenues are necessary for approved expenditures in Fiscal Year 2024-25;

NOW, THEREFORE, BE IT RESOLVED, as follows:

The 2024-25 Fiscal Year Budget is to be amended, as follows:

E911 Grant Fund

	<u>Current Budget</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
<u>Revenue:</u>			
12533400 334200 E911R E911 Rural Co Grnt	-	89,470	89,470
12533400 334200 NG911 Next Gen 911-St Grnt	-	50,040	50,040
<u>Expenditures:</u>			
12552500 534000 E911R Othr Serv	-	4,000	4,000
12552500 546002 E911R Repair & Maint- Equip	-	85,470	85,470
12552500 534000 NG911 Othr Serv	-	50,040	50,040

THIS RESOLUTION ADOPTED by the Gulf County Board of County Commissioners, this 23rd day of June 2025.
(end)

– Submittal of the Fiscal Year 2026-27 Local Government Funding Request Application (Beach Management Funding Assistance Program * St. Joseph Peninsula Beaches), as follows:

RESOLUTION NO. 2025-29

THE BOARD OF COUNTY COMMISSIONERS, GULF COUNTY, FLORIDA, IS AUTHORIZING THE COUNTY TO PROCEED WITH THE SUBMITTAL OF THE “FISCAL YEAR 2026-2027 LOCAL GOVERNMENT FUNDING REQUEST APPLICATION” UNDER THE PROVISIONS OF CHAPTER 161, FLORIDA STATUTES, TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION, BEACH MANAGEMENT FUNDING ASSISTANCE (BMFA) PROGRAM, TO BE USED FOR THE PRESERVATION OF THE ST. JOSEPH PENINSULA BEACHES

Complete Resolution on file with Clerk

(end)

– Authorizing Actions Necessary for Hurricane Michael Resilient Florida Application & for Related Purposes, as follows:

RESOLUTION NO. 2025-30

RESOLUTION OF THE GULF COUNTY BOARD OF COUNTY COMMISSIONERS AUTHORIZING ACTIONS NECESSARY FOR HURRICANE MICHAEL RESILIENT FLORIDA APPLICATION AND FOR RELATED PURPOSES

Complete Resolution on file with Clerk

(end)

– Authorizing Chairman to enter into a S.C.R.A.P. Grant Agreement with FL Department of Transportation for the Widening & Resurfacing of Shorty Kemp Road, as follows:

RESOLUTION NO. 2025-31

A RESOLUTION OF THE GULF COUNTY BOARD OF COUNTY COMMISSIONERS AUTHORIZING THE CHAIRMAN OF THE BOARD TO ENTER INTO A S.C.R.A.P. STATE FUNDED GRANT AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION

Complete Resolution on file with Clerk

(end)

– Supporting the Designation of Rural Area of Opportunity, as follows:

RESOLUTION NO. 2025-32

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GULF COUNTY, FLORIDA EXPRESSING ITS SUPPORT THAT THE DESIGNATION OF RURAL AREA OF OPPORTUNITY (RAO), FORMERLY KNOWN AS RURAL AREA OF CRITICAL ECONOMIC CONCERN (RACEC) CONTINUE TO APPLY TO THE NORTHWEST FLORIDA REGION INCORPORATING CALHOUN, FRANKLIN, GADSDEN, GULF, HOLMES, JACKSON, LIBERTY, WAKULLA, WASHINGTON AND WALTON COUNTY NORTH OF THE CHOCTAWHATCHEE BAY AND INTRACOASTAL WATERWAY (INCLUDING THE CITIES, TOWNS, AND COMMUNITIES WITHIN EACH); AND THE CONTINUATION OF ALL STAFFING GRANT FUNDING FOR THE NORTHWEST FLORIDA BUSINESS DEVELOPMENT COUNCIL, INC. D/B/A OPPORTUNITY FLORIDA, THROUGH FUNDS APPROPRIATED BY THE FLORIDA LEGISLATURE AND ADMINISTERED THROUGH FLORIDA COMMERCE, AND PROVIDING FOR AN EFFECTIVE DATE NO LATER THAN JULY 9, 2025

Complete Resolution on file with Clerk

(end)

(end of Consent)

OPENING BID #2425-16 – HOWARD CREEK BOAT RAMP IMPROVEMENTS

Deputy Administrator Summers opened sealed bids for Bid #2425-16 for the Howard Creek Boat Ramp Improvements while Human Resource Director Rhodes announced the bid amounts, as follows: 1) 850 Construction Services, \$278,854.68; 2) H. G. Harders & Son, Inc., \$364,785.00, 3) BCL Contractors, \$254,840.40; and 4) Anderson Marine, \$252,393.00. County Administrator Hammond noted that staff will bring back a recommendation later in the meeting. Deputy Clerk Cooper stated for the record that a

bid was submitted to the Clerk's Office after the bid deadline and therefore was not accepted, noting the bidder was ICE (Inland Construction & Engineering, Inc.).

OPENING BID #2425-17 – WASHINGTON GYM WINDOWS REPLACEMENT

Deputy Administrator Summers continued with opening of sealed bids for the Washington Gym Windows Replacement (Bid #2425-17) and Human Resource Director Rhodes read the bid amounts aloud, as follows: 1) Holley Development Corporation, \$111,945.83; and 2) Monolith Construction-Panhandle, \$121,430.00. County Administrator Hammond noted staff will come back later in the meeting. Deputy Clerk Cooper noted for the record that a bid for this project was also received past the bid deadline and was not considered, stating the bidder was Timely Glaze.

OPENING BID #2425-20 – ELECTRICAL, PLUMBING & CONCRETE CONTRACTORS / JONES HOMESTEAD WATER BOOSTER STATION

Deputy Administrator Summers announced the bids received for the Request for Qualifications regarding electrical, plumbing and concrete contractors for the Jones Homestead Water Booster Station under Bid #2425-20, as follows: 1) Kenny Strange Electric & Service Company, Inc.; 2) Current Solutions of the Gulf Coast, LLC, 3) Williams Plumbing Services, Inc.; and 4) Marshall Brothers Construction & Engineering, Inc. County Administrator Hammond stated he will come back later in the meeting on these.

OPENING BID #2425-21 – ELECTRICAL MATERIALS / WHITE CITY WATER PLANT

Deputy Administrator Summers noted no bids were received for Bid #2425-21, electrical materials for the White City Water Plant. County Administrator Hammond noting due to time, the County needs to move forward and seek permission from the Board to allow Administration to pick a person. Following discussion and noting that this is a specialty item, Commissioner Husband made the motion. Commissioner Pridgeon seconded the motion. Chairman Quinn called for public comment. There being no public comment, the motion passed unanimously.

OPENING BID #2425-22 – PLUMBING MATERIALS / WHITE CITY WATER PLANT

Deputy Administrator Summers stated only one bid was received, Empire Pipe, for Bid #2425-22, plumbing materials for the White City Water Plant. Human Resource Director Rhodes noted the bid amount as \$555,044.66. County Administrator Hammond stated if the Board has no objection; staff will come back later in the meeting with a recommendation.

MONEY BAYOU

County Administrator Hammond noted the County previously opposed and he does not believe it will move forward with permitting through the Corp of Engineers. Stephen Czarnik, of Money Bayou appeared before the Board to discuss his concerns regarding a neighboring property owner filing with D.E.P. (Department of Environmental Protection) and the Corp of Engineers permits to divert Money Bayou right across his property, details of his plan, and remediation. Upon motion by Commissioner McCroan, second by Commissioner Husband, and unanimous vote, the Board extended Mr. Czarnik time to speak. Mr. Czarmik requested that the Board oppose this plan and forward their

opposition to the Army Corp of Engineers and D.E.P. He also noted that the Corp of Engineers had already granted the permit, but it has expired. Mr. Czarnik reported that a recent permit was filed with D.E.P., and the homeowner will need to obtain the rights to the submerged lands located in front of their property in order to proceed. He asked the Board to oppose this permit as well. Commissioner McCroan noted he is completely against this project. County Administrator Hammond discussed Money Bayou, noting the County has never supported cutting-off beach access to the public, pedestrian or driving, to straighten the water flow. He stated the Corp of Engineers has not notified the County that they have any intention of issuing a permit. County Administrator Hammond stated the County has already opposed it and will continue to oppose it. He then noted if the Board wants to backup staff's previous opposition, that would be satisfactory. Commissioner McCroan inquired of County Attorney Novak if the Board needed a resolution. County Attorney Novak discussed the Board making a formal vote in opposition to it. County Administrator Hammond noted the Corp already has the County's objection and it has been documented. Commissioner McCroan made the motion to adopt a Resolution. Commissioner Pridgeon seconded the motion. Commissioner Pridgeon recommended that the Resolution state the reasons why the Board is in opposition. Commissioner McCroan directed Assistant County Administrator Smallwood to submit the Resolution to all necessary agencies, including D.E.P. and the Corp of Engineers. Chairman Quinn inquired for clarification if the motion included the recommendation by Commissioner Pridgeon. Commissioner McCroan stated yes. After discussion by members of the Board, Chairman Quinn called for public comment. Elliot Barnett, of Indian Pass appeared before the Board to thank the Board for being in opposition, noting the Corp permit states that someone will need to request a Public Hearing, wondering if the Board would submit the request. He reported that he, personally, has requested a Public Hearing. County Administrator Hammond noted if the Corp of Engineers does not issue the permit, there is no need for a Public Hearing. Chairman Quinn called for any additional public comment. Jacklyn Mickle, of Cape San Blas appeared before the Board to state she is in support of this plan or another plan because of what is happening in Money Bayou. She discussed her concerns regarding wetlands being filled in and two houses being built, noting the Bayou has shifted more west and is now a large lake. Following discussion, Debra Mayes, of the Gulf County Citizens Coalition appeared before the Board to note the Board has already received her email <copy not provided to the Clerk for the record> regarding this matter, inquiring if the Corp of Engineers does permit this project, does Gulf County have any power to stop someone from putting a big ditch across the roadway (drivable beach access). County Administrator Hammond noted he does not think it will get to that point, but yes, the main argument by the County is that public funds have been placed on the beach for emergency berms and customary use. He reported it is a public beach that the County puts public funds to protect, and the County has beach driving. Ms. Mays discussed the channel plan and her concerns regarding the proposed plan. Chairman Quinn called for public comment. Rodney Dupree, of Money Bayou appeared before the Board to discuss the waterway at Money Bayou and thanked the Board for their support. The motion then passed unanimously, as follows:

RESOLUTION NO. 2025-33

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GULF COUNTY, FLORIDA AUTHORIZING, APPROVING AND DIRECTING ADMINISTRATION FOR FORMAL GULF COUNTY RESPONSE AND REPLY TO MONEY BAYOU OUTFALL RELOCATION PROJECT AND AGENCY APPLICATIONS AND INQUIRIES

Complete Resolution on file with Clerk

(end)

ADMINISTRATIVE UPDATE & REPORT

REQUEST TO PURCHASE LIFEPAK – GULF COUNTY E.M.S.

E.M.S. Director Daniels presented pages 1-4 of the Administrative Update and Report packet <copy provided to the Clerk for the record>, requesting permission of the Board to purchase a Lifepak Cardiac Monitor and to bypass the procurement policy to be paid from opioid litigation settlement. County Attorney Novak noted this is sole-source. Commissioner McCroan motioned to approve. Commissioner McLemore seconded the motion. Chairman Quinn called for public comment. There being none, the motion passed unanimously.

INDIAN PASS RESORTS

Referring to pages 5-6, County Attorney Novak discussed a proposed order from the Planning Department and himself regarding a denial application, Indian Pass Resorts, LLC (Parcel ID #03188-000R) from the April 22, 2025, Quasi-Judicial Hearing. He then read aloud the findings from that hearing. Commissioner McCroan motioned to approve. Commissioner Husband seconded the motion. Chairman Quinn called for public comment. A gentlemen (no name stated for the record) appeared before the Board to inquire who submitted the application for this project. County Attorney Novak reported the formal entity is called Indian Pass Resorts, LLC. Chairman Quinn called for any additional public comment. There being none, the motion passed unanimously.

BALANCED BUDGET

County Administrator Hammond noted that a balanced budget will be provided to the Board by July 15, 2025, requesting the Board to call a special meeting on July 21, 2025, at 9:00 a.m., E.T. for the first tentative maximum millage setting. Chairman Quinn called for a budget meeting on July 21, 2025, at 9:00 a.m., E.T., special meeting. Upon inquiry by Chairman Quinn if a motion was needed and County Administrator Hammond confirming, Chairman Quinn called for the motion to hold a budget hearing at 9:00 a.m., E.T. on July 21, 2025, Special Meeting. Commissioner Husband made the motion. Commissioner McLemore seconded the motion. Chairman Quinn called for public comment. There being none, the motion passed unanimously. County Administrator Hammond noted in the event the Board cannot settle on setting the millage rate, then the Board will need to call a meeting in order to meet the deadline to have the maximum millage to the Property Appraiser.

ORDINANCE – BUSINESS LICENSE UPDATE / RENTAL POLICY

County Administrator Hammond noted the proposed business license and rental policy ordinance was not advertised in time to hold a Public Hearing today, inquiring if the Board had any items to add. He stated staff has recommendations to put more teeth and more fines in the proposed ordinance, noting staff will have this advertised for the July meeting for the first reading. Commissioner Pridgeon discussed matters currently in Bay County regarding this matter, thanking County Administrator Hammond for moving forward with the updates.

SUMMER PROGRAM – CAREERSOURCE

County Administrator Hammond reported the County gave CareerSource of Gulf Coast \$50,000.00 to supplement the summer program, noting due to State rules CareerSource has to pay overhead costs on money spent. He stated the City of Port St. Joe will pay \$56,250.00, requesting the Board pay CareerSource \$6,250.00. After discussion by members of the Board regarding the summer program and the School Board applying for grants, County Administrator Hammond discussed moving forward funneling the funds through the School Board where there is no overhead. Pat Hardman, of Cape San Blas appeared before the Board to discuss the summer program, noting the public school has not helped. She discussed her support in this summer program. Following discussion, Eddie Fields, Washington Improvement Group President appeared before the Board to discuss the summer program. Commissioner McLemore motioned to give them the money. Commissioner McCroan seconded the motion. Chairman Quinn called for public comment. There being no public comment, the motion passed unanimously.

EDC UPDATE

E.D.C. Director McKnight appeared before the Board to provide an update regarding economic development in Gulf County, discussing the floating dry dock, Triumph application submission, State budget, Maritime Prosperity Zone, and proposed projects. Discussion followed regarding Eastern Shipbuilding. Commissioner Pridgeon discussed Opportunity Zone and Maritime Academy, encouraging Triumph Board and staff to visit the proposed site. After further discussion by members of the Board, County Administrator Hammond discussed holding a joint workshop with the Port Authority to discuss a lease on this property, location of the academy, and a joint Triumph application.

TRIUMPH GULF COAST

Referencing pages 7-9, County Administrator Hammond discussed the funds from Triumph going toward airports in various Counties, noting Gulf County has not received any triumph dollar for economic development.

UPDATE REPORT – DISTRICT II

Commissioner Husband congratulated seniors and graduates. He discussed the Memorial Day program at Veterans' Memorial Beacon Hill Park and the 100th anniversary celebration, thanking staff. Commissioner Husband also thanked those that took part in the 150th anniversary of the City of Wewahitchka. He discussed the new playground equipment for Veterans' Memorial Beacon Hill Park and inquired about the status of the matter regarding the no wake zone at Overstreet. Assistant County Administrator

Smallwood stated he will follow up with FWC (Fish & Wildlife Commission) regarding enforcement. Commissioner Husband discussed the Overstreet Paving Project, 4-wheelers defacing County property, grass cutting and repairs, Overstreet bathrooms being complete and signs installed, County summer intern program, Wetappo well, and improvements at T. L. James Park.

UPDATE REPORT – DISTRICT III

Commissioner Pridgeon discussed the 100th celebration, crosswalk on U.S. Highway 98, flashing light at Court Street for the Beaches Fire Department, golf carts on St. Joe Beach, the need for Back Beach Road, and thanking the County's Legislative Delegation (Jason Shoaf and Cory Simon).

UPDATE REPORT – DISTRICT I

Commissioner McLemore discussed the Lake Grove Road project, playground equipment for Gaskin Park, the need to remodel the bathrooms at Gaskin Park, and thanked County staff for their service to Gulf County.

UPDATE REPORT – DISTRICT V

Commissioner McCroan discussed the clearing of the bypass road (County Road 30A), thanked Public Works for repairs made in District V, breakwaters project, thanked staff for securing \$28 million dollars for the breakwaters project, road paving in District V, and tax collected the last five years at the Cape. Discussion followed regarding staff and the grants awarded for the breakwaters project.

UPDATE REPORT – DISTRICT IV

Chairman Quinn thanked staff, noting the grant department works hard to bring dollars into this community. He then read a letter from Attorney General Ashley Moody and Governor Ron DeSantis regarding the Centennial Celebration.

The meeting did then recess at 10:47 a.m., E.T.

The meeting did reconvene at 11:13 a.m., E.T.

GULF CONSORTIUM AMENDMENT – RESTORE ACT BP OIL SPILL

OMB Director Herring requested Board approval to execute the amendment for the Consortium, once received, noting it will change the money in the State plan to add more money to the breakwaters project. She reported the additional funding is \$2.7 million. Chairman Quinn called for a motion to move forward. Commissioner McCroan so moved. Commissioner Husband seconded the motion. Chairman Quinn called for public comment. There being none, the motion passed unanimously.

PUBLIC HEARINGS – ANIMAL CONTROL ORDINANCE

County Attorney Novak noted this is the first reading and then read the proposed animal control ordinance by title <copy provided to the Clerk for the record>. He reported that the second reading will be held in July. Chairman Quinn opened the Public Hearing to the public, calling for public comment. Randy Wilson, of WindMark appeared before the

Board to state that the Humane Society would like a copy of the proposed ordinance for review. County Attorney Novak provided Mr. Wilson with a copy. Chairman Quinn called for public comment. There being none, Chairman Quinn closed to the public.

PUBLIC HEARING – LOCAL OPTION GAS TAX ORDINANCE

Pursuant to advertisement to hold a Public Hearing to consider a proposed local option gas tax ordinance, County Attorney Novak read the proposed ordinance by title. Members of the Board noted it is not a new tax, just a renewal and funds are used to build roads, at which is shared between both Municipalities. Chairman Quinn opened to the public, calling for public comment. There being no public comment, Chairman Quinn closed to the public. County Administrator Hammond noted this tax rate has been in effect since 1989 and every County in the State has a local option gas tax.

PUBLIC HEARING – AMENDING COMPREHENSIVE PLAN ORDINANCE

Planner Crane read a proposed ordinance by title for consideration regarding a land use change amending the Comprehensive Plan. Chairman Quinn opened it to the public, calling for public comment. There was no public comment. Commissioner Pridgeon so moved. Commissioner Husband seconded the motion. Chairman Quinn called for public comment. There being none, the motion passed unanimously (4-0), with Commissioner McCroan abstaining due to a family connection <FORM 8B on file with Clerk>, as follows:

ORDINANCE NO. 2025-03

AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN OF GULF COUNTY, FLORIDA BY AND THROUGH PROCEDURES REQUIRED FOR SMALL-SCALE LAND USE MAP AMENDMENT PURSUANT TO AUTHORITY UNDER FLORIDA STATUTE 163.3187 AND FLORIDA STATUTE 125; SPECIFICALLY AMENDING PARCEL ID #02977-100R SECTION 17, TOWNSHIP 7 SOUTH, RANGE 10 WEST; 6.64 ACRES OF A 16.64 ACRE PARCEL, GULF COUNTY, FLORIDA FROM AGRICULTURAL TO MIXED COMMERCIAL/RESIDENTIAL; PROVIDING AN EFFECTIVE DATE

Complete Ordinance on file with Clerk

(end)

AWARD BID #2425-20 – ELECTRICAL, PLUMBING & CONCRETE CONTRACTORS / JONES HOMESTEAD WATER BOOSTER STATION

County Administrator Hammond noted County Consultant Butler recommends that the Board pre-qualify all bidders under Bid #2425-20 for electrical, plumbing and concrete contractors at Jones Homestead Water Booster Station, as follows: 1) Kenny Strange Electric & Service Company, Inc.; 2) Current Solutions of the Gulf Coast, LLC, 3) Williams Plumbing Services, Inc.; and 4) Marshall Brothers Construction & Engineering, Inc. Commissioner McCroan so moved to approve the qualifications. Commissioner McLemore seconded the motion. Chairman Quinn called for public comment. There being no public comment, the motion passed unanimously.

AWARD BID #2425-22 – PLUMBING MATERIALS – WHITE CITY WATER PLANT

County Administrator Hammond recommended awarding to the sole-bidder, Empire Pipe, in the amount of \$555,044.66 under Bid #2425-22 for plumbing materials for the White City Water Plant. Chairman Quinn called for a motion to award that bid to Empire Pipe. Commissioner Husband so moved. Commissioner McCroan seconded the motion. Chairman Quinn called for public comment. There being no public comment, the motion passed unanimously.

AWARD BID #2425-16 – HOWARD CREEK BOAT RAMP IMPROVEMENTS

Assistant County Administrator Smallwood noted the announced apparent low-bidder, Anderson Marine has a calculation error, and the correct bid amount is \$259,643.00, reporting the actual low-bidder is BCL Contractors at \$254,840.40, recommending to award to BCL, contingent upon funding agencies review. Commissioner Pridgeon made the motion. Chairman Quinn called the motion to award. Commissioner McLemore seconded the motion. Chairman Quinn called for public comment. There being none, the motion passed unanimously.

AWARD BID #2425-17 – WASHINGTON GYM WINDOWS REPLACEMENT

County Administrator Hammond recommended, contingent upon the bat situation, to award to the low-bidder for Bid #2425-17 for the windows replacement at Washington Gym. Discussion followed regarding the bats in the gym. County Administrator Hammond discussed having an interlocal agreement with the City of Port St. Joe to manage this project. He again requested the Board go with the low bid, contingent upon working it out with the City of Port St. Joe and their bat requirements and the Federal Government signing off on the County's pick. Asking for clarification for the minutes, Deputy Clerk Cooper inquired about the name of the low bidder for the record. Chairman Quinn stated Holly Development Corp. After discussion, Chairman Quinn called for a motion to award to the low-bidder (Holly Development Corp). Commissioner Husband so moved. Commissioner McLemore seconded the motion. Chairman Quinn called for public comment. There being no public comment, the motion passed unanimously. Deputy Clerk Cooper inquired for the record if the motion included those contingencies. Chairman Quinn stated yes.

MONEY BAYOU CHANNEL OUTFLOW

Human Resource Director Rhodes called Landy Luther to appear to speak (filled out a public speaking form). Commissioner McCroan noted that Mr. Luther left the meeting and was not present.

SUPPORT BILL AGAINST OIL DRILLING – APALACHICOLA RIVER BASIN

Human Resource Director Rhodes called Debra Mays to appear before the Board to speak. Ms. Mays, of Indian Pass appeared before the Board to ask the public to call Governor DeSantis and ask for his support on House Bill 1143. She discussed House Bill 1143, noting it will protect a 10-mile buffer, Dead Lakes, Chipola River, Lake Wimico, Tupelo honey, and the freshwater canal from any oil drilling in the entire area.

INVITATION – COASTAL COMMUNITY ASSOCIATION MEETING

Human Resource Director Rhodes called Pat Hardman. Coastal Community Association President Pat Hardman appeared to the Board to invite members of the Board to the annual CCA meeting to be held on July 19, 2025, at the Centennial Building. She noted Representative Jason Shoaf will be attending.

BREAKWATER PROJECT – CAPE SAN BLAS

Ms. Hardman continued by thanking all that worked on getting the breakwater and sand project. She discussed her concern regarding communication regarding the progress of this project. Discussion followed regarding the bid specs. Ms. Hardman commended the grant writers. Chairman Quinn discussed his concerns regarding the topic of communicating with the public regarding this project. Commissioner Pridgeon noted that the County has a person helping with getting information out to the public, noting this staff member is working with Tim Wood.

There being no further business, and upon motion by Commissioner Husband, second by Commissioner McCroan, and unanimous vote, the meeting did then adjourn at 11:31 a.m., E.T.

**SANDY QUINN, JR.
CHAIRMAN**

ATTEST:

**REBECCA L. NORRIS
CLERK OF COURT**

JULY 21, 2025

SPECIAL MEETING

PORT ST. JOE, FLORIDA

The Gulf County Board of County Commissioners met this date in special session with the following members present: Chairman Sandy Quinn, Jr., Vice Chairman Phil McCroan, and Commissioners Christopher McLemore, Lloyd Jack Husband, III, and Randy Pridgeon.

Others present were: Director of Finance & Management Leo Bebeau, Deputy Clerk Leanna Cooper, County Administrator Michael L. Hammond, County Assistant Administrator Clay Smallwood, III, Deputy Administrator Kari Summers, Building Official Brad Bailey, County Consultant Brett Lowry, Gulf County E.M.S. Director Jody Daniels, G.I.S. Coordinator Clay Kennedy, Grant Administrator Erin Kennedy, Grant Administrator Laura Beech-Armstrong, Human Resource Director Kaci Rhodes, IT Department Supervisor Dennis Barfield, Sr., Office of Management & Budget Director Sherry Herring, Mosquito Control Director Austin Horton, County Planner Doug Crane, Property Appraiser Mitch Burke, Property Appraiser IT Tech Dennis Barfield, Jr., Public Works Director Mark Cothran, Assistant Public Works Director Raymond Hart, Sheriff Mike Harrison, Supervisor of Elections Rhonda Pierce, and Tax Collector Ashley Forehand.

Chairman Quinn called the meeting to order at 9:00 a.m., E.T.

Chairman Quinn opened the meeting with prayer and then led in the Pledge of Allegiance to the Flag.

TENTATIVE BUDGET FISCAL YEAR 2025-2026

County Administrator Hammond discussed the initial proposed budget that was provided to the Board by July 15, 2025, as required, noting that it is a working document that is subject to change until the Final Budget Hearing to be held in September 2025. He requested the Board to set the maximum millage rates so staff can certify to the Property Appraiser for the General Fund and each of the Fire Control Districts, set a zero rate for the M.S.T.U.s, noting they were paid off last year, and set dates and times for the proposed budget meetings. County Administrator Hammond reported the first date will have to be included on the TRIM notice. He stated staff is proposing a 5.6 millage rate Countywide, which is a 5.2 reduction overall. County Administrator Hammond reported that by the Board reducing the current millage rate of 5.9 to 5.6 it will save \$1,191,985.00 for the taxpayers, noting this will be the fifth year in a row the County has been able to reduce the millage.

GULF COUNTY TAX COLLECTOR

Gulf County Tax Collector Forehand appeared before the Board to note her budget request is asking for adjustments for pay raises and equipment for the tax department.

She discussed implementing some updates in the office. County Administrator Hammond noted on page 11 (of the initial proposed budget) <copy provided to the Clerk for the record> shows a 5% pay raise across the board. He stated the big change was that the Tax Collector's Office will be changing from 35 hours a week to 40 hours, noting there is a 7% change for the projected insurance change.

GULF COUNTY SUPERVISOR OF ELECTIONS

Supervisor of Elections Pierce noted from the audience that she is good.

GULF COUNTY PROPERTY APPRAISER

Property Appraiser Burke appeared before the Board to report no increase in his budget, stating his office is \$35,000.00 less than last year. He reported on the tax roll, noting the County is currently up 10.9%. He thanked the Board for lowering the millage rate, stating the City of Port St. Joe is up 11.48%. Property Appraiser Burke reported new construction is down 19% over last year. County Administrator Hammond encouraged Property Appraiser Burke to explain to the public the difference between the County and the School Board due to the caps. Property Appraiser Buke stated the School Board does not take in the second \$25,000.00 of the homestead exemption and those that are not homestead there is no 10% cap, noting it goes straight to market value. Discussion followed regarding capping and taxable value.

GULF COUNTY CLERK OF COURT

Director of Finance & Management Bebeau noted the Clerk is good with everything that is presented. He thanked the Board for their support.

GULF COUNTY SHERIFF'S OFFICE

Sheriff Harrison appeared before the Board to discuss his budget, noting the LESA funding coming from the State is offsetting law enforcement salaries. He stated he is looking to open two more positions through the LEAP (law enforcement apprenticeship program), discussing his concerns regarding recruiting. Sheriff Harrison discussed some adjustments to his proposed budget and beach patrol.

INSURANCE

County Consultant Lowry appeared before the Board to report that the County is expecting a 5% increase, plus whatever the workers comp payroll is based on payroll increases. He stated the health insurance was recently changed from an October 1 renewal to a January 1 renewal date. County Administrator Hammond noted 7% was calculated for healthcare and are hoping for a better rate for workers comp. Discussion followed regarding healthcare coverage.

County Administrator Hammond stated the Countywide assessment is up 10.97%, values of the Fire Control Districts and CRA/DRA, proposing a 5.6 millage rate that is a reduction of 5.08%. He recommended all the Fire Control Districts stay at .5 mill and zero out the M.S.T.U. for the Beachfront, Interior and Bayside. County Administrator Hammond noted the Countywide millage would generate \$22,250,000.00, St. Joseph Fire District, \$1,330,000.00, Tupelo Fire District \$112,00.00, \$57,000.00 for Overstreet Fire District

and Howard Creek Fire District \$29,932.00. He provided an overview of the budget recapitulation and millage levy. Discussion followed regarding the budget, various projects, E.M.S., water department, holding a workshop in September to discuss fire fighter stipends and a workshop in October to discuss E.M.S. Public Works Director Hart discussed the matter of locating a supplier for the service flags and the American Flag at Veterans' Memorial Beacon Hill Park, noting the current supplier has changed the material (fabric). OMB Director Herring discussed the parks fund. County Administrator Hammond discussed the need for a canopy at the fueling depot, noting funds have been added into the proposed budget for a pole barn type covering. Discussion followed regarding the overview highlight of the proposed budget. County Administrator Hammond requested the Board approve the Capital Outlay Reserves Plan. After discussion, Chairman Quinn called for a motion to approve the updates on this last page (the last page titled FY2526 Budget – Capital Outlay Reverses for Future Projects). Commissioner Pridgeon made the motion. Commissioner Husband seconded the motion. Chairman Quinn called for public comment. There being no public comment, the motion passed unanimously. County Administrator Hammond discussed an upcoming ribbon cutting at the County Country Club Golf Course, thanking staff. He discussed the proposed animal control ordinance, noting this is on the agenda for tomorrow. County Administrator Hammond reported the only dogs the County is taking are dog bites and vicious dogs, all other animals picked up will be handled by the Humane Society. Following discussion, County Administrator Hammond noted the Port Authority finally has a full membership of their Board, inquiring if the Board would be in favor to extend the deadline on the Port Authority's loan and negotiating with the Port Authority to get Maritime Academy on their land, across from Eastern Shipbuilding, giving them a little working capital. The Board had no objection. County Administrator Hammond noted he will work on this project and bring back an agreement back before the Board for ratification. He concluded his discussion regarding the proposed tentative budget. After discussion by members of the Board, Chairman Quinn stated it has been five years since the Board negotiated a contract for the County Administrator and inquired of the Board thoughts of providing Mr. Hammond a raise. Commissioner Husband nominated Chairman Quinn to complete County Administrator Hammonds evaluation. Commissioner McLemore inquired if this would be done annually. Commissioner Husband stated yes. After discussion by members of the Board, Commissioner Husband made a motion to nominate the Chairman. Commissioner McCroan seconded the motion. Chairman Quinn called for public comment. Annette Ryan, of Cape San Blas appeared before the Board to inquire where she could get a copy of the current proposed budget and asked if at the next budget meeting the public be provided copies. OMB Director Herring noted this is a working copy and it is not printed, reporting that proposed budgets will be posted online according to Florida Statute. She stated that she did create a summary sheet, but failed to announce to the public before the meeting started <copy provided to the Clerk for the record>. Following discussion, the motion then passed unanimously. Commissioner Pridgeon discussed placing a 'hot sheet' on the back on the TRIM notice this year so all voters will see the millage and County goals. OMB Director Herring discussed her concerns regarding the deadline for providing to the Property Appraiser, noting changes will be made up to the final budget meeting. Property Appraiser Burke appeared before the Board to state the County information would be on the backside of a separate letter that is mailed with the TRIM, not printed on

the actual TRIM notice. Chairman Quinn called for public comment. There was no public comment. County Administrator Hammond requested the Board adopt the maximum millage 5.6 mills Countywide. Commissioner Pridgeon so moved. Commissioner McCroan seconded the motion. Chairman Quinn called for public comment. There being none, the motion passed unanimously. County Administrator Hammond then asked the Board to adopt .5 mill each for each of the four Fire Control Districts. Commissioner McCroan so moved. Commissioner McLemore seconded the motion. Chairman Quinn called for public comment. There being no public comment, the motion passed unanimously. Upon request by County Administrator Hammond, Commissioner Husband motioned to adopt a zero levy for the M.S.T.U.s. Commissioner McCroan seconded the motion. Chairman Quinn called for public comment. There being no public comment, the motion passed unanimously. County Administrator Hammond requested permission from the Board to allow administration to certify to the Property Appraiser those millages just adopted. Commissioner McCroan so moved. Commissioner McLemore seconded the motion. Chairman Quinn called for public comment. There being none, the motion passed unanimously. County Administrator Hammond discussed the proposed hearing date of Wednesday, September 3, 2025, at 5:01 p.m., E.T. Commissioner Husband made the motion to do it Wednesday, September 3, 2025, at 5:01 p.m., E.T. Commissioner McCroan seconded the motion. Chairman Quinn called for public comment. There being none, the motion passed unanimously. Upon discussion by County Administrator Hammond and OMB Director Herring, Commissioner Pridgeon motioned to hold the final budget hearing for September 16, 2025, at 5:01 p.m., E.T. Commissioner McLemore seconded the motion. Chairman Quinn called for public comment. There being none, the motion passed unanimously. County Administrator Hammond discussed final numbers once staff received insurance information and Constitutional Officers salaries from the State.

There being no further business, and upon motion by Commissioner McCroan, second by Commissioner Husband, and unanimous vote, the meeting did then adjourn at 10:51 a.m., E.T.

**SANDY QUINN, JR.
CHAIRMAN**

ATTEST:

**REBECCA L. NORRIS
CLERK OF COURT**

JULY 22, 2025

REGULAR MEETING

PORT ST. JOE, FLORIDA

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Sandy Quinn, Jr., Vice Chairman Phil McCroan, and Commissioners Christopher McLemore, Lloyd Jack Husband, III, Randy Pridgeon.

Others present were: County Attorney Jeremy Novak, Director of Finance & Management Leo Bebeau, Deputy Clerk Leanna Cooper, County Administrator Michael L. Hammond, County Assistant Administrator Clay Smallwood, III, Deputy Administrator Kari Summers, Building Official Brad Bailey, Code Enforcement Officer Robert Knowles, Gulf County E.D.C. Director Jim McKnight, Emergency Management Director/Fire Coordinator Matt Herring, Gulf County E.M.S. Director Jody Daniels, Grant Administrator Erin Kennedy, Grant Administrator Laura Beech-Armstrong, Human Resource Director Kaci Rhodes, Office of Management & Budget Director Sherry Herring, Mosquito Control Director Austin Horton, County Planner Doug Crane, Public Works Director Mark Cothran, Assistant Public Works Director Raymond Hart, and Sheriff Mike Harrison.

Sheriff Harrison called the meeting to order at 9:00 a.m., E.T.

Chairman Quinn opened the meeting with prayer and led in the Pledge of Allegiance to the Flag.

CONSENT AGENDA

Chairman Quinn called for public comment regarding the Consent Agenda. There being no public comment, Chairman Quinn called for a motion to accept the Consent Agenda as printed. Commissioner McCroan so moved. Commissioner Pridgeon seconded the motion. Chairman Quinn again called for public comment. There being none, the motion passed unanimously, as follows:

1. Approval of Checks & Warrants for June 2025 which are incorporated herein by reference, pursuant to Chapter 136.06 F.S.
2. Budget Amendment #10 – Fire Control District Funds (Amend FY2024-25 Budget for Fire Control District Funds for Line-Item Adjustments), as follows:

Budget Amendment #10

Amend the FY2024-25 Budget for the Fire Control District Funds for line-item adjustments for approved expenditures.

St. Joseph Fire Control District Fund

	<u>Current Budget</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
<u>Expenditures:</u>			
<i>South Gulf Co. FD:</i>			
10652204 540000 Travel & Per Diem	7,500	(5,120)	2,380
10652204 541000 Comm Serv	10,000	5,000	15,000
10652204 549001 Other Non-Promo Ad	0	120	120

Tupelo Fire Control District Fund

	<u>Current Budget</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
<u>Expenditures:</u>			
<i>Stone Mill Creek FD:</i>			
10752201 551000 Office Supplies	0	100	100
10752201 552002 Oper Supp-Tools & Sm Equip	8,000	6,500	14,500
10752201 564000 Machinery & Equip	16,102	(6,600)	9,502
<i>Wetappo FD:</i>			
10752202 546001 Repair & Maint- Build & Grnd	500	300	800
10752202 546002 Repair & Maint- Equip	8,500	(300)	8,200
<i>Dalkeith FD:</i>			
10752203 531000 Professional Services	210	550	760
10752203 554000 Books, Pub, Subs & Mmbr	150	100	250
10752203 562000 Buildings	0	9,000	9,000
10752203 564000 Machinery & Equip	17,127	(9,650)	7,477

Howard Creek Fire Control District Fund

	<u>Current Budget</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
<u>Expenditures:</u>			
<i>Howard Creek FCD:</i>			
10952200 546002 Repair & Maint- Equip	7,000	500	7,500
10952200 549001 Other Non-Promo Ad	0	120	120
10952200 552002 Oper Supp-Tools & Sm Equip	5,000	1,500	6,500
10952200 564000 Machinery & Equip	60,424	(2,120)	58,304

This Budget Amendment duly approved and adopted by the Gulf County Board of County Commissioners at their regular meeting on the 22nd day of July 2025.

(end)

Budget Amendment #11 – General Fund (Amend FY2024-25 Budget for General Fund for Line-Item Adjustments), as follows:

Budget Amendment #11

Amend the FY2024-25 Budget for General Fund for line-item adjustments for approved expenditures.

General Fund

	<u>Current Budget</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
Expenditures:			
00151100 513000 Other Salaries & Wages	3,000	9,000	12,000
00151100 523000 Life & Health Insurance	57,855	(9,000)	48,855
00157901 582000 Aids to Private Org	50,000	6,250	56,250
00199700 599000 GF Resv-Contingencies	4,323,670	(6,250)	4,317,420

This Budget Amendment duly approved and adopted by the Gulf County Board of County Commissioners at their regular meeting on the 22nd day of July 2025.
(end)

3. Grant – Agreement (Firehouse Subs * Public Safety Foundation Grant * Purchase Bunker Gear and Helmets * Stone Mill Creek Fire Department * \$12,532.00)
 - Agreement (FL Department of Environmental Protection * Appropriations Project Request * Erosion Control Structures Project * L0206 * \$10,000,000.00)
 - Agreement (FL Department of Law Enforcement * Law Enforcement Salary Assistance Grant * Salary Increases for BOCC Correctional Officers * LG031 * \$136,898.00)
 - Agreement (FL Department of Law Enforcement * Law Enforcement Salary Assistance Grant * Salary Increases for Sheriff’s Office Deputies * LG011 * \$310,643.00)
 - Ratify Agreement (FL Division of Emergency Management * Emergency Management Preparedness Grant/E.M.P.A. FY2025-26 * A0581 * \$105,806.00)
 - Agreement (FL Fish & Wildlife Commission * FL Boating Improvement Program/F.B.I.P. * Iola Landing Project * #25054 * \$46,000.00)
 - Agreement (Division of State Fire Marshal * 2025 FL Legislature Appropriated Funds * Purchase Rescue Pumper * Stone Mill Creek Fire Department * \$550,000.00)
 - Application (FloridaCommerce * Community Development Block Grant-Disaster Recovery/C.D.B.G.-DR * Rebuild FL 2023 & 2024 Storms Infrastructure Repair Program)

- 4. Inventory – OMB Department (Asset Disposal * Asset #338-2 * Dell Laptop * Serial #41805055551)
 - T.D.C. (Asset Disposal * Asset #230-68 * DJI Mavic 2 Pro Drone * Serial #163CHAGR0A4WET * Fly More Combo, Hard Case, Camera * Serial #HG091944444820)
- 5. Request for Funds – Co Administration (Gulf County T.D.C. be Official Sponsor * 14U All Star Team * \$5,000.00 * to be paid from T.D.C. funds)
 - T.D.C. (Reimburse Gulf County E.M.S. * Expenditures Incurred * Provide Public Safety Services Related to Increased Tourism * \$20,579.26 * March 23 - June 28, 2025 * contingent upon OMB review)
- 6. Request to Purchase – Emergency Management (New Radio Console * Mobile Communication of America * Motorola Sourcewell Contract * \$73,487.00 * Exception to the Bidding Requirements per Section 4)
 - Fire Coordinator (Loose Fire Equipment for New Fire Truck * Stone Mill Creek Fire Department * State Contract * Ten-8 Fire & Safety * Allowable Exception under Section 4 Procurement Policy * \$90,173.71)
 - Fire Coordinator (Stock Commercial Pumper Fire Truck * Stone Mill Creek Fire Department * FL Sheriff’s Association * Ten-8 Fire & Safety * not to exceed \$550,000.00)
- 7. Resignation Letter – Laura Taylor (Enter DROP Program * November 1, 2025 to October 31, 2033)
- 8. Resolution – Authorizing Chairman to enter into a FL Boating Improvement Program /F.B.I.P. Agreement under FL Fish & Wildlife Commission for Iola Landing, as follows:

RESOLUTION NO. 2025-34

A RESOLUTION OF THE GULF COUNTY BOARD OF COUNTY COMMISSIONERS AUTHORIZING THE CHAIRMAN OF THE BOARD TO ENTER INTO AN AGREEMENT WITH THE FLORIDA BOATING IMPROVEMENT PROGRAM (FBIP) AGREEMENT #25054 UNDER THE FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION (FWC) FOR IOLA LANDING

Complete Resolution on file with Clerk

(end)

- 9. S.H.I.P. – Policy Change (Allow County Administrator Hammond to review and award all S.H.I.P. Rehabilitation Bids. All other aspects of the sealed bid process using the current list of qualified S.H.I.P. contractors will remain the same.)

10. Tax Roll – Recapitulation (2024 Tax Roll)
(end of Consent)

PUBLIC HEARING – ANIMAL CONTROL ORDINANCE

County Administrator Hammond provided facts and a timeline regarding the Animal Control Ordinance (#2021-06), reporting it is a County Ordinance, not Humane Society and there is no dog killing in this Ordinance. He stated the only change is that the County will be responsible for all dog bites and dangerous animals. County Attorney Novak read the proposed ordinance by title. Following discussion, Commissioner McCroan requested Diana Burkett to appear, stating the intent was to take the dog-bites and aggressive dogs off the plate of the (St. Joseph Bay) Humane Society. He noted he has agreed to sit-down with the Humane Society and look at the proposed language. Commissioner McCroan stated it is up to the Humane Society to how long they want to keep the dogs (at the shelter). Commissioner Pridgeon discussed working with the Humane Society regarding unadoptable dogs. Diana Burkett, of the St. Joseph Bay Humane Society appeared before the Board to discuss the matter within each District regarding responsible owners and the need to discuss the amended language within the proposed ordinance. She discussed the operation of the shelter and the need to control the flow of these animals getting spade or neutered. County Administrator Hammond discussed the need for the Municipalities to adopt the animal control ordinance. Mrs. Burkett requested that the Board table the proposed ordinance and have a sit-down with the Humane Society to discuss the language. She volunteered to present the proposed ordinance to the Municipalities for consideration. Chairman Quinn discuss assigning Commissioner McCroan has the contact person for the sit-down with the Humane Society and bring back a recommendation for the Board to consideration. Following discussion, Commissioner McCroan made the motion. Chairman Quinn called the motion to table (adoption of the proposed animal control ordinance). Commissioner McLemore seconded the motion. Commissioner McCroan noted he will meet with the Humane Society. County Administrator Hammond inquired about the wording of the motion and whether it is to be tabled until the next meeting, noting the Public Hearing will need to be advertised, or does the Board wish to table it indefinitely. County Attorney Novak discussed tabling today, noting staff will readvertise for another Public Hearing with the new proposed language. Chairman Quinn then called for public comment. Christy McElroy, of Port St. Joe appeared before the Board to discuss her concerns regarding the Board agreeing to meet with the Humane Society regarding this matter, providing copies of the meeting minutes <copy provided to the Clerk for the record>. She asked the Board to rescind the vote and hold a workshop. Chairman Quinn called for any further public comment. There being none, the motion passed unanimously.

OPENING BID #2425-23 – ST. JOSEPH PENINSULA BEACH RENOURISHMENT & COASTAL STRUCTURES PROJECT

Deputy Administrator Summers announced the sole-bidder for Bid #2425-23 for the St. Joseph Peninsula Beach Renourishment and Coastal Structures Project from Weeks Marine, Inc. Human Resource Director Rhodes read aloud the bid amount, being \$38,594,421.50. County Administrator Hammond requested the Board to allow staff to review and award contingent upon him and Assistant County Administrator Smallwood reviewing and potentially negotiating. Commissioner McCroan so moved. Commissioner Husband seconded the motion. Commissioner McCroan stated this is to go ahead and award once staff gets the details. County Administrator Hammond clarified his recommendation to award it, contingent upon him and Assistant County Administrator Smallwood signing off. Commissioner McCroan confirmed. Chairman Quinn called for public comment. Kristi Yanchis, of Fish & Wildlife Service appeared before the Board to express her support for this project. Chairman Quinn called for any additional public comment. There being none, the motion passed unanimously.

LOCAL STATE OF EMERGENCY – BEACH RENOURISHMENT

County Administrator Hammond discussed the County Attorney drafting a local state of emergency ordinance for the Board to adopt and moving forward. County Attorney Novak discussed presenting the Local State of Emergency for the Chairman to sign upon Board approval <copy was not provided to the Clerk for the record>. Following discussion, Chairman Quinn called for a motion for the Local State of Emergency. Commissioner McCroan so moved. Commissioner Husband seconded the motion. Chairman Quinn called for public comment. Pat Hardman, of Coastal Community Association appeared before the Board to discuss her concerns regarding the homes on the shoreline and animals losing their habitat, stating this is an emergency. Sarah Hodgson, St. Joe Beach appeared before the Board and asked if by declaring a state of emergency and moving forward without the necessary permits, will it have an impact on any of the grant funding for this project. County Attorney Novak noted the County has not put the taxpayers at risk. Butch Kline, of Cape San Blas appeared before the Board to thank the Board and staff, noting it is a public beach, and it is an amenity that the County enjoys. Following additional discussion, the motion then passed unanimously.

ADMINISTRATIVE REPORT & UPDATE

GRANT AMENDMENT – ST. JOSEPH BEACH NOURISHMENT PROJECT

Assistant County Administrator Smallwood presented page 1 from the Administrative Report & Update packet <copy provided to the Clerk for the record>, requesting Board approval to accept that grant and for the Chairman to sign it once received (Grant Amendment #3 * FL Department of Environmental Protection * St. Joseph Beach Nourishment Project FY2021-22 * 22GU1). Chairman Quinn called for a motion for when the agreement comes, the Board to accept it and allow the Chairman to sign. Commissioner McCroan so moved. Commissioner Pridgeon seconded the motion. Chairman Quinn called for public comment. There being no public comment, the motion passed unanimously. After discussion by Assistant County Administrator Smallwood, County Administrator Hammond discussed the funding for this project, noting T.D.C. funds will be used for the shortfall.

REQUEST FOR FUNDS – GULF COUNTY HEALTH DEPARTMENT

OMB Director Herring discussed pages 2-5 of the packet, noting the Health Department is requesting to use \$23,460.64 (Dr. Albert L. Ward family) donated funds for the purchase of an automatic transfer switch for the generator. She stated the Health Department will cover the excess. Commissioner Husband so moved. Commissioner McCroan seconded the motion. Chairman Quinn called for public comment. There being no public comment, the motion passed unanimously (4-0), with Commissioner McLemore abstaining <FORM 8B on file with Clerk>.

POLICY – PERSONNEL

Referring to page 6, Human Resource Director Rhodes requested Board approval to update the annual leave and maternal leave section of the Personnel Policy. Upon inquiry by Commissioner Husband, Human Resource Director Rhodes concurred that the updates will meet the federal guidelines for grants. Chairman Quinn called for a motion to update the Personnel Policy. Commissioner McLemore made the motion. Commissioner Husband seconded the motion. Chairman Quinn called for public comment. There being none, the motion passed unanimously.

BLOOD DRIVE – ONE BLOOD

Human Resource Director Rhodes reported the County is hosting a blood drive on August 6, 2025, encouraging the public to donate (flyer on page 7 of the packet).

LEASE

County Administrator Hammond announced Mr. O’Byran is present, stating he got his lease done, noting it took a long time for the survey.

STATUS UPDATE – ECONOMIC DEVELOPMENT

E.D.C. Director McKnight appeared before the Board to provide an economic development status report, discussing Eastern Shipbuilding, Triumph, Maritime Prosperity Zone, and workforce housing. Commissioner Pridgeon discussed the need for all hands-on deck now for the dry dock facility and the haul out facility. Discussion followed regarding Triumph.

ADMINISTRATIVE REPORT & UPDATE

ANNEXATION – CITY OF PORT ST. JOE

County Administrator Hammond discussed a letter from Eastern (Shipbuilding), located on pages 16-17 of the packet, opposing this annexation. He reported the proposed property to be annexed is zoned industrial, noting all surrounding parcels are zoned industrial. County Administrator Hammond discussed the City of Port St. Joe agreeing to annex this parcel and change it to residential, noting the County will challenge it. County Attorney Novak discussed the timeline regarding a recent annexation effort by the City of Port St. Joe to annex a parcel into the City from the County, presenting a proposed resolution for the Board to consider. After discussion by members of the Board, Commissioner McCroan so moved to approve. Commissioner Husband seconded the motion. Chairman Quinn called for public comment. There being no public comment, the motion passed unanimously, as follows:

RESOLUTION NO. 2025-35**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GULF COUNTY, FLORIDA AUTHORIZING, APPROVING AND DIRECTING ADMINISTRATION TO INITIATE CONFLICT RESOLUTION UNDER FLORIDA STATUTE CHAPTER 164, REGARDING THE CITY OF PORT ST. JOE ORDINANCE 619**

Complete Resolution on file with Clerk

(end)

County Administrator Hammond discussed his concerns regarding a statement made at the (City) meeting about the County changing the density whenever wished, making it appear the County has given density on projects. He stated he does not remember one time the County has granted a variance for an increase in density. County Attorney Novak discussed the proposed annexation location discussed at the City meeting.

LETTER OF SUPPORT – APALACHEE REGIONAL PLANNING COUNCIL

Referring to pages 8-9 of the packet, County Administrator Hammond presented a letter of support for A.R.P.C. (Apalachee Regional Planning Council) for a housing study for the region, recommending Board approval. Chairman Quinn called for a motion to send that letter of support. Commissioner Pridgeon so moved. Commissioner McLemore seconded the motion. Chairman Quinn called for public comment. There being none, the motion passed unanimously.

MADISON STREET WATERLINE PROJECT

County Administrator Hammond presented page 10, noting it is a letter from County Consultant Butler regarding the Madison Street waterline (requesting Williams Plumbing Service, Inc. as a pre-qualified contractor under Bid #2425-04 & Bid #2425-20, and also requesting Core and Main be the supply material vendor, under the exception in the procurement policy where an emergency exists). He recommended Board approval. Commissioner Husband inquired if this is safe to fall under the previous procurement. County Administrator Hammond stated yes. Commissioner McCroan so moved. Commissioner Husband seconded the motion. Chairman Quinn called for public comment. There being no public comment, the motion passed unanimously.

LAND DONATION – INDIAN PASS BEACH

County Administrator Hammond noted that pages 11-15 are regarding a land donation by Ralph Roberson for a parcel of land at Indian Pass Beach to the County, stating it is Parcel ID #03230-005R and the survey and legal are included (Lot 20, Block U, Indian Pass Beach Group, No. 1). He recommended that the Board accept this and send a letter of thanks, noting all Mr. Roberson wants is the write-off of the appraised value for tax purposes. After discussion by members of the Board, Chairman Quinn called for a motion to move forward with it. Commissioner Husband made the motion. Commissioner McCroan seconded the motion. Chairman Quinn called for public comment. There being no public comment, the motion passed unanimously.

SEPTIC SYSTEM PERMITTING

County Administrator Hammond discussed an issue with septic system permitting, noting it is taking up to six months for a resident to obtain a septic system permit from the State. He stated the State needs to review this matter and look at exempting small Counties. County Administrator Hammond noted the County needs to go on record opposing this change and asking the State to look at the way this is being handled. After discussion by Commissioner Husband regarding his concerns with the change, Building Official Bailey reported there are only three locations to obtain a septic tank permit, closest being Panama City. Following discussion, Chairman Quinn called for a motion to send this letter to D.E.P. (Department of Environmental Protection). Commissioner McLemore made the motion. Commissioner Husband seconded the motion. Chairman Quinn called for public comment. There being none, the motion passed unanimously.

LEASE AGREEMENT – R/C FLYERS

County Administrator Hammond reported that R/C Flyers (Five Points RC Flyers) are requesting additional land at Five Points Landfill for their flying club. After discussion, County Administrator Hammond discussed adding the new site to the club's current lease agreement. Chairman Quinn called for a motion to allow County Administrator Hammond to meet with the flying club and negotiate in reference to extending the property to them. Commissioner Pridgeon made the motion. Commissioner McCroan seconded the motion. After further discussion, Chairman Quinn called for public comment. There being no public comment, the motion passed unanimously.

COUNTY EMPLOYEE HIRE – COUNTY ADMINISTRATOR

County Administrator Hammond recommended at the end of his contract, June 2027, that the Board allow Clay Smallwood, III to be his replacement. After discussion by Chairman Quinn, Commissioner Husband made the motion to hire Clay Smallwood as the County Administrator upon the County's current Administrator's retirement. Commissioner McCroan seconded the motion. Chairman Quinn called for public comment. There being none, the motion passed unanimously.

AFFORDABLE HOUSING – U.S. HIGHWAY 71

County Administrator Hammond discussed meeting with the developer regarding the housing project located off U.S. Highway 71, noting the County will do a phased approach. He stated there will be a minimum of 35 units in the first phase and as many as 60 units, indexed to inflation, and capped rentals being two and three-bedroom apartments on Gulf County property. He noted a small portion may be needed from St. Joe Company on the old L & P (Louisiana-Pacific) site, stating the housing project will be located across from the old gun range. Chairman Quinn discussed this proposed project. County Administrator Hammond noted that once the project starts, the completion date would be 18-24 months.

STATUS UPDATE – DISTRICT II

Commissioner Husband provided a status report regarding various projects within District II, discussing the Beacon Hill Veterans' Memorial Park, working with FWC on the No Wake Zones in Overstreet, Community Road Paving Project, Old Gulf County Courthouse in Wewahitchka, gun range, public works grass cutting, and flags.

STATUS UPDATE – DISTRICT III

Commissioner Pridgeon discussed trash pickup on right-of-ways, White City Fire Training Facility, and WindMark DRI. County Attorney Novak discussed attending the City's Planning Board meeting to discuss the DRI, noting the County is monitoring.

STATUS UPDATE – DISTRICT V

Commissioner McCroan provided an update regarding projects within his District, discussing the bypass road project, grass cutting, and the dune restoration project.

WINDOWS REPLACEMENT – WASHINGTON GYM

Upon inquiry by Chairman Quinn regarding the awarded bidder (Bid #2425-17) of the windows replacement project for the gym, Assistant County Administrator Smallwood noted staff has contacted the contractor (Holley Development, Corp.) and waiting on the contract to be signed.

OPIOID SETTLEMENT

Chairman Quinn inquired about the settlement amount from the opioid litigation. County Attorney Novak noted it is a significant number, but unsure of the exact dollar amount at this time.

QUASI-JUDICIAL HEARING – P.D.R.B. APPLICATIONS**FINAL PLAT APPROVAL – OUR TOWN ESTATES**

Planner Crane presented a final plat approval for Our Town Estates from Street Smart Development, LLC * Parcel ID #01368-050R, featuring 29 lots and one private roadway with a cul-de-sac. He reported there was a change since the preliminary plat approval, being from a 30-lot subdivision to 29 lots, stating the roadway has not been completed as of yet and will need to be completed or an escrow account set up with the County Attorney prior to recording the plat. Chairman Quinn called anyone wishing to speak on this matter, to step forward. Clay Murphy, of Southeastern Consulting Engineers, Inc. appeared before the Board to speak. Upon inquiry by Chairman Quinn, Mr. Murphy had no objection to waving the Quasi-Judicial Hearing. Chairman Quinn then called for a motion to waive. Commissioner McCroan so moved. Commissioner McLemore seconded the motion. Chairman Quinn called for public comment. There being no public comment, the motion passed unanimously. Mr. Murphy stated weather permitted, the road will be paved this week. Planner Crane reported the P.D.R.B. voted 5-0 to approve this final plat, contingent upon the finished roadway or the setting of the escrow account. Chairman Quinn called for a motion to waive the formal reading. Commissioner McCroan so moved. Commissioner Pridgeon seconded the motion. Chairman Quinn called for public comment. There being none, the motion passed unanimously. Commissioner McLemore made the motion. Chairman Quinn clarified the motion to move forward. Commissioner McCroan seconded the motion. Chairman Quinn called for public comment. Deputy Clerk Cooper inquired, for the record, if the motion included the contingency recommendation from P.D.R.B. Commissioner McLemore stated yes. Chairman Quinn called again for public comment. There being no public comment, the motion passed unanimously (4-0), with Commissioner Husband abstaining due to working on the design for this project <FORM 8B on file with Clerk>.

SMALL SCALE MAP AMENDMENT – HI TRACK DOZIER SERVICES, INC.

Planner Crane presented a small-scale map amendment from Hi Track Dozier Services, Inc. * Parcel ID #00701-005R, requesting approximately 15.51-acre land use change from residential to mixed commercial/residential. Chairman Quinn called anyone wanting to speak to step forward. No one came forward. Planner Crane noted the P.D.R.B. recommended with a 5-0 vote to approve this small-scale map amendment. Chairman Quinn called for a motion to waive Quasi-Judicial. Commissioner McLemore made the motion. Commissioner McCroan seconded the motion. Chairman Quinn called for public comment. There being none, the motion passed unanimously. Chairman Quinn then called for a motion to waive the final reading. Commissioner McCroan so moved. Commissioner Pridgeon seconded the motion. Chairman Quinn called for public comment. There being no public comment, the motion passed unanimously. Commissioner Husband so moved to approve. Commissioner McLemore seconded the motion. Chairman Quinn called for public comment. There being none, the motion passed unanimously.

ALLEYWAY ABANDONMENT – KATHE JONES

Planner Crane presented an alleyway abandonment request from Kathe Jones at Block 23, Beacon Hill Subdivision, requesting abandonment of a 15' (foot) wide alleyway that runs southeast off of Bonnet Street. He stated a notice has been posted at the site, discussing that Public Works Director Cothran has a concern regarding this alleyway abandonment request. Public Works Director Cothran discussed the location, noting the drainage issue on Olive Avenue. He stated that he is trying to work with Deseret Ranches on land access but has not received approval. Public Works Director Cothran recommended, out of the abundance of caution, that the County hold on to the alley until the County can establish how the County can get the stormwater to Deseret's property. Commissioner Husband discussed hopes that Deseret Ranches will allow the County to use their property as drainage off of Olive Avenue. He stated he would like to table this matter until the County can obtain a response from Deseret. Commissioner Husband then made the motion. Chairman Quinn called the motion to table. Commissioner Pridgeon seconded the motion. Chairman Quinn called for public comment. Kathe Jones, of St. Joe Beach appeared before the Board to discuss her concerns regarding the decision to table. Chairman Quinn called for any additional public comment. There being none, the motion passed unanimously.

PUBLIC HEARING – LOCAL OPTION GAS TAX ORDINANCE

County Attorney Novak noted this is the second reading of a proposed ordinance regarding a local option 6th (sixth) cent gas tax, reading by title for the Board to consider. He then discussed receiving correspondence from the Florida Department of Revenue regarding two additional Ordinances that will soon be advertised to hold Public Hearings in anticipation of the bond (bank loan) adoption this fall. Chairman Quinn opened to the public. After discussion by members of the Board, Chairman Quinn called for public comment. There being no public comment, Commissioner Pridgeon made the motion to approve. Commissioner McLemore seconded the motion. Chairman Quinn called for public comment. There being no public comment, the motion passed unanimously, as follows:

ORDINANCE NO. 2025-04

AN ORDINANCE RELATING TO THE REASSESSMENT OF A SIX-CENT PER GALLON GASOLINE AND FUELS TAX, TO BE KNOWN AS THE "LOCAL OPTION GAS TAX"; FOR AN EFFECTIVE DATE AND TERM; PROVIDING FOR DISTRIBUTION OF A PORTION OF PROCEEDS TO MUNICIPALITIES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE FOR THE ORDINANCE

Complete Ordinance on file with Clerk

(end)

REQUEST PUBLIC HEARING – PROPOSED GAS TAX ORDINANCES

County Attorney Novak noted two Ordinances (#2007-10 & #2009-06) need to be rescinded according to the Florida Department of Revenue due to the upcoming road bond (bank loan) project, requesting permission from the Board to advertise to hold Public Hearings. Chairman Quinn called for a motion to move forward and advertise. Commissioner McCroan so moved. Commissioner Husband seconded the motion. Chairman Quinn called for public comment. There being no public comment, the motion passed unanimously.

EMERGENCY RESPONSE – LOCKED GATE CANOE LANE

Jim and Ann Smolenski, of Cape San Blas appeared before the Board to discuss their concerns regarding a recent emergency response call, noting property owners Charles Frye and Barbara Moore installed a locked gate that currently blocks access to Canoe Lane from Treasure Drive. Chairman Quinn called for a motion to extend. Upon motion by Commissioner McCroan, second by Commissioner Husband, and unanimous vote, the Board extended Mrs. Smolenski time to speak. Mrs. Smolenski continued to discuss the recent fire call and the attempts of the fire department to gain access to Canoe Lane. She requested that the gate be removed by September 1, 2025. Mr. Smolenski presented copy of survey <copy provided to the Clerk for the record> for the Board to review. Following discussion, Commissioner McCroan discussed having staff review this matter, directing this matter to County Attorney Novak. County Attorney Novak discussed the safety issue and descriptive easement, noting he will review further. County Attorney Novak requested permission from the Board to contact the property owner to inquire about interest in conveying this portion of land to the County. Discussion followed regarding the location.

LEADERSHIP GULF COUNTY

Terry O’Neal, of St. Joe Beach appeared before the Board to discuss the leadership in Gulf County, expressing his support and thanks to County staff. Chairman Quinn called for a motion to extend Mr. O’Neal’s time. Upon motion by Commissioner Husband, second by Commissioner McCroan, and unanimous vote, the Board extended Mr. O’Neal’s time to speak. Mr. O’Neal continued by thanking members of the Board for serving Gulf County, encouraging the Board to continue working as a team.

REQUEST FEE WAIVER – HONEYVILLE COMMUNITY CENTER

Mary Jones, of Wewahitchka Friends of the Library appeared before the Board to request the rental fee for the Honeyville Community Center be waived for a fundraising event to be held July 24-25, 2026. Discussion followed regarding the fundraiser event. County Administrator Hammond discussed the Board waiving the rental fee, noting that everyone has to put up the cleaning deposit and is refundable as long as the building is cleaned after the event. Commissioner McLemore motioned to waive it. Commissioner Husband seconded the motion. Chairman Quinn called for public comment. There being none, the motion passed unanimously. County Administrator Hammond directed Ms. Jones to contact T.D.C. Director Williams to reserve the date and fill out the proper paperwork.

ADMINISTRATION UPDATE & REPORT**REPORT – DOGE**

County Administrator Hammond discussed the deadline to submit the DOGE report, noting staff has requested an extension. OMB Director Herring provided an update regarding the DOGE report, noting staff submitted all data within the allotted time and requested an extension to provide the remaining data.

BOND UPDATE – ROAD PAVING PROJECT

County Administrator Hammond provided the Board with an update regarding the road bond, noting the closing date is set on or before October 1, 2025. He requested members of the Board submit their road list and how to split the funding.

WORKSHOPS – FIRE CHIEFS AND E.M.S.

County Administrator Hammond noted he will ask the Board at the next meeting to set the date to hold a workshop in September with the fire chiefs and one in October with E.M.S. He noted the Board has already set the two budget meetings for September.

EROSION – CAPE PALMS PARK

Pat Hardman, of Coastal Community Association appeared before the Board to discuss her concerns regarding the erosion at Cape Palms Park, noting the beach access has been closed due to the washout. Commissioner McCroan stated staff are aware and working on the matter.

BYPASS ROAD – CAPE SAN BLAS

Ms. Hardman thanked the Board for the new construction of the Bypass Road at the Cape, inquiring if this road will be paved. County Administrator Hammond stated yes, it will be paved, discussing the current heavy traffic flow.

SUMMER INTERN – NOVAK LAW GROUP

County Attorney Novak noted that Special Magistrate Ethan Way's son interned at Novak Law Group this summer, thanking the Board and County staff for allowing Mr. Way to be a part of County government. He noted Mr. Way will be returning to law school.

There being no further business, and upon motion by Commissioner McCroan, second by Commissioner Husband, and unanimous vote, the meeting did then adjourn at 11:46 p.m., E.T.

**SANDY QUINN, JR.
CHAIRMAN**

ATTEST:

**REBECCA L. NORRIS
CLERK OF COURT**

AUGUST 7, 2025

SPECIAL MEETING

PORT ST. JOE, FLORIDA

The Gulf County Board of County Commissioners met this date in special session with the following members present: Chairman Sandy Quinn, Jr., Vice Chairman Phil McCroan, and Commissioners Christopher McLemore, Lloyd Jack Husband, III, and Randy Pridgeon.

Others present were: County Attorney Jeremy Novak, Clerk Rebecca L. Norris, Director of Finance & Management Leo Bebeau, Deputy Clerk Leanna Cooper, County Administrator Michael L. Hammond, County Assistant Administrator Clay Smallwood, III, Deputy Administrator Kari Summers, Code Enforcement Officer Robert Knowles, Emergency Management Director/Fire Coordinator Matt Herring, Gulf County E.M.S. Director Jody Daniels, Grant Administrator Erin Kennedy, Grant Administrator Laura Beech-Armstrong, Human Resource Director Kaci Rhodes, Office of Management & Budget Director Sherry Herring, Mosquito Control Director Austin Horton, County Planner Doug Crane, Public Works Director Mark Cothran, Assistant Public Works Director Raymond Hart, Sheriff Mike Harrison, and T.D.C. Executive Director Silvia Williams.

Chairman Quinn called the meeting to order at 12:00 p.m., E.T.

Chairman Quinn led in the Pledge of Allegiance to the Flag.

EGLIN

County Administrator Hammond reported that Eglin (Air Force Base) closed the beaches (near Cape San Blas) without any warning or reasonable excuse, noting Eglin is not willing to be reasonable. He stated staff have reached out to the offices of Senator Scott, Congressman Patronis and Congressman Dunn regarding the matter. Jim Norton appeared before the Board to provide a historical summary from when he worked for Congressman (Allen) Boyd during the exchange of the old Coast Guard property, also called the old D3 site. He discussed the property bypassing BLM (Bureau of Land Management) and being granted to Eglin Air Force, stating an agreement between Eglin and Gulf County was established to allow beach driving, obtain the lighthouse and the keeper's quarters. Mr. Norton discussed his support on beach driving, stating the Air Force is in breach of the contract. County Administrator Hammond discussed the Coast Guard barracks, noting that most were destroyed by Hurricane Opal in 1995 and the County attempted to obtain this property, but the Air Force wanted it. Following discussion, County Administrator Hammond noted that one of the reasons for the closure was not a true account, noting the County is a good steward. He discussed the County obtaining this property and protecting it for a passive park. County Administrator Hammond discussed various other Coast Guard properties within the County that were transferred from BLM to Gulf County. Following discussion, County Administrator

Hammond noted Eglin mentioned that FWC (Fish and Wildlife Commission) has not accepted the County Habitat Conservation Plan (HCP). He stated the higher-up's (FWC) did not accept the Habitat Conservation Plan presented in 2017, but the County has been enforcing it. Discussion followed regarding obtaining a copy of the contract. Chairman Quinn called for public comment. Todd Nierh appeared before the Board to discuss his concerns regarding the closure and the need to educate the public about protecting the environment. Chairman Quinn called for a motion to extend his time. Upon motion by Commissioner Husband, second by Commissioner Pridgeon, and unanimous vote, the Board granted Mr. Nierh additional time to speak. Mr. Nierh continued to discuss his support of beach driving and reopening that portion of the beach to the public. Chairman Quinn called for any additional public comment. John Ehrman, of Cape San Blas appeared before the Board to discuss the need to review the contract and the ability to enforce the Ordinances. Chairman Quinn again called for public comment. There was no further public comment. County Administrator Hammond noted staff will continue the pressure until the County receives a good outcome. He stated the contract is between the Coast Guard and the Air Force, noting the County has a license agreement with Eglin. Sheriff Harrison appeared before the Board to discuss the volume at the Cape and his staff covering and enforcement. Commissioner McCroan discussed his concerns regarding this matter. County Administrator Hammond discussed the issue with children driving golf carts. Commissioner Pridgeon discussed witnessing a 6-seater golf cart going over the Highland View Bridge, noting the Board needs to hold a workshop to discuss a plan going forward regarding golf carts and vandalism. Commissioner McCroan discussed working on getting it back open and then discussing the other issues. A person from the public inquired if you can walk around the gate. County Attorney Novak noted the gate is closed, but with the County's license agreement it goes to the mean highwater line. He discussed the County being the stewards of the property and enforcement, but unable to due to the recent closure. Following discussion, Jim Norton appeared before the Board to state the property that the Air Force owns, the military claims ownership into the water. He cautioned the County before allowing the public to go walking (in the shoreline). Mr. Ehrman inquired why the County cannot have the military patrol their beach. Craig Williams, from Congressman Dunn's office appeared before the Board to discuss the efforts to get the beach open as soon as possible.

ROAD BOND

County Administrator Hammond stated staff is recommending the Board agree to a tax-exempt bank loan for 25 (twenty-five) years rather than executing a road bond. He reported the positives are: 1) lower issuance cost; 2) quicker to access; 3) less complicated; 4) the disclosure requirements are much less; 5) no need for a rating agency; 6) competitive interest rate; and 7) the flexibility. Discussion followed regarding the calling of bonds. County Administrator Hammond discussed closing on or before October 1, 2025. He stated that staff paid an outside source to draft the ordinances, and the Florida Department of Revenue notified the County regarding these proposed ordinances, noting the County will draft these proposed ordinances the way D.O.R. recommends. County Administrator Hammond stated that he does not want to hold the Public Hearing at the September meeting due to the timeline. County Attorney Novak stated the County has revised the 6th (sixth) Cent Ordinance (#2025-04) and staff will

advertise the D.O.R. amendments in it and advertise for the two Public Hearings, noting it may require the Board hold a special meeting in September.

INTERLOCAL AGREEMENTS FOR ROAD PAVING

County Administrator Hammond discussed presenting an interlocal agreement to both Municipalities (regarding the bank loan for road paving), requesting Board approval to enter into negotiations for an interlocal agreement with both Cities to bring back to the Board for consideration at the next meeting. Upon inquiry by Chairman Quinn, County Administrator Hammond requested Board approval to the County executing a tax-exempt bank loan in lieu of a road bond and permission to submit the interlocal agreements to the Cities. Discussion followed regarding closing and issuance of the funds. Commissioner Pridgeon inquired about the Municipalities not accepting the interlocal, and whether the County will still move forward. County Administrator Hammond confirmed, noting the projected funding is \$9.5 million of new money, with the City of Port St. Joe, based on the interlocal agreement, is entitled to 21% and City of Wewahitchka is entitled to 10%. He noted if the Cities do not agree to the interlocal, then the Cities will receive the default percentage of the 6th cent (gas tax). Upon inquiry by Commissioner Husband regarding the motion, County Administrator Hammond noted the motion requested will allow him to do exactly what is laid out in this package; selecting the low bid, terms set, and interest is locked. Commissioner Pridgeon motioned to accept the bank (loan) versus the bond. Commissioner McCroan seconded the motion. Chairman Quinn inquired if Commissioner Pridgeon wanted to include in his motion to allow County Administrator Hammond to negotiate the interlocal agreements with the two Cities. Commissioner Pridgeon discussed moving forward with or without the Cities agreeing to the interlocal. Discussion followed regarding the default rate and the proposed interlocal. Chairman Quinn inquired again if Commissioner Pridgeon was in agreement to include this in his motion. Commissioner Pridgeon agreed. Chairman Quinn called for public comment. There being no public comment, the motion passed unanimously.

FAC LEGISLATIVE PRIORITIES

County Administrator Hammond noted the Board needs to codify the County's Legislative priorities, reporting the request is due tomorrow. He stated the septic tank issue and private provider issue is on the list, noting if the Board has no objection the request will be submitted this afternoon or first thing in the morning. Commissioner Pridgeon requested a copy of what is submitted be provided to members of the Board. County Administrator Hammond stated he will have the County Attorney blind copy the Board. Commissioner McLemore made the motion to go ahead with it. Commissioner McCroan seconded the motion. Chairman Quinn called for public comment. There being none, the motion passed unanimously.

BID FOR ROAD GRADER SERVICES

County Administrator Hammond reported it is time to advertise to receive sealed bids for road grader services, requesting permission to advertise. Chairman Quinn called for a motion to move forward to advertise. Commissioner Pridgeon discussed his concerns selecting the best qualified person; not just the low-bidder. Public Works Director Cothran discussed his concerns regarding quality control and the need for accountability in the

contract. Commissioner Pridgeon motioned to do it with those caveats discussed. Chairman Quinn called the motion by Commissioner Pridgeon as long as the Administrator, Attorney and Mr. Cothran can work out the details to bring back before the Board. Public Works Director Cothran noted the current contract ends September 30, 2025 and the need to advertise. Chairman Quinn discussed the County going out for bids and coming back with a recommendation. Chairman Quinn called the motion by Commissioner Pridgeon to go out for bids for road grader services. Commissioner Husband seconded the motion. Chairman Quinn called for public comment. There being no public comment, the motion passed unanimously.

ADMINISTRATIVE UPDATE & REPORT

ASSET DONATION – SOUTH GULF FIRE DEPARTMENT

County Administrator Hammond directed the Board to item A in the Administrative Update and Report packet <copy provided to the Clerk for the record>, calling Fire Coordinator Herring to appear to discuss. Fire Coordinator Herring appeared before the Board to discuss the request on page 1 (item A) of the packet, noting it is a donation of a 2003 Blazer Bay boat, motor and trailer to South Gulf County Fire Department. He reported the citizens intent is for this vessel to be used for water rescues in the (St. Joseph) Bay. Commissioner McCroan inquired what Fire Coordinator Herring's recommendation is on this request. Fire Coordinator Herring stated that South Gulf Fire Department members viewed the vessel, and it appears to be in working condition. Commissioner McCroan inquired if a mechanic could look at the boat. Fire Coordinator Herring agreed. Commissioner McCroan made the motion, contingent upon a mechanic looking at the boat motor. Commissioner Husband seconded the motion. Chairman Quinn called for public comment. There being none, the motion passed unanimously.

NFWF GRANT AMENDMENT #3 – ST. JOSEPH PENINSULA DUNE HABITAT ENHANCEMENT PROJECT

OMB Director Herring presented page 2 of the packet, requesting Board approval for a grant amendment with N.F.W.F. for the St. Joseph Peninsula Dune Habitat Enhancement Project (#66794). Commissioner McCroan so moved. Commissioner McLemore seconded the motion. Chairman Quinn called for public comment. There being no public comment, the motion passed unanimously.

GRANT APPLICATION – FIRE TRAINING FACILITY

OMB Director Herring requested permission of the Board to apply for a Florida State Fire Marshal grant for the fire training facility in White City. After discussion by Commissioner Pridgeon, Chairman Quinn called for a motion to apply. Commissioner Pridgeon made the motion. Commissioner McCroan seconded the motion. Chairman Quinn called for public comment. There being no public comment, the motion passed unanimously.

CHANGE ORDER #1 – LAKE GROVE ROAD & BYRD PARKER DRIVE

Referencing page 4, Assistant County Administrator Smallwood presented Change Order #1 from Roberts & Roberts, Inc. for Board approval (Bid #2324-33). Upon inquiry from Commissioner McCroan, County Administrator Hammond confirmed that the change order included the addition of Basswood Road. Commissioner McLemore made the

motion. Commissioner Pridgeon seconded the motion. Chairman Quinn noted the change order is for Lake Grove Road and Byrd Parker Drive, adding Basswood Road, calling for public comment. There being none, the motion passed unanimously (4-0), with Commissioner Husband abstaining <FORM 8B on file with Clerk>.

E.M.S. COLLECTION AGENCY

Assistant County Administrator Smallwood noted page 5 is a request for Board approval to enter into a contract with Collection Bureau of Ft. Walton Beach, Inc. to assist in collecting bad debt on E.M.S. services. Commissioner Husband made the motion. Chairman Quinn clarified the motion by Commissioner Husband is to move forward. Commissioner Pridgeon seconded the motion. Chairman Quinn called for public comment. There being none, the motion passed unanimously.

CONFLICT RESOLUTION – CITY OF PORT ST. JOE

County Administrator Hammond discussed holding a conflict resolution meeting regarding the matter with the City of Port St. Joe City Ordinances 618 and 619. County Attorney Novak provided a status update regarding litigation with the City of Port St. Joe regarding annexation (Parcel ID #04571-000R), noting the City of Port St. Joe started a second annexation process which is not in compliance with the interlocal agreement with the County. He then read a proposed resolution by title regarding City Ordinance 618 for the Board to consider. Commissioner Pridgeon made the motion. Commissioner McCroan seconded the motion. Chairman Quinn called for public comment. There being no public comment, the motion passed unanimously, as follows:

RESOLUTION NO. 2025-36

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GULF COUNTY, FLORIDA AUTHORIZING, APPROVING AND DIRECTING ADMINISTRATION TO INITIATE CONFLICT RESOLUTION UNDER FLORIDA STATUTE CHAPTER 164, REGARDING THE CITY OF PORT ST. JOE ORDINANCE 618

Complete Resolution on file with Clerk

(end)

County Attorney Novak then read the second proposed resolution by title for Board approval regarding City Ordinance 619. Commissioner Pridgeon made the motion. Commissioner Husband seconded the motion. Chairman Quinn called for public comment. There being none, the motion passed unanimously, as follows:

RESOLUTION NO. 2025-37

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GULF COUNTY FLORIDA AUTHORIZING, APPROVING AND DIRECTING ADMINISTRATION TO INITIATE CONFLICT RESOLUTION

**UNDER FLORIDA STATUTE CHAPTER 164, REGARDING THE CITY OF
PORT ST. JOE ORDINANCE 619**

Complete Resolution on file with Clerk

(end)

County Attorney Novak concluded by discussing his attendance of the City of Port St. Joe Commission meeting. Commissioner Pridgeon discussed holding a conflict assessment meeting as before, encouraging the Board to focus on the goal and mission for Gulf County. Commissioner McCroan discussed his concerns regarding the need to diversify economic (development).

LIVING SHORELINE – HIGHLAND VIEW

Commissioner Pridgeon reported that funds are available for a living shoreline at Highland View.

ROAD BOND

Chairman Quinn discussed sending his letter for request of road (improvements) to the City of Port St. Joe when the interlocal agreement is submitted. County Administrator Hammond stated he would present the Chairman's road list to the City of Port St. Joe. County Administrator Hammond expressed the urgency of Board members in submitting their road list and how the split/ranking is going to be.

EGLIN

County Attorney Novak encouraged the public, for the time being, to stand down and stay off that beach and allow staff to work through this matter.

ROAD BOND

Commissioner Husband inquired if the Board will be submitting their list at the next meeting. Discussion followed on ranking. The Board agreed to provide a ranked road list at the next meeting.

STATUS UPDATE – BEACH RESTORATION / CAPE SAN BLAS

Pat Hardman, Coastal Community Association appeared before the Board to inquire of a status update on the beach restoration project and the artificial reef. Assistant County Administrator Smallwood noted the contract was delivered today. Ms. Hardman inquired of a start date. Assistant County Administrator Smallwood noted December 1, 2025 is the projected start date.

There being no further business, and upon motion by Commissioner Husband, second by Commissioner McLemore, and unanimous vote, the meeting did then adjourn at 1:55 p.m., E.T.

SANDY QUINN, JR.
CHAIRMAN

ATTEST:

REBECCA L. NORRIS
CLERK OF COURT

AUGUST 19, 2025

SPECIAL MEETING

PORT ST. JOE, FLORIDA

The Gulf County Board of County Commissioners met this date in special session with the following members present: Chairman Sandy Quinn, Jr., Vice Chairman Phil McCroan, and Commissioners Christopher McLemore, Lloyd Jack Husband, III, and Randy Pridgeon.

Others present were: County Attorney Jeremy Novak, Director of Finance & Management Leo Bebeau, Deputy Clerk Leanna Cooper, County Administrator Michael L. Hammond, County Assistant Administrator Clay Smallwood, III, Deputy Administrator Kari Summers, Building Official Brad Bailey, Code Enforcement Officer Robert Knowles, Gulf County E.M.S. Director Jody Daniels, Grant Administrator Erin Kennedy, Grant Administrator Laura Beech-Armstrong, Human Resource Director Kaci Rhodes, Office of Management & Budget Director Sherry Herring, Mosquito Control Director Austin Horton, County Planner Doug Crane, Public Works Director Mark Cothran, Assistant Public Works Director Raymond Hart, Sheriff Mike Harrison, and T.D.C. Executive Director Silvia Williams.

Chairman Quinn called the meeting to order at 3:30 p.m., E.T.

Chairman Quinn opened the meeting with prayer and led in the Pledge of Allegiance to the Flag.

2026 LEGISLATIVE PRIORITIES

County Administrator Hammond discussed accepting the Board members' Legislative priority list, noting staff can add to it, if needed. Commissioner Pridgeon presented a proposal <copy provided to the Clerk for the record> from Monolith regarding the Fire Training Facility in White City, discussing the State Fire Marshal grant to fund the equipment for the facility. He noted the location of the fire training facility will be located at the Old White City Fire Department Station. Commissioner Pridgeon stated, if the Board has no objection, he is ready to add this project to the State appropriations request. Chairman Quinn stated he has no objection, expressing his support for this project. Following discussion, members of the Board expressed their support. Commissioner Pridgeon discussed the marine training facility, noting members of the Board need to tour a nearby facility and begin talks with Tom P. Haney Technical Center. Upon inquiry by Commissioner Pridgeon, County Administrator Hammond noted that the County has a draft agreement that has been presented to the Port Authority for consideration. Discussion followed regarding the proposed marine training facility. Members of the Board discussed their support and traveling to Alabama to tour a facility. Commissioner Pridgeon noted it's not really an ask for a Legislative appropriation but wants to get it on their radar for upcoming years. He discussed his concerns regarding the "Back Beach Road" project

(Gulf to Bay Highway) and the traffic in the St. Joe Beach area, noting the County needs to make the Legislative Delegation aware. Discussion followed regarding traffic and ambulances traveling to Panama City. County Administrator Hammond reported this project will have to be in the 5-year plan (Back Beach Road Project). Commissioner Pridgeon discussed the living shoreline (in Highland View), noting the money is already there and water is already on the list. Upon discussion, County Administrator Hammond noted the ask will be water project/reuse. Commissioner Husband discussed the airport. County Administrator Hammond reported that staff have received a price on the turn lanes and there is enough funding for the road-in but will need to ask for \$2 million for the turn lanes. Commissioner Husband noted he is unsure if he wants to add the Old Gulf County Courthouse in Wewahitchka to the list just yet due to staff still looking into grant funding resources but inquired if the Board had any objections to adding it to the list. Chairman Quinn inquired if Commissioner Husband has received notice from Congressman Dunn's office on the community project. Following discussion, Chairman Quinn inquired about the time the Delegation meeting was changed to. County Administrator Hammond noted it has been moved to 10:30 a.m. Chairman Quinn noted he may not be able to attend. County Administrator Hammond recapped the items on the (priorities) list, as follows: 1) fire training academy; 2) airport and road; 3) road projects; 4) fire truck and; 5) water projects/sewer reuse. Members of the Board inquired of who is getting a fire truck. Fire Coordinator Herring appeared before the Board to report there is a memorandum going in the Consent Agenda for Board approval, noting in the five-year fire department plan, year four would be Overstreet and Howard Creek is set for year five (to receive a fire truck). County Administrator Hammond requested Board approval of the initial request, noting the items listed can be discussed at the delegation meeting. Chairman Quinn called for a motion to move forward with those legislative priorities request. Commissioner Husband so moved. Commissioner Pridgeon seconded the motion. Chairman Quinn called for public comment. Casey Plouffe, of Cape San Blas appeared before the Board to inquire where she could obtain a copy of what the Board is reviewing. Chairman Quinn noted today's discussion was topics that members of the Board presented, inquiring if the Clerk sends out the Agenda and Information packets the Thursday before the regular meeting. Deputy Clerk Cooper noted the Agenda and Information Packets are typically completed the Thursday before the regular meeting. Following discussion, Ms. Plouffe inquired if there are documents to review for special meetings. Chairman Quinn noted members of the Board may have items that each member will discuss, but there are some cases the Board will have a small packet, but it probably will not be emailed out. Commissioner Husband noted there is a notice section on the County website also. Chairman Quinn called for any additional public comment. There being none, the motion passed unanimously.

RATIFY V.A.B. CHAIRMAN & VICE CHAIRMAN

Chairman Quinn called for a motion to appoint himself to serve as Chairman of the Value Adjustment Board for 2025 and Commissioner McCroan serve as Vice Chairman. Commissioner Husband so moved. Commissioner Pridgeon seconded the motion. Chairman Quinn called for public comment. Chairman Quinn called for public comment. There being no public comment. The motion passed unanimously.

ADMINISTRATIVE UPDATE & REPORT**REGULAR MEETING SCHEDULE**

Chairman Quinn noted he has a conflict with the regular meeting scheduled for August 26th, requesting Board approval to move the meeting from 9:00 a.m., E.T. to 2:00 p.m., E.T. The Board had no objections. Commissioner McCroan so moved. Commissioner McLemore seconded the motion. Chairman Quinn called for public comment. There being none, the motion passed unanimously. County Administrator Hammond discussed the Clerk sending out a notice, noting the time change will be printed on the actual Agenda and the County website will be updated.

LITIGATION CITY OF PORT ST. JOE – ANNEXATION

County Attorney Novak discussed attending a hearing before Judge Collier on a partial motion for summary judgment and the lawsuit with the City of Port St. Joe regarding annexation (Parcel ID #04571-000R). He reported the Judge granted the Summary Judgment for the County and a date will be set regarding the damages for the County. County Attorney Novak discussed going back before the Judge next week to argue the legality of what the City of Port St. Joe did. He noted that he has provided the City of Port St. Joe with the County's opposition to the newly annexation (Parcel ID #04571-000R) and provided the recently adopted Resolutions and the notice of the Conflict Assessment Meeting. Following discussion, Commissioner Pridgeon noted this annexation is directly across the street from where the County is talking about placing the marine academy. Discussion followed regarding the annexation and the location. County Administrator Hammond noted the intent of the City of Port St. Joe is to approve a letter to rescind their letter of support for the floating dry dock, encouraging Members of the Board to encourage City Commissioners to not approve to rescinding their letter of support. County Attorney Novak noted once a date is set, an advertisement of the Conflict Assessment Meeting will be posted.

There being no further business, and upon motion by Commissioner Husband, second by Commissioner McCroan, and unanimous vote, the meeting did then adjourn at 4:04 p.m., E.T.

**SANDY QUINN, JR.
CHAIRMAN**

ATTEST:

**REBECCA L. NORRIS
CLERK OF COURT**

**CONTRACT BETWEEN
GULF COUNTY BOARD OF COUNTY COMMISSIONERS
AND
STATE OF FLORIDA DEPARTMENT OF HEALTH
FOR OPERATION OF THE
GULF COUNTY HEALTH DEPARTMENT
CONTRACT YEAR 2025-2026**

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2025 SEP 17 AM 10:39

This contract is made and entered into between the State of Florida, Department of Health (“State”), and the Gulf County Board of County Commissioners (“County”), through their undersigned authorities, effective October 1, 2025. State and County are jointly referred to as the “parties”.

RECITALS

A. Pursuant to Chapter 154, Florida Statutes, the intent of the legislature is to “promote, protect, maintain, and improve the health and safety of all citizens and visitors of this state through a system of coordinated county health department services.”

B. County Health Departments were created throughout Florida to satisfy this legislative intent through the “promotion of the public’s health, the control and eradication of preventable diseases, and the provision of primary health care for special populations.”

C. Gulf County Health Department (“CHD”) is one of the created County Health Departments.

D. It is necessary for the parties hereto to enter into this contract to ensure coordination between the State and the County in the operation of the CHD.

NOW, THEREFORE, in consideration of the mutual promises set forth herein, the sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. RECITALS. The parties mutually agree that the foregoing recitals are true and correct and incorporated herein by reference.

2. TERM. The parties mutually agree that this contract shall be effective from October 1, 2025, through September 30, 2026, or until a written contract replacing this contract is entered into between the parties, whichever is later, unless this contract is otherwise terminated according to the termination provisions outlined in paragraph 8. below.

3. SERVICES MAINTAINED BY THE CHD. The parties mutually agree that the CHD shall provide those services as outlined in Part III of Attachment II hereof, to maintain the following three levels of service pursuant to section 154.01(2), Florida Statutes, as defined below:

a. “Environmental health services” are those services that are organized and operated to protect the health of the general public by monitoring and regulating activities in the environment that may contribute to the occurrence or transmission of disease. Environmental health services shall be supported by available federal, state, and local funds and shall include

CONSENT
DATE: 9/13/25 *LLS*
46

those services mandated on a state or federal level. Examples of environmental health services include but are not limited to, food hygiene, safe drinking water supply, sewage, and solid waste disposal, swimming pools, group care facilities, migrant labor camps, toxic material control, radiological health, and occupational health.

b. "Communicable disease control services" are those services that protect the health of the general public through the detection, control, and eradication of diseases that are transmitted primarily by human beings. Communicable disease services shall be supported by available federal, state, and local funds and shall include those services mandated on a state or federal level. Such services include, but are not limited to, epidemiology, sexually transmissible disease detection and control, HIV/AIDS, immunization, tuberculosis control, and maintenance of vital statistics.

c. "Primary care services" are acute care and preventive services that are made available to well and sick persons who are unable to obtain such services due to lack of income or other barriers beyond their control. These services are provided to benefit individuals, improve the collective health of the public, and prevent and control the spread of disease. Primary health care services are provided at home, in group settings, or in clinics. These services shall be supported by available federal, state, and local funds and shall include services mandated on a state or federal level. Examples of primary health care services include but are not limited to first contact acute care services; chronic disease detection and treatment; maternal and child health services; family planning; nutrition; school health; supplemental food assistance for women, infants, and children; home health; and dental services.

4. **FUNDING.** The parties further agree that funding for the CHD will be handled as follows:

a. The funding to be provided by the parties and any other sources is outlined in Part II of Attachment II hereof. This funding will be used as shown in Part I of Attachment II.

i. The State's appropriated responsibility (*direct contribution excluding any state fees, Medicaid contributions, or any other funds not listed on the Schedule C*) as provided in Attachment II, Part II is an amount not to exceed \$ 1,167,681 (*State General Revenue, State Funds, Other State Funds and Federal Funds listed on the Schedule C*). The State's obligation to pay under this contract is contingent upon an annual appropriation by the Legislature.

ii. The County's appropriated responsibility (*direct contribution excluding any fees, other cash, or local contributions*) as provided in Attachment II, Part II is an amount not to exceed \$ 42,410 (*amount listed under the "Board of County Commissioners Annual Appropriations section of the revenue attachment*).

iii. The County also provides an in-kind contribution in the amount of \$168,486 in support of the operation of the CHD through its approval for the CHD to allow a portion of its facilities to be used by a third party, with use costs paid by the third party directly to the CHD in lieu of the County.

b. Overall expenditures will not exceed available funding or budget authority, whichever is less, (either the current year or from surplus trust funds) in any service category. Unless

requested otherwise, any surplus at the end of the term of this contract in the County Health Department Trust Fund that is attributed to the CHD shall be carried forward to the next contract period.

c. Either party may establish service fees as allowed by law to fund activities of the CHD. Where applicable, such fees shall be automatically adjusted to at least the Medicaid fee schedule.

d. Either party may increase or decrease funding of this contract during the term hereof by notifying the other party in writing of the amount and purpose for the change in funding. If the State initiates the increase or decrease, the CHD will revise Attachment II and send a copy of the revised pages to the County and the State's Office of Budget and Revenue Management. If the County initiates the increase or decrease, the County shall notify the CHD in writing. The CHD will then revise Attachment II and send a copy of the revised pages to the State's Office of Budget and Revenue Management.

e. The name and address of the official payee to whom payments shall be made is:

County Health Department Trust Fund
Gulf County Health Department
2475 Garrison Ave
Port St Joe, FL 32456

5. CHD DIRECTOR or ADMINISTRATOR. Both parties agree the director or administrator of the CHD shall be a State employee or under contract with the State and will be under the day-to-day direction of the State's Deputy Secretary for County Health Systems. The director or administrator shall be selected by the State with the concurrence of the County. The director or administrator of the CHD shall ensure that non-categorical sources of funding are used to fulfill public health priorities in the community and the Long-Range Program Plan.

6. ADMINISTRATIVE POLICIES AND PROCEDURES. The parties hereto agree that the following standards should apply in the operation of the CHD:

a. The CHD and its personnel shall follow all State policies and procedures, except to the extent permitted for the use of County purchasing procedures as outlined in subparagraph b., below. All CHD employees shall be State or State-contract personnel subject to State personnel laws, rules, and procedures. Employees will report time in the Health Management System compatible format by program component as specified by the State.

b. The CHD shall comply with all applicable provisions of federal and state laws and regulations relating to its operation with the exception that the use of County purchasing procedures shall be allowed when it will result in a better price or service and no statewide purchasing contract has been implemented for those goods or services. In such cases, the CHD director or administrator must sign a justification, therefore, and all County purchasing procedures must be followed in their entirety, and such compliance shall be documented. Such justification and compliance documentation shall be maintained by the CHD following the terms of this contract. State procedures must be followed for all leases on facilities not enumerated in Attachment IV.

c. The CHD shall maintain books, records, and documents following the Generally Accepted Accounting Principles, as promulgated by the Governmental Accounting Standards Board, and the requirements of federal or state law. These records shall be maintained as required by the State's Policies and Procedures for Records Management and shall be open for inspection at any time by the parties and the public, except for those records that are not otherwise subject to disclosure as provided by law which is subject to the confidentiality provisions of paragraphs 6.i. and 6.k., below. Books, records, and documents must be adequate to allow the CHD to comply with the following reporting requirements:

- i.* The revenue and expenditure requirements in the Florida Accounting Information Resource System; and
- ii.* The client registration and services reporting requirements of the minimum data set as specified in the most current version of the Client Information System/Health Management Component Pamphlet; and
- iii.* Financial procedures specified in the State's Accounting Procedures Manuals, Accounting memoranda, and Comptroller's memoranda; and
- iv.* The CHD is responsible for assuring that all contracts with service providers include provisions that all subcontracted services be reported to the CHD in a manner consistent with the client registration and service reporting requirements of the minimum data set as specified in the Client Information System/Health Management Component Pamphlet.

d. All funds for the CHD shall be deposited in the County Health Department Trust Fund maintained by the state treasurer. These funds shall be accounted for separately from funds deposited for other CHDs and shall be used only for public health purposes in Gulf County.

e. That any surplus or deficit funds, including fees or accrued interest, remaining in the County Health Department Trust Fund account at the end of the contract year shall be credited or debited to the State or County, as appropriate, based on the funds contributed by each and the expenditures incurred by each. Expenditures will be charged to the program accounts by State and County based on the ratio of planned expenditures in this contract and funding from all sources is credited to the program accounts by State and County. The equity share of any surplus or deficit funds accruing to the State and County is determined each month and at the contract year-end. Surplus funds may be applied toward the funding requirements of each party in the following year. However, in each such case, all surplus funds, including fees and accrued interest, shall remain in the trust fund until accounted for in a manner that clearly illustrates the amount which has been credited to each party. The planned use of surplus funds shall be reflected in Attachment II, Part I of this contract, with special capital projects explained in Attachment V.

f. There shall be no transfer of funds between the three levels of services without a contract amendment unless the CHD director or administrator determines that an emergency exists wherein a time delay would endanger the public's health and the State's Deputy Secretary for County Health Systems have approved the transfer. The State's Deputy Secretary for County

Health Systems shall forward written evidence of this approval to the CHD within 30 days after an emergency transfer.

g. The CHD may execute subcontracts for services necessary to enable the CHD to carry out the programs specified in this contract. Any such subcontract shall include all aforementioned audit and record-keeping requirements.

h. At the request of either party, an audit may be conducted by an independent certified public accountant on the financial records of the CHD, and the results made available to the parties within 180 days after the close of the CHD fiscal year. This audit will follow requirements contained in OMB Circular A-133, as revised, and may be in conjunction with audits performed by the County government. If audit exceptions are found, then the director or administrator of the CHD will prepare a corrective action plan and a copy of that plan and monthly status reports will be furnished to the contract managers for the parties.

i. The CHD shall not use or disclose any information concerning a recipient of services except as allowed by federal or state law or policy.

j. The CHD shall retain all client records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this contract for five years after termination of this contract. If an audit has been initiated and audit findings have not been resolved at the end of five years, the records shall be retained until the resolution of the audit findings.

k. The CHD shall maintain the confidentiality of all data, files, and records that are confidential under the law or are otherwise exempted from disclosure as a public record under Florida law. The CHD shall implement procedures to ensure the protection and confidentiality of all such records and shall comply with sections 384.29, 381.004, 392.65, and 456.057, Florida Statutes, and all other state and federal laws regarding confidentiality. All confidentiality procedures implemented by the CHD shall be consistent with the State's Information Security Policies, Protocols, and Procedures. The CHD shall further adhere to any amendments to the State's security requirements and shall comply with any applicable professional standards of practice concerning client confidentiality.

l. The CHD shall abide by all State policies and procedures, which by this reference are incorporated herein as standards to be followed by the CHD.

m. The CHD shall establish a system through which applicants for services and current clients may present grievances over denial, modification, or termination of services. The CHD will advise applicants of the right to appeal a denial or exclusion from services, of failure to take account of a client's choice of service, and right to a fair hearing to the final governing authority of the CHD. Specific references to existing laws, rules, or program manuals are included in Attachment I of this contract.

n. The CHD shall comply with the provisions contained in the Civil Rights Compliance and Non-Discrimination Certificate, hereby incorporated into this contract as Attachment III.

o. The CHD shall submit quarterly reports to the County that shall include at least the following:

- i. The DE385L1 Contract Management Variance Report and the DE580L1 Analysis of Fund Equities Report; and
- ii. A written explanation to the County of service variances reflected in the year-end DE385L1 report if the variance exceeds or falls below 25 percent of the planned expenditure amount for the contract year. However, if the amount of the service-specific variance between actual and planned expenditures does not exceed three percent of the total planned expenditures for the level of service in which the type of service is included, a variance explanation is not required. A copy of the written explanation shall be sent to the State’s Office of Budget and Revenue Management.

p. The dates for the submission of quarterly reports to the County shall be as follows unless the generation and distribution of reports are delayed due to circumstances beyond the CHD’s control:

- i. March 1, 2026, for the reporting period of October 1, 2025, through December 31, 2025; and
- ii. June 1, 2026, for the reporting period of October 1, 2025, through March 31, 2026; and
- iii. September 1, 2026, for the reporting period of October 1, 2025 through June 30, 2026; and
- iv. December 1, 2026, for the reporting period of October 1, 2025 through September 30, 2026.

7. FACILITIES AND EQUIPMENT. The parties mutually agree that:

a. CHD facilities shall be provided as specified in Attachment IV to this contract and the County shall own the facilities used by the CHD unless otherwise provided in Attachment IV.

b. The County shall ensure adequate fire and casualty insurance coverage for County-owned CHD offices and buildings and all furnishings and equipment in CHD offices through either a self-insurance program or insurance purchased by the County.

c. All vehicles will be transferred to the ownership of the County and registered as County vehicles. The County shall ensure insurance coverage for these vehicles is available through either a self-insurance program or insurance purchased by the County. All vehicles will be used solely for CHD operations. Vehicles purchased through the County Health Department Trust Fund shall be sold at fair market value when they are no longer needed by the CHD and the proceeds returned to the County Health Department Trust Fund. The CHD is responsible for the costs of maintenance and repair of vehicles used for CHD operations

8. TERMINATION.

a. Termination at Will. This contract may be terminated by either party without cause upon no less than 180 calendar days' notice in writing to the other party unless a lesser time is mutually agreed upon in writing by both parties.

b. Termination Because of Lack of Funds. In the event funds to finance this contract become unavailable, either party may terminate this contract upon no less than 24 hours' notice.

c. Termination for Breach. This contract may be terminated by either party for a material breach of an obligation hereunder, upon no less than 30 days' notice. Waiver of a breach of any provisions of this contract shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this contract.

9. MISCELLANEOUS. The parties further agree:

a. Availability of Funds. If this contract, any renewal hereof, or any term, performance, or payment hereunder, extends beyond the CHD fiscal year beginning July 1, 2026, it is agreed that the performance and payment under this contract are contingent upon an annual appropriation by the Legislature, under section 287.0582, Florida Statutes.

b. Contract Managers. The name and addresses of the contract managers for the parties under this contract are as follows:

For the State:

Kari Williams
Name
Contract Manager
Title
2475 Garrison Ave
Port St Joe, FL 32456
Address
kari.williams@flhealth.gov
Email Address
850-247-9815
Telephone

For the County:

Rebecca Norris
Name
Clerk of Court
Title
1000 Cecil G Costin Sr Blvd
Port St Joe, FL 32456
Address
850-229-6113
Email Address
850-229-6113
Telephone

If different contract managers are designated after the execution of this contract, the name, address, email address, and telephone number of the new representative shall be furnished in writing to the other parties and attached to the originals of this contract.

c. Captions. The captions and headings contained in this contract are for the convenience of the parties only and do not in any way modify, amplify, or give additional notice of the provisions hereof.

d. Notices. Any notices provided under this contract must be delivered by certified mail, return receipt requested, in person with proof of delivery, or by email to the email address of the respective party identified in Section 9.b., above.

In WITNESS THEREOF, the parties hereto have caused this 8 page contract, with its attachments as referenced, including Attachment I (two pages), Attachment II (6 pages), Attachment III (1 pages), Attachment IV (1 page), and Attachment V (1 page), to be executed by their undersigned officials as duly authorized effective the 1st day of October 2025.

**BOARD OF COUNTY COMMISSIONERS
FOR GULF COUNTY**

**STATE OF FLORIDA
DEPARTMENT OF HEALTH**

SIGNED BY: _____

NAME: Sandy Quinn

TITLE: Chairman

DATE: _____

SIGNED BY: _____

NAME: Joseph A. Ladapo, M.D., Ph.D.

TITLE: State Surgeon General

DATE: _____

ATTESTED TO:

SIGNED BY: _____

NAME: Rebecca Norris

TITLE: Clerk of Court

DATE: _____

SIGNED BY:  _____

NAME: Sarah Quaranta

TITLE: CHD Director or Administrator

DATE: 9/22/25

ATTACHMENT I
GULF COUNTY HEALTH DEPARTMENT
PROGRAM SPECIFIC REPORTING REQUIREMENTS AND PROGRAMS REQUIRING
COMPLIANCE WITH THE PROVISIONS OF SPECIFIC MANUALS

Some health services must comply with specific program and reporting requirements in addition to the Personal Health Coding Pamphlet (DHP 50-20), Environmental Health Coding Pamphlet (DHP 50-21) and FLAIR requirements because of federal or state law, regulation or rule. If a county health department is funded to provide one of these services, it must comply with the special reporting requirements for that service. The services and the reporting requirements are listed below:

<u>Service</u>	<u>Requirement</u>
1. Sexually Transmitted Disease Program	Requirements as specified in F.A.C. 64D-3, F.S. 381 and F.S. 384.
2. Dental Health	Periodic financial and programmatic reports as specified by the program office.
3. Special Supplemental Nutrition Program for Women, Infants and Children (including the WIC Breastfeeding Peer Counseling Program)	Service documentation and monthly financial reports as specified in DHM 150-24* and all federal, state and county requirements detailed in program manuals and published procedures.
4. Healthy Start/ Improved Pregnancy Outcome	Requirements as specified in the 2007 Healthy Start Standards and Guidelines and as specified by the Healthy Start Coalitions in contract with each county health department.
5. Family Planning	Requirements as specified in Public Law 91-572, 42 U.S.C. 300, et seq., 42 CFR part 59, subpart A, 45 CFR parts 74 & 92, 2 CFR 215 (OMB Circular A-110) OMB Circular A-102, F.S. 381.0051, F.A.C. 64F-7, F.A.C. 64F-16, and F.A.C. 64F-19. Requirements and Guidance as specified in the Program Requirements for Title X Funded Family Planning Projects (Title X Requirements)(2014) and the Providing Quality Family Planning Services (QFP): Recommendations of CDC and the U.S. Office of Population Affairs published on the Office of Population Affairs website. Programmatic annual reports as specified by the program office as specified in the annual programmatic Scope of Work for Family Planning and Maternal Child Health Services, including the Family Planning Annual Report (FPAR), and other minimum guidelines as specified by the Policy Web Technical Assistance Guidelines.
6. Immunization	Periodic reports as specified by the department pertaining to immunization levels in kindergarten and/or seventh grade pursuant to instructions contained in the Immunization Guidelines-Florida Schools, Childcare Facilities and Family Daycare Homes (DH Form 150-615) and Rule 64D-3.046, F.A.C. In addition, periodic reports as specified by the department pertaining to the surveillance/investigation of reportable vaccine-preventable diseases, adverse events, vaccine accountability, and assessment of immunization

ATTACHMENT I (Continued)

- levels as documented in Florida SHOTS and supported by CHD Guidebook policies and technical assistance guidance.
7. Environmental Health
Requirements as specified in Environmental Health Programs Manual 150-4* and DHP 50-21*
 8. HIV/AIDS Program
Requirements as specified in F.S. 384.25 and F.A.C. 64D-3.030 and 64D-3.031. Case reporting should be on Adult HIV/AIDS Confidential Case Report CDC Form DH2139 and Pediatric HIV/AIDS Confidential Case Report CDC Form DH2140.
Requirements as specified in F.A.C. 64D-2 and 64D-3, F.S. 381 and F.S. 384. Socio-demographic and risk data on persons tested for HIV in CHD clinics should be reported on Lab Request DH Form 1628 in accordance with the Forms Instruction Guide. Requirements for the HIV/AIDS Patient Care programs are found in the Patient Care Contract Administrative Guidelines.
 9. School Health Services
Requirements as specified in the Florida School Health Administrative Guidelines (May 2012). Requirements as specified in F.S. 381.0056, F.S. 381.0057, F.S. 402.3026 and F.A.C. 64F-6.
 10. Tuberculosis
Tuberculosis Program Requirements as specified in F.A.C. 64D-3 and F.S. 392.
 11. General Communicable Disease Control
Carry out surveillance for reportable communicable and other acute diseases, detect outbreaks, respond to individual cases of reportable diseases, investigate outbreaks, and carry out communication and quality assurance functions, as specified in F.A.C. 64D-3, F.S. 381, F.S. 384 and the CHD Epidemiology Guide to Surveillance and Investigations.
 12. Refugee Health Program
Programmatic and financial requirements as specified by the program office.

*or the subsequent replacement if adopted during the contract period.

ATTACHMENT II
GULF COUNTY HEALTH DEPARTMENT
PART I. PLANNED USE OF COUNTY HEALTH DEPARTMENT TRUST FUND BALANCES

	Estimated State Share of CHD Trust Fund Balance	Estimated County Share of CHD Trust Fund Balance	Total
1. CHD Trust Fund Ending Balance 09/30/25	90039	198882	288921
2. Drawdown for Contract Year October 1, 2025 to September 30, 2026	-90039	-9574	-99613
3. Special Capital Project use for Contract Year October 1, 2025 to September 30, 2026	0	0	0
4. Balance Reserved for Contingency Fund October 1, 2025 to September 30, 2026	0	189308	189308

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects, and mobile health vans.

ATTACHMENT II

57

GULF COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2025 to September 30, 2026

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
1. GENERAL REVENUE - STATE					
015040 CHD - TB COMMUNITY PROGRAM	3,000	0	3,000	0	3,000
015040 FAMILY PLANNING GENERAL REVENUE	28,661	0	28,661	0	28,661
015040 PRIMARY CARE PROGRAM	115,812	0	115,812	0	115,812
015040 RACIAL & ETHNIC DISPARITIES - CHD EXPENSES	52,000	0	52,000	0	52,000
015040 SCHOOL HEALTH SERVICES	69,040	0	69,040	0	69,040
015050 CHD GENERAL REVENUE NON-CATEGORICAL	769,993	0	769,993	0	769,993
GENERAL REVENUE TOTAL	1,038,506	0	1,038,506	0	1,038,506
2. NON GENERAL REVENUE - STATE					
015010 ENVIRONMENTAL BIOMEDICAL WASTE PROGRAM	424	0	424	0	424
015010 TOBACCO STATE AND COMMUNITY INTERVENTIONS	86,812	0	86,812	0	86,812
015010 CESSATION TREATMENT AND COUNSELING	47,850	0	47,850	0	47,850
015010 TOBACCO STATE & COMMUNITY HEALTHY BABY	10,000	0	10,000	0	10,000
NON GENERAL REVENUE TOTAL	145,086	0	145,086	0	145,086
3. FEDERAL FUNDS - STATE					
007000 COASTAL BEACH WATER QUALITY MONITORING	6,110	0	6,110	0	6,110
007000 COMPREHENSIVE COMMUNITY CARDIO - PHBG	50,409	0	50,409	0	50,409
007000 FAMILY PLANNING TITLE X - GRANT	10,518	0	10,518	0	10,518
007000 PUBLIC HLTH INFRASTRUCTURE & WORKFORCE/CENTRAL 1	59,204	0	59,204	0	59,204
007000 THE NATIONAL CARDIOVASCULAR HEALTH PROGRAM	9,379	0	9,379	0	9,379
007000 IMMUNIZATION ACTION PLAN	5,000	0	5,000	0	5,000
007000 MEDICAL HOME FOR CHILD & ADOLESCENT HEALTH	7,790	0	7,790	0	7,790
007000 MCH SPECIAL PROJECT PRAMS	7,790	0	7,790	0	7,790
007000 BASE COMMUNITY PREPAREDNESS CAPABILITY	42,933	0	42,933	0	42,933
015075 SCHOOL HEALTH SERVICES	60,000	0	60,000	0	60,000
FEDERAL FUNDS TOTAL	259,133	0	259,133	0	259,133
4. FEES ASSESSED BY STATE OR FEDERAL RULES - STATE					
001020 CHD STATEWIDE ENVIRONMENTAL FEES	12,675	0	12,675	0	12,675
001092 CHD STATEWIDE ENVIRONMENTAL FEES	200	0	200	0	200
001206 ON SITE SEWAGE DISPOSAL PERMIT FEES	1,782	0	1,782	0	1,782
001206 SANITATION CERTIFICATES (FOOD INSPECTION)	394	0	394	0	394
001206 SEPTIC TANK RESEARCH SURCHARGE	444	0	444	0	444
001206 PUBLIC SWIMMING POOL PERMIT FEES-10% HQ TRANSFER	288	0	288	0	288
001206 DRINKING WATER PROGRAM OPERATIONS	234	0	234	0	234
001206 REGULATION OF BODY PIERCING SALONS	15	0	15	0	15
001206 ONSITE SEWAGE TRAINING CENTER	35	0	35	0	35
001206 TATTO PROGRAM ENVIRONMENTAL HEALTH	50	0	50	0	50
001206 MOBILE HOME & RV PARK FEES	251	0	251	0	251
FEES ASSESSED BY STATE OR FEDERAL RULES TOTAL	16,368	0	16,368	0	16,368
5. OTHER CASH CONTRIBUTIONS - STATE:					
031005 SCHOOL HEALTH SERVICES	157,586	0	157,586	0	157,586
090001 DRAW DOWN FROM PUBLIC HEALTH UNIT	90,039	0	90,039	0	90,039
OTHER CASH CONTRIBUTION TOTAL	247,625	0	247,625	0	247,625

ATTACHMENT II

GULF COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2025 to September 30, 2026

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
6. MEDICAID - STATE/COUNTY:					
001057 CHD CLINIC FEES	0	11,000	11,000	0	11,000
001148 CHD CLINIC FEES	0	31,463	31,463	0	31,463
MEDICAID TOTAL	0	42,463	42,463	0	42,463
7. ALLOCABLE REVENUE - STATE:					
	0	0	0	0	0
ALLOCABLE REVENUE TOTAL	0	0	0	0	0
8. OTHER STATE CONTRIBUTIONS NOT IN CHD TRUST FUND - STATE					
ADAP	0	0	0	0	0
PHARMACY DRUG PROGRAM	0	0	0	1,960	1,960
WIC PROGRAM	0	0	0	288,045	288,045
BUREAU OF PUBLIC HEALTH LABORATORIES	0	0	0	307	307
IMMUNIZATIONS	0	0	0	44,270	44,270
OTHER STATE CONTRIBUTIONS TOTAL	0	0	0	334,582	334,582
9. DIRECT LOCAL CONTRIBUTIONS - BCC/TAX DISTRICT					
008005 CHD LOCAL REVENUE & EXPENDITURES	0	42,410	42,410	0	42,410
DIRECT COUNTY CONTRIBUTIONS TOTAL	0	42,410	42,410	0	42,410
10. FEES AUTHORIZED BY COUNTY ORDINANCE OR RESOLUTION - COUNTY					
001077 CHD CLINIC FEES	0	17,400	17,400	0	17,400
001094 CHD LOCAL ENVIRONMENTAL FEES	0	9,375	9,375	0	9,375
001110 VITAL STATISTICS CERTIFIED RECORDS	0	19,000	19,000	0	19,000
FEES AUTHORIZED BY COUNTY TOTAL	0	45,775	45,775	0	45,775
11. OTHER CASH AND LOCAL CONTRIBUTIONS - COUNTY					
001029 CHD CLINIC FEES	0	18,232	18,232	0	18,232
001090 CHD CLINIC FEES	0	250	250	0	250
008050 SCHOOL HEALTH CLINICS FUNDED BY SCHOOL BOARD	0	60,000	60,000	0	60,000
010300 PETROLEUM STORAGE TANK DEP COMPLIANCE CONTRACT	0	81,237	81,237	0	81,237
010400 CHD SALE OF SERVICES IN OR OUTSIDE OF STATE GOVT	0	150,000	150,000	0	150,000
090002 DRAW DOWN FROM PUBLIC HEALTH UNIT	0	9,574	9,574	0	9,574
OTHER CASH AND LOCAL CONTRIBUTIONS TOTAL	0	319,293	319,293	0	319,293
12. ALLOCABLE REVENUE - COUNTY					
	0	0	0	0	0
COUNTY ALLOCABLE REVENUE TOTAL	0	0	0	0	0
13. BUILDINGS - COUNTY					
ANNUAL RENTAL EQUIVALENT VALUE	0	0	0	0	0
OTHER (Specify)	0	0	0	0	0
UTILITIES	0	0	0	0	0
BUILDING MAINTENANCE	0	0	0	28,806	28,806
GROUNDS MAINTENANCE	0	0	0	0	0
INSURANCE	0	0	0	0	0
OTHER (Specify)	0	0	0	0	0

GULF COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2025 to September 30, 2026

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
OTHER (Specify)	0	0	0	0	0
BUILDINGS TOTAL	0	0	0	28,806	28,806
14. OTHER COUNTY CONTRIBUTIONS NOT IN CHD TRUST FUND - COUNTY					
EQUIPMENT / VEHICLE PURCHASES	0	0	0	0	0
VEHICLE INSURANCE	0	0	0	0	0
VEHICLE MAINTENANCE	0	0	0	100	100
OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
OTHER COUNTY CONTRIBUTIONS TOTAL	0	0	0	100	100
GRAND TOTAL CHD PROGRAM	1,706,718	449,941	2,156,659	363,488	2,520,147

GULF COUNTY HEALTH DEPARTMENT

Part III, Planned Staffing, Clients, Services and Expenditures By Program Service Area Within Each Level of Service
October 1, 2025 to September 30, 2026

	FTE's (0.00)	Clients Units	Services/ Visits	Quarterly Expenditure Plan				State	County	Grand Total
				1st	2nd (Whole dollars only)	3rd	4th			
A. COMMUNICABLE DISEASE CONTROL:										
IMMUNIZATION (101)	0.32	235	264	10,310	8,838	10,310	8,983	33,795	4,646	38,441
SEXUALLY TRANS. DIS. (102)	0.28	26	37	9,045	7,753	9,045	7,880	22,946	10,777	33,723
HIV/AIDS PREVENTION (03A1)	0.04	0	44	1,476	1,265	1,476	1,285	5,205	297	5,502
HIV/AIDS SURVEILLANCE (03A2)	0.00	0	0	0	0	0	0	0	0	0
HIV/AIDS PATIENT CARE (03A3)	0.00	0	0	0	0	0	0	0	0	0
ADAP (03A4)	0.00	0	0	0	0	0	0	0	0	0
TUBERCULOSIS (104)	0.17	578	578	4,886	4,188	4,886	4,256	16,940	1,276	18,216
COMM. DIS. SURV. (106)	0.00	0	0	0	0	0	0	0	0	0
HEPATITIS (109)	0.00	0	0	0	0	0	0	0	0	0
PREPAREDNESS AND RESPONSE (116)	1.19	0	0	32,429	27,798	32,429	28,259	120,915	0	120,915
REFUGEE HEALTH (118)	0.00	0	0	0	0	0	0	0	0	0
VITAL RECORDS (180)	1.54	3,080	6,480	44,982	38,558	44,982	39,195	148,717	19,000	167,717
COMMUNICABLE DISEASE SUBTOTAL	3.54	3,919	7,403	103,128	88,400	103,128	89,858	348,518	35,996	384,514
B. PRIMARY CARE:										
CHRONIC DISEASE PREVENTION PRO (210)	1.12	0	0	39,175	33,580	39,175	34,135	146,065	0	146,065
WIC (21W1)	0.00	0	0	0	0	0	0	0	0	0
TOBACCO USE INTERVENTION (212)	1.36	0	0	45,190	38,737	45,190	39,378	168,495	0	168,495
WIC BREASTFEEDING PEER COUNSELING (21W2)	0.00	0	0	0	0	0	0	0	0	0
FAMILY PLANNING (223)	2.22	223	441	65,206	55,895	65,206	56,819	182,955	60,171	243,126
IMPROVED PREGNANCY OUTCOME (225)	0.61	458	519	17,575	15,066	17,575	15,315	58,739	6,792	65,531
HEALTHY START PRENATAL (227)	0.00	0	0	0	0	0	0	0	0	0
COMPREHENSIVE CHILD HEALTH (229)	0.49	529	554	15,501	13,288	15,501	13,508	51,085	6,713	57,798
HEALTHY START CHILD (231)	0.00	0	0	0	0	0	0	0	0	0
SCHOOL HEALTH (234)	6.84	0	55,415	168,912	144,791	168,912	147,183	540,451	89,347	629,798
COMPREHENSIVE ADULT HEALTH (237)	1.67	360	449	49,509	42,439	49,509	43,139	57,906	126,690	184,596
COMMUNITY HEALTH DEVELOPMENT (238)	1.23	0	0	33,984	29,131	33,984	29,614	126,713	0	126,713
DENTAL HEALTH (240)	0.00	0	0	0	0	0	0	0	0	0
PRIMARY CARE SUBTOTAL	15.54	1,570	57,378	435,052	372,927	435,052	379,091	1,332,409	289,713	1,622,122
C. ENVIRONMENTAL HEALTH:										
Water and Onsite Sewage Programs										
COSTAL BEACH MONITORING (347)	0.12	122	122	5,707	4,892	5,707	4,974	21,280	0	21,280
LIMITED USE PUBLIC WATER SYSTEMS (357)	0.00	0	0	268	230	268	234	424	576	1,000
PUBLIC WATER SYSTEM (358)	0.00	0	0	0	0	0	0	0	0	0
PRIVATE WATER SYSTEM (359)	0.00	0	0	0	0	0	0	0	0	0
ONSITE SEWAGE TREATMENT & DISPOSAL (361)	0.80	611	362	32,300	27,687	32,300	28,145	0	120,432	120,432
Group Total	0.92	733	484	38,275	32,809	38,275	33,353	21,704	121,008	142,712
Facility Programs										
TATTOO FACILITY SERVICES (344)	0.00	0	0	0	0	0	0	0	0	0
FOOD HYGIENE (348)	0.00	0	0	0	0	0	0	0	0	0
BODY PIERCING FACILITIES SERVICES (349)	0.00	0	0	0	0	0	0	0	0	0

GULF COUNTY HEALTH DEPARTMENT

61

Part III. Planned Staffing, Clients, Services and Expenditures By Program Service Area Within Each Level of Service

October 1, 2025 to September 30, 2026

Quarterly Expenditure Plan

	FTE's (0.00)	Clients Units	Services/ Visits	Quarterly Expenditure Plan				State	County	Grand Total
				1st	2nd (Whole dollars only)	3rd	4th			
GROUP CARE FACILITY (351)	0.00	0	0	0	0	0	0	0	0	0
MIGRANT LABOR CAMP (352)	0.00	0	0	0	0	0	0	0	0	0
HOUSING & PUB. BLDG. (353)	0.00	0	0	0	0	0	0	0	0	0
MOBILE HOME AND PARK (354)	0.00	0	0	0	0	0	0	0	0	0
POOLS/BATHING PLACES (360)	0.00	0	0	0	0	0	0	0	0	0
BIOMEDICAL WASTE SERVICES (364)	0.00	0	0	166	143	166	145	620	0	620
TANNING FACILITY SERVICES (369)	0.00	0	0	0	0	0	0	0	0	0
Group Total	0.00	0	0	166	143	166	145	620	0	620
Groundwater Contamination										
STORAGE TANK COMPLIANCE SERVICES (355)	0.00	0	0	0	0	0	0	0	0	0
SUPER ACT SERVICES (356)	0.00	0	0	0	0	0	0	0	0	0
Group Total	0.00	0	0	0	0	0	0	0	0	0
Community Hygiene										
COMMUNITY ENVIR. HEALTH (345)	0.00	0	0	0	0	0	0	0	0	0
INJURY PREVENTION (346)	0.00	0	0	0	0	0	0	0	0	0
LEAD MONITORING SERVICES (350)	0.00	0	0	0	0	0	0	0	0	0
PUBLIC SEWAGE (362)	0.00	0	0	0	0	0	0	0	0	0
SOLID WASTE DISPOSAL SERVICE (363)	0.00	0	0	0	0	0	0	0	0	0
SANITARY NUISANCE (365)	0.02	0	0	778	666	778	677	0	2,899	2,899
RABIES SURVEILLANCE (366)	0.00	0	0	0	0	0	0	0	0	0
ARBORVIRUS SURVEIL. (367)	0.00	0	0	0	0	0	0	0	0	0
RODENT/ARTHROPOD CONTROL (368)	0.00	0	0	0	0	0	0	0	0	0
WATER POLLUTION (370)	0.00	0	0	0	0	0	0	0	0	0
INDOOR AIR (371)	0.00	0	0	0	0	0	0	0	0	0
RADIOLOGICAL HEALTH (372)	0.00	0	0	0	0	0	0	0	0	0
TOXIC SUBSTANCES (373)	0.00	0	0	0	0	0	0	0	0	0
Group Total	0.02	0	0	778	666	778	677	0	2,899	2,899
ENVIRONMENTAL HEALTH SUBTOTAL	0.94	733	484	39,219	33,618	39,219	34,175	22,324	123,907	146,231
D. NON-OPERATIONAL COSTS:										
NON-OPERATIONAL COSTS (599)	0.00	0	0	0	0	0	0	0	0	0
ENVIRONMENTAL HEALTH SURCHARGE (399)	0.00	0	0	930	797	930	810	3,467	0	3,467
MEDICAID BUYBACK (611)	0.00	0	0	87	75	87	76	0	325	325
NON-OPERATIONAL COSTS SUBTOTAL	0.00	0	0	1,017	872	1,017	886	3,467	325	3,792
TOTAL CONTRACT	20.02	6,222	65,265	578,416	495,817	578,416	504,010	1,706,718	449,941	2,156,659

61

ATTACHMENT III
GULF COUNTY HEALTH DEPARTMENT
CIVIL RIGHTS COMPLIANCE AND NON-DISCRIMINATION CERTIFICATE

1. The CHD agrees to complete the Civil Rights Compliance Questionnaire, DH Forms 946 A and B (or the subsequent replacement if adopted during the contract period), if so requested by the Department.
2. The CHD assures that it will comply with the Omnibus Budget Reconciliation Act of 1981, P.L. 97-35, which prohibits discrimination on the basis of sex and religion in programs and activities receiving or benefiting from federal financial assistance.
3. Assurance of Civil Rights Compliance: The CHD hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.); Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.); Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794); the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.); Title II and Title III of the Americans with Disabilities Act (ADA) of 1990, as amended by the ADA Amendment Act of 2008 (42 U.S.C. 12131-12189) and as implemented by Department of Justice regulations at 28 CFR Parts 35 and 36; Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency" (August 11, 2000); all provisions required by the implementing regulations of the U.S. Department of Agriculture (7 CFR Part 15 et seq.); and FNS directives and guidelines to the effect that no person shall, on the ground of race, color, national origin, age, sex, or disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity for which the agency receives Federal financial assistance from FNS; and hereby gives assurance that it will immediately take measures necessary to effectuate this agreement.

By providing this assurance, the CHD agrees to compile data, maintain records and submit records and reports as required to permit effective enforcement of the nondiscrimination laws, and to permit Department personnel during normal working hours to review and copy such records, books and accounts, access such facilities, and interview such personnel as needed to ascertain compliance with the non-discrimination laws. If there are any violations of this assurance, the Department of Agriculture shall have the right to seek judicial enforcement of this assurance.

This assurance is given in consideration of and for the purpose of obtaining any and all Federal financial assistance, grants, and loans of Federal funds, reimbursable expenditures, grant or donation of Federal property and interest in property, the detail of Federal personnel, the sale and lease of, and the permission to use Federal property or interest in such property or the furnishing of services without consideration or at a nominal consideration, or at a consideration that is reduced for the purpose of

4. Confidentiality of Data, Files, and Records: The CHD agrees to restrict the use and disclosure of confidential USDA, Women, Infant, and Children (WIC) applicant and participant information as specified in 7 CFR § 246.26(d)(1)(i) in accordance with 7 CFR § 246.26(d)(1)(ii), as applicable.

Facility - a fixed site managed by DOH/CHD personnel for the purpose of providing or supporting public health services. Includes county-owned, state-owned, and leased facilities. Includes DOH/CHD warehouse and administrative sites. Includes facilities managed by DOH/CHD that may be shared with other organizations. Does not include schools, jails or other facilities where DOH/CHD staff are out-posted or sites where services are provided on an episodic basis.

ATTACHMENT V
GULF COUNTY HEALTH DEPARTMENT
SPECIAL PROJECTS SAVINGS PLAN

CASH RESERVED OR ANTICIPATED TO BE RESERVED FOR PROJECTS

<u>CONTRACT YEAR</u>	<u>STATE</u>	<u>COUNTY</u>	<u>TOTAL</u>
2024-2025*	\$ _____ 0	\$ _____ 0	\$ _____ 0
2025-2026**	\$ _____ 0	\$ _____ 0	\$ _____ 0
2026-2027***	\$ _____ 0	\$ _____ 0	\$ _____ 0
2027-2028***	\$ _____ 0	\$ _____ 0	\$ _____ 0
PROJECT TOTAL	\$ _____ 0	\$ _____ 0	\$ _____ 0

SPECIAL PROJECTS CONSTRUCTION/RENOVATION PLAN

PROJECT NUMBER: _____

PROJECT NAME: _____

LOCATION/ADDRESS: _____

PROJECT TYPE: NEW BUILDING _____ ROOFING _____

 RENOVATION _____ PLANNING STUDY _____

 NEW ADDITION _____ OTHER _____

SQUARE FOOTAGE: _____ 0

PROJECT SUMMARY: *Describe scope of work in reasonable detail.*

START DATE *(Initial expenditure of funds)*
: _____

COMPLETION DATE: _____

DESIGN FEES: \$ _____ 0

CONSTRUCTION COSTS: \$ _____ 0

FURNITURE/EQUIPMENT: \$ _____ 0

TOTAL PROJECT COST: \$ _____ 0

COST PER SQ FOOT: \$ _____ 0

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects and mobile health vans.

* Cash balance as of 9/30/25

** Cash to be transferred to FCO account.

*** Cash anticipated for future contract years.

COUNTY HEALTH DEPARTMENT
2025 - 2026 CORE CONTRACT REVIEW CHECK LIST

COUNTY: GULF

Check when Complete	Instructions
1.	Three original contracts submitted.
2.	Changes to contract approved by Deputy General Counsel. Yes: Proceed with review. No: Return to CHD.
3.	<u>Contract Document, Page 1</u> County name entered in various required fields.
4.	<u>Contract Document, Page 2</u> In section 4.a.i., amount equals or less than the Schedule C total for General Revenue, Other State Funds and Federal Funds.
5.	<u>Contract Document, Page 2</u> In section 4.a.ii., amount equals the Board of County Commissioners Annual Appropriated Amount (Attachment II, Part II, Section 9).
6.	<u>Contract Document, Page 3</u> In section 4.e., county name and address is entered.
7.	<u>Contract Document, Page 4</u> In section 6.d., county name is entered.
8.	<u>Contract Document, Page 7</u> In section 9.b., State and County contract manager information is entered in the respective fields.
9.	<u>Contract Document, Page 8</u> Number of contract document pages is entered and correct.
10.	<u>Contract Document, Page 8</u> County name for the BOCC is entered.
11.	<u>Contract Document, Page 8</u> Required signatures from Board of County Commissioners, the Witness ("Attested To"), and the CHD Director/Administrator in the respective fields. Exception: If the board of County Commissioners requires DOH to sign first.
12.	<u>Attachment II, Part I:</u> Section 1. - CHD Trust Fund Ending Balance 9/30/25 Total is within 10% of the FIRS Spending Plan projected cash balance for September of the corresponding year.
13.	<u>Attachment II, Part I:</u> Section 2. - Draw down for Contract Year amount recorded in the Estimated <u>State</u> share column equals the amount indicated on the Attachment II, Part II, Draw down from Public Health Unit line.
14.	<u>Attachment II, Part I:</u> Section 2. - Draw down for Contract Year amount recorded in the Estimated <u>County</u> share column equals the amount indicated on the Attachment II, Part II, Draw down from Public Health Unit line.
15.	<u>Attachment II, Part I:</u> Balances and totals were calculated correctly.
16.	<u>Attachment II, Part I:</u> Section 4. - Cash-to budget percentage is within the CHD's minimum and maximum reserve requirement. Divide the 9/30/26 total cash balance by the total planned expenditures. <u> </u> %
17.	<u>Attachment II, Part II:</u> County in-kind contributions are included.
18.	<u>Attachment IV:</u> Verify that the facility information looks correct.
19.	<u>Attachment V:</u> Verify that the special project information is entered correctly.
20.	Complete the CHD Core Contract Review form using Attachments II, Part II & Part III and the Schedule C.

GULF COUNTY ENVIRONMENTAL PUBLIC HEALTH

Effective October 1, 2026

DIVISION	DESCRIPTION OF SERVICES	PROPOSED 2026 COUNTY
BIOMEDICAL WASTE	EH Biomedical Waste Permit - New or Renewal	\$ 50.00
	EH Biomedical Waste Permit - Renewal Paid After Oct. 1	\$ 50.00
BODY PIERCING Fees Prorated Quarterly	EH Body Piercing Permit - New or Renewal	\$ 100.00
	EH Body Piercing Permit - Temporary Establishment	\$ 100.00
	EH Body Piercing Permit - Renewal Paid After Oct. 1	\$ 100.00
FOOD SANITATION	EH Food Permit - Bar and Lounge (Drink Service Only)	\$ 125.00
	EH Food Permit - Catering Operation	\$ 125.00
	EH Food Permit - Fraternal/Civic	\$ 125.00
	EH Food Permit - Detention Center	\$ 125.00
	EH Food Permit - Limited Food Service Operation	\$ 125.00
	EH Food Permit - Other	\$ 125.00
	EH Food Permit - Movie Theater	\$ 125.00
	EH Food Permit - Residential Facility	\$ 125.00
	EH Food Permit - School Less Than 9 Months	\$ 125.00
	EH Food Permit - School More Than 9 Months	\$ 125.00
	EH Food Permit - Temporary for Non-Permitted Facility	\$ 125.00
	EH Food Permit - Temporary for Permitted Facility	\$ 125.00
	EH Food Permit - Vending Machine	\$ 125.00
	EH Food Inspection - Request for Inspection	\$ 125.00
	EH Food Inspection - Reinspection (After 1st Inspection)	\$ 125.00
	EH Food Plan Review	\$ 125.00
	EH Food Permit - Late Fee	\$ 50.00
GROUP CARE	EH Group Care Permit	\$ 100.00
	EH Group Care Permit - Renewal Paid After Oct. 1	
LIMITED USE & PRIVATE WATER	EH Limited Use Water Permit - Samples & County Fee	\$ 75.00
	EH Limited Use Water Permit - Samples & No County Fee	
	EH Limited Use Water Permit - County Fee & No Samples	\$ 75.00
	EH Limited Use Water Permit - Registered & No County Fee	
	EH Limited Use Water Permit - Registered & County Fee	\$ 75.00
	EH Limited Use Water Sample - Chemical	\$ 75.00
	EH Limited Use Water Permit Late Fee After Oct. 1	\$ 25.00
	EH Limited Use Water Commercial Application	\$ 75.00
	EH Private Water Sample - Bacterial	\$ 150.00

GULF COUNTY ENVIRONMENTAL PUBLIC HEALTH

Effective October 1, 2026

DIVISION	DESCRIPTION OF SERVICES	PROPOSED 2026 COUNTY
MOBILE HOME & RECREATIONAL VEHICLE PARKS/CAMPS	EH MHP Permit - 5 to 25 Spaces	\$ 25.00
	EH MHP Permit - 26 to 149 Spaces, Additional Space	\$ 50.00
	EH MHP Permit - 150 Spaces and Above	\$ 75.00
	EH MHP Review Fee for New or Modified MHP Plan	\$ 40.00
	EH MHP Permit Renewal Late Fee	\$ 25.00
SWIMMING POOLS <i>Fees Prorated Quarterly</i>	EH Pool Permit - Initial	\$ 100.00
	EH Pool Permit - Exempt (Condo/Co-Op over 32 Units)	\$ 50.00
	EH Pool Permit - Less Than 25,000 Gallons	\$ 200.00
	EH Pool Permit - Greater Than 25,000 Gallons	\$ 200.00
	EH Pool Permit Late Fee After July 1	\$ 25.00
	EH Pool Reinspection (After 1st Reinspection)	\$ 50.00
TANNING Fees <i>Prorated Quarterly</i>	EH Tanning Permit - 1 Bed	\$ 50.00
	EH Tanning Permit - Each Additional Bed	\$ 50.00
	EH Tanning Plan Review Fee	\$ 40.00
	EH Tanning Permit - Late Fee	\$ 25.00
TATTOOING	EH Tattoo Permit - Artist New/Renewal	\$ 40.00
	EH Tattoo Permit - Guest Artist License	\$ 40.00
	EH Tattoo Permit - Reactivate Artist License	\$ 25.00
	EH Tattoo Permit - Facility New/Renewal	\$ 50.00
	EH Tattoo Permit - Facility License/Temporary	\$ 25.00
	EH Tattoo Permit - Facility License/Reactivate	\$ 25.00
ENVIRONMENTAL HEALTH FEES	EH Citation	
	EH Copies - Per Copy	

TSH - Quest code 899		84443	LAB WILL BILL INSURANCE	\$ 2.00	NO
Hemoglobin (in house)		83026	N/A	\$ 16.00	NO
HCG, Quant., Serum - Quest test code 8396		84702	LAB WILL BILL INSURANCE	\$ 5.00	NO
Urinalysis, multistick (in house)		81003	N/A	\$ 5.00	NO
*This list of lab tests is not all inclusive. All laboratory tests sent to commercial labs (Quest and/or LabCorp) will be billed to client at current cost to CHD unless client has insurance coverage for lab test. Prices subject to change according to state contract					
INSULIN PROGRAM					
		CPT CODE	MEDICAID (CBR) FEE	STANDARD FEE	SLIDING FEE ELIGIBLE
Insulin (Regular, 70/30, NPH)			N/A	\$ 44.00	YES
IMMUNIZATIONS					
<i>Prices for vaccines are subject to change based on current price to CHD from private vendor. Adults with insurance coverage will receive vaccines through VaxCare, a third party vendor.</i>					
Immunization Administration		90471/90472	MEDICAID DOES NOT PAY US FOR THESE SERVICES	\$ 26.00	NO
Immunization Administration - additional imm. during same visit		90472		\$ 10.00	NO
Hepatitis A Vaccine - UNINSURED (PC 17) admin fee only		90632		\$ -	N/A
Hepatitis B Vaccine - UNINSURED (PC 17) admin fee only		90746		\$ -	N/A
Influenza Vaccine - UNINSURED (PC 17) + admin fee		90686		\$ -	N/A
Tdap Vaccine - UNINSURED (PC 17) + admin fee		90715		\$ -	N/A
Rabies Vaccine - INSURED - REFER TO HOSPITAL FOR TREATMENT					
Rabies Vaccine - UNINSURED (Will Utilize Manufacturers Assistance Program) + admin fee					NO
Rabies Vaccine - UNINSURED CLIENT THAT IS NOT ELIGIBLE FOR ASSISTANCE PROGRAM (OVER INCOME) + admin fee			Current Price to CHD		NO
MISCELLANEOUS					
			FEE		
Copies of medical records/non-public documents (F.S. 456.057)		Per page	\$ 1.00		
Copies / Faxes - miscellaneous records (F.S. 119.07(4))		Per page	\$ 0.15		
Car Seats (must attend car seat education)			\$ 20.00		
Immunization forms (excluding DOH forms 680, 681)			\$ 15.00		
Allergy injections (single injection)			\$ 30.00		
Allergy injections (more than 1 injection)			\$ 40.00		
VITAL STATISTICS					
			FEE		
Certified copy of death certificates, each			\$ 15.00		
Certified copy of birth certificates, each			\$ 15.00		

Expanded Problem Focused, new patient		99203	N/A	\$ 118.00	YES	
Detailed Low, new patient		99204	N/A	\$ 164.00	YES	
Problem Focused, established patient		99212	N/A	\$ 60.00	YES	
Expanded Problem Focused, established patient		99213	N/A	\$ 95.00	YES	
Detailed, established patient		99214	N/A	\$ 135.00	YES	
Quick Script Visit-NEW (non Gulf/Franklin County Resident)	QSV		N/A	\$ 75.00	NO	
Quick Script Visit-EST (non Gulf/Franklin County Resident)	QSV		N/A	\$ 60.00	NO	
COMMUNICABLE DISEASE SERVICES						
	LOCAL CODE	CPT CODE	MEDICAID (CBR) FEE	STANDARD FEE	SLIDING FEE ELIGIBLE	
Problem Focused, new patient		99202	\$ 164.06	\$ 75.00	YES	
Expanded Problem Focused, new patient		99203	\$ 164.06	\$ 118.00	YES	
Detailed Low, new patient		99204	\$ 164.06	\$ 164.00	YES	
Problem Focused, established patient		99212	\$ 164.06	\$ 60.00	YES	
Expanded Problem Focused, established patient		99213	\$ 164.06	\$ 95.00	YES	
Detailed, established patient		99214	\$ 164.06	\$ 135.00	YES	
STI Contact Interview and Treatment Only (RN Visit)		99211	N/A	NO CHARGE		
Hepatitis Risk Screening - Contact Interview			N/A	NO CHARGE		
Chronic Hepatitis Screen - Hepatitis Program - State Lab		86803	N/A	NO CHARGE		
HIV Pre Test Counseling		99401	N/A	NO CHARGE		
HIV 1&2 test - State Lab		86703	N/A	NO CHARGE		
HIV 1/2 AG/AB - Quest test code 91431		87389	LAB WILL BILL INSURANCE	\$ 7.00	YES	
Hepatitis B Surface Antibody (Titer)		0310	N/A	\$ 6.00	YES	
Herpes Culture - State Lab		87252 87274	N/A	\$ 21.00	YES	
HSV Culture and Typing - Quest test code 2649		87255	LAB WILL BILL INSURANCE	\$ 8.00	YES	
Amplified Genprobe (GC/CT) - State Lab		87491	N/A	\$ 11.00	YES	
Gonorrhea/Chlamydia test - Quest test code 11363		87491	LAB WILL BILL INSURANCE	\$ 12.00	YES	
Syphilis Test - Qual. & Quant.- State Lab		86572	N/A	NO CHARGE		
RPR, (DX) REFL FTA - Quest test code 799		86592	LAB WILL BILL INSURANCE	\$ 2.00	YES	
Destruction of Lesion(s) Female (conyloma, papilloma, mulluscum, contagiosum); simple, chemical, cryo or electro		56501	N/A	\$ 85.00	YES	
Destruction of Lesion(s) Male (conyloma, papilloma, mulluscum, contagiosum); simple, chemical, cryo or electro		54050	N/A	\$ 85.00	YES	
Injection fee		96372	N/A	\$ 26.00	YES	
LTBI services (provider visit)		99212	\$ 164.06	\$ 60.00	YES	
LTBI services (RN visit)		99211	N/A	\$ 50.00	YES	
TB - Contact Interview and Testing if indicated			N/A	NO CHARGE		
TB Risk Assessment		86580	N/A	\$ 20.00	NO	
QuantIFERON®-TB Gold Plus, 1 Tube - Quest test code 36970			LAB WILL BILL INSURANCE	\$ 25.00	NO	
T-Spot - Quest test code 37737		86481	LAB WILL BILL INSURANCE	\$ 27.00	NO	

ADULT HEALTH SERVICES	LOCAL CODE	CPT CODE	MEDICAID (CBR) FEE	STANDARD FEE	SLIDING FEE- ELIGIBLE
Problem Focused, new patient		99202	MEDICAID DOES NOT PAY US FOR THESE SERVICES	\$ 75.00	YES
Expanded Problem Focused, new patient		99203		\$ 118.00	YES
Detailed Low, new patient		99204		\$ 164.00	YES
Problem Focused, established patient		99212		\$ 60.00	YES
Expanded Problem Focused, established patient		99213		\$ 95.00	YES
Detailed, established patient		99214		\$ 135.00	YES
Established patient adult exam ages 18-39		99395		\$ 164.00	YES
Established patient adult exam ages 40-64		99396		\$ 164.00	YES
Established patient adult exam ages 65 and older		99397		\$ 164.00	YES
New patient adult exam ages 18-39		99385		\$ 164.00	YES
New patient adult exam ages 40-64		99386		\$ 164.00	YES
New patient adult exam ages 65 and older		99387		\$ 164.00	YES
Quick Script Visit-NEW	QSV			\$ 75.00	NO
Quick Script Visit-EST	QSV			\$ 60.00	NO
Venipuncture/Draw fee		36415	\$ 15.00	YES	
Adult Physicals (for employment, college) BRIEF (any required lab tests will be billed separately)	ADSEP		\$ 85.00	YES	
Thinprep TIS Pap with HPV, GC CT - Quest test code 91339		88175	LAB WILL BILL INSURANCE	\$ 46.00	YES
Thinprep TIS Pap with HPV - Quest test code 90933		88174	LAB WILL BILL INSURANCE	\$ 34.00	YES
Thinprep TIS Pap and GC CT - Quest test code 58355		88175	LAB WILL BILL INSURANCE	\$ 28.00	YES
HPV HR - Quest test code 92079		87621	LAB WILL BILL INSURANCE	\$ 18.00	YES
FLORIDA BREAST AND CERVICAL EARLY DETECTION PROGRAM (UNINSURED WOMEN AGE 50-64)					
FLORIDA BREAST AND CERVICAL EARLY DETECTION PROGRAM (UNINSURED WOMEN AGE 50-64)	LOCAL CODE	CPT CODE	MEDICAID (CBR) FEE	STANDARD FEE	SLIDING FEE ELIGIBLE
INITIAL CBE & PAP/PELVIC & HPV (APRN)		99203	THIS PROGRAM IS FOR UNINSURED CLIENTS	\$ 92.06	FEES ARE BILLED TO FBCE/DP
INITIAL CBE ONLY (APRN)		99202		\$ 58.37	
EST. CBE & PAP/PELVIC		99213		\$ 74.66	
EST. CBE ONLY (APRN)		99212		\$ 53.90	
PAP LAB FEE		88142		\$ 20.26	
HPV CO-TESTING (EVERY 3-5 YRS)		87624		\$ 35.09	
REPEAT CBE (SHORT TERM FOLLOW UP)		99212		\$ 45.82	
REPEAT PAP (SHORT TERM FOLLOW UP)		99212		\$ 45.82	
CHILD HEALTH SERVICES					
add ov codes					
School Physical	SCH100		N/A	\$ 50.00	NO
Sports Physical	SP200		N/A	\$ 50.00	NO
Sports Physical with EKG	SPEKG		N/A	\$ 75.00	NO
Problem Focused, new patient		99202	N/A	\$ 75.00	YES

FAMILY PLANNING SERVICES		CPT CODE	MEDICAID (CBR) FEE	STANDARD FEE	SLIDING FEE ELIGIBLE	
FP Physical Exam, New Patient (12 - 17 yrs old)		99384	\$ 164.06	\$ 164.00	YES	
FP Physical Exam, New Patient (18 - 39 yrs old)		99385	\$ 164.06	\$ 164.00	YES	
FP Physical Exam, New Patient (40 - 64 yrs old)		99386	\$ 164.06	\$ 164.00	YES	
FP Physical Exam, Est. Patient (12 - 17 yrs old)		99394	\$ 164.06	\$ 164.00	YES	
FP Physical Exam, Est. Patient (18 - 39 yrs old)		99395	\$ 164.06	\$ 164.00	YES	
FP Physical Exam, Est. Patient (40 - 64 yrs old)		99396	\$ 164.06	\$ 164.00	YES	
Family Planning Counseling Visit		99403	\$ 164.06	\$ 85.00	YES	
Family Planning Limited Exam		99403	\$ 164.06	\$ 85.00	YES	
Family Planning Supply		99211	\$ 164.06	\$ 50.00	YES	
Medroxyprogesterone Acetate (Depo Provera 150mg)		J1020	N/A	\$ 30.00	YES	
Paragard IUD		J7300	N/A	\$ 1,025.00	YES	
Liletta IUD			N/A	\$ 845.00	YES	
Nexplanon		J7307	N/A	\$ 1,092.00	YES	
Insertion, non-biodegradable drug delivery implant		11981	N/A	\$ 107.00	YES	
Removal, non-biodegradable drug delivery implant		11982	N/A	\$ 120.00	YES	
Removal with reinsertion, non-biodegradable drug delivery implant		11983	N/A	\$ 152.00	YES	
Insertion of intrauterine device (IUD)		58300	N/A	\$ 120.00	YES	
Removal of intrauterine device (IUD)		58301	N/A	\$ 110.00	YES	
Thinprep TIS Pap with HPV, GC CT - Quest test code 91339		88175	LAB WILL BILL INSURANCE	\$ 46.00	YES	
Thinprep TIS Pap with HPV - Quest test code 90933		88174	LAB WILL BILL INSURANCE	\$ 34.00	YES	
Thinprep TIS Pap and GC CT - Quest test code 58355		88175	LAB WILL BILL INSURANCE	\$ 28.00	YES	
HPV HR - Quest test code 92079		87621	LAB WILL BILL INSURANCE	\$ 18.00	YES	
Urine Pregnancy Test (in house)		81025	N/A	\$ 22.00	YES	
Sterilization - Male (referred to contracted provider)			N/A	per contract	YES	
Sterilization - Female (referred to contracted provider)			N/A	per contract	YES	
OTHER LABORATORY TESTS*						
Hepatitis B titer - Quest test code 499		86706	LAB WILL BILL INSURANCE	\$ 3.00	NO	
Measles AB, IGG - Quest test code 964			LAB WILL BILL INSURANCE	\$ 14.00	NO	
Mumps Titer - Quest test code 8642			LAB WILL BILL INSURANCE	\$ 14.00	NO	
Rubella Immune Titer - Quest test code 802		86762	LAB WILL BILL INSURANCE	\$ 1.00	NO	
MMR Panel (IGG) (Titer) (includes Measles, Mumps, and Rubella Titers) - Quest test code 5259		multi	LAB WILL BILL INSURANCE	\$ 28.00	NO	
Varicella IGG (Chickenpox Titer) - Quest test code 4439		86787	LAB WILL BILL INSURANCE	\$ 6.00	NO	
Varicella IGG (Chickenpox Titer) - State Lab		1570	N/A	\$ 5.00	NO	
Obstetric Panel - Quest test code 20210		multi	LAB WILL BILL INSURANCE	\$ 11.00	NO	
Hepatitis Panel - Quest test code 6462		multi	LAB WILL BILL INSURANCE	\$ 18.00	NO	
Urine Culture - Quest test code 395		87086	LAB WILL BILL INSURANCE	\$ 3.00	NO	



FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2025 SEP 17 AM 10:38

MEMORANDUM

TO: GULF COUNTY BOARD OF COUNTY COMMISSIONERS
FROM: LAURA ARMSTRONG, GRANTS ADMINISTRATOR
DATE: SEPTEMBER 16, 2025
SUBJECT: AWARD BID # 2425-15 PURCHASE MSA SCBA'S

I would like to recommend that the Board accept Sunbelt Fire's Bid Proposal for \$8,360.00 for the purchase of MSA Self Contained Breathing Apparatus (SCBA) sets for our volunteer fire departments with the understanding that there will be a cost increase come October 1, 2025. The County agrees to pay the remainder of the cost that exceeds grant funding. The cost increase will be contingent upon approval from the Fire Coordinator.

Sunbelt was the sole and lowest bidder that met our Bid Specs from the 2425-15 Bid opening in May 2025.

CONSENT
DATE: 9/23/25 HS
73

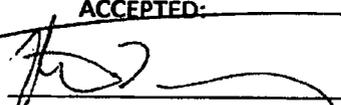
Change Order No. 2

Date of Issuance: _____ Effective Date: **8/26/25**
 Owner: **Gulf County Board of County Commissioners** Owner's Contract No.: **2324-33**
 Contractor: **Roberts & Roberts, Inc.** Contractor's Project No.: _____
 Engineer: **Southeastern Consulting Engineers, Inc.** Engineer's Project No.: _____
 Project: **LAKE GROVE ROAD & BYRD PARKER DRIVE** Contract Name: _____

The Contract is modified as follows upon execution of this Change Order:
 Description: **Reconcile Final Quantities**

FILED FOR RECORD
 REBECCA L. MORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2025 SEP 17 AM 10:40

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: <u>\$ 2,256,313.81</u>	Original Contract Times: Substantial Completion: <u>120 days</u> Ready for Final Payment: <u>150 days</u>
Increase from previously approved Change Orders No. <u>0</u> to No. <u>1</u> : <u>\$ 227,840.00 (Not FDOT Funded)</u>	[Increase] [Decrease] from previously approved Change Orders No. <u>0</u> to No. <u>0</u> : Substantial Completion: <u>0 days</u> Ready for Final Payment: <u>0 days</u>
Contract Price prior to this Change Order: <u>\$ 2,484,153.81</u>	Contract Times prior to this Change Order: Substantial Completion: <u>120 days</u> Ready for Final Payment: <u>150 days</u>
Decrease of this Change Order: <u>\$ 79,017.90</u>	Increase of this Change Order: Substantial Completion: <u>37 days (FDOT) 100 days (County)</u> Ready for Final Payment: <u>37 days (FDOT) 100 days (County)</u>
Contract Price incorporating this Change Order: <u>\$ 2,177,295.91 (FDOT Funded) – 2,405,135.91 (Total)</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>157 days (FDOT) 220 days (County)</u> Ready for Final Payment: <u>187 days (FDOT) 250 days (County)</u>

<p>RECOMMENDED: Hunter B By: <u>Baumgardner</u> Digitally signed by Hunter B Baumgardner Date: 2025.08.29 12:19:55 -05'00'</p>	<p>ACCEPTED:  By: _____ Owner (Authorized Signature)</p>	<p>ACCEPTED: Herschel A Neel By: _____ Digitally signed by Herschel A Neel Date: 2025.08.29 11:59:10 -05'00'</p>
<p>Engineer (if required) Title: <u>CEI, Project Manager</u> Date: <u>8/29/2025</u></p>	<p>_____</p> <p>Title: <u>ADMINISTRATOR</u> Date: <u>9/2/25</u></p>	<p>Contractor (Authorized Signature) Title: <u>Operations Manager</u> Date: <u>08/29/2025</u></p>



MEMORANDUM

TO: GULF COUNTY BOARD OF COUNTY COMMISSIONERS

FROM: LAURA ARMSTRONG, GRANTS ADMINISTRATOR

DATE: SEPTEMBER 15, 2025

SUBJECT: REQUEST TO RATIFY CHANGE ORDER- LGR & BP G3154

I am requesting approval to ratify a change order #02 for the grant agreement with Florida Department of Transportation (FDOT) for the SCOP Lake Grove Road and Byrd Parker Drive Project (G3154). This change order decreases the contract price with Roberts & Roberts to \$2,177,295.91. See change order attached.

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2025 SEP 17 AM 10:40

CONSENT
DATE: 9/23/25 LS
75



MEMORANDUM

TO: GULF COUNTY BOARD OF COUNTY COMMISSIONERS

FROM: ERIN KENNEDY, GRANTS ADMINISTRATOR

DATE: SEPTEMBER 15, 2025

SUBJECT: REQUEST TO RATIFY GRANT AGREEMENT – E911 #25-07-10

I am requesting approval to ratify a grant agreement with Department of Management Services (DMS) to support fiscally constrained counties' PSAPs (CSFA # 72.027) in the amount of \$20,449.55.

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2025 SEP 17 AM 10:41

CONSENT
DATE: 9/23/25 HS

**STATE AID TO LIBRARIES GRANT
AGREEMENT BETWEEN
THE STATE OF FLORIDA, DEPARTMENT OF STATE
AND
Gulf County Board of County Commissioners for and on behalf of Gulf County Public
Libraries**

This Agreement is by and between the State of Florida, Department of State, Division of Library and Information Services, hereinafter referred to as the "Division," and the Gulf County Board of County Commissioners for and on behalf of Gulf County Public Libraries, hereinafter referred to as the "Grantee."

The Grantee has submitted an application and has met all eligibility requirements and has been awarded a State Aid to Libraries Grant (CSFA 45.030) by the Division in the amount specified on the "Fiscal Year 2025-26 State Aid to Libraries Final Grants" document (which is incorporated as part of this Agreement and entitled Attachment B). The Division has the authority to administer this grant in accordance with Section 257, *Florida Statutes*. By reference, the application and any approved revisions are hereby made a part of this agreement.

In consideration of the mutual covenants and promises contained herein, the parties agree as follows:

1. **Grant Purpose.** This grant shall be used exclusively for the "State Aid to Libraries Grant," the public purpose for which these funds were appropriated.

a) The Grantee shall perform the following **Scope of Work**:

In accordance with Sections 257.17-257.18, Florida Statutes, the Grantee shall receive a grant amount that is calculated and based upon local funds expended during the second preceding fiscal year for the operation and maintenance of the library. For this grant, the local expenditures shall have been made during the period October 1, 2023 - September 30, 2024.

In order to be eligible to receive the grant funding, the Grantee shall manage or coordinate free library service to the residents of its legal service area for the period October 1, 2023 through June 30, 2026. The Grantee shall:

- o Have a single administrative head employed full time by the library's governing body;
- o Provide free library service, including loaning materials available for circulation free of charge and providing reference and information services free of charge;
- o Provide access to materials, information and services for all residents of the area served; and
- o Have at least one library, branch library or member library open 40 hours or more each week (excluding holidays or emergencies; between Sunday through Saturday, on a schedule determined by the library system) during the length of the agreement.

b) The Grantee agrees to provide the following **Deliverables** related to the Scope of Work for payments to be awarded.

FILED FOR RECORD
REBECCA L. MORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2025 SEP 17 AM 10:39

CONSENT
DATE: 9/23/25 K

Payment 1, Deliverable/Task :

Payment will be a fixed price in the amount of 100% of the grant award for the period October 1, 2023 through June 30, 2026. The Grantee will:

- o Have expended funds to provide free library service during the period October 1, 2023 - September 30, 2024;
- o Provide an Expenditure Report and certification of Local Operating Expenditures for the period October 1, 2023 - September 30, 2024 only;
- o Provide documentation showing that at least one library, branch library or member library is open 40 hours or more each week (excluding holidays or emergencies; between Sunday through Saturday, on a schedule determined by the library system) during the length of the agreement;
- o Provide the Certification of Credentials for the Single Administrative Head; and
- o Provide a Certification of Hours, Free Library Service and Access to Materials.

- c) Grant funds shall be used for the operation and maintenance of the library. The allowable budget categories are: Personnel Services (salaries, wages, and related employee benefits provided for all persons employed by the reporting entity whether on full-time, part-time, temporary, or seasonal basis); Operating Expenses (expenditures for goods and services which primarily benefit the current period and are not defined as personal services or capital outlays); Non-Fixed Capital Outlay (outlays for the acquisition of or addition to fixed assets); and Other (other operating expenditure categories in the library budget).

2. **Length of Agreement.** This Agreement covers the period of October 1, 2023 to June 30, 2026, unless terminated in accordance with the provisions of Section 30 of this Agreement. This period begins with the start of the Grantee's second preceding fiscal year (October 1, 2023) and concludes with the end of the State of Florida's current fiscal year (June 30, 2026).
3. **Expenditure of Grant Funds.** Grant funds will be used to reimburse a portion of local funds expended by the Grantee during their second preceding fiscal year (October 1, 2023 – September 30, 2024) for the operation and maintenance of a library and shall not exceed the amount specified in Attachment B.
4. **Contract Administration.** The parties are legally bound by the requirements of this agreement. Each party's contract manager, named below, will be responsible for monitoring its performance under this Agreement and will be the official contact for each party. Any notice(s) or other communications regarding this agreement shall be directed to or delivered to the other party's contract manager by utilizing the information below. Any change in the contact information below should be submitted in writing to the contract manager within 10 days of the change.

For the Division of Library and Information Services:

Tom Peña, Grant Programs Supervisor
 Florida Department of State
 R.A. Gray Building
 Mail Station # 9D
 500 South Bronough Street
 Tallahassee, FL 32399-0250
 Phone: 850.245.6620
 Email: Thomas.Pena@dof.fl.gov

For the Grantee:

Robin Shader
 Gulf County Public Libraries
 110 Library Drive Port Saint Joe Florida 32456
 Phone: 850.522.2109
 Email: rshader@nwrls.com

5. **Grant Payments.** The total grant award shall not exceed the amount specified on the “Fiscal Year 2025-26 State Aid to Libraries Final Grants” document (Attachment B), which shall be paid by the Division in consideration for the Grantee’s minimum performance as set forth by the terms and conditions of this Agreement. Payment will be a fixed price in the amount of 100% of the grant award as specified in Attachment B. Payment will be made in accordance with the completion of the Deliverables.
6. **Electronic Payments.** The Grantee can choose to use electronic funds transfer (EFT) to receive grant payments. All grantees wishing to receive their award through EFT must submit a Vendor Direct Deposit Authorization Form (form number DFS-AI-26E, rev 3/2022), incorporated by reference, to the Florida Department of Financial Services. If EFT has already been set up for your organization, you do not need to submit another authorization form unless you have changed bank accounts. To download this form visit myfloridacfo.com/docs-sf/accounting-and-auditing-libraries/vendors/vendor-relations/dfs-a1-26e-direct-deposit-vendors.pdf?sfvrsn=eff728cf_16. The form also includes tools and information that allow you to check on payments.
7. **Florida Substitute Form W-9.** A completed Substitute Form W-9 is required from any entity that receives a payment from the State of Florida that may be subject to 1099 reporting. The Department of Financial Services (DFS) must have the correct Taxpayer Identification Number (TIN) and other related information in order to report accurate tax information to the Internal Revenue Service (IRS). To register or access a Florida Substitute Form W-9 visit fvendor.myfloridacfo.com. **A copy of the Grantee’s Florida Substitute Form W-9 must be submitted by the Grantee to the Division with the executed Agreement.**
8. **Financial Consequences.** The Department shall apply the following financial consequences for failure to perform the minimum level of services required by this Agreement in accordance with Sections 215.971 and 287.058, *Florida Statutes*:
- The Department shall require the return of the award in a prorated amount based upon the percentage of time that the library failed to perform the minimum level of services. The prorated reduction will be in the same percentage as the percentage of time that the library was not providing minimum level of services.
9. **Credit Line(s) to Acknowledge Grant Funding.** The Division requires public acknowledgement of State Aid to Libraries Grant funding for activities and publications supported by grant funds. Any announcements, information, press releases, publications, brochures, videos, webpages, programs, etc., created as part of a State Aid to Libraries Grant project must include an acknowledgment that State Aid to Libraries Grant funds were used to create them.
- Use the following text:
- “This project has been funded under the provisions of the State Aid to Libraries Grant program, which is administered by the Florida Department of State’s Division of Library and Information Services.”
10. **Grant Expenditures.** The Grantee agrees to expend all grant funds received under this agreement solely for the purposes for which they were authorized and appropriated. Expenditures shall be in compliance with the state guidelines for allowable project costs as outlined in

the Department of Financial Services' Reference Guide for State Expenditures (as of October 2022), incorporated by reference, which are available online at myfloridacfo.com/docs-sf/accounting-and-auditing-libraries/state-agencies/reference-guide-for-state-expenditures.pdf?sfvrsn=b4cc3337_2.

Grant funds may not be used for the purchase or construction of a library building or library quarters.

11. **Travel Expenses.** The Grantee must pay any travel expenses, from grant or local matching funds, in accordance to the provisions of Section 112.061, *Florida Statutes*.
12. **Unobligated and Unearned Funds and Allowable Costs.** In accordance with Section 215.971, *Florida Statutes*, the Grantee shall refund to the State of Florida any balance of unobligated funds which has been advanced or paid to the Grantee. In addition, funds paid in excess of the amount to which the recipient is entitled under the terms and conditions of the agreement must be refunded to the state agency. Further, the recipient may expend funds only for allowable costs resulting from obligations incurred during the specified agreement period. Expenditures of state financial assistance must be in compliance with the laws, rules and regulations applicable to expenditures of State funds as outlined in the Department of Financial Service's Reference Guide for State Expenditures (as of October 2022) myfloridacfo.com/docs-sf/accounting-and-auditing-libraries/state-agencies/reference-guide-for-state-expenditures.pdf?sfvrsn=b4cc3337_2, incorporated by reference.
13. **Repayment.** All refunds or repayments to be made to the Department under this agreement are to be made payable to the order of "Department of State" and mailed directly to the following address: Florida Department of State, Attention: Thomas Peña, Division of Library and Information Services, 500 South Bronough Street, Mail Station #9D, Tallahassee, Florida 32399. In accordance with Section 215.34(2), *Florida Statutes*, if a check or other draft is returned to the Department for collection, Recipient shall pay to the Department a service fee of \$15.00 or five percent (5%) of the face amount of the returned check or draft, whichever is greater.
14. **Single Audit Act.** Each Grantee, other than a Grantee that is a State agency, shall submit to an audit pursuant to Section 215.97, *Florida Statutes*. See Attachment A for additional information regarding this requirement. If a Grantee is not required by law to conduct an audit in accordance with the Florida Single Audit Act because it did not expend at least \$750,000 in state financial assistance, it must submit a Financial Report on its operations pursuant to Section 218.39, *Florida Statutes* within nine months of the close of its fiscal year. Audits must be submitted on the DOS Grants System at dosgrants.com.
15. **Retention of Grant Records.** Financial records, supporting documents, statistical records and all other records, including electronic storage media pertinent to the Project, shall be retained for a period of five (5) fiscal years after the closeout of the grant and release of the audit. If any litigation or audit is initiated or claim made before the expiration of the five-year period, the records shall be retained for five fiscal years after the litigation, audit or claim has been resolved.
16. **Obligation to Provide State Access to Grant Records.** The Grantee must make all grant records of expenditures, copies of reports, books, and related documentation available to the Division or a duly authorized representative of the State of Florida for inspection at reasonable times for the purpose of making audits, examinations, excerpts and transcripts.
17. **Obligation to Provide Public Access to Grant Records.** The Division reserves the right to unilaterally cancel this Agreement in the event that the Grantee refuses public access to all documents or other materials made or received by the Grantee that are subject to the provisions of Chapter 119, *Florida Statutes*, known as the *Florida Public Records Act*. The Grantee must immediately contact the Division's Contract Manager for assistance if it receives a public records request related to this Agreement.

- 18. Noncompliance.** Any Grantee that is not following Florida statutes or rules, the terms of the grant agreement, Florida Department of State (DOS) policies and guidance, local policies, or other applicable law or that has not submitted required reports or satisfied other administrative requirements for other Division of Library and Information Services grants or grants from any other DOS Division will be in noncompliance status and subject to the DOS Grants Compliance Procedure. DOS Divisions include the Division of Arts and Culture, the Division of Elections, the Division of Historical Resources and the Division of Library and Information Services. Grant compliance issues must be resolved before a grant award agreement may be executed and before grant payments for any DOS grant may be released.
- 19. Accounting Requirements.** The Grantee must maintain an accounting system that provides a complete record of the use of all grant funds as follows:
- a) The accounting system must be able to specifically identify and provide audit trails that trace the receipt, maintenance and expenditure of state funds.
 - b) Accounting records must adequately identify the sources and application of funds for all grant activities and must classify and identify grant funds by using the same budget categories that were approved in the grant application. If the Grantee's accounting system accumulates data in a different format than the one in the grant application, subsidiary records must document and reconcile the amounts shown in the Grantee's accounting records to those amounts reported to the Division.
 - c) An interest-bearing checking account or accounts in a state or federally chartered institution may be used for revenues and expenses described in the Scope of Work and detailed in the Estimated Project Budget.
 - d) The name of the account(s) must include the grant award number.
 - e) The Grantee's accounting records must have effective control over and accountability for all funds, property and other assets.
 - f) Accounting records must be supported by source documentation and be in sufficient detail to allow for a proper pre-audit and post-audit (such as invoices, bills and canceled checks).
- 20. Availability of State Funds.** The State of Florida's performance and obligation to pay under this Agreement are contingent upon an annual appropriation by the Florida Legislature. In the event that the state funds upon which this Agreement is dependent are withdrawn, this Agreement will be automatically terminated and the Division shall have no further liability to the Grantee beyond those amounts already expended prior to the termination date. Such termination will not affect the responsibility of the Grantee under this Agreement as to those funds previously distributed. In the event of a state revenue shortfall, the total grant may be reduced accordingly.
- 21. Lobbying.** The Grantee will not use any grant funds for lobbying the state legislature, the state judicial branch or any state agency.
- 22. Independent Contractor Status of Grantee.** The Grantee, if not a state agency, agrees that its officers, agents and employees, in performance of this Agreement, shall act in the capacity of independent contractors and not as officers, agents or employees of the state. The Grantee is not entitled to accrue any benefits of state employment, including retirement benefits and any other rights or privileges connected with employment by the State of Florida.
- 23. Grantee's Subcontractors.** The Grantee shall be responsible for all work performed and all expenses incurred in connection with this Agreement. The Grantee may subcontract, as necessary, to perform the services and to provide commodities required by this Agreement. The Division shall not be liable to any subcontractor(s) for any expenses or liabilities incurred under the Grantee's subcontract(s), and the Grantee shall be solely liable to its subcontractor(s) for all expenses and liabilities incurred under its subcontract(s). The Grantee must take the necessary steps to ensure that each of its subcontractors will be deemed to be independent contractors and will not be considered or

permitted to be agents, servants, joint venturers or partners of the Division.

24. **Liability.** The Division will not assume any liability for the acts, omissions to act or negligence of the Grantee, its agents, servants or employees; nor may the Grantee exclude liability for its own acts, omissions to act or negligence to the Division.
- a) The Grantee shall be responsible for claims of any nature, including but not limited to injury, death and property damage arising out of activities related to this Agreement by the Grantee, its agents, servants, employees and subcontractors. The Grantee shall indemnify and hold the Division harmless from any and all claims of any nature and shall investigate all such claims at its own expense. If the Grantee is governed by Section 768.28, *Florida Statutes*, it shall only be obligated in accordance with this Section.
 - b) Neither the state nor any agency or subdivision of the state waives any defense of sovereign immunity or increases the limits of its liability by entering into this Agreement.
 - c) The Division shall not be liable for attorney fees, interest, late charges or service fees, or cost of collection related to this Agreement.
 - d) The Grantee shall be responsible for all work performed and all expenses incurred in connection with the project. The Grantee may subcontract as necessary to perform the services set forth in this Agreement, including entering into subcontracts with vendors for services and commodities, provided that such subcontract has been approved in writing by the Department prior to its execution and provided that it is understood by the Grantee that the Department shall not be liable to the subcontractor for any expenses or liabilities incurred under the subcontract and that the Grantee shall be solely liable to the subcontractor for all expenses and liabilities incurred under the subcontract.
25. **Strict Compliance with Laws.** The Grantee shall perform all acts required by this Agreement in strict conformity with all applicable laws and regulations of the local, state and federal law. For consequences of noncompliance, see Section 18, Noncompliance.
26. **Prohibition of Expenditures to a Library Association.** Expenditure of project funds (grant funds and local match funds) must not be used for an activity related to a library association. This prohibition does not apply to expenditure of project funds related to a library cooperative that receives state moneys under sections 257.40-257.42, *Florida Statutes*. The Grantee shall perform all acts required by this Agreement in strict conformity with all applicable local, state and federal laws and regulations. The Grantee shall during the term of this Agreement be in strict conformity with all applicable local, state and federal laws and regulations.
27. **Total Compensation Paid to Non-Profit Personnel.** Per Section 216.1366, *Florida Statutes*, all non-profit organizations as defined in Section 215.97(2)(m), *Florida Statutes*, shall complete and return to the division within 30 days of the execution of this grant agreement the "Total Compensation Paid to Non-Profit Personnel Using State Funds" report, incorporated by reference, which shall satisfy the requirement to provide documentation that indicates the amount of state funds:
- a) Allocated to be used during the full term of the agreement for remuneration to any member of the board of directors or an officer of the contractor.
 - b) Allocated under each payment by the public agency to be used for remuneration of any member of the board of directors or an officer of the contractor. The documentation must indicate the amounts and recipients of the remuneration.

Non-Profit organization grantees shall complete a Total Compensation Paid to Non-Profit report for each required filer for the invoice period covered by the Payment Request.

The grantee shall also post their reports on their website, and the public agency shall make the reports available to the public on the internet.

- 28. No Discrimination.** The Grantee may not discriminate against any employee employed under this Agreement or against any applicant for employment because of race, color, religion, gender, national origin, age, handicap, pregnancy or marital status. The Grantee shall insert a similar provision in all of its subcontracts for services under this Agreement.
- 29. Breach of Agreement.** The Division shall demand the return of grant funds already received, shall withhold subsequent payments and/or shall terminate this agreement if the Grantee improperly expends and manages grant funds; fails to prepare, preserve or surrender records required by this Agreement; or otherwise violates this Agreement.
- 30. Termination of Agreement.** The Division will terminate or end this Agreement if the Grantee fails to fulfill its obligations herein. In such event, the Division will provide the Grantee a notice of its violation by letter and shall give the Grantee fifteen (15) calendar days from the date of receipt to cure its violation. If the violation is not cured within the stated period, the Division shall terminate this Agreement. The notice of violation letter shall be delivered to the Grantee's Contract Manager, personally, or mailed to his/her specified address by a method that provides proof of receipt. In the event that the Division terminates this Agreement, the Grantee shall be compensated for any work completed in accordance with this Agreement prior to the notification of termination if the Division deems this reasonable under the circumstances. Grant funds previously advanced and not expended on work completed in accordance with this Agreement shall be returned to the Division, with interest, within thirty (30) days after termination of this Agreement. The Division does not waive any of its rights to additional damages if grant funds are returned under this Section.
- 31. Preservation of Remedies.** No delay or omission to exercise any right, power or remedy accruing to either party upon breach or violation by either party under this Agreement shall impair any such right, power or remedy of either party; nor shall such delay or omission be construed as a waiver of any such breach or default or any similar breach or default.
- 32. Non-Assignment of Agreement.** The Grantee may not assign, sublicense or otherwise transfer its rights, duties or obligations under this Agreement without the prior written consent of the Division, which shall not unreasonably be withheld. The agreement transferee must demonstrate compliance with the requirements of the project. If the Division approves a transfer of the Grantee's obligations, the Grantee shall remain liable for all work performed and all expenses incurred in connection with this Agreement. In the event the Legislature transfers the rights, duties and obligations of the Division to another governmental entity, pursuant to Section 20.06, *Florida Statutes* or otherwise, the rights, duties and obligations under this Agreement shall be transferred to the succeeding governmental agency as if it was the original party to this Agreement.
- 33. Required Procurement Procedures for Obtaining Goods and Services.** The Grantee shall provide maximum open competition when procuring goods and services related to the grant-assisted project in accordance with Section 287.057, *Florida Statutes*.
- a) Procurement of Goods and Services Not Exceeding \$35,000. The Grantee must use the applicable procurement method described below:
1. Purchases Up to \$2,500: Procurement of goods and services where individual purchases do not exceed \$2,500 do not require competition and may be conducted at the Grantee's discretion.
 2. Purchases or Contract Amounts Between \$2,500 and \$35,000: Goods and services costing between \$2,500 and \$35,000 require informal competition and may be procured by purchase order, acceptance of vendor proposals or other appropriate procurement document.

- b) Procurement of Goods and Services Exceeding \$35,000. Goods and services costing over \$35,000 must follow all formal procurement processes as outlined in Section 287.057, *Florida Statutes*.
34. **Conflicts of Interest.** The Grantee hereby certifies that it is cognizant of the prohibition of conflicts of interest described in Sections 112.311 through 112.326, *Florida Statutes* and affirms that it will not enter into or maintain a business or other relationship with any employee of the Department of State that would violate those provisions. The Grantee further agrees to seek authorization from the General Counsel for the Department of State prior to entering into any business or other relationship with a Department of State Employee to avoid a potential violation of those statutes.
35. **Binding of Successors.** This Agreement shall bind the successors, assigns and legal representatives of the Grantee and of any legal entity that succeeds to the obligations of the Division of Library and Information Services.
36. **Employment of Unauthorized Aliens.** The employment of unauthorized aliens by the Grantee is considered a violation of Section 274A (a) of the Immigration and Nationality Act (8 USC 1324(a) (as of January 2023)), incorporated by reference. If the Grantee knowingly employs unauthorized aliens, such violation shall be cause for unilateral cancellation of this Agreement.
37. **Severability.** If any term or provision of the Agreement is found to be illegal and unenforceable, the remainder will remain in full force and effect, and such term or provision shall be deemed stricken.
38. **Americans with Disabilities Act.** All programs and facilities related to this Agreement must meet the standards of Sections 553.501-553.513, *Florida Statutes* and the Americans with Disabilities Act of 1990 (ada.gov (as of January 2024)), incorporated by reference).
39. **Governing Law.** This Agreement shall be construed, performed and enforced in all respects in accordance with the laws and rules of Florida. Venue or location for any legal action arising under this Agreement will be in Leon County, Florida.
40. **Entire Agreement.** The entire Agreement of the parties consists of the following documents:
- a) This Agreement
 - b) Florida Single Audit Act Requirements (Attachment A)
 - c) Fiscal Year 2025-26 State Aid to Libraries Final Grants (Attachment B)

The Grantee hereby certifies that they have read this entire Agreement and will comply with all of its requirements.

Grantee: Department of State

By: _____ By: _____

Chair of Governing Body or Chief Executive Officer

Sandy Quinn, Jr., Chairman
Gulf County Board of County Commissioners

Amy L. Johnson, Director
Division of Library and Information Services
Department of State, State of Florida

Typed name and title

September 23, 2025

Date

Date

Clerk or Chief Financial Officer
Rebecca L. Norris
Gulf County Clerk of Court & Comptroller

Witness

September 23, 2025

Date

Date

ATTACHMENT A

FLORIDA SINGLE AUDIT ACT REQUIREMENTS

AUDIT REQUIREMENTS

The administration of resources awarded by the Department of State to the Grantee may be subject to audits and/or monitoring by the Department of State as described in this Addendum to the Grant Award Agreement.

Monitoring

In addition to reviews of audits conducted in accordance with 2 *CFR* 200, Subpart F - Audit Requirements, and section 215.97, *Florida Statutes (F.S.)*, as revised (see Audits below), monitoring procedures may include, but not be limited to, on-site visits by Department of State staff, limited scope audits as defined by 2 *CFR* 2 §200.425, or other procedures. By entering into this agreement, the recipient agrees to comply and cooperate with any monitoring procedures/processes deemed appropriate by the Department of State. In the event the Department of State determines that a limited scope audit of the recipient is appropriate, the recipient agrees to comply with any additional instructions provided by the Department of State staff to the recipient regarding such audit. The recipient further agrees to comply and cooperate with any inspections, reviews, investigations or audits deemed necessary by the Chief Financial Officer (CFO) or Auditor General.

Audits

Part I: Federally Funded

This part is applicable if the recipient is a state or local government or a nonprofit organization as defined in 2 *CFR* §200.90, §200.64, and §200.70.

1. A recipient that expends \$750,000 or more in federal awards in its fiscal year must have a single or program-specific audit conducted in accordance with the provisions of 2 *CFR* 200, Subpart F - Audit Requirements. Exhibit 1 to this agreement lists the federal resources awarded through the Department of State by this agreement. In determining the federal awards expended in its fiscal year, the recipient shall consider all sources of federal awards, including federal resources received from the Department of State. The determination of amounts of federal awards expended should be in accordance with the guidelines established by 2 *CFR* 200.502-503. An audit of the recipient conducted by the Auditor General in accordance with the provisions of 2 *CFR* 200.514, will meet the requirement of this Part.
2. For the audit requirements addressed in Part I, paragraph 1, the recipient shall fulfill the requirements relative to auditee responsibilities as provided in 2 *CFR* 200.508-512.
3. A recipient that expends less than \$750,000 in federal awards in its fiscal year is not required to have an audit conducted in accordance with the provisions of 2 *CFR* 200, subpart F - Audit Requirements. If the recipient expends less than \$750,000 in federal awards in its fiscal year and elects to have an audit conducted in accordance with the provisions of 2 *CFR* 200, subpart F - Audit Requirements, the cost of the audit must be paid from non-federal resources (i.e., the cost of such an audit must be paid from recipient resources obtained from other than federal entities).

Part II: State Funded

This part is applicable if the recipient is a nonstate entity as defined by section 215.97(2) *F.S.*

1. In the event that the recipient expends a total amount of state financial assistance equal to or in excess of \$750,000 in any fiscal year of such recipient (for fiscal years ending June 30, 2017 and thereafter), the recipient must have a state single or project-specific audit for such fiscal year in accordance with Section 215.97, *F.S.*; Rule Chapter 69I-5 *F.A.C.*, State Financial Assistance; and Chapters 10.550 (local governmental entities) and 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. EXHIBIT 1 to this agreement indicates state financial assistance awarded through the Department of State by this agreement. In determining the state financial assistance expended in its fiscal year, the recipient shall consider all sources of state financial assistance, including state financial assistance received from the Department of State, other state agencies, and other nonstate entities. State financial assistance does not include federal direct or pass-through awards and resources received by a nonstate entity for federal program matching requirements.
2. For the audit requirements addressed in Part II, paragraph 1, the recipient shall ensure that the audit complies with the requirements of Section 215.97(8), *F.S.* This includes submission of a financial reporting package as defined by Section 215.97(2) *F.S.*, and Chapters 10.550 (local governmental entities) and 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General.
3. If the recipient expends less than \$750,000 in state financial assistance in its fiscal year (for fiscal years ending June 30, 2017 and thereafter), an audit conducted in accordance with the provisions of Section 215.97, *F.S.*, is not required. In the event that the recipient expends less than \$750,000 in state financial assistance in its fiscal year and elects to have an audit conducted in accordance with the provisions of Section 215.97, *F.S.*, the cost of the audit must be paid from the nonstate entity's resources (i.e., the cost of such an audit must be paid from the recipient's resources obtained from other than State entities).

The Internet web addresses listed below will assist recipients in locating documents referenced in the text of this agreement and the interpretation of compliance issues.

State of Florida Department Financial Services (Chief Financial Officer)
<http://www.myfloridacfo.com/>

State of Florida Legislature (Statutes, Legislation relating to the Florida Single Audit Act)
<http://www.leg.state.fl.us/>

Part III: Report Submission

1. Copies of reporting packages for audits conducted in accordance with 2 *CFR* 200, Subpart F - Audit Requirements, and required by PART I of this agreement shall be submitted, when required by 2 *CFR* 200.512, by or on behalf of the recipient directly to each of the following:
 - A. The Department of State via the DOS Grants System at <https://dosgrants.com>.
 - B. The Federal Audit Clearinghouse (FAC) as provided in 2 *CFR* 200.6 and section 200.512.

The FAC's website prides a data entry system and required forms for submitting the single audit reporting package. Updates to the location of the FAC and data entry system may be found at the OMB website.
2. Copies of financial reporting packages required by PART II of this agreement shall be submitted by or on behalf of the recipient directly to each of the following:
 - A. The Department of State via the DOS Grants System at <https://dosgrants.com>.

B. The Auditor General's Office at the following address:

Auditor General
 Local Government Audits/342
 Claude Pepper Building, Room 401
 111 West Madison Street
 Tallahassee, Florida 32399-1450

3. Any reports, management letter, or other information required to be submitted to the Department of State pursuant to this agreement shall be submitted timely in accordance with 2 *CFR* 200.512, section 215.97 *F.S.* and Chapters 10.550 (local governmental entities) and 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.
4. Recipients, when submitting financial reporting packages to the Department of State for audits done in accordance with 2 *CFR* 200, Subpart F - Audit Requirements or Chapters 10.550 (local governmental entities) and 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, should indicate the date that the reporting package was delivered to the recipient in correspondence accompanying the reporting package.

Part IV: Record Retention

1. The recipient shall retain sufficient records demonstrating its compliance with the terms of the award(s) and this agreement for a period of five years from the date the audit report is issued, and shall allow the Department of State, or its designee, the CFO, or Auditor General access to such records upon request. The recipient shall ensure that audit working papers are made available to the Department of State, or its designee, the CFO, or Auditor General upon request for a period of at least three years from the date the audit report is issued, unless extended in writing by the Department of State.

EXHIBIT – 1

**FEDERAL RESOURCES AWARDED TO THE RECIPIENT
PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:**

Not applicable.

**COMPLIANCE REQUIREMENTS APPLICABLE TO THE FEDERAL RESOURCES AWARDED
PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:**

Not applicable.

**STATE RESOURCES AWARDED TO THE RECIPIENT
PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:**

MATCHING RESOURCES FOR FEDERAL PROGRAMS:

Not applicable.

SUBJECT TO SECTION 215.97, *FLORIDA STATUTES*:

Florida Department of State, State Aid to Libraries;
CSFA Number. 45.030
Award Amount: See Attachment B.

**COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED
PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:**

The compliance requirements of this state project may be found in Part Four (State Project Compliance Requirements) of the State Projects Compliance Supplement located at <https://apps.fldfs.com/fsaa/>.

ATTACHMENT B
Fiscal Year 2024-25 State Aid to Libraries Final Grants

Florida Administrative Code

1B-2.011 Library Grant Programs.

(1) This rule provides procedures for library grant programs administered by the Division of Library and Information Services (Division). Each program shall be governed by guidelines which contain information on eligibility requirements, application review procedures, evaluation and funding criteria, grant administration procedures, if applicable, and application forms. All grant awards shall be subject to final approval by the Secretary of State.

(2) Applicants for grants shall meet the eligibility and application requirements as set forth in the following guidelines for each grant program:

(a) State Aid to Libraries Grant Guidelines, <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective xx-xxxx, which contain guidelines and instructions; Certification of Credentials – Single Library Administrative Head (Form DLIS/SA01), effective xx-xxxx; Grant Agreement (Form DLIS/SA02), effective xx-xxxx; Annual Statistical Report Form for Public Libraries (Form DLIS/SA03), <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, xx-xxxx; Certification of Hours, Free Library Service and Access to Materials (Form DLIS/SA04), <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective xx-xxxx.

(b) Public Library Construction Grants Guidelines, <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective xx-xxxx, which contains guidelines and instructions; and Public Library Construction Grant Agreement (Form DLIS/PLC01), <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective xx-xxxx.

(c) Library Cooperative Grant Guidelines, <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective xx-xxxx, which contains guidelines and instructions; Annual Statistical Report Form for Multitype Library Cooperatives (Form DLIS/LCG01), effective xx-xxxx; Grant Agreement (Form DLIS/LCG02), <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective xx-xxxx; and the Florida Library Information Network Manual <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective xx-xxxx.

(d) The Library Services and Technology Act Grant Guidelines, <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective xx-xxxx, which contains guidelines and instructions, Library Services and Technology Act Grant Agreement (Form DLIS/LSTA01) <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective xx-xxxx, MLS Certification (Form DLIS/LSTA02), <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective xx-xxxx, and Certification Regarding Trafficking in Persons (Form DLIS/LSTA03).

(e) The Community Libraries in Caring Program Application, <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective 04-10-12; which contains instructions and application (Form DLIS/CLIC01), effective 04-10-12; Annual Report (Form DLIS/CLIC02), effective 04-10-12; and Grant Agreement (Form DLIS/CLIC03), <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective 04-10-12.

(3) Guidelines and forms in this rule are incorporated by reference and may be obtained from the Director of the Division, Florida Department of State, Division of Library and Information Services, R.A. Gray Building, 500 South Bronough Street, Tallahassee, Florida 32399-0250.

(4) The Division of Library and Information Services will waive the financial matching requirements on grants for rural communities that have been designated in accordance with Sections 288.0656 and 288.06561, F.S. Eligible communities applying for Library Services and Technology Act grants and Library Construction grants must request waiver of matching requirements at the time of grant application.

Rulemaking Authority 257.14, 257.191, 257.192, 257.24, 257.41(2) FS. Law Implemented 257.12, 257.15, 257.16, 257.17, 257.171, 257.172, 257.18, 257.191, 257.192, 257.195, 257.21, 257.22, 257.23, 257.24, 257.25, 257.40, 257.41, 257.42 FS. History—New 1-25-93, Amended 7-17-96, 4-1-98, 2-14-99, 4-4-00, 12-18-00, 11-20-01, 3-20-02, 1-9-03, 12-28-03, 11-16-04, 2-21-06, 2-21-07, 1-24-08, 4-1-10, 4-21-10, 4-10-12, 12-25-13, 7-8-14, 4-7-15, 7-12-16, 7-6-17, 4-30-18, 11-19-18, 7-1-19, 3-17-20, 2-27-22, 5-4-23, 12-22-24.

FLORIDA DEPARTMENT OF STATE
DIVISION OF LIBRARY AND INFORMATION SERVICES
STATE AID TO LIBRARIES GRANT APPLICATION
Certification of Hours, Free Library Service and Access to Materials

The Gulf County Board of County Commissioners,

(Name of library governing body)

governing body for the Gulf County Public Libraries,

(Name of library)

hereby certifies that the following statements are true for the time period October 1, 2023 through June 30, 2026

- Provides free library service, including loaning materials available for circulation free of charge and providing reference and information services free of charge.
- Provides access to materials, information and services for all residents of the area served.
- Has at least one library, branch library or member library open 40 hours or more each week (excluding holidays or emergencies; between Sunday through Saturday, on a schedule determined by the library system).

Signature

Chair, Library Governing Body

Sandy Quinn, Jr., Chairman
Gulf County Board of County Commissioners

Name (Typed)

September 23, 2025

Date



MEMORANDUM

TO: GULF COUNTY BOARD OF COUNTY COMMISSIONERS

FROM: LAURA ARMSTRONG, GRANTS ADMINISTRATOR

DATE: SEPTEMBER 10, 2025

SUBJECT: FDOT LAP GRANT AGREEMENT – INDIAN LAGOON BRIDGE

I would like to recommend the Board accept and allow the chairman to sign the grant agreement with the State of Florida Department of Transportation (FDOT) for the Local Agency Program (LAP) for the Construction of the Indian Lagoon Bridge Replacement Project in the amount of \$4,129,641.00.

See attached agreement and resolution.

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2025 SEP 17 AM 10:40

CONSENT
DATE: 9/23/25 KS
93



MEMORANDUM

TO: GULF COUNTY BOARD OF COUNTY COMMISSIONERS

FROM: LAURA ARMSTRONG, GRANTS ADMINISTRATOR

DATE: SEPTEMBER 15, 2025

SUBJECT: ACCEPT FIREFIGHTER ASSIST. GRANT- TRAINING FACILITY

I am requesting the Board to accept the State Fire Marshall Florida Firefighter Assistance Grant Program for the purchase of equipment for the Gulf County Regional Training Facility and allow the Chairman to execute the necessary documents. The total grant amount is \$100,428.00. See attached award letter.

FILED FOR RECORD
REBECCA L. MORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2025 SEP 17 AM 10:40

CONSENT
DATE: 9/23/25 *LLS*
94



DIVISION OF
STATE FIRE MARSHAL
 FLORIDA DEPARTMENT OF FINANCIAL SERVICES



FILED FOR RECORD
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2025 SEP 17 AM 10:41

September 15, 2025

SENT VIA ELECTRONIC MAIL ONLY

Gulf County BOCC
 larmstrong@gulfcounty-fl.gov

Re: Notice of Grant Award from the Florida Firefighter Assistance Grant Program

Gulf County BOCC;

As the Director of the Division of State Fire Marshal within the Florida Department of Financial Services (Division), it is my privilege to inform you that the Division has approved your grant application for the 2025-2026 fiscal year in the amount of \$100,428.00 for the purchase of Training.

To accept the grant award, you must complete and email the included Confirmation Form to **SFMGrant@MyFloridaCFO.com**. Once the Division receives the completed form, a contract manager will be assigned and contact you to discuss next steps. The assigned contract manager will be your main point of contact within the Division for all matters relating to this Notice of Grant Award, the Grant Agreement, and the payment of funds.

If you have not already done so, please ensure that you are in full safety compliance from the Bureau of Fire Standards and Training. Any outstanding compliance items are to be completed by you within ninety (90) days from the date of this Notice of Grant Award. If not completed, then this grant award will be revoked.

Please note, the defined performance period for the grant is one (1) year starting July 1, 2025, and ending June 30, 2026. If your equipment purchase will take longer than one (1) year to complete and meet payment requirements, you must notify your assigned contract manager as soon as possible.

Congratulations, the Division looks forward to working with Gulf County BOCC on this important project.

Sincerely,

JoAnne E. Rice, Director
 Division of State Fire Marshal

LT/ct



MEMORANDUM

TO: GULF COUNTY BOARD OF COUNTY COMMISSIONERS
FROM: LAURA ARMSTRONG, GRANTS ADMINISTRATOR
DATE: SEPTEMBER 15, 2025
SUBJECT: ACCEPT HCFD FIREFIGHTER ASSISTANCE GRANT

I am requesting the Board to accept the State Fire Marshall Florida Firefighter Assistance Grant Program for Howard Creek Fire Department (HCFD) for the purchase of SCBAs and allow the Chairman to execute the necessary documents. The total grant amount is \$34,440.00. See attached award letter.

FILED FOR RECORD
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2025 SEP 17 AM 10:40

CONSENT
 DATE: 9/23/25 *KS*



DIVISION OF
STATE FIRE MARSHAL
 FLORIDA DEPARTMENT OF FINANCIAL SERVICES



September 15, 2025

SENT VIA ELECTRONIC MAIL ONLY

Howard Creek VFD
 larmstrong@gulfcountry-fl.gov

Re: Notice of Grant Award from the Florida Firefighter Assistance Grant Program

Howard Creek VFD;

As the Director of the Division of State Fire Marshal within the Florida Department of Financial Services (Division), it is my privilege to inform you that the Division has approved your grant application for the 2025-2026 fiscal year in the amount of \$34,440.00 for the purchase of SCBA.

To accept the grant award, you must complete and email the included Confirmation Form to **SFMGrant@MyFloridaCFO.com**. Once the Division receives the completed form, a contract manager will be assigned and contact you to discuss next steps. The assigned contract manager will be your main point of contact within the Division for all matters relating to this Notice of Grant Award, the Grant Agreement, and the payment of funds.

If you have not already done so, please ensure that you are in full safety compliance from the Bureau of Fire Standards and Training. Any outstanding compliance items are to be completed by you within ninety (90) days from the date of this Notice of Grant Award. If not completed, then this grant award will be revoked.

Please note, the defined performance period for the grant is one (1) year starting July 1, 2025, and ending June 30, 2026. If your equipment purchase will take longer than one (1) year to complete and meet payment requirements, you must notify your assigned contract manager as soon as possible.

Congratulations, the Division looks forward to working with Howard Creek VFD on this important project.

Sincerely,

JoAnne E. Rice, Director
 Division of State Fire Marshal

LT/ct

FILED FOR RECORD
 REBECCA L. MORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2025 SEP 17 AM 10:40



MEMORANDUM

TO: GULF COUNTY BOARD OF COUNTY COMMISSIONERS

FROM: LAURA ARMSTRONG, GRANTS ADMINISTRATOR

DATE: SEPTEMBER 15, 2025

SUBJECT: ACCEPT WCFD FIREFIGHTER ASSISTANCE GRANT

FILED FOR RECORD
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2025 SEP 17 AM 10:40

I am requesting the Board to accept the State Fire Marshall Florida Firefighter Assistance Grant Program for White City Fire Department (WCFD) for the purchase of SCBAs and allow the Chairman to execute the necessary documents. The total grant amount is \$83,600.00. See attached award letter.

CONSENT
 DATE: 9/23/25 *KS*
 98



DIVISION OF
STATE FIRE MARSHAL
FLORIDA DEPARTMENT OF FINANCIAL SERVICES



September 15, 2025

SENT VIA ELECTRONIC MAIL ONLY

White City VFD
larmstrong@gulfcountry-fl.gov

Re: Notice of Grant Award from the Florida Firefighter Assistance Grant Program

White City VFD;

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2025 SEP 17 AM 10:40

As the Director of the Division of State Fire Marshal within the Florida Department of Financial Services (Division), it is my privilege to inform you that the Division has approved your grant application for the 2025-2026 fiscal year in the amount of \$83,600.00 for the purchase of SCBA.

To accept the grant award, you must complete and email the included Confirmation Form to **SFMGrant@MyFloridaCFO.com**. Once the Division receives the completed form, a contract manager will be assigned and contact you to discuss next steps. The assigned contract manager will be your main point of contact within the Division for all matters relating to this Notice of Grant Award, the Grant Agreement, and the payment of funds.

If you have not already done so, please ensure that you are in full safety compliance from the Bureau of Fire Standards and Training. Any outstanding compliance items are to be completed by you within ninety (90) days from the date of this Notice of Grant Award. If not completed, then this grant award will be revoked.

Please note, the defined performance period for the grant is one (1) year starting July 1, 2025, and ending June 30, 2026. If your equipment purchase will take longer than one (1) year to complete and meet payment requirements, you must notify your assigned contract manager as soon as possible.

Congratulations, the Division looks forward to working with White City VFD on this important project.

Sincerely,

JoAnne E. Rice, Director
Division of State Fire Marshal

LT/ct



MEMORANDUM

TO: GULF COUNTY BOARD OF COUNTY COMMISSIONERS

FROM: LAURA ARMSTRONG, GRANTS ADMINISTRATOR

DATE: SEPTEMBER 15, 2025

SUBJECT: REQUEST TO EXTEND-SCOP B CR386 OVER CYPRESS CREEK

I am requesting approval to seek a project extension date from FDOT for the grant noted below. The current completion date is December 31, 2025. The extension is to request a new completion date of March 31, 2026.

FDOT SCOP B CR 386 OVER CYPRESS CREEK BRIDGE NO. 510026

P#455214-1-54-01

G3972

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2025 SEP 17 AM 10:40

CONSENT
DATE: 9/27/25 KS



MEMORANDUM

TO: GULF COUNTY BOARD OF COUNTY COMMISSIONERS
FROM: LAURA ARMSTRONG, GRANTS ADMINISTRATOR
DATE: SEPTEMBER 15, 2025
SUBJECT: REQUEST TO EXTEND-SCOP-B CR12 TWO PEN RIDGE

I am requesting approval to seek a project extension date from FDOT for the grant noted below. The current completion date is December 31, 2025. The extension is to request a new completion date of March 31, 2026.

FDOT SCOP-B CR 12 TWO PEN RIDGE OVER STONE MILL CREEK BRIDGE
FPN: 455213-154-01
G3971

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2025 SEP 17 AM 10:40

CONSENT
DATE: 9/30/25 101 KS



MEMORANDUM

TO: GULF COUNTY BOARD OF COUNTY COMMISSIONERS
FROM: LAURA ARMSTRONG, GRANTS ADMINISTRATOR
DATE: SEPTEMBER 15, 2025
SUBJECT: REQUEST TO EXTEND-SCRAP HENRY AVENUE

I am requesting approval to seek a project extension date from FDOT for the grant noted below. The current completion date is October 31, 2025. The extension is to request a new completion date of March 31, 2026.

FDOT SCRAP HENRY AVENUE FROM SR 71 to 6TH STREET
P#453533-1-54-01
G2Z78

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2025 SEP 17 AM 10:40

CONSENT
DATE: 9/23/25 *US*
102



MEMORANDUM

TO: GULF COUNTY BOARD OF COUNTY COMMISSIONERS

FROM: LAURA ARMSTRONG, GRANTS ADMINISTRATOR

DATE: SEPTEMBER 11, 2025

SUBJECT: REQUEST TO APPLY – SMALL MATCHING GRANT/NOMINATION

I am requesting permission to apply for the following grant to support the nomination of the Old Gulf County Courthouse for inclusion on the Historical Register, and to authorize the Chairman to sign any necessary documents:

Division of Historical Resources

Small Matching Grant

1:1 Match with possibility of match waiver

**FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2025 SEP 17 AM 10:40**

**CONSENT
DATE: 9/13/25 K5**



MEMORANDUM

TO: GULF COUNTY BOARD OF COUNTY COMMISSIONERS
FROM: LAURA ARMSTRONG, GRANTS ADMINISTRATOR
DATE: SEPTEMBER 11, 2025
SUBJECT: REQUEST TO RATIFY- IGP APPLICATION

I am requesting to ratify the application for the following grant:
The State Board of Immigration Enforcement
Immigration Grant Program (IGP)

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2025 SEP 17 AM 10:40

CONSENT
DATE: 9/23/25 *LLS*
104

**GULF COUNTY BOCC
ATTRACTIVE ITEM ADDITIONS FOR ASSET INVENTORY**

REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA

2025 SEP 10 PM 2:16

Initiating Department: 10 Clerk of Circuit Court

Check type of Activity below:

- Asset Acquisition
 - Asset Purchase _____

Amount	Invoice#	Invoice Date	Vendor Name
Attach a copy of this form to the invoice when submitting to the Clerk's Office for payment			
 - Asset Donation _____

Donation From	Asset Description	Value
---------------	-------------------	-------
- Improvement to Existing Asset _____
 Describe the Need For and Description Of the Improvement, Attach a copy if necessary
- Asset Transfer To
 - Receiving Department -- Name _____
 - Surplus (useable condition but no longer needed by Department)
- Asset Disposal
 - Retired (check reason) Retirement Reason: Obsolete / No longer needed
 - Sold Non-Repairable
 - Trade-in Repair Not Cost Effective
 - Donate Cannibalized
 - Return to other Government Other

Enter Information for Asset/Inventory Activity checked above			
Asset Number	Asset Tag #	Make, Model and Description	Serial Number
5973	10-481	HP PROBOOK 450G9 - AVERY	5CD2343GRL
5970	10-478	HP PROBOOK 450G9-CAITLYN	5CD2343GR2
5969	10-477	HP PROBOOK 450G9-JANEL	5CD152LSW
5968	10-476	HP PROBOOK 450G9-LESLEE	5CD1526LY6

Enter Information for Vehicles, Trailers, Titled Equipment - Attach Pictures				
Asset Tag #	License Plate #	Year, Make Model, Color	Vehicle Identification No.	Odometer Miles

Other Information : _____

<p align="center">Department / Location Approval</p> <p align="center"><i>Forms not properly signed or incomplete forms will be returned to the Department</i></p> <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;"> _____ Department Head Signature * </div> <div style="text-align: center;"> <p>9/10/25</p> _____ Date </div> </div> <p align="center"><small>* As Department Head/Custodian, I understand that I am responsible for keeping track of the property under my custodianship and for locating and showing all property to the county auditor during the annual audit of the Capital Assets.</small></p>	<p align="center">Board of County Commissioners Consent Agenda Approval</p> <p align="center">_____</p> <p align="center">Date</p> <p align="center"><small>Approval must be obtained <u>before</u> transferring, disposing, or accepting an asset. Submit the completed form to the Clerk's Office for inclusion in the Board's Consent Agenda.</small></p>
--	--

Office of the Clerk of Circuit Court

Asset Tag# _____ Asset Record Updated _____ Copy Returned to Department _____

CONSENT
DATE: 9/25/25 **106** KS

GULF COUNTY ASSET / INVENTORY ACTIVITY FORM

Initiating Department: 95 E-911 

Check type of Activity below:

- Asset Acquisition
- Asset Purchase
- Asset Donation
- Improvement to Existing Asset
- Asset Transfer To
 - Receiving Department -- Name _____
 - Surplus (useable condition but no longer needed by Department)
- Asset Disposal
 - Retired (check reason) Retirement Reason:
 - Obsolete / No longer needed
 - Non-Repairable
 - Repair Not Cost Effective
 - Cannibalized
 - Other
 - Sold
 - Trade-in
 - Donate
 - Return to other Government

Amount Invoice# Invoice Date Vendor Name
 Attach a copy of this form to the invoice when submitting to the Clerk's Office for payment

Donation From Asset Description Value

Describe the Need For and Description Of the Improvement, Attach a copy if necessary

FILED FOR RECORD
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2025 SEP 17 AM 10:38

Enter Information for Asset/Inventory Activity checked above

Asset Number	Asset Tag #	Make, Model and Description	Serial Number
95 - 46	4768	Dell Poweredge R310 Computer	1GPKYV1
95 - 73	5489	Dell CTO PE R740 Server	GJG7MN2
95 - 74	5490	Dell CTO PE R740 Server	GJG8MN2

Enter Information for Vehicles, Trailers, Titled Equipment - (Attach Pictures)

Asset Tag #	License Plate #	Year, Make Model, Color	Vehicle Identification No.	Odometer Miles

Other Information :

Old (2018) E911 Servers No longer in use / past life unable to utilize

Department / Location Approval

Forms not properly signed or incomplete forms will be returned to the Department


 Department Head Signature

8/20/25

Date

* As Department Head/Custodian, I understand that I am responsible for keeping track of the property under my custodianship and for locating and showing all property to the county auditor during the annual audit of the Capital Assets.

**Board of County Commissioners
 Consent Agenda Approval**

Date

Approval must be obtained before transferring, disposing, or accepting an asset. Submit the completed form to the Clerk's Office for inclusion in the Board's Consent Agenda.

Office of the Clerk of Circuit Court

Asset Tag# _____ Asset Record Updated _____ Copy Returned to Department _____

CONSENT
 DATE: 9/10/25 KLS

GULF COUNTY ASSET / INVENTORY ACTIVITY FORM

Initiating Department: 90 Emergency Management 

Check type of Activity below:

- Asset Acquisition
- Asset Purchase _____

Amount	Invoice#	Invoice Date	Vendor Name
--------	----------	--------------	-------------

Attach a copy of this form to the invoice when submitting to the Clerk's Office for payment
- Asset Donation _____

Donation From	Asset Description	Value
---------------	-------------------	-------
- Improvement to Existing Asset _____

Describe the Need For and Description Of the Improvement, Attach a copy if necessary
- Asset Transfer To
 - Receiving Department -- Name _____
 - Surplus (useable condition but no longer needed by Department)
- Asset Disposal

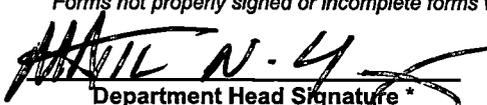
<input checked="" type="checkbox"/> Retired (check reason) <input type="checkbox"/> Sold <input type="checkbox"/> Trade-in <input type="checkbox"/> Donate <input type="checkbox"/> Return to other Government	Retirement Reason:	<input checked="" type="checkbox"/> Obsolete / No longer needed <input type="checkbox"/> Non-Repairable <input type="checkbox"/> Repair Not Cost Effective <input checked="" type="checkbox"/> Cannibalized <input type="checkbox"/> Other
--	--------------------	--

FILED FOR RECORD
 REBECCA L. MORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2025 SEP 17 AM 10:38

Enter Information for Asset/Inventory Activity checked above			
Asset Number	Asset Tag #	Make, Model and Description	Serial Number
90 - 383	5326	Dell CTO 3629 Computer	8XYMKH2
90 - 385	5328	Dell CTO 3620 Computer	8XYLKH2

Enter Information for Vehicles, Trailers, Titled Equipment - Attach Pictures				
Asset Tag #	License Plate #	Year, Make Model, Color	Vehicle Identification No.	Odometer Miles

Other Information : _____

<p style="text-align: center;">Department / Location Approval</p> <p style="font-size: small;">Forms not properly signed or incomplete forms will be returned to the Department</p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  Department Head Signature * </div> <div style="text-align: center;"> <u>8/20/25</u> Date </div> </div> <p style="font-size: x-small;">* As Department Head/Custodian, I understand that I am responsible for keeping track of the property under my custodianship and for locating and showing all property to the county auditor during the annual audit of the Capital Assets.</p>	<p style="text-align: center;">Board of County Commissioners Consent Agenda Approval</p> <p style="text-align: center;">_____ Date</p> <p style="font-size: x-small; text-align: center;">Approval must be obtained before transferring, disposing, or accepting an asset. Submit the completed form to the Clerk's Office for inclusion in the Board's Consent Agenda.</p>
---	--

Office of the Clerk of Circuit Court

Asset Tag# _____ Asset Record Updated _____ Copy Returned to Department _____

CONSENT
DATE: 9/10/25 108 25

GULF COUNTY ASSET / INVENTORY ACTIVITY FORM

Initiating Department: 210 EMS - PSJ

Check type of Activity below:

- Asset Acquisition
- Asset Purchase
- Asset Donation
- Improvement to Existing Asset
- Asset Transfer To
 - Receiving Department -- Name _____
 - Surplus (useable condition but no longer needed by Department)
- Asset Disposal
 - Retired (check reason) Retirement Reason:
 - Obsolete / No longer needed
 - Non-Repairable
 - Repair Not Cost Effective
 - Cannibalized
 - Other
 - Sold
 - Trade-in
 - Donate
 - Return to other Government

Amount Invoice# Invoice Date Vendor Name
 Attach a copy of this form to the invoice when submitting to the Clerk's Office for payment

Donation From Asset Description Value

Describe the Need For and Description Of the Improvement, Attach a copy if necessary

FILED FOR RECORD
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2025 AUG 27 PM 12:54

Enter Information for Asset/Inventory Activity checked above			
Asset Number	Asset Tag #	Make, Model and Description	Serial Number
210-131	2910	Auto vent 2000	20030603001
210-137	2916	Auto vent 2000	20030603015
210-179	3693	Auto vent 2000	
210-187	4468	Cylinder Lift	

Enter Information for Vehicles, Trailers, Titled Equipment - (Attach Pictures)				
Asset Tag #	License Plate #	Year, Make Model, Color	Vehicle Identification No.	Odometer Miles

Other Information : _____

<p align="center">Department / Location Approval</p> <p><i>Forms not properly signed or incomplete forms will be returned to the Department</i></p> <p><u><i>[Signature]</i></u> <u>8-26-25</u> Department Head Signature * Date</p> <p><small>* As Department Head/Custodian, I understand that I am responsible for keeping track of the property under my custodianship and for locating and showing all property to the county auditor during the annual audit of the Capital Assets.</small></p>	<p align="center">Board of County Commissioners Consent Agenda Approval</p> <p align="center">_____ Date</p> <p align="center"><i>Approval must be obtained before transferring, disposing, or accepting an asset. Submit the completed form to the Clerk's Office for inclusion in the Board's Consent Agenda.</i></p>
---	--

Office of the Clerk of Circuit Court

Asset Tag# _____ Asset Record Updated _____ Copy Returned to Department _____

CONSENT
 109
 DATE: 9/23/25 *KS*

GULF COUNTY ASSET / INVENTORY ACTIVITY FORM

Initiating Department: 220 EMS - Wewa

Check type of Activity below:

- Asset Acquisition
- Asset Purchase
- Asset Donation
- Improvement to Existing Asset
- Asset Transfer To
 - Receiving Department -- Name _____
 - Surplus (useable condition but no longer needed by Department)
- Asset Disposal
 - Retired (check reason) Retirement Reason:
 - Obsolete / No longer needed
 - Non-Repairable
 - Repair Not Cost Effective
 - Cannibalized
 - Other
 - Sold
 - Trade-in
 - Donate
 - Return to other Government

Amount Invoice# Invoice Date Vendor Name
 Attach a copy of this form to the invoice when submitting to the Clerk's Office for payment

Donation From Asset Description Value

Describe the Need For and Description Of the Improvement, Attach a copy if necessary

FILED FOR RECORD
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2015 AUG 27 PM 12: 54

Enter Information for Asset/Inventory Activity checked above			
Asset Number	Asset Tag #	Make, Model and Description	Serial Number
220-143	3056	Auto Pulse System	10283
220-144	3134	Sony Computer	C100DEFH-04
220-165	4469	Cylinder Lift	
220-153	3557	Power Pro Cot	060939185

Enter Information for Vehicles, Trailers, Titled Equipment - Attach Pictures				
Asset Tag #	License Plate #	Year, Make Model, Color	Vehicle Identification No.	Odometer Miles

Other Information : _____

<p align="center">Department / Location Approval</p> <p align="center"><i>Forms not properly signed or incomplete forms will be returned to the Department</i></p> <p> _____ Department Head Signature *</p> <p align="right">8-26-25 _____ Date</p> <p><small>* As Department Head/Custodian, I understand that I am responsible for keeping track of the property under my custodianship and for locating and showing all property to the county auditor during the annual audit of the Capital Assets.</small></p>	<p align="center">Board of County Commissioners Consent Agenda Approval</p> <p align="center">_____ Date</p> <p align="center"><i>Approval must be obtained before transferring, disposing, or accepting an asset. Submit the completed form to the Clerk's Office for inclusion in the Board's Consent Agenda.</i></p>
---	--

Office of the Clerk of Circuit Court

Asset Tag# _____ Asset Record Updated _____ Copy Returned to Department _____

CONSENT
 DATE: 8-10-15 RS

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY FLORIDA

GULF COUNTY ASSET / INVENTORY ACTIVITY FORM

2025 SEP -2 AM 11:15

Initiating Department: 130 Health Dept - PSJ

Check type of Activity below:

Asset Acquisition

Asset Purchase

Amount Invoice# Invoice Date Vendor Name
Attach a copy of this form to the invoice when submitting to the Clerk's Office for payment

Asset Donation

Donation From Asset Description Value

Improvement to Existing Asset

Describe the Need For and Description Of the Improvement, Attach a copy if necessary

Asset Transfer To

Receiving Department - Name

Surplus (useable condition but no longer needed by Department)

Asset Disposal

Retired (check reason)

Sold

Trade-in

Donate

Return to other Government

Retirement Reason:

Obsolete / No longer needed

Non-Repairable

Repair Not Cost Effective

Cannibalized

Other

Enter Information for Asset/Inventory Activity checked above			
Asset Number	Asset Tag #	Make, Model and Description	Serial Number
5393	130-829	Dell Latitude 7214 Laptop	CVSVSG2
5394	130-830	Dell Latitude 7214 Laptop	DVSVSG2
5396	130-832	Dell Latitude XCTO Laptop	12YPPN2
5398	130-834	Dell Latitude SCTO Laptop	5QRPPN2

Enter Information for Vehicles, Trailers, Titled Equipment - Attach Pictures				
Asset Tag #	License Plate #	Year, Make Model, Color	Vehicle Identification No.	Odometer Miles

Other Information :

<p align="center">Department / Location Approval</p> <p align="center"><i>Forms not properly signed or incomplete forms will be returned to the Department</i></p> <p><i>E. Spring Hammell</i> <u>8-27-2025</u></p> <p>Department Head Signature * Date</p> <p><i>* As Department Head/Custodian, I understand that I am responsible for keeping track of the property under my custodianship and for locating and showing all property to the county auditor during the annual audit of the Capital Assets.</i></p>	<p align="center">Board of County Commissioners</p> <p align="center">Consent Agenda Approval</p> <p align="center">_____</p> <p align="center">Date</p> <p align="center"><i>Approval must be obtained before transferring, disposing, or accepting an asset. Submit the completed form to the Clerk's Office for inclusion in the Board's Consent Agenda.</i></p>
---	---

Office of the Clerk of Circuit Court

Asset Tag# _____ Asset Record Updated _____ Copy Returned to Department _____

CONSENT
DATE: 9/23/25 K5
111

ATTRACTIVE ITEM ADDITIONS FOR ASSET INVENTORY

FILED FOR RECORD
 J. L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA

Initiating Department: Choose From Drop Down Box Jail

2025 AUG 26 PM 1:44

Check type of Activity below:

- Asset Acquisition
 - Asset Purchase

Amount	Invoice#	Invoice Date	Vendor Name
Attach a copy of this form to the invoice when submitting to the Clerk's Office for payment			
 - Asset Donation

Donation From	Asset Description	Value
Describe the Need For and Description Of the Improvement, Attach a copy if necessary		
- Improvement to Existing Asset

Describe the Need For and Description Of the Improvement, Attach a copy if necessary	
--	--

- Asset Transfer To
 - Receiving Department -- Name Public Works -> IT
 - Surplus (useable condition but no longer needed by Department)
- Asset Disposal

Retired (check reason)	Retirement Reason:	<input type="checkbox"/> Obsolete / No longer needed
<input type="checkbox"/> Sold		<input type="checkbox"/> Non-Repairable
<input type="checkbox"/> Trade-in		<input type="checkbox"/> Repair Not Cost Effective
<input type="checkbox"/> Donate		<input type="checkbox"/> Cannibalized
<input checked="" type="checkbox"/> Return to other Government		<input type="checkbox"/> Other

Enter Information for Asset/Inventory Activity checked above			
Asset Number	Asset Tag #	Make, Model and Description	Serial Number
<u>5629</u>	<u>22-35</u>	<u>Ford TRANSIT 350 white van</u>	<u>VIN# 1FBAX2YGXLA51774</u>

Enter Information for Vehicles, Trailers, Titled Equipment - Attach Pictures				
Asset Tag #	License Plate #	Year, Make Model, Color	Vehicle Identification No.	Odometer Miles
<u>22-35</u>	<u>u/a</u>	<u>2020 Ford TRANSIT van white</u>	<u>1FBAX2YGXLA51774</u>	<u>u/a</u>

Other Information : The van was TRANSFERRED in 2023 when we got New VAN. Believed to be at Public works. Was given to IT.

<p style="text-align: center;">Department / Location Approval</p> <p style="font-size: small;">Forms not properly signed or incomplete forms will be returned to the Department</p> <div style="display: flex; justify-content: space-between;"> <div style="text-align: center;"> <p>Department Head Signature *</p> </div> <div style="text-align: center;"> <p><u>8/26/25</u></p> <p>Date</p> </div> </div> <p style="font-size: x-small;">* As Department Head/Custodian, I understand that I am responsible for keeping track of the property under my custodianship and for locating and showing all property to the county auditor during the annual audit of the Capital Assets.</p>	<p style="text-align: center;">Board of County Commissioners Consent Agenda Approval</p> <p style="text-align: center;">Date _____</p> <p style="font-size: x-small; text-align: center;">Approval must be obtained before transferring, disposing, or accepting an asset. Submit the completed form to the Clerk's Office for inclusion in the Board's Consent Agenda.</p>
---	--

Office of the Clerk of Circuit Court

Asset Tag# _____ Asset Record Updated _____ Copy Returned to Department _____

**CONSENT
DATE: 9/23/25 KS**

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY FLORIDA

GULF COUNTY ASSET / INVENTORY ACTIVITY FORM

Initiating Department: 336 Sheriff Office

2025 SEP -2 AM 11:15

Check type of Activity below:

- Asset Acquisition
- Asset Purchase

Amount Invoice# Invoice Date Vendor Name
Attach a copy of this form to the invoice when submitting to the Clerk's Office for payment

- Asset Donation
- Donation From Asset Description Value

- Improvement to Existing Asset
- Describe the Need For and Description Of the Improvement, Attach a copy if necessary

- Asset Transfer To
 - Receiving Department – Name _____
 - Surplus (useable condition but no longer needed by Department)

- Asset Disposal
 - Retired (check reason) Retirement Reason:
 - Obsolete / No longer needed
 - Non-Repairable
 - Repair Not Cost Effective
 - Cannibalized
 - Other
 - Sold
 - Trade-in
 - Donate
 - Return to other Government

Enter Information for Asset/Inventory Activity checked above			
Asset Number	Asset Tag #	Make, Model and Description	Serial Number
6171	336-32	2023 FORD F-150 VIN: 1FTEW1EP5PKG03122	

Enter Information for Vehicles, Trailers, Titled Equipment - Attach Pictures				
Asset Tag #	License Plate #	Year, Make Model, Color	Vehicle Identification No.	Odometer Miles
6171	ZTJ12	2023 FORD F-150 WHITE	1FTEW1EP5PKG03122	25,188

Other Information : Vehicle was totaled in an accident.

<p align="center">Department / Location Approval</p> <p align="center"><i>Forms not properly signed or incomplete forms will be returned to the Department</i></p> <p><u>Mike Hawray</u> <u>8/29/25</u> Department Head Signature Date</p> <p><small>* As Department Head/Custodian, I understand that I am responsible for keeping track of the property under my custodianship and for locating and showing all property to the county auditor during the annual audit of the Capital Assets.</small></p>	<p align="center">Board of County Commissioners</p> <p align="center">Consent Agenda Approval</p> <p align="center">_____ Date</p> <p align="center"><i>Approval must be obtained before transferring, disposing, or accepting an asset. Submit the completed form to the Clerk's Office for inclusion in the Board's Consent Agenda.</i></p>
---	---

Office of the Clerk of Circuit Court

Asset Tag# _____ Asset Record Updated _____ Copy Returned to Department _____

CONSENT
DATE: 9/23/25 KS

GULF COUNTY BOCC
ATTRACTIVE ITEM ADDITIONS FOR ASSET INVENTORY

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY FLORIDA

Initiating Department: Choose From Drop Down Box WATER DEPT. 2025 SEP -2 AM 11:15

Check type of Activity below:

- Asset Acquisition
 - Asset Purchase

Amount	Invoice#	Invoice Date	Vendor Name
<i>Attach a copy of this form to the invoice when submitting to the Clerk's Office for payment</i>			
 - Asset Donation

Donation From	Asset Description	Value
- Improvement to Existing Asset

Describe the Need For and Description Of the Improvement, Attach a copy if necessary
- Asset Transfer To
 - Receiving Department -- Name _____
 - Surplus (useable condition but no longer needed by Department)
- Asset Disposal

<input checked="" type="checkbox"/> Retired (check reason) <input type="checkbox"/> Sold <input type="checkbox"/> Trade-in <input type="checkbox"/> Donate <input type="checkbox"/> Return to other Government	Retirement Reason:	<input type="checkbox"/> Obsolete / No longer needed <input type="checkbox"/> Non-Repairable <input checked="" type="checkbox"/> Repair Not Cost Effective <input type="checkbox"/> Cannibalized <input type="checkbox"/> Other
--	--------------------	---

Enter Information for Asset/Inventory Activity checked above			
Asset Number	Asset Tag #	Make, Model and Description	Serial Number
*2360			

Enter Information for Vehicles, Trailers, Titled Equipment - Attach Pictures				
Asset Tag #	License Plate #	Year, Make Model, Color	Vehicle Identification No.	Odometer Miles
340-9	TK6129	2000 CHEVROLET SILVERADO	26CEK19T941408287	

Other Information : _____

<p style="text-align: center;">Department / Location Approval</p> <p style="text-align: center;"><i>Forms not properly signed or incomplete forms will be returned to the Department</i></p> <p style="text-align: center;"><u><i>Imaad B...</i></u> Department Head Signature *</p> <p style="text-align: center;">_____ Date</p> <p style="font-size: small;">* As Department Head/Custodian, I understand that I am responsible for keeping track of the property under my custodianship and for locating and showing all property to the county auditor during the annual audit of the Capital Assets.</p>	<p style="text-align: center;">Board of County Commissioners Consent Agenda Approval</p> <p style="text-align: center;">_____ Date</p> <p style="text-align: center;"><i>Approval must be obtained before transferring, disposing, or accepting an asset. Submit the completed form to the Clerk's Office for inclusion in the Board's Consent Agenda.</i></p>
---	---

Office of the Clerk of Circuit Court

Asset Tag# _____ Asset Record Updated _____ Copy Returned to Department _____

CONSENT
DATE: 9/2/25 LS



Memorandum

To: Board of County Commissioners
County Administrator, Michael L. Hammond

From: Silvia Williams, TDC Executive Director

Date: September 16, 2025

Re: GCTDC Media Billing Schedule Fiscal Year 2025-26

FILED FOR RECORD
REBECCA L. MORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2025 SEP 17 AM 10:38

By this memorandum, I am requesting the BOCC or County Administrator approve the attached monthly billing schedule for fiscal year 2025-26, at a total cost not to exceed \$320,000.00, as budgeted.

This schedule is for sole-source paid, owned, earned and shared media and has been developed at the start of the year. The individual monthly cost per sole-source medium may vary monthly due to such factors as market demand, media program performance, trending, acts of nature, etc.

Signature

Date

CONSENT
DATE: 9/15/25 KS

GCTDC 2025-2026 Advertising Program Breakdown

PAID Media	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Total
Google Ad Words	\$6,000.00	\$5,000.00	\$5,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$5,000.00	\$4,000.00	\$4,000.00	\$6,000.00	\$8,000.00	\$8,000.00	\$75,000.00
Google Display/YouTube	\$1,000.00	\$1,000.00	\$1,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00	\$3,000.00	\$21,000.00
Social Media	\$1,580.00	\$2,074.00	\$2,324.00	\$3,558.00	\$2,808.00	\$2,808.00	\$308.00	\$308.00	\$308.00	\$2,808.00	\$2,808.00	\$3,308.00	\$25,000.00
Digital Adv/Niche	\$1,250.00	\$5,250.00	\$4,000.00	\$13,000.00	\$9,000.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,500.00	\$9,500.00	\$9,500.00	\$70,000.00
Out-of-Home	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,500.00	\$22,500.00
Radio	\$1,500.00	\$500.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00
Print	\$12,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,000.00
TV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00
Event Marketing	\$350.00	\$1,100.00	\$100.00	\$350.00	\$4,450.00	\$100.00	\$350.00	\$4,350.00	\$100.00	\$350.00	\$3,800.00	\$100.00	\$15,500.00
Special Opportunities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00
Parks Misc	\$100.00	\$3,100.00	\$3,100.00	\$100.00	\$6,100.00	\$3,350.00	\$3,600.00	\$100.00	\$3,850.00	\$1,100.00	\$7,100.00	\$3,400.00	\$35,000.00
Beach Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,184.00	\$2,583.00	\$2,583.00	\$0.00	\$2,650.00	\$10,000.00
Total	\$24,280.00	\$18,024.00	\$16,524.00	\$28,008.00	\$33,358.00	\$26,758.00	\$9,258.00	\$10,942.00	\$10,841.00	\$25,341.00	\$44,208.00	\$72,458.00	\$320,000.00

September 9, 2025

To: Gulf County Board of County Commissioners

RE: DROP Enrollment Election/Bill Haun

With this letter, I am respectfully submitting my notice to enter the DROP Program effective December 1, 2025, and my last day of employment with Gulf County will be November 30, 2028.

Thank you,

William Haun

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2025 SEP 17 AM 10:39

CONSENT
DATE: 9/23/25 RS

RESOLUTION NO. 2025-

FY2024-2025 Budget

WHEREAS, the Board of County Commissioners of Gulf County, Florida, has unanticipated revenues in the County Golf Club Fund due to transfers from TDC Fund; and

WHEREAS, said revenues are necessary for approved expenditures in fiscal year 2024-2025;

NOW, THEREFORE, BE IT RESOLVED as follows:

The 2024-2025 fiscal year budget is to be amended as follows:

County Golf Club Fund			Original Budget	Increase/ (Decrease)	Amended Budget
Transfer-In:					
40438100	381000	GCGC Inter-Fund Transfer In	1,061,350	71,875	1,133,225
Expenditures:					
40457200	562000	Buildings	585,110	284,450	869,560
Reserves:					
40499800	599001	GCGC Resv- Capital Outlay	212,575	(212,575)	-

TDC Fund			Original Budget	Increase/ (Decrease)	Amended Budget
Expenditures:					
12855200	563000	Infrastructure	1,141,420	(71,875)	1,069,545
Transfer-Out:					
12858100	591000	TDC Inter-Fund Transfer Out	1,301,350	71,875	1,373,225

THIS RESOLUTION ADOPTED by the Gulf County Board of County Commissioners, this 23rd day of September 2025.

ATTEST:

Clerk/Deputy Clerk

Sandy Quinn Jr., Chairman

FILED FOR RECORD
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 2025 SEP 17 AM 10:38

CONSENT
DATE: 9/23/25 *KS*

RESOLUTION NO. 2025-__

A RESOLUTION OF THE GULF COUNTY BOARD OF COUNTY COMMISSIONERS AUTHORIZING THE CHAIRMAN OF THE BOARD TO TERMINATE THE S.C.O.P. STATE FUNDED GRANT AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR THE BUDDY FLOORE ROAD OVER WETAPPO CREEK BRIDGE PROJECT.

WHEREAS, Gulf County, Florida, has requested the State of Florida, Department of Transportation, for financial assistance for costs directly related to Buddy Floore Road over Wetappo Creek Bridge; and

WHEREAS, the Florida Department of Transportation (F.D.O.T.) has agreed to participate up to the amount of Fifty-Nine Thousand Three Hundred Seventy-Five Dollars (\$59,375.00); and

WHEREAS, the "State of Florida, Department of Transportation, requires that a Resolution be passed by the Board of County Commissioners of Gulf County, Florida authorizing the Chairman of the Board of County Commissioners of Gulf County, Florida to execute and enter into the "State of Florida, Department of Transportation, SCOP Agreement attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Gulf County Board of County Commissioners, as follows:

- 1. Gulf County foregoes the remainder of the funding in the amount of Fifty-Four Thousand Six Hundred Twenty-Five Dollars (\$54,625.00) for the Buddy Floore Road Over Wetappo Creek Bridge Project allocated in FDOT fiscal year 2023 and 2024.

ADOPTED this __ day of SEPTEMBER 2025.

BOARD OF COUNTY COMMISSIONERS GULF COUNTY, FLORIDA

SANDY QUINN CHAIRMAN

ATTEST:

REBECCA L. NORRIS CLERK

FILED FOR RECORD REBECCA L. NORRIS CLERK OF CIRCUIT COURT GULF COUNTY, FLORIDA 2025 SEP 17 AM 10:39

CONSENT DATE: 9/23/25 119

RESOLUTION NO. 2025-__

A RESOLUTION OF THE GULF COUNTY BOARD OF COUNTY COMMISSIONERS AUTHORIZING THE CHAIRMAN OF THE BOARD TO ENTER INTO A LAP GRANT AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION.

WHEREAS, the Local Agency Program has been created to assist towns, cities, and counties to receive and use federal funds to develop, design, and build transportations facilities; and

WHEREAS, the Florida Department of Transportation (F.D.O.T.) has the authority under Section 339.12, F.S., to enter into an Agreement with Gulf County; and

WHEREAS, Gulf County has certified to F.D.O.T. that eligibility requirements have been met; and

WHEREAS, F.D.O.T. is willing to provide Gulf County with financial assistance under Financial Management Number 441185-2-58-01 for costs directly related to CONSTRUCTION OF THE INDIAN LAGOON BRIDGE REPLACEMENT PROJECT.

NOW, THEREFORE, BE IT RESOLVED by the Gulf County Board of County Commissioners that the Chairman of the Board is authorized to sign the LAP agreement for the Construction of The Indian Lagoon Bridge Replacement Project.

ADOPTED this __ day of SEPTEMBER 2025.

BOARD OF COUNTY COMMISSIONERS GULF COUNTY, FLORIDA

SANDY QUINN CHAIRMAN

ATTEST:

REBECCA L. NORRIS CLERK

FILED FOR RECORD REBECCA L. NORRIS CLERK OF CIRCUIT COURT GULF COUNTY, FLORIDA 2025 SEP 17 AM 10:39

CONSENT DATE: 9/23/25 KS 120

GULF COUNTY BOARD OF COUNTY COMMISSIONERS
RESOLUTION: 2025-

A RESOLUTION OF THE GULF COUNTY BOARD OF COUNTY COMMISSION DESIGNATING AN ADMINISTRATIVE AUTHORITY FOR THE REVIEW AND FINAL ADMINISTRATIVE APPROVAL OF FINAL PLATS AND REPLATS PURSUANT TO CHAPTER 2025-164, LAWS OF FLORIDA (SB 784); INCORPORATING THE STATUTORY DEFINITION OF “ADMINISTRATIVE AUTHORITY”; DELEGATING SUCH AUTHORITY TO THE PLANNING DEPARTMENT DIRECTOR OR OTHER ELIGIBLE DESIGNEE AS DETERMINED BY THE COUNTY ADMINISTRATOR; DIRECTING STAFF TO PREPARE CONFORMING AMENDMENTS; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA

2025 SEP 17 AM 10:41

WHEREAS, the Florida Legislature adopted Senate Bill 784 during the 2025 Regular Session, which was approved by the Governor on June 20, 2025, and enrolled as Chapter 2025-164, Laws of Florida (hereinafter “SB 784”); and

WHEREAS, SB 784 amends Sections 177.071 and 177.111, Florida Statutes, to require that qualifying final plats and replats be administratively reviewed and approved by a local government designee, thereby streamlining subdivision approvals and eliminating redundant public hearings; and

WHEREAS, Section 177.071(1)(b), Florida Statutes, now defines “administrative authority” as “a department, division, or other agency of the county or municipality and, for purposes of issuing a final administrative approval of a plat or replat, also includes an administrative officer or employee designated by the governing body of a county or municipality, including but not limited to a county administrator, an assistant county administrator or other high-ranking department director with direct or indirect oversight responsibility for land development”; and

WHEREAS, SB 784 became effective on July 1, 2025, and mandates that each county or municipality designate an administrative authority empowered to receive, review, and process final plat or replat submittals, and to issue final administrative decisions within the statutory time frames; and

WHEREAS, the County Commission finds that delegating this function to the administrative level will promote efficiency, predictability, and accountability in the subdivision review process while preserving the Commission’s oversight; and

WHEREAS, the County Commission further finds it necessary to amend the County’s Land Development Regulations (“LDR”) to ensure consistency with SB 784 and the designations herein; and

CONSENT
DATE: 9/13/25 KS

NOW, THEREFORE BE IT RESOLVED, by the Gulf County Board of County Commissioners in Gulf County, Florida, in regular session this 23rd day of September 2025:

Section 1. The foregoing findings are true and correct and hereby adopted and made a part hereof.

Section 2. Pursuant to SB 784 and Florida Statutes 177.071 and 177.111, the Planning Department Director is hereby designated as the administrative authority responsible for the receipt, review, and final administrative approval of all final plat and replat submittals.

Section 3. A written decision approving, approving with conditions, or denying the submittal shall be issued within the timeframe identified in accordance with Florida Statutes 177.071(3)

Section 4. The Planning Department Director is directed to prepare conforming LDR amendments and present them to the Planning Development Review Board for a recommendation to the Board of County Commissioners for their adoption.

Section 5. The Planning Department Director is authorized to adopt administrative guidelines, forms, and checklists to implement this Resolution.

Section 6. Any and all Resolutions in conflict herewith are hereby repealed to the extent of any conflict.

Section 7. If any provisions or portion of this Resolution is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Resolution shall remain in full force and effect.

Section 8. This Resolution shall take effect immediately upon its adoption.

DULY adopted this ____ day of **September 2025**.

BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA

SANDY QUINN, CHAIRMAN

ATTEST:

APPROVED AS TO FORM AND CONTENT

REBECCA L. NORRIS, CLERK

Jeremy T.M. Novak, Gulf County Attorney

NOTICE TO RECEIVE SEALED BIDS

BID #2425-28

The Gulf County Board of County Commissioners will receive sealed bids from any qualified person, company, or corporation interested in providing the following:

Grading roads in Gulf County at a cost per mile and to be graded (12) times per year

Please place YOUR COMPANY NAME, SEALED BID, and the BID NUMBER on the outside of your envelope and provide three copies of your proposal. The county reserves the right to accept or reject bids and add or delete any roads. Please contact the Gulf County Clerk's Office at 850-229-6112 or the County website at www.gulfcounty-fl.gov to obtain a list of roads and mileage for bidding purposes.

Bids must be submitted to Gulf County Clerk's Office at 1000 Cecil G. Costin, Sr., Blvd., Room 149, Port St. Joe, Florida, 32456 by 4:00 p.m., E.T. on Friday, September 19, 2025 and will be opened and read aloud at a meeting of the Board of County Commissioners held in the Donald H. Butler Commission Chamber in the Robert M. Moore Administration Building, Gulf County Courthouse Complex, Port St. Joe, Florida on **September 23, 2025 at 9:00 a.m. Eastern Time.**

Any questions concerning this bid should be directed to Mark Cothran at 850-227-1401.

BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA
/s/Sandy Quinn

Attest:

/s/ Rebecca L Norris, Clerk

Ad #2025-49

Ad Date: August 17, 2025

Invoice: GCBOCC

Publish: The News Herald legal

A Public Hearing will be held before the Gulf County Planning and Development Review Board (PDRB) on Monday, September 15, 2025, at 8:45 a.m. EST and thereafter a Quasi-Judicial/ Public Hearing before the Gulf County Board of County Commissioners (BOCC) meeting on Tuesday, September 23, 2025, at 9:00 a.m. EST. Both the Public Hearing and the Quasi-Judicial Hearing will be held in the Donald H. Butler Commission Chamber located in the Robert M. Moore Administration Building at the Gulf County Courthouse Complex, 1000 Cecil G. Costin Sr. Blvd., in Port St. Joe, Florida. The Public Hearing before the PDRB will be to discuss, review, and submit recommendations to the BOCC on the following:

Variance- APPLICANT: Maxwell, James & Nancy **LOCATION:** 123 Cowries St., Port Saint Joe, FL 32456 Parcel Number 03587-000R Section 31 Township 6 South Range 11 West. **MEETING APPEAL:** Requesting a 12ft roadside setback variance for the purpose of building a roof over existing deck.

The public is encouraged to attend and be heard on these matters. Information prior to the Public Hearing and Quasi-Judicial Hearing can be viewed at the Planning Department at 1000 Cecil G. Costin Sr. Blvd., Room 400.

Pursuant to F.S. 286.0105:

If a person decides to appeal any decision made by the board, agency or commission, with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Americans with Disabilities Act

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the County at least 3 days before the workshop/meeting/hearing by contacting: County Administrators Office at (850) 229-6106. If you are hearing or speech impaired, please contact Gulf County by utilizing and making the necessary arrangements with the Florida Coordination Council for the Deaf and Hard of Hearing at (866) 602-3275.

Administrative information provided below and not part of notice content:

Ad #2025-56

Ad Date: September 4, 2025

Date: August 27, 2025

Posting per request and direction of County Planning: Public posting in The Star, Gulf County Courthouse, Gulf County Administration Building entrance, Gulf County Commission Website all before or on the dates provided for publication and notice.

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN that the Gulf County Board of County Commissioners will hold a Public Hearing to discuss and consider the adoption of the following Ordinance with the following title:

AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN OF GULF COUNTY, FLORIDA BY AND THROUGH PROCEDURES REQUIRED FOR SMALL-SCALE LAND USE MAP AMENDMENT PURSUANT TO AUTHORITY UNDER FLORIDA STATUTE 163.3187 AND FLORIDA STATUTE 125; SPECIFICALLY AMENDING PARCEL ID #00701-005R SECTION 18, TOWNSHIP 5 SOUTH, RANGE 9 WEST. 15.51 ACRE PARCEL, GULF COUNTY, FLORIDA FROM RESIDENTIAL TO MIXED COMMERCIAL/RESIDENTIAL: PROVIDING AN EFFECTIVE DATE

A first reading, introduction and Public Hearing will be held during the Gulf County Board of County Commissioner's Regular Meeting on Tuesday, September 23, 2025, at 9:00 a.m. (Eastern) and a second and final reading, introduction and Public Hearing will be held on Tuesday, October 28, 2025, to be held in the Donald H. Butler Commissioner Chamber and Meeting Room in the Robert M. Moore Administration Building, Gulf County Courthouse Complex, Port St. Joe, Florida.

All interested persons may appear and be heard with respect to the proposed ordinance. If a person decides to appeal any decisions made by the Gulf County Commission with respect to any matter considered at this hearing, he/she will need a record of the proceedings and that for such purpose he/she may need to ensure a verbatim record of the proceedings made and which would include any evidence upon which the appeal is to be based.

A copy of the proposed ordinance is available for inspection on weekdays between the hours of 9:00 a.m. est., and 5:00 p.m. est. at the Office of the Clerk of Court, Gulf County Courthouse, 1000 C.G. Costin, Sr., Blvd., Port St. Joe, Florida, 32456.

BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA
BY: SANDY QUINN, CHAIRMAN

Ad #2025-57

Ad Dates: September 11, 2025 and October 16, 2025 in The Star.

Publish in Legal

Invoice: GCBOCC

Additional posting per request and direction of County Administration and County Attorney's offices: Public posting on Gulf County Courthouse, Gulf County Administration Building entrance, Gulf County Commission Website all before or on the dates provided for publication and notice.

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN that the Gulf County Board of County Commissioners will hold Public Hearings to consider adoption of the following Ordinances with the following titles:

1. **AN ORDINANCE OF GULF COUNTY, FLORIDA; WHEREBY REPEALING AND REPLACING GULF COUNTY ANIMAL CONTROL ORDINANCE NUMBER 2021-06 AND HEREIN REPLACING BY ADOPTION OF "GULF COUNTY ANIMAL CONTROL ORDINANCE" WHEREBY PROVIDING FOR DEFINITIONS; PROVIDING FOR AUTHORITY AND ENFORCEMENT; PROVIDING FOR ADOPTION BY REFERENCE AND CODIFICATION: FLORIDA STATUTES RELATING TO ANIMAL CONTROL, ANIMAL WELFARE AND ANIMAL CRUELTY; PROVIDING FOR CONFLICT, REPEALER, SEVERABILITY AND MODIFICATIONS THAT MAY ARISE FROM CONSIDERATION AT PUBLIC HEARINGS; AND PROVIDING FOR AN EFFECTIVE DATE.**
2. **AN ORDINANCE RELATING TO THE RESCISSION OF THE LEVY UNDER ORDINANCE 2009-06, GULF COUNTY FLORIDA AND REASSESSMENT OF A SIX-CENT PER GALLON GASOLINE AND FUELS TAX, TO BE KNOWN AS THE "LOCAL OPTION GAS TAX"; FOR AN EFFECTIVE DATE AND TERM; PROVIDING FOR DISTRIBUTION OF A PORTION OF PROCEEDS TO MUNICIPALITIES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE FOR THE ORDINANCE.**
-  3. **AN ORDINANCE RELATING TO REENACTING THE NINTH CENT LOCAL OPTION MOTOR FUEL TAX ORIGINALLY IMPLEMENTED UNDER GULF COUNTY ORDINANCE 2007-10; PROVIDING FOR AN EFFECTIVE DATE AND TERM; PROVIDING FOR DISTRIBUTION OF A PORTION OF PROCEEDS TO MUNICIPALITIES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE FOR THE ORDINANCE.**

Public readings, introductions and Public Hearings will be held during the Gulf County Board of County Commissioner's Regular Meeting on Tuesday, August 26, 2025 at 9:00 a.m. (Eastern) and an additional reading, introduction and Public Hearing if necessary will be held during the Gulf County Board of County Commissioner's regular meeting on Tuesday, September 23, 2025 at 9:00 a.m. (Eastern) both to be held in the Donald H. Butler Commissioner Chamber and Meeting Room in the Robert M. Moore Administration Building, Gulf County Courthouse Complex, Port St. Joe, Florida. These meeting times and dates were passed by unanimous authority by the Board of County Commissioners.

All interested persons may appear and be heard with respect to the proposed ordinance. If a person decides to appeal any decisions made by the Gulf County Commission with respect to any matter considered at this hearing, he/she will need a record of the proceedings and that for such purpose he/she may need to ensure a verbatim record of the proceedings made and which would include any evidence upon which the appeal is to be based.

A copy of the proposed ordinances is available for inspection on weekdays between the hours of 9:00 a.m. est., and 5:00 p.m. est. at the Office of the Clerk of Court, Gulf County Courthouse, 1000 C.G. Costin, Sr., Blvd., Port St. Joe, Florida, 32456.

**BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA
BY: SANDY QUINN, CHAIRMAN**

Ad #2025-43

Ad Dates: 8/03/25 & 9/07/25 in the News Herald and 8/07/25 & 9/04/25 in The Star Publish in Legals

Invoice: Gulf County Board of County Commissioners

Additional posting per request and direction of County Administration and County Attorney's offices: public posting on Gulf County Courthouse, Gulf County Administration Building entrance, Gulf County Commission website all before or on the dates provided for publication and notice

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN that the Gulf County Board of County Commissioners will hold readings and Public Hearings to consider adoption of the following Ordinances with the following titles:

1. **AN ORDINANCE OF GULF COUNTY, FLORIDA; WHEREBY REPEALING AND REPLACING GULF COUNTY ANIMAL CONTROL ORDINANCE NUMBER 2021-06 AND HEREIN REPLACING BY ADOPTION OF "GULF COUNTY ANIMAL CONTROL ORDINANCE" WHEREBY PROVIDING FOR DEFINITIONS; PROVIDING FOR AUTHORITY AND ENFORCEMENT; PROVIDING FOR ADOPTION BY REFERENCE AND CODIFICATION: FLORIDA STATUTES RELATING TO ANIMAL CONTROL, ANIMAL WELFARE AND ANIMAL CRUELTY; PROVIDING FOR CONFLICT, REPEALER, SEVERABILITY AND MODIFICATIONS THAT MAY ARISE FROM CONSIDERATION AT PUBLIC HEARINGS; AND PROVIDING FOR AN EFFECTIVE DATE.**
2. **AN ORDINANCE RELATING TO THE RESCISSION OF THE LEVY UNDER ORDINANCE 2009-06, GULF COUNTY, FLORIDA, RESCISSION OF ORDINANCE 2025-04, GULF COUNTY, FLORIDA, AND REASSESSMENT OF A SIX-CENT PER GALLON GASOLINE AND FUELS TAX, TO BE KNOWN AS THE "LOCAL OPTION GAS TAX"; FOR AN EFFECTIVE DATE AND TERM; PROVIDING FOR DISTRIBUTION OF A PORTION OF PROCEEDS TO MUNICIPALITIES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE FOR THE ORDINANCE.**

Public readings, introductions and Public Hearings will be held during the Gulf County Board of County Commissioner's Regular Meeting on Tuesday, September 23, 2025 at 9:00 a.m. (Eastern) to be held in the Donald H. Butler Commissioner Chamber and Meeting Room in the Robert M. Moore Administration Building, Gulf County Courthouse Complex, Port St. Joe, Florida. This meeting time and date were passed by unanimous authority by the Board of County Commissioners.

All interested persons may appear and be heard with respect to the proposed ordinances. If a person decides to appeal any decisions made by the Gulf County Commission with respect to any matter considered at this hearing, he/she will need a record of the proceedings and that for such purpose he/she may need to ensure a verbatim record of the proceedings made and which would include any evidence upon which the appeal is to be based.

A copy of the proposed ordinances are available for inspection on weekdays between the hours of 9:00 a.m. est., and 5:00 p.m. est. at the Office of the Clerk of Court, Gulf County Courthouse, 1000 C.G. Costin, Sr., Blvd., Port St. Joe, Florida, 32456.

BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA
BY: SANDY QUINN, CHAIRMAN

Ad #2025-52
Ad Date: September 7, 2025 in the News Herald
Publish in Legals
Invoice: Gulf County Board of County Commissioners

Additional posting per request and direction of County Administration and County Attorney's Offices: Public posting on Gulf County Courthouse, Gulf County Administration Building entrance, Gulf County Commission website all before or on the dates provided for publication and notice.



GULF COUNTY BOARD OF COMMISSIONERS PUBLIC SPEAKING FORM

Any citizen shall be entitled to be placed on the official agenda of a regular meeting of the Commission and/or be heard during the public comment period of a Commission meeting when recognized by the Chairman within the scope of the Commission's jurisdiction through the adopted Public Speaking Form.

To make a public speaking request and placed on the agenda, please fill out and submit this form and return to the Gulf County Administration, Room 302, Robert Moore Administration Building, 1000 Cecil G. Costin Sr. Blvd., Port St. Joe, Florida 32456 prior to 12:00 p.m. the Monday before the noticed Commission meeting date. Back-up materials, if any, must be included with the original Public Speaking Form in order to allow the Board an opportunity to review the material before the discussion.

Appearance before the Board of County Commissioners is limited to (individual) THREE minutes or (group) FIVE minutes in accordance with the Gulf County Public Speaking Ordinance. You will be provided an opportunity to speak only when recognized by the Chairman of the Board of Commissioners. All public comment shall be held in strict accordance with the Gulf County Public Speaking Ordinance 2013-07 as well as the adopted Gulf County Pledge of Civility.

NAME OF SPEAKER OR GROUP: <i>Early Learning Coalition of Northwest Florida</i>	DATE OF REQUEST: <i>9/23/25</i>
---	------------------------------------

NAME OF PERSON REPRESENTING GROUP: <i>Tami Valdez</i>	ADDRESS: <i>4636 Hwy 90 Ste P Marianna, FL 32446</i>	PHONE NUMBER: <i>850-625-8382</i>
		EMAIL ADDRESS: <i>tami.valdez@elcnwf.org</i>

Please indicate (X) how you prefer to be contacted: Mailing Address Email

SUBJECT YOU WISH TO DISCUSS: <i>Proclamation honoring ELCNWF's 20th Anniversary</i>
--

Use this space for any explanatory comments you feel necessary.

HAVE YOU EVER CONTACTED ANYONE IN COUNTY GOVERNMENT IN REGARD TO THIS SUBJECT? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
IF SO, WHO? <i>Bocc email, K Shimmers email</i>
WHEN? <i>8/29/25</i>
WHAT WAS THE OUTCOME? <i>No response but we weren't aware of process. Staff at front desk was very helpful.</i>

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2025 SEP 17 AM 10:36

By signing this public speaking form, I hereby swear and affirm that all of my comments and testimony provided by me are the truth and nothing but the truth, and I have reviewed and will strictly abide by the Gulf County Public Speaking Ordinance. Further, I shall only speak when recognized by the Chairman and strictly address all my comments to the Chairman of the County Commission as well as take direction, questions and further comment directly from the Chair.

X

TO BE COMPLETED BY ADMIN. OFFICE ONLY	DATE SPEAKER SCHEDULED:	SPEAKER NOTIFIED? INITIALS:
---------------------------------------	-------------------------	-----------------------------

Proclamation

Recognizing the 20th Anniversary of the Early Learning Coalition of Northwest Florida and Celebrating the Importance of Early Learning

WHEREAS, the Early Learning Coalition of Northwest Florida (ELCNWF) has served the children and families of our region with unwavering dedication for 20 years, ensuring access to high-quality early learning opportunities; and

WHEREAS, The ELCNWF exists to help grow healthy children, parents and the relationship between them; and

WHEREAS, early learning is the foundation for lifelong success, fostering cognitive, social, and emotional development during the most critical years of a child’s life; and

WHEREAS, The ELCNWF recognize that parents are a child’s first teacher; and

WHEREAS, ELCNWF has partnered with families, educators, and community leaders to promote school readiness, support working parents, and strengthen the future workforce of Northwest Florida; and

WHEREAS, the Coalition’s efforts have empowered thousands of children to enter kindergarten prepared to learn, grow, and thrive; and

WHEREAS, we proudly recognize the unwavering dedication of our child care providers—whose compassion, resilience, and commitment to early learning have helped shape the futures of countless children and families across Northwest Florida; and

WHEREAS, the Gulf County Board of County Commissioners recognizes the transformative impact of early childhood education and the essential role ELCNWF plays in building a stronger, more equitable community;

NOW, THEREFORE, I, [Chairman’s Name], Chairman County Commissioners of Gulf County, do hereby proclaim [Insert Date] as

“Early Learning Coalition of Northwest Florida Day”

in honor of its 20th anniversary and in recognition of its continued commitment to the children and families of our region.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the County of Gulf to be affixed this [Insert Date].

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2025 SEP 17 AM 10:36