

JANUARY 24, 2017

PORT ST. JOE, FLORIDA

REGULAR MEETING

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Ward McDaniel, Vice Chairman Sandy Quinn, Jr., and Commissioners Freddie Whitfield, Jimmy Rodgers, and Phil McCroan.

Others present were: County Attorney Jeremy Novak, Clerk Director of Finance & Management Rhonda Woodward, Clerk Budget & Finance Officer Sherry Herring, Deputy Clerk Leanna Roberts, Chief Administrator Don Butler, Assistant Administrator Michael L. Hammond, Deputy Administrator Kari Summers, Building Official George Knight, Central Services Director Lynn Lanier, Gulf County E.D.C. Director Chris Holley, Gulf County E.D.C. Staff Assistant Lianna Sagins, Emergency Management Director Marshall Nelson, Gulf County E.M.S. Director Houston Whitfield, Assistant Mosquito Control Director Austin Horton, County Planner Brett Lowry, Dewberry I Preble-Rish/County Engineer Clay Smallwood, III, Public Works & Mosquito Control Director Mark Cothran, Assistant Public Works Director Lee Collinsworth, Gulf County RESTORE Act Coordinator Warren Yeager, Jr., Sheriff Mike Harrison, T.D.C. Executive Director Jennifer Adams, and Veterans' Service Officer & S.H.I.P. Administrator Joe Paul.

Sheriff Harrison called the meeting to order at 8:59 a.m., E.T.

Chairman McDaniel opened the meeting with prayer and Commissioner Quinn led the Pledge of Allegiance to the Flag.

CONSENT AGENDA

Chairman McDaniel called for public comment regarding the Consent Agenda. There was no public comment. Commissioner Quinn reported that he will abstain to the appointment of Eric Langston to the P.D.R.B. on page 53 of the Consent Agenda. Commissioner Whitfield requested that page 245 be pulled from the Consent Agenda (Under Item #11 * Request the Rescheduling of the February, 2017 Regular Board Meeting to February 21, 2017). Commissioner Rogers motioned to approve the Consent Agenda with the deletion of Page 245. Commissioner McCroan seconded the motion, and it passed 4-0, with Commissioner Quinn abstaining (due to being related to Eric Langston) <Form 8B on file with the Clerk>, as follows:

1. Minutes – November 22, 2016 - Regular Meeting
– December 13, 2016 - Workshop
2. Approval of Checks and Warrants for November, 2016 & December, 2016 which are incorporated herein by reference, pursuant to Chapter 136.06 F.S.

3. Appointment – Apalachee Regional Planning Council (County Elected - Ward McDaniel & Municipal Elected - Tony Justice)
 - Gulf Consortium Board (Representative - Warren Yeager, Jr. & Alternate - Don Butler)
 - Gulf Consortium Executive Board (Seek Election – Warren Yeager, Jr.)
 - Planning Development & Review Board (District IV - Eric Langston)
4. Bid – Advertise to Receive Sealed Bids (Sale Various 2000 Best 20 Yard Roll Off Containers * Public Works)
 - Reject Bid #1617-04 * Consultant Services – Resurfacing County Road 386 * **this should be Bid #1617-01, not #1617-04 as incorrectly presented in original Consent Agenda**
 - Award Bid #1617-08 * Consultant Services – Resurfacing County Road 386 (Dewberry I Preble-Rish * low bidder)
 - Award Bid #1617-09 * Pipe Replacement - County Road 382 (C. W. Roberts Contracting, Inc. * in the amount of \$147,343.05 * low bidder)
5. Budget Amendment #3 – FL Department of Agriculture (Mosquito Control * FY2016-17 * Increase in the amount of \$18,000.00)
6. Change Order – Dewberry I Preble-Rish (CO #1 * Bid #1516-03 * Five Points Landfill Closure - Geotechnical Testing * Increase in the amount of \$6,965.16)
7. Grant – Agreement (FL Division of Emergency Management * Hazard Mitigation Grant Program/H.M.G.P. * P#4068-15-A * Stumphole Revetment, Phase VII * in the amount of \$795,000.00)
 - Application (FL Department of Environmental Protection * FL Recreation Development Assistance Program/F.R.D.A.P. * Max Fleming Park)
 - Agreement (FL Department of Environmental Protection * FL Recreation Development Assistance Program/F.R.D.A.P. * P#A7098 * Dead Lakes Park, Phase II * in the amount of \$50,000.00)
 - Agreement (Enterprise Florida, Inc. * Team FL Marketing Partnership * Six Month Digital Marketing Campaign for E.D.C. * in the amount of \$10,000.00)

- Application (FL Department of Health * Emergency Medical Services Program * Purchase Ambulance & Accessories * 90/10 Match * in the amount of \$199,257.79)
- Agreement (FL Department of Law Enforcement * Justice Assistance/ JAG * 2017-JAGC-GULF-1-F9-150 * Camera Upgrade * in the amount of \$23,265.00)
- Contract Extension (FL Department of Transportation * Small County Outreach Program/S.C.O.P. * P#431389-1-58-01 * Jarrott Daniels Road * Bid #1415-10 * Extend to April 30, 2017)
- Amendment (#1 * FL Department of Transportation * Small County Outreach Program/S.C.O.P. * P#431389-1-58-01 * Jarrott Daniels Road * Bid #1415-10 * Increase of Funds, in the amount of \$132,908.00)
- Agreement (FL Department of Transportation * Small County Outreach Program/S.C.O.P. * P#440634-1-45-01 * Lake Grove Road Bridge * in the amount up to \$181,275.00)

8. Inventory – Health Department (Asset Purchase * #130-803 * Dell Laptop * Serial #CP8WY32 * #130-804 * Dell Laptop * Serial #2P8WY32 * #130-805 * Dell Laptop * Serial #8R2WY32 * #130-806 * Surface Pro * Serial #18387152353 * #130-807 * Surface Pro * Serial #017994552853 * #130-808 * Surface Pro * Serial #037916252653 * #130-809 * Surface Pro * Serial #012838653353 * #130-810 * Surface Pro * Serial #014255453353 * #130-811 * Surface Pro * Serial #014729553353 * #130-812 * Surface Pro * Serial #0120825153353 * #130-814 * Surface Pro * Serial #014702753353 * #130-815 * Surface Pro * Serial #012114553353 * #130-824 * Surface Pro * Serial #049570351753 * #130-826 * Dell Power Edge Server R715 * Serial #6NB0182 * 130-827 * Dell Power Edge Server R715 * Serial #6NBY082 * #130-829 * Heat Pump & Air Handler * Serial #X153057198/E152918120 * #130-830 * Heat Pump & Air Handler * Serial #X154451228/E152908968 * #130-831 * Heat Pump & Air Handler * Serial #X154451202/E152918136 * #130-832 * Heat Pump & Air Handler * Serial #X154451240 /E152908961 * #130-833 * Heat Pump & Air Handler * Serial #X154451227/E153403090 * #130-834 * Fire Panel System Upgrade * Serial #5203891028 * #120-136 * Condenser Unit Replacement * Serial #1511221262 * #130-137 * Heat Pump & Air Handler * Serial #A154988730/ E153213731 * Asses Transfer to Bay County Health Department * #120-94 * MXR Flowmeter with Stand * Serial #16060 * #130-434 * Belmed Flowmeter * Serial #10124 * Asset Disposal * #130-135A *

Audiometer * Serial #006729 * #130-135B * Audiometer * Serial #008818 * #130-526 * Leaded Window for X-ray * No Serial Number Given)

- Emergency Management (Asset Transfer to Public Works * #90-274 * Audio/Video Equ. 42” Plasma Cart with Camera Mount * No Serial Number Given)
- IT (Asset Disposal * #16-98 * Dell D820 Laptop * Serial #7SH76CI * #16-35 * Dell Optiplex 780 Computer * Serial #55S9QM1 * #16-15 * Dell Optiplex 960 Computer * Serial #37G19K1 * #16-24 * Dell Optiplex 960 Computer * Serial #47G19K1)
- Public Works (Asset Disposal * #100-546 * 1992 Ford Tractor * Serial #BD23232 * #100-545 * 2004 Brown Bush Hog 484 * Serial #13128 * #70-573 * 2000 Best 20 Yard Roll Off Containers * Serial #31963 * #70-574 * 2000 Best 20 Yard Roll Off Containers * Serial #31964 * #70-575 * 2000 Best 20 Yard Roll Off Containers * Serial #31965 * #70-576 * 2000 Best 20 Yard Roll Off Containers * Serial #31966 * #70-577 * 2000 Best 20 Yard Roll Off Containers * Serial #31968 * #70-578 * 2000 Best 20 Yard Roll Off Containers * Serial #31968 * #70-579 * 2000 Best 20 Yard Roll Off Containers * Serial #31969)
- South Gulf Fire Department Non-Profit 501.C3 (Asset Donation to South Gulf Fire Department * Jet Ski Trailer * Serial #4TCSM1118BHL37-291 * Jet Ski Trailer * Serial #4TCSM1118BHL37290)
- T.D.C. (Asset Transfer to Public Works * #230-46 * Rahn Turf Groomer with HD & Springtires * Serial #15016)
- Liberty County Sheriff (Asset Donation to Wewahitchka Search & Rescue * #125-34 * 2005 MVI Pathfinder Boat * Serial #MVIPC216D505 * 2005 FLTO Trailer * Serial #40YBF23235F000566 * Boat Motor * No Serial Number Given)

9. Policy – Amended Gulf County Board Rules of Procedure & Policy

- County Jail Inmate Trust Fund Allocations

10. Refund – Art Construction of NW FL, LLC (Roofing Permit * 162 Parkside Circle, Port St. Joe * Parcel ID #06345-445R * in the amount of \$54.00)

- Scotty Messer (R.V. Pole Permit * 162 Yoder Street, Wewahitchka * Parcel ID #00640-016R * in the amount of \$54.00)

- Miller Heating & Air Conditioning (Commercial Mechanical Permit * 2115 SR 30A, Port St. Joe * Parcel ID #06252-000R * in the amount of \$170.00)
11. Request ****DELETE**** – Administration (Reschedule February, 2017 Regular Gulf County BOCC to Tuesday, February 21, 2017)
- Public Works (Donate #100-546 * 1992 Ford Tractor * #100-545 * Brown Bush Hog to FL Department of Corrections)
 - Gulf County District Schools (Gulf County BOCC Place a Measure on the Ballot for a Special Election to be held March 7, 2017 to Vote on the Approval of the Renewal of the Existing One Mill Ad Valorem Tax for Four Years)
 - Tax Collector (Gulf County Tax Collector Submit its Budget to the Gulf County BOCC)
12. Resolution – Amend the FY2016-17 Budget (State Mosquito Control Fund), as follows:

RESOLUTION NO. 2017-01

WHEREAS, the Board of County Commissioners of Gulf County, Florida, has unanticipated revenues in the State Mosquito Control Fund; and

WHEREAS, said revenue adjustments are necessary for expenditures and appropriations in Fiscal Year 2016-17;

NOW, THEREFORE, BE IT RESOLVED, as follows:

The 2016-17 Fiscal Year Budget is to be amended, as follows:

State Mosquito Control Fund

	<u>Original Budget</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
<u>Revenues:</u>			
10333500-335610-ZIKA ZIKA Virus State Funds	15,000	8,000	23,000
<u>Expenditures:</u>			
<i>Mosquito Control Services-ZIKA Virus:</i>			
10356200-540000-ZIKA Travel & Per Diem	0	2,000	2,000
10356200-552003-ZIKA Oper Supp-Chem/Insect	5,000	(5,000)	0
10356200-555000-ZIKA Training	0	1,000	1,000
10356200-564000-ZIKA Machinery & Equipment	10,000	10,000	20,000

THIS RESOLUTION ADOPTED by the Gulf County Board of County Commissioners, this 24th day of January, 2017.
(End)

- Amended Joint Participation Agreement with D.O.T. (Small County Outreach Program/S.C.O.P. * Jarrott Daniels Road Project * Bid #1415-10), as follows:

RESOLUTION NO. 2017-02

A RESOLUTION OF THE GULF COUNTY BOARD OF COUNTY COMMISSIONERS AUTHORIZING THE CHAIRMAN OF THE BOARD TO SIGN THE FIRST AMENDMENT FOR S.C.O.P. JOINT PARTICIPATION AGREEMENT (J.P.A.) TO THE FLORIDA DEPARTMENT OF TRANSPORTATION.

Complete Resolution on file with Clerk

(End)

- Joint Participation Agreement with D.O.T. (Small County Outreach Program/S.C.O.P. * Lake Grove Road Bridge), as follows:

RESOLUTION NO. 2017-03

A RESOLUTION OF THE FULD COUNTY BOARD OF COUNTY COMMISSIONERS AUTHORIZING THE CHAIRMAN OF THE BOARD TO ENTER INTO A S.C.O.P. JOINT PARTICIPATION AGREEMENT (J.P.A.) WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION.

Complete Resolution on file with Clerk

(End)

SPEED LIMIT INCREASE – STATE ROAD 30A

Chief Administrator Butler discussed a citizens request for a speed limit increase on SR 30A near Simons Bayou, SR 30E from 45 (forty-five) to 55 (fifty-five) mph. Commissioner McCroan recommended Staff approach FL D.O.T. to inquire about the highest allowable limit that D.O.T. would approve on this road. Chief Administrator Butler reported that a letter will be submitted to D.O.T. After discussion, Chairman McDaniel directed Chief Administrator Butler to address the concerns of Commissioner McCroan.

LIMITED MAINTENANCE AGREEMENT – SPRUCE AVENUE

Chief Administrator Butler discussed Spruce Avenue, a roadway in the Creekwood Subdivision; reporting that the Board has provided a limited maintenance on this roadway before. He stated that there are problems with this roadway (Spruce Avenue); discussing the possibility of the Board agreeing to a limited maintenance agreement. Commissioner Rogers discussed his concerns regarding the safety of those that provide services down

Spruce Avenue. He then motioned to approve a Limited Maintenance Agreement for Spruce Avenue. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously. Chairman McDaniel requested that Public Works Director Cothran make note of that.

WORKSHOP – FEBRUARY 2, 2017

Upon recommendation by Chief Administrator Butler, the Board agreed to hold a workshop on Thursday, February 2, 2017 to discuss HCP (Habitat Conservation Plan), COBRA (Coastal Barrier Resources Act), and RESTORE.

GRANTS – ROAD PROJECTS

Chief Administrator Butler reported that Lianna Sagins of the Grant Department will appear before the Board today to discuss various grant projects that the County will recycle, and a few new projects added to the project list for the Board's consideration.

LIMITED MAINTENANCE AGREEMENT

Upon inquiry by Commissioner Whitfield, County Attorney Novak reported that he has the topic of the limited maintenance agreements for District I on his list to bring up.

MEDICAL MARIJUANA REGULATIONS

County Attorney Novak requested that the Board place a five (5) month moratorium on a dispensary of medical marijuana in Gulf County; reporting this will give the County the opportunity to see what the State and Legislators do. He discussed presenting a proposed ordinance in May, 2017 either incorporating the State Law or without an implementation statute for consideration. Commissioner McCroan motioned to approve the request to place a five (5) month moratorium on the dispensary of medical marijuana in Gulf County. Commissioner Rogers seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

FISH TOURNAMENT – BEACON HILL VETERANS' MEMORIAL PARK

After discussion by County Attorney Novak, Commissioner Quinn motioned to allow M.B.A.F.A. (Mexico Beach Artificial Reef Association) to hold a fishing tournament at Beacon Hill Veterans' Memorial Park on August 25, 2017 and for the Chairman to sign the application (Florida Division of Alcoholic, Beverage and Tobacco) <Application not provided to the Clerk for the record>. Commissioner Rogers seconded the motion for discussion. After discussion, Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

LIMITED MAINTENANCE AGREEMENT – EUBANKS DRIVE

County Attorney Novak discussed 253 Eubanks Drive; reporting that there is an effected area along Eubanks Drive where the County has done road grading and improvements on County road and County assess. He noted there is an unimproved area adjacent to Honeyville Park along Eubanks Drive that has public access concerns for emergency response vehicles. He reported that he has prepared a limited maintenance agreement for the Board's consideration. After discussion by Commissioner Whitfield, Commissioner McCroan motioned to approve a Limited Maintenance Agreement for Eubanks Drive.

Commissioner Rogers seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

INDIAN BAYOU ROAD ABANDONMENT

County Attorney Novak discussed meeting with Deseret Ranches regarding Indian Bayou Road; reporting that the Board needs to finalize the terms. He discussed the process of the abandonment and the proposed agreement to abandon Indian Bayou Road in exchange for the Willis Landing Property. Commissioner Whitfield discussed his concerns regarding abandoning this road and the land swap. He then motioned to object to this until further notice. Commissioner Quinn seconded the motion for discussion. After discussion, Commissioner Quinn withdrew his second. Motion then failed for a lack of a second. County Attorney Novak stated he will work toward providing the Board a term sheet at the next regular meeting. Commissioner Quinn motioned to proceed with scheduling the public hearing and advertising the proposed abandonment of Indian Bayou Road. Commissioner Rogers seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed 4 to 1, with Commissioner Whitfield voting no.

COUNTY POLICIES – ANNUAL REVIEW

County Attorney Novak discussed his annual review of the County's policies; reporting that a few revisions to a couple of the County's policies will be presented at the next regular meeting for consideration. He also discussed amending the policy regarding the cancellation of the Christmas (December) regular meeting; stating that under the current policy to cancel a meeting is by Board vote or a resolution. County Attorney Novak requested Board approval to revise this policy that will allow Chief Administrator Butler the ability to cancel the Christmas (December) meetings. Chairman McDaniel reported that normally around the Christmas Holiday the Courthouse is closed, a lot of the Constitutional Offices are closed and cancelling the regular Board meeting is something that the Board has done for 25+ (twenty-five) years. He stated that the amendment to the policy would be to allow Chief Administrator Butler the authority to cancel the Christmas (December) Board meeting, if the Commission has no pressing issues to address. Commissioner Whitfield discussed his concerns regarding the cancellation of the December, 2016 meeting; stating that each Commissioner was deprived the right to vote to cancel the December meeting. He also stated that the Board can evaluate and vote at the November regular meeting to cancel the December meeting. Commissioner Whitfield opposed any change requirement to hold or cancel a meeting. Chairman McDaniel challenged Commissioner Whitfield; stating that the December meeting was cancelled at the eleventh (11th) hour. He then inquired if Chief Administrator Butler contacted the Commissioners to inquire if they had any business to discuss or whether they would consider cancelling the Christmas meeting. Chief Administrator Butler reported that at agenda time, which is one week prior to the meeting date, Administration had received zero items for the Agenda. He stated that he did not contact each Commissioner and ask, but typically he will know days ahead of time if a Commissioner has something coming up on the Agenda. Commissioner Whitfield read a section of Item #4 from the Gulf County Board Rules of Procedure and Policy regarding the procedure to cancel a meeting. Chairman McDaniel discussed his concerns regarding Commissioner Whitfield's opening

statements at the November 22, 2016 Board Meeting and requested that it be played back <section beginning at 5:50 was played from the November 22, 2016 Regular Board Meeting>. Assistant Administrator Hammond stated that he would take the blame; Chief Administrator Butler was on vacation and it was forgotten at the last November Board Meeting to cancel the December meeting. After discussion by Assistant Administrator Hammond, Commissioner Whitfield stated that he is not blaming anyone for this; it is about following procedure and that Chairman McDaniel did not prove his point with the film. County Attorney Novak stated that in review of the County policies, the goal of the Board is to run as efficiently as possible. He then read Section 4, Regular Meeting (of the Board Rules of Procedure and Policy) aloud; inquiring if it is the direction of the Board to work efficiently, then he would request a motion but has provided a proposed resolution as an alternative. County Attorney Novak then read the proposed resolution for the Board's consideration as an addendum to the policy <copy not provided to the Clerk for the record>. Commissioner Whitfield thanked County Attorney Novak for the work that has been done on this, expressing it was totally unnecessary; noting the matter is already addressed in the Policy. Commissioner Whitfield stated he is opposed to the revision. Commissioner McCroan motioned to table the topic and move on with the meeting. Commissioner Rogers seconded the motion, and it passed unanimously.

CHANGE ORDER #1 – 2015-16 ROAD BOND PROJECT

Upon recommendation by Assistant Administrator Hammond, Commissioner McCroan motioned to approve Change Order #1 (with Roberts & Roberts * Bid #1516-12) for the 2015-16 Road Bond Project; an increase of \$48,538.82. Commissioner Rogers seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

2015-16 ROAD BOND PROJECT

Commissioner McCroan discussed the 2015-16 Road Bond Project; reporting that there is a little money left over. He then motioned to add Driftwood Avenue and Robinwood Drive to the paving list for the 2015-16 Road Bond Project. Commissioner Rogers seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

Commissioner Rogers discussed the funds left over from the 2015-16 Road Bond Project; requesting that the left over funds be used in District III. He then motioned to allow the left over funds from the 2015-16 Road Bond Project to be placed in District III. Commissioner McCroan seconded the motion. Chairman McDaniel called for public comment. Commissioner McCroan inquired about the funds for Willis Landing. Chief Administrator Butler discussed the possibility of the County receiving additional acreage of land and the County may want to redesign where the road goes in and out. He also discussed pausing on the use of the money until the Board knows how much land the County will have, or another option would be to liquidate the funds and use it for another project. Chief Administrator Butler reported that this road (at Willis Landing) is on the paving list for the 2015-16 Road Bond Project. After discussion, Commissioner Whitfield requested that these funds be set aside. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

Commissioner Quinn motioned to pull the funds back and hold the money for the paving of the road located at Willis Landing until a decision is made regarding the property swap (Willis Landing Property for Indian Bayou Road). Commissioner Whitfield seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

Assistant Public Works Director Collinsworth appeared before the Board to report that there is one (1) road in District IV, Avenue D, that is on the paving list for the 2015-16 Road Bond Project; reporting that the City of Port St. Joe has some problems under this road (Avenue D). He recommended that the Board take the funds for the paving of Avenue D and freeze it for District IV until the City of Port St. Joe can fix the problems under this road or use these funds for another project. Commissioner McCroan motioned to approve this recommendation. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

EASEMENT – BEACON HILL VETERANS’ MEMORIAL PARK

Deputy Administrator Summers presented a proposed easement for the Board’s consideration; allowing Duke Energy to enter Beacon Hill Veterans’ Memorial Park to move power lines. Commissioner Quinn motioned to accept this easement agreement. Commissioner Rogers seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

UPDATE – 2015-16 ROAD BOND PROJECT

Public Works Director Cothran appeared before the Board to provide an update to the 2015-16 Road Bond Project (Bid #1516-12). He reported that ten (10) New Constructions are complete or in progress, with ten (10) remaining. Mr. Cothran reported on the new Resurface List; noting there are twenty-one (21), with thirteen (13) in progress or completed, and eight (8) remaining. He also reported that all twelve (12) Road Patches have been completed.

ROAD CLOSURE – JARROTT DANIELS ROAD

Public Works Director Cothran discussed the Jarrott Daniels Road Project; stating that D.O.T. recommended the County close Jarrott Daniels Road for thirty (30) days after paving is complete. He stated that he is recommending to the Board to accept the Engineer’s and D.O.T.’s recommendation to close Jarrott Daniels Road with an opening date around February 10, 2017. Upon inquiry by Chairman McDaniel, Jack Husband, inspector for this project, appeared before the Board to state that local traffic is fine; noting that this is not a usable road because there is no signage or traffic paint installed. He reported that the signage and striping will be complete within the next week; giving the road more time to cure. Mr. Husband stated that if the County will agree to close the road until February 10th, then the County will be following D.O.T.’s recommendation. Public Works Director Cothran stated that his recommendation is for the Board close Jarrott Daniels Road to all traffic until February 10, 2017. Commissioner Rogers motioned to close the Jarrott Daniels Road until February 10, 2017, limiting travel only to residents that live on this road. Commissioner Quinn seconded the motion. Chairman McDaniel

called for public comment. There being no public comment, the motion passed unanimously. Chairman McDaniel discussed Public Works placing flashing lights to notify the public.

DEBRIS – COUNTY PICKUP

Commissioner McCroan discussed the debris from the storm on the South end of the County; requesting that Public Works do a one-time debris pickup next week. He then motioned to approve a one-time pickup on the debris. Commissioner Whitfield seconded the motion. Commissioner Whitefield thanked the Public Works' Staff regarding the debris from the storm in Howard Creek. Chairman McDaniel thanked the fire departments for assisting during the storm. Upon inquiry by Public Works Director Cothran regarding pickup for just District V, Commissioner McCroan stated that his motion did not limit it to District V. Upon inquiry by Chairman McDaniel, the Board agreed to a one-time County-wide debris pickup. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

2015-16 ROAD BOND PROJECT

Assistant Public Works Director Collinsworth appeared before the Board to discuss 8th Street; reporting that this road will have to be dug-up. He recommended that the Board leave 8th Street off (remove) the list for the 2015-16 Road Bond Project (Bid #1516-12) and apply for a grant to fix this road. Commissioner Quinn stated that he is in agreement with removing 8th Street for the list. Upon inquiry by Commissioner Quinn regarding the need for a motion, Assistant Administrator Hammond stated there is no need for a motion, just direction as this road was not up for bid.

RESTORE – MULTIYEAR IMPLEMENTATION PLAN

RESTORE Act Coordinator Yeager appeared before the Board to report that U.S. Treasury requested additional information with the MYIP (Multi-Year Implementation Plan); requesting the Board approve the proposed revised plan and allow the Chairman to sign a letter. Commissioner Whitfield motioned to approve the amendments and changes to the revised MYIP (Multi-Year Implementation Plan). Commissioner Rogers seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

DISADVANTAGE TRANSPORTATION BOARD

Veterans' Service Officer/S.H.I.P. Administrator Paul appeared before the Board to report that Gulf County's Transportation Coordinator Kathy Valentine was awarded Coordinator of the Year.

MONTHLY REPORT – GULF COUNTY E.M.S.

Gulf County E.M.S. Director Whitfield appeared before the Board to present the December, 2016 monthly run report.

BOARD MEETINGS – LIVE STREAM

Central Services Director Lanier reported that the Board meetings are live stream and the public can view the video on the County's website by going to www.gulfcounty-fl.gov.

2018 FL D.O.T. GRANT PROJECTS

E.D.C. Staff Assistant Sagins appeared before the Board to discuss the 2018 Florida Department of Transportation Projects; providing a handout for the Board's consideration <copy provided to the Clerk for the record> (S.C.O.P., S.C.R.A.P., C.I.G.P., T.A.P., and T.R.I.P. applications). She stated that these are the projects she is requesting permission to apply for. She reported that both of the S.C.O.P. projects are recycled projects, as well as the T.A.P. and T.R.I.P. She stated that the new applications are: S.C.R.A.P. – 1. Stone Mill Creek Road; 2. Pleasant Rest Road and C.I.G.P. – 1. County Road 22A. Upon request by E.D.C. Staff Assistant Sagins, Commissioner Quinn motioned to approve these projects for 2018 Florida D.O.T. grant applications. Commissioner Rogers seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

CHANGE ORDER #1 – STUMPHOLE REVETMENT IMPROVEMENTS, PHASE VII

Upon request by E.D.C. Staff Assistant Sagins, Commissioner McCroan motioned to approve Change Order #1 with I-C Contractors, Inc. (Bid #1516-33) for the Stumphole Revetment Improvements, Phase VII; a decrease in the amount of \$667,465.90. Commissioner Rogers seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

RESCHEDULE FEBRUARY, 2017 BOARD MEETING

Chairman McDaniel asked if Commissioner Whitfield would like to address Page 245 that was pulled from the Consent Agenda regarding the request to reschedule the February, 2017 BOCC meeting to February 21, 2017. Commissioner Whitfield presented a handout <copy provided to the Clerk for the record>; and discussed his concerns regarding the list of pre-authorization for travel within the Travel Policy. He stated that he would like to see the decision of these trips come before the Board for discussion as they occur. Commissioner Whitfield then discussed his concerns regarding Page 245 regarding the request to reschedule the February, 2017 meeting; requesting that those decisions come back before the Board for consideration on a one-on-one basis. After discussion by Commissioner Whitfield, he then motioned that each one of these trips come before the Board for consideration. After Board discussion, Chairman McDaniel called for a second. The motion failed for a lack of a second. Commissioner Quinn motioned to approve the request to reschedule the February, 2017 regular Board meeting to February 21, 2017. Commissioner McCroan seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed 4 to 1, with Commissioner Whitfield voting no.

LAND SWAP – ODENA LANDING

Commissioner McCroan discussed a meeting with Deseret Ranches; stating that he would like the County to approach Deseret Ranches to discuss the possibility of doing some trading for Odena Landing. Chief Administrator Butler stated with direction of the Board, Staff will make contact with Deseret Ranches concerning obtaining the Odena Boat Landing under County control. Commissioner McCroan so moved. Commissioner Whitfield seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

FIRST RESPONSE – AVENUE A

Commissioner Quinn thanked the City of Port St. Joe Fire Department and Police Department for their quick response; reporting that there was a powerline down on Avenue A.

HOLD HARMLESS AGREEMENT – CITY OF PORT ST. JOE

Commissioner Quinn discussed the need to demolish three (3) houses within District IV. He reported that Waste Pro has agreed to drop the tonnage fee to \$45.00. Commissioner Quinn motioned to allow County Staff to work with the City of Port St. Joe to remove these three (3) houses in District IV. He reported that it will cost the County in labor of the County employees and County equipment. Commissioner McCroan seconded the motion. Chairman McDaniel called for public comment. City of Port St. Joe Mayor Patterson appeared before the Board to report that there are four (4) houses that need to be demolished. Commissioner Quinn stated that 161 Robbins Avenue was previously approved by the Board. Mayor Patterson reported that \$45.00 per tonnage is not realistic to the City of Port St. Joe; stating that the City of Port St. Joe will need help with these fees. Chairman McDaniel discussed contacting Waste Pro regarding this matter on behalf of the City of Port St. Joe. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously. County Attorney Novak stated that the addresses of the three houses are: 1) 300 Avenue C, Port St. Joe; 2) 179 Avenue B, Port St. Joe; 3) 101 Martin L. King Blvd., Port St. Joe.

AMNESTY DAY

Commissioner Quinn requested that Chief Administrator Butler contact Waste Pro to inquire about when they plan to hold the annual Amnesty Day. Central Services Director Lanier stated that she will contact Waste Pro; reporting that it is usually held in April, but will obtain a date to bring back before the Board.

PACES FOUNDATION – GATEWAY MANOR

Commissioner Quinn reported that The PACES Foundation is in the audience today and will be sharing some good news to the Board during public discussion.

BRIDGE REPAIR – ROUTE 20

Commissioner Rogers discussed the need for repairs to a bridge on Route 20; reporting that the cost for the work will be approximately \$3,600.00. He then motioned to approve Public Works to repair the bridge on Route 20 by tearing the bridge out and installing culvert pipe. Commissioner Rogers reported that Route 20 will need to be closed during bridge work. Commissioner McCroan seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously. Commissioner Rogers thanked Public Works for their work regarding this project.

QUASI-JUDICIAL HEARING – REVIEW AND CONSIDERATION OF P.D.R.B. RECOMMENDATION

PRELIMINARY PLAT APPROVAL – THE PRESERVE AT THE CAPE, LLC

Upon request by Planner Lowry, Chairman McDaniel opened the Public Hearing on a Quasi-Judicial Hearing and Review. Planner Lowry discussed the minor preliminary

subdivision plat approval for Preserve at the Cape, LLC * Parcel ID #06268-087R * located off Cape San Blas Road, being a subdivision consisting of twelve (12) residential units over 4.34 acres. He reported that the P.D.R.B. voted by a 2-0 vote, with two (2) abstaining, to approve this preliminary plat approval for a minor subdivision. Planner Lowry stated that the all State permitting will be completed at final plat approval. Chairman McDaniel called for any public objections to the waiving of the Quasi-Judicial Hearing. There was no public objection. After discussion by County Attorney Novak, Chairman McDaniel called for any objection from the Board or the Applicant to the waiving of the Quasi-Judicial Hearing. There was no objection. Jack Husband, representative for The Preserve at the Cape, LLC appeared before the Board to discuss the preliminary plat approval for a minor subdivision; reporting that it is the intent of the developer to create the roads, have them as a public right-of-way, and dedicate them to the County. He stated that the roads will be brought to County standards; reporting that it is the intent to adhere to all Local, State, and Federal requirements. Planner Lowry recommended to the Board to move forward with approving the preliminary plat (for The Preserve at the Cape, LLC). After discussion by County Attorney Novak, Jack Husband, for the record, acknowledged the waiving of the Quasi-Judicial Hearing. County Attorney Novak reported that the recommendations are as follows from the P.D.R.B.: 1. that today's Hearing was properly noticed; 2. that there was a waiver of Quasi-Judicial; and 3. that the Planner and P.D.R.B. deemed the substantial completeness of the plat application and other procedural steps required in the County's LDR. Commissioner Rogers made the motion. Commissioner McCroan seconded the motion for discussion. After discussion, Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

SETTLERS RIDGE ROAD

Peggy Osborne, of Wewahitchka appeared before the Board to present photos and a petition <copy provided to the Clerk for the record>; requesting that the Board approve Settler's Ridge Road to be paved as planned. She discussed her concerns regarding the safety of Settler's Ridge Road each time it rains. After discussion by Ms. Osborne, Chairman McDaniel reported that this matter is a continuation that was tabled by the Board for further review. Upon inquiry by Chairman McDaniel, County Attorney Novak stated that the vote at the last meeting was to give Staff and the Board the ability to review this matter further. He reported that the vote as it stands is to pave Settlers Ridge Road (under the 2015-16 Road Bond Project). Chairman McDaniel called for Board discussion. There being no Board discussion, Chairman McDaniel directed Chief Administrator Butler to move forward. Chief Administrator Butler stated that the contractor will be contacted to proceed.

PACES FOUNDATION – GATEWAY MANOR / AFFORDABLE HOUSING

Mark du Mas, President of The PACES Foundation appeared before the Board to provide an update regarding the construction of Gateway Manor; reporting that one building will be dried-in next week. He stated that the total cost to this project is over 8 (eight) million dollars. Allen Parauke, of Royal American Construction appeared before the Board to inquire from the Board if they had any questions regarding the project. He reported that the job is a little bit ahead of schedule and is scheduled for a mid-July completion.

Chairman McDaniel requested that Mr. Parauke consider local people for this project. Mr. Parauke stated that the people that have been hired have been great; reporting that some of the applicants were not able to be hired due to the size of the job. Upon motion by Commissioner Quinn and second by Commissioner Rogers, the board agreed to extend the time to speak. Wendy Lemense, Vice President of Compliance for Royal American Management appeared before the Board to report that this is affordable housing, but is not subsidized rents. She stated that rents are determined by HUD annually and income limits. Ms. Lemense reported that the rent for a two (2) bedroom will be \$425.00 up to \$577.00 per month; three (3) bedroom will be \$496.00 up to \$663.00 per month; and the four (4) bedroom will be \$552.00 up to \$720.00 monthly depending on which structure you reside in. She stated that they are big on resident services; reporting that in order to get the home funding the owner had to agree to services for the residents. Ms. Lemense stated that the services provided will be an after school program and an employment services program. She discussed the application process. Upon inquiry by Commissioner McCroan, Ms. Lemense reported that anyone with a Section 8 Voucher will have to meet the same requirements as anybody else. After discussion by Ms. Lemense, Mr. du Mas stated that they will provide a spreadsheet with the rents and the income limits to the Board. Upon inquiry by Chairman McDaniel, Ms. Lemense stated that there will be either a drop box on site or a local office space where applications can be dropped off.

ROADWAY WILDFLOWER RESOLUTION

Wayne & Susan Wozniak, of Panhandle Wildflower Alliance appeared before the Board to encourage the passing of the proposed resolution that the Board previously received <copy not provided to the Clerk for the record>. Mr. Wozniak reported that this resolution has been passed by a number of Counties within Florida.

TRAFFIC CONTROL

Michael Howington, of White City appeared before the Board to discuss his concerns regarding a three-way stop sign in a residential area; requesting that the Board create an ordinance whereby a Commissioner has to follow rules regarding traffic control. Chairman McDaniel stated that Chief Administrator Butler and County Attorney Novak can start the wheels rolling on this issue and bring it back before the Board.

GRANTS – FUNDING FOR THE COUNTY

Pat Hardman, President of Coastal Community Association appeared before the Board to thank them for the grants they are applying for and the funding that is coming into Gulf County (many grants were approved in the Consent Agenda).

COASTAL COMMUNITY ASSOCIATION MEETING – ST. JOE GOLF CLUB

Pat Hardman, President of Coastal Community Association invited the Board to a Coastal Community Association meeting to be held this Saturday (January 28th) at the St. Joe Golf Club from 10:00 a.m. to 12:00 p.m. to discuss the F.E.M.A. new flood maps, and updates to HCP, COBRA, and Beach Restoration.

AGENDA PACKET

Chairman McDaniel reported that the majority of today's Agenda packet consisted of grant applications and inventory.

There being no further business, and upon motion by Commissioner Quinn, second by Commissioner Whitfield, and unanimous vote, the meeting did then adjourn at 11:23 a.m., E.T.

**WARD MCDANIEL
CHAIRMAN**

ATTEST:

**REBECCA L. NORRIS
CLERK OF COURT**