

DECEMBER 9, 2014
PORT ST. JOE, FLORIDA
REGULAR MEETING

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Ward McDaniel, Vice Chairman Carmen L. McLemore, and Commissioners Joanna Bryan, Sandy Quinn, Jr., and Warren J. Yeager, Jr.

Others present were: County Attorney Jeremy Novak, Clerk Rebecca L. Norris, Clerk Finance Officer Sherry Herring, Deputy Clerk Leanna Roberts, Assistant Administrator Michael L. Hammond, Deputy Administrator Brett Lowry, Building Official Lee Collinsworth, Building Inspector George Knight, Central Services Director Denise Manuel, Emergency Management Director Marshall Nelson, Gulf County E.M.S. Director Houston Whitfield, Grant Coordinator Towan Kopinsky, Information Technology Department Dennis Barfield, Sr., Mosquito Control Director Mark Cothran, Preble-Rish, Inc./County Engineer Clay Smallwood, III, Public Works Director Joe Danford, Sheriff Mike Harrison, Tax Collector Shirley Jenkins, T.D.C. Executive Director Jennifer Jenkins, and Veterans' Service Officer Joe Paul.

Sheriff Harrison called the meeting to order at 9:00 a.m., E.T.

Chairman McDaniel opened the meeting with prayer and led the Pledge of Allegiance to the Flag.

CONGRATULATIONS – PORT ST. JOE SHARKS

Chairman McDaniel congratulated the Port St. Joe Tiger Sharks winning the Football State Championship.

The meeting did then recess at 9:03 a.m., E.T.

The meeting then reconvened at 9:09 a.m., E.T.

CONSENT / INFORMATION PACKETS

Chairman McDaniel called for public comment. Attorney Patrick Floyd, representing Bo Williams appeared before the Board to report that he had no objection to the Consent, but wanted to discuss pages 105-107 (Item 8) regarding the proposed variance application process and procedure policy. Attorney Tom Gibson, representing Ellis C. Smith appeared before the Board; requesting they table the Public Hearing regarding the Smith variance request. County Attorney Novak requested that pages 105-107 (Item 8) be pulled from the Consent Agenda. After discussion, Attorney Floyd discussed his concerns regarding pulling Item #8 from the Consent, and adopting the proposed policy without giving the public the opportunity to review. Commissioner Bryan motioned to

extend Attorney Floyd's time to speak. Commissioner Yeager seconded the motion. After discussion by Attorney Floyd regarding tabling the policy, Commissioner Yeager motioned to pull pages 105-107 (Item #8) from the Consent regarding the proposed variance application process and procedure policy and approve the Consent Agenda. After discussion, Commissioner Yeager amended his motion to pull pages 105-107 (Item #8) from the Consent regarding the proposed variance application process and procedure policy. Commissioner seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously. After discussion by Attorney Floyd, Commissioner Bryan motioned to table the final vote on the proposed variance application process and procedure policy until the next meeting. County Attorney Novak discussed public reviewing of the Agenda and recommended that the Board allow the ability to discuss the proposed policy and procedure that have been recommended by the Planning and Legal Department. After further discussion, Commissioner Bryan restated her motion that discussion would follow at today's meeting regarding the proposed variance application process and procedure policy, but delay approving the proposed policy until the next meeting to allow for additional comments. Commissioner Yeager seconded the motion for discussion. After discussion, Commissioner Yeager withdrew his second. After further discussion by Commissioner Bryan, the motion failed for a lack of a second. After discussion, Tom Graney, of St. Joe Beach appeared before the Board to discuss his concerns regarding the Smith variance request and the Judge's Order. Chairman McDaniel called for public comment. Sharon Winchester, of Beacon Hill appeared before the Board to discuss her concerns regarding the Smith variance request; inquiring why the advertisement was not placed in the local newspaper. County Attorney Novak reported that the Land Development Regulations (LDR) states that notice shall be given at least (15) fifteen days in advance of a public hearing, along with placing the notice at the Courthouse and one other place. He discussed the local weekly newspaper and the County commonly using The News Herald, which is permissible by Statute to run advertisements. Chairman McDaniel called for public comment. Upon inquiry by Commissioner Bryan regarding page 1 of the Information Packet to advertise to received sealed bids for consultant services for the design on David B Langston Drive Sidewalk, Grant Kopinsky reported that this project is through LAP funding (City of Port St. Joe is not LAP certified) and the County is implementing this grant on behalf of the City or Port St. Joe (was approved by F.D.O.T.). Upon inquiry by Commissioner Bryan, County Attorney Novak discussed the Novak Law Group Invoice, Item #7 (page 104) from the Consent Agenda; reporting that he submits his bills to the Clerk's Office and the Administration Office. After discussion by Commissioner Bryan, County Attorney Novak stated he would provide Commissioner Bryan the detailed bill after the meeting. Following further discussion, County Attorney Novak requested the Board pull pages 103-104 (Item #7) from the Consent Agenda regarding Novak Law Group invoice. Following discussion by members of the Board, Commissioner Yeager motioned to approve the Consent Agenda. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously, as follows:

1. Minutes – October 28, 2014 – Regular Meeting

2. Approval of Checks & Warrants for November, 2014 which are incorporated herein by reference, pursuant to Chapter 136.06 F.S.
3. Agreement – 14th Judicial Circuit Court (Designated Facility * Old Gulf County Courthouse)
4. Budget Amendment – #2 (General Fund * Countywide Dues * FY 2014-15), as follows:

BUDGET AMENDMENT #2

Amend the FY2014-2015 Budget for the General Fund by reducing the County Planning and Opportunity Florida program and increasing the Board of County Commissioners Budget to move these County dues under one line item. The A.P.R.C. dues in the County Planning Budget have traditionally been paid from the Board of County Commissioners Budget along with other County-wide annual dues.

GENERAL FUND

	Budget	Increase	Decrease	Amended Budget
County Planning:				
27019-54200 Apalachee Reg. Plan: Dues	\$5,000	\$0	\$5,000	\$0
Opportunity Florida Program:				
55151-82000 Aid to Private Organizations	\$1,587	\$0	\$1,587	\$0
Board of County Commissioners:				
21111-54200 Dues	\$20,179	\$6,587	\$0	\$26,766

This Budget Amendment duly approved and adopted by the Gulf County Board of County Commissioners at their regular meeting on the 9th day of December, 2014.
(End)

- #3 (General Fund * Medical Examiner * FY 2014-15), as follows:

BUDGET AMENDMENT #3

Amend the FY2014-2015 Budget for General Fund to adjust the Medical Examiner Budget to the approved annual fees. The final Medical Examiner's cost is less than the adopted budget with the excess funds being moved to Reserves for Infrastructure.

GENERAL FUND

	Budget	Increase	Decrease	Amended Budget
Medical Examiner:				
39927-31000 Professional Services	\$36,234	\$0	\$882	\$ 35,352

Reserves:

99984-95002 Reserve For Infrast. \$170,266 \$882 \$0 \$171,148

This Budget Amendment duly approved and adopted by the Gulf County Board of County Commissioners at their regular meeting on the 9th day of December, 2014.
(End)

- #4 (General Fund * Courthouse Complex Utilities * FY 2014-15), as follows:

BUDGET AMENDMENT #4

Amend the FY2014-2015 Budget for General Fund and Public Works Fund to adjust utility budget appropriations. The non-courthouse complex portion of the Courthouse Complex Utilities Budget is being moved to Public Works Fund Facility Maintenance Budget to better align with the Uniform Chart of Accounts.

GENERAL FUND

	<u>Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended Budget</u>
<i>Courthouse Complex Utilities:</i>				
25219-43000 Utility Service	\$ 297,649	\$0	\$100,000	\$197,649
<i>Intragovernmental Transfers:</i>				
21181-92000 Intragov. Transfers Out	\$2,673,671	\$100,000	\$0	\$2,773,671

Public Works Fund

	<u>Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended Budget</u>
<i>Facility Maintenance-Gen Gov:</i>				
28151911-43000 Utility Service	\$0	\$100,000	\$0	\$100,000
<i>Intragovernmental Transfers:</i>				
104381-92000 Intragov. Transfers In	\$2,873,671	\$100,000	\$0	\$2,973,671

This Budget Amendment duly approved and adopted by the Gulf County Board of County Commissioners at their regular meeting on the 9th day of December, 2014.
(End)

5. Grant – FL Division of Emergency Management (State Homeland Security Grant * \$16,000.00 * FY 2014-15)
6. Inventory – Emergency Management (Asset Purchase * BIZHUB 364E Copier * Serial #A61F011011404 * Junk * Asset #90-233 * Toshiba E Studio 350 Copier * Serial #CPK431875)

- Fire Coordinator (Transfer Asset * Lucas Jaw Hydraulic Power Plant * Serial #00117926 * Jaws Combi Tool CF2914 * Serial #720091000 * Jaws Ram CF5046 * Serial #731091002 * Two Sets of Hydraulic Cables)

7. Invoices – The Ferguson Group, LLC – Federal Lobbyist (Invoice #0914554 * \$35.93 * Invoice #1014568 * \$1,263.94)

- Novak Law Group – Professional Services (Invoice #2200-004 * \$665.00 * Invoice #2200-005 * \$3,703.00)

****DELETE**** 8. Policy – Variance Application Process and Procedure
(End)

LITIGATION – BRITISH PETROLEUM

Ron Jones, of Beasley Allen Law Firm appeared before the Board to discuss the Supreme Court resolution on the appeal filed by B.P. (Gulf County has filed a separate claim). He reported that there currently is no date set for the Gulf County's claim to be litigated locally.

PUBLIC HEARING – P.D.R.B. RECOMMENDATIONS

VARIANCE APPLICATION – ELLIS C. SMITH, JR

Upon inquiry by County Attorney Novak, Clerk Norris reported that a request was made to table the Smith Variance Request, but it was not voted on. Commissioner Yeager motioned to table the Smith Variance request. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment. County Attorney Novak reported that the Judge denied the Order to Stay at today's Court proceedings. The motion then passed unanimously.

PROPOSED POLICY – VARIANCE APPLICATIONS

County Attorney Novak discussed the Judge's Order and the Policy and Procedure. Attorney Floyd, of Port St. Joe appeared before the Board to discuss his concerns regarding the proposed quasi-judicial procedure and the Judge's Order. He discussed letters that the Board received from concerned citizens regarding this matter and read a portion of one of those letters. Commissioner Bryan motioned to extend Attorney Floyd's time to speak. Commissioner Yeager seconded the motion. Attorney Floyd discussed the proposed P.D.R.B. procedure within this proposed variance application policy. He also discussed his concerns regarding placing variance request ads in The News Herald. After discussion by Attorney Floyd, Commissioner Yeager reported that The News Herald runs daily and the readership is much higher than The Star. After further discussion, Commissioner Bryan discussed various items within the proposed policy regarding amending the language. Commissioner Yeager motioned to table the proposed variance application quasi-judicial review process and hearing procedures for review and to bring back comments. Commissioner Bryan seconded the motion. Chairman McDaniel called for public comment. Tom Graney, of St. Joe Beach appeared before the Board to discuss

holding a joint workshop with the public and P.D.R.B. to discuss the proposed procedure. The motion then passed 4 to 1, with Commissioner McLemore voting no.

PUBLIC HEARING – P.D.R.B. RECOMMENDATIONS

County Attorney Novak read the "Hearing Format" and recommended that the Board follow this format for all public hearing - P.D.R.B. recommendations. Attorney Floyd appeared before the Board to report there is nothing in the LDRs that allows the Board of County Commission to take up a variance. He discussed his concerns regarding the Board hearing P.D.R.B. applications where there is no conflict or quorum from the P.D.R.B. Assistant Administrator Hammond stated that since January 1, 1993, all P.D.R.B. applications have been presented to the Board for approval.

VARIANCE APPLICATION – MIKE SMITH

Pursuant to advertise to hold a Public Hearing to consider a side setback variance request for Mike Smith (Parcel ID 06174-001R), County Attorney Novak read the Public Notice. He reported that P.D.R.B. has recommended to table this variance request. Commissioner Yeager motioned to table the variance requested filed by Mike Smith (Parcel ID 06174-001R). Commissioner Bryan seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

VARIANCE APPLICATION – GEORGE NEWMAN, SR. / TWO PALMS SUBDIVISION

Pursuant to advertise to hold a Public Hearing to consider a road setback variance request for George Newman, Sr. (Parcel ID #06314-160R), County Attorney Novak read the Public Notice by title. County Attorney Novak called for public comment. Clay Williams, of Port St. Joe appeared before the Board <Clerk Norris then placed Mr. Williams and Brett Lowery under oath.> to discuss the variance application and the installation of the carport. County Attorney Novak discussed the P.D.R.B. meeting held yesterday; reporting the votes by the P.D.R.B. regarding this variance request. Chairman McDaniel called for public comment. There being no public comment, Chairman McDaniel again called for Board comment. Upon inquiry by Commissioner Bryan, Mr. Williams discussed obtaining a permit for the carport, but when Mr. Newman, Sr. placed the property up for sale and had a survey done, he then realized the carport fell approximately five (5) feet into the roadside setback. Commissioner Bryan discussed her concerns regarding being cautious with these items moving forward and tightening the process to insure the County does not approve something in the setback. <Clerk Norris then placed Michael Hammond under oath.> Assistant Administrator Hammond stated that the Building Department does not require a survey for a non-habitable building; discussing the right-of-way and the placement of the shed from the roadside. Mr. Williams presented a copy of a photo of the property. Upon inquiry by County Attorney Novak, Commissioner Quinn, Commissioner McLemore, Chairman McDaniel, Commissioner Yeager, and Commissioner Bryan each individually stated that they have had no ex-parte communication regarding this variance application. County Attorney Novak discussed the County Commission Variance Hearing and Review form. Commissioner Yeager motioned to affirm special conditions and circumstances exist which are peculiar to the land, structure or buildings involved and which are not applicable to other lands, structures or

buildings in the same district. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously. Commissioner Yeager motioned to affirm the application requirement (statement #2 from the County Commission Variance Hearing and Review form). Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously. Commissioner Yeager motioned that the special conditions and circumstances do not result from the actions of the applicant does not apply. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public, the motion passed unanimously. Commissioner Yeager motioned to affirm that granting the variance request will not confer on the applicant any special privilege that is denied by these regulations to other lands, structures, or buildings in the same district. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously. Commissioner Yeager motioned to accept the Planning Department statement of completeness and P.D.R.B. preliminary review and recommendation of the variance application. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously. Commissioner Yeager motioned to deem the record submitted as competent and substantial evidence to support the decision of the Commission for this variance application. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously. Commissioner Yeager motioned to affirm the statement that the Gulf County Commission accepts the Planning Department statement and representation that the proper notice of public hearings was provided in accordance with the provisions specified under "Special Exceptions" of the Gulf County LDR's for variance applications and pursuant to the permanent public notice for quasi-judicial hearings affixed to the County Courthouse and County Administration Buildings (effective November 19, 2014) which provides public notice that "all parties shall be permitted to present evidence, opportunity to be heard on the matter, cross-examine witnesses, test, and question evidence submitted to the record and be informed of all facts upon which the Commission acts". Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously. County Attorney Novak stated for the record that the Planning Review Board made a finding that the requirements regarding hardship relief had been met by the application for a variance, that the reasons set forth in the application justify the granting of the variance, and that the variance is the minimum variance that will make possible the reasonable use of the land, building, or structure that is required by Gulf County LDR 05.07 Section 36; that the Planning Review Board made a finding that the granting of the variance will be in harmony with the general purpose and intent of these regulations, and will not be injurious to the neighborhood; that they affirmed under no circumstances shall the Planning and Review Board grant a variance to allow a use not permissible under the terms of these regulations in the district involved Section 40. After statements read by County Attorney Novak, Commissioner McLemore motioned to approve this variance request. Commissioner Yeager seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

NON-RESIDENTIAL DEVELOPMENT – CURRENT SOLUTIONS OF THE GULF COAST, LLC

Upon discussion by County Attorney Novak, Commissioner Yeager motioned to accept the Planning Department's representation that this public hearing was also noticed as indicated early by County Attorney Novak for the record. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously. Pursuant to advertise to hold a Public Hearing to consider a non-residential development for Current Solutions of the Gulf Coast, LLC (Parcel ID #04539-2000R), County Attorney Novak read the public notice by title. County Attorney Novak reported that the P.D.R.B. recommends this non-residential development order by a vote of 4-0. <Clerk Norris placed Jack Husband and Brett Lowery under oath.> Jack Husband appeared before the Board to discuss the non-residential development on Victoria Avenue in Highland View. After discussion by Deputy Administrator Brett Lowry, Commissioner Bryan inquired whether anyone from the P.D.R.B. hearing spoke in opposition. Deputy Administrator Lowery reported that no one spoke in opposition to this development request. Chairman McDaniel called for public comment. There was no public comment. Upon inquiry by County Attorney Novak, each Commissioner stated that they had no ex-parte communications regarding this variance application. After discussion by County Attorney, Commissioner Yeager motion to affirm that the Gulf County Commission accepts the Planning Department statement of completeness and P.D.R.B. preliminary review and recommendation of the non-residential development application. Commissioner Bryan seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously. Commissioner Bryan motioned to deem the record submitted as competent and substantial evidence to support the decision of this Commission for this non-residential development application. Commissioner Yeager seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously. Commissioner Bryan motioned to accept the Planning Department's statement and representation that the proper notice of the public hearing was provided in accordance with the provisions specified under "Special Exceptions" of the Gulf County LDR's for non-residential development applications and pursuant to the permanent public notice for quasi-judicial hearings affixed to the County Courthouse and County Administrative Buildings (effective November 19, 2014) which provides public notice that "all parties shall be permitted to present evidence, opportunity to be heard on the matter, cross-examine witnesses, test, and question evidence submitted to the record and be informed of all facts upon which the commission acts". Commissioner Yeager seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously. Commissioner Yeager motioned to affirm the statement that the Planning and Development Review Board shall make a finding that the requirements for issuing an approval for a non-residential development order meet the criteria set forth by the Gulf County LDR's. Commissioner Bryan seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously. Commissioner Bryan motioned to approve the non-residential development application (Parcel ID# 04539-200R * Current Solutions of the Gulf Coast, LLC) in a quasi-judicial public hearing format, and with the application of the above LDR guidelines to the submitted record, and with the Gulf County P.D.R.B. by motion and vote of 4-0 to approve the subject variance. Commissioner Yeager seconded the motion. Chairman McDaniel

called for public comment. There being no public comment, the motion passed unanimously.

PUBLIC HEARINGS – P.D.R.B. RECOMMENDATIONS

County Attorney Novak discussed posting public hearing notices at the Courthouse steps, Administration Building, and working with the IT Department to place these notices online under the County's website in 2015. Upon inquiry by Commissioner McLemore, County Attorney Novak recommended that until this County amends, through an ordinance, its Land and Development Regulations, that the Board follow the procedure that was followed today (quasi-judicial hearing). He stated that he will work with the Planning Department and bring a recommendation to the Board. After discussion, Commissioner McLemore discussed his concerns regarding the process. Assistant Administrator Hammond reported that the Staff's recommendation is for those that are not controversial and have no comment to streamline and go through and suspended the process.

PUBLIC HEARING – RV ORDINANCE

Chairman McDaniel reported that Item #4 has been tabled. Upon inquiry by Clerk Norris, County Attorney Novak reported that the P.D.R.B. discussed the proposed RV ordinance at their last board meeting and no action was taken. Clerk Norris reported that Toye Roberts wanted to speak on this topic. Chairman McDaniel called for Toye Roberts to speak. Mr. Roberts was not in the audience. Upon inquiry by County Attorney Novak regarding advertising the First Public Hearing for the proposed RV ordinance in January, the Board had no objection.

MONTHLY REPORT – T.D.C.

T.D.C. Director Jenkins appeared before the Board to discuss the November, 2014 status report from T.D.C. She reported that the 2015 visitor guide should be in distribution by mid-January. T.D.C. Director Jenkins noted that a sub-committee had been appointed so that the T.D.C. will have accountability for the additional penny (bed tax).

ADVERTISE FOR BIDS – COASTAL ENGINEER CONTRACT

After discussion by T.D.C. Director Jenkins, Commissioner Yeager motioned to move forward with T.D.C. to work with the County Attorney to prepare the R.F.Q. for the coastal engineering contract. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

TOURIST DEVELOPMENT COUNCIL

T.D.C. Director Jenkins presented the Board with the 2015 T.D.C. meeting dates. Upon inquiry by Chairman McDaniel, T.D.C. Director Jenkins reported that David Warner is the Chairman and Tony Whitfield is the Vice Chairman of the T.D.C. Advisory Council.

MONTHLY REPORT – E.M.S.

Gulf County E.M.S. Director Whitfield appeared before the Board to discuss the November, 2014 E.M.S. report.

PURCHASE VEHICLE – PUBLIC WORKS

Solid Waste Director Danford appeared before the Board to request approval to purchase an F150 truck, to be paid from Small County Grant and Mosquito Control Grant. Commissioner McLemore motioned to approve this request. Commissioner Yeager seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

LIMITED MAINTENANCE AGREEMENT – BUCK RIDGE LANE

Following discussion by Mosquito Control Director Cothran, Commissioner McLemore motioned to approve a Limited Maintenance Agreement for Buck Ridge Lane. Commissioner Yeager seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

LIMITED MAINTENANCE AGREEMENT – DESERET PROPERTY

Mosquito Control Director Cothran discussed meeting with the new property owners in the Five Acre area (Deseret Cattle and Timber) regarding obtaining a Limited Maintenance Agreement so that the County can continue to clean out the ditches. Commissioner McLemore motioned to move forward with this process. Commissioner Yeager seconded the motion. After discussion by Chairman McDaniel, Clerk Norris notified the Chairman that the motion was not carried. Chairman McDaniel then called for public comment. There being no public comment, the motion passed unanimously.

INVENTORY – GULF COUNTY HEALTH DEPARTMENT

Following discussion by Central Services Director Manuel, Commissioner McLemore motioned to proceed with the asset disposal request from the Health Department, contingent upon Solid Waste Director Danford's approval <Inventory Form on file with Clerk>. Commissioner Yeager seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously. Assistant Administrator Hammond stated for clarification that there are two (2) issues: (1) the Gulf County Health Department is requesting a vote to take these items off the County inventory; (2) and then Solid Waste Director Danford will decide if these items can go to the landfill or not.

QUARTERLY REPORT – WEWAHITCHKA MEDICAL CENTER

Katrina Saunders, of the Wewahitchka Medical Center appeared before the Board to present a quarterly report; reporting that open enrollment is going on now under the Affordable Care Act. She reported that Wewahitchka Medical Center was awarded the 2014 Center of the Year for North Florida Medical Centers.

SUPPORT – HEALTH CHECK

Susan Till, of Health Check appeared before the Board to read a letter from the CFO of Health Check regarding the business of Health Check Audit, LLC; reporting that they need economic and telecommunication help. Ms. Till stated that Health Check wants to stay in Gulf County; reporting that the company employees fifty (50) people. She requested help in obtaining assistance from the State to remain in Florida. Upon inquiry by Chairman McDaniel, Ms. Till reported that Health Check will be obtaining fifteen (15) more hospitals

to audit. After discussion, Grant Coordinator Kopinsky requested approval from the Board to work with D.E.O. in applying for grants on behalf of Health Check. Commissioner Bryan motioned to approve this request and to allow E.D.C. to put together any other type of comprehensive plan that would assist Health Check with growing their business in Gulf County. Commissioner Yeager seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

SURVEY – LOCAL AUTO DEALERS

Following discussion by Grant Coordinator Kopinsky, Commissioner Yeager motioned to allow Grant Coordinator Kopinsky to complete a survey that will list Gulf County as a supporter of local auto dealers. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

MONTHLY REPORT – ECONOMIC DEVELOPMENT COALITION

Grant Coordinator Kopinsky presented the November, 2014 Project Activity Report for E.D.C.

GRANT EXTENSION – STUMPHOLE PROJECT

After discussion by Grant Coordinator Kopinsky, Commissioner Yeager motioned to request an extension from Division of Emergency Management on this grant, if it becomes necessary. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

GRANT – FL DEPARTMENT OF HEALTH

After discussion by Grant Coordinator Kopinsky, Commissioner Yeager motioned to proceed with the grant application with the Florida Department of Health for the Gulf County E.M.S. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

TRANSFER STATION – WASTE PRO

Assistant Administrator Hammond reported that Waste Pro will have the transfer station up and running by January, 2015. He also reported that there will be a rate increase in January, 2015 to include roadside pickup. Assistant Administrator Hammond stated that customers of Waste Pro will need to bag or bundle their leaves with limits of four (4) feet high and four (4) feet wide, and limbs, not to exceed five (5) inches in diameter for roadside pickup services. He also stated that Waste Pro will make special arrangements, as needed, to pick up for customers for a charge or people can bring their items to the landfill/transfer station, effective January 1, 2015. Commissioner Yeager stated that this needs to be advertised. Upon inquiry by Commissioner McLemore, Assistant Administrator Hammond reported that \$21.25 will be the new base monthly rate that will include roadside pickup.

SPECIAL MEETING – UNION CONTRACT

Assistant Administrator Hammond discussed holding a special meeting to discuss the Union Contract; reporting that agreements have been made except for one (1) topic. He

discussed his concerns regarding personnel policy changes pertaining to accrued vacation and sick leave if this Union Contract is not ratified. Central Services Director Manuel reported that she is waiting to hear back from the Union on the final topic.

COMMUNITY BUDGET ISSUE REQUEST

Upon discussion and recommendation by Staff, Commissioner Yeager motioned to submit the Community Budget Issue Request (CBIR) to the Senate and the House of Representatives, as follows: (1) Peninsula Beach Renourishment, in the amount of \$4 million dollars; (2) Port Dredging Project, in the amount of \$20 million dollars; (3) Indian Lagoon Shelling Project, in the amount of \$1.5 million dollars; (5) Cape San Blas Sewer, in the amount of \$2 million dollars; and (6) Beacon Hill Sewer, in the amount of \$2 million dollars. Commissioner McLemore seconded the motion. Commissioner Yeager reported that he will be in Tallahassee during session and if any Commissioner has a project to place on this budget request to contact Administration. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

COUNTY SERVER

Assistant Administrator Hammond discussed his concerns regarding the County's server and the issues regarding internet and email access when the server is down. He reported that Chief Administrator Butler is recommending that the County go away from the server system and go to the Cloud. Information Technology Director Barfield, Sr. appeared before the Board to report that the County's server is too small and is showing signs of age. After discussion by IT Director Barfield, Assistant Administrator Hammond reported that Chief Administrator Butler's recommendation is to go to the Cloud (from Microsoft) at \$209.82 per user, per year under State contract, \$86.80 for email only, and the Board would pay for the initial year, to be paid from Account #27715 and thereafter each department would budget their percentage for their yearly licensing fee. After further discussion, Commissioner Yeager motioned to approve this recommendation. Commissioner Bryan seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

ADVERTISE FOR BIDS – COUNTY WEBSITE

After discussion by Assistant Administrator Hammond and IT Director Barfield and recommendation by Chief Administrator Butler, Commissioner Yeager motioned to advertise to receive sealed bids for the building (development) and hosting of the County's website, to be paid from Account #27715. Commissioner Bryan seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

ADVERTISE FOR BIDS – PHONE SYSTEM

Upon discussion by Assistant Administrator Hammond, Commissioner Yeager motioned to advertise to receive sealed bids for a phone system service provider. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

AUDIO SYSTEM – BOARD ROOM

Assistant Administrator Hammond discussed the need to look into installing a new audio system in the Board Room; reporting that the current system is fourteen (14) years old. He discussed looking at replacing the mics and cameras around budget time.

AMENDED AGREEMENT – ST. JOSEPH PENINSULA BEACH RESTORATION

Upon discussion by Grant Coordinator Kopinsky, Commissioner Yeager motioned to allow the Chairman to execute Amendment #2 with Florida D.E.P. regarding the St. Joseph Peninsula Beach Restoration Project. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

DONATE PROPERTY – WELLS FARGO

County Attorney Novak discussed property located at 5719 Highway 71 that Wells Fargo proposed to donate to the County; reporting that Wells Fargo has decided to demolish the property (home) and donate the land to the County. He discussed waiting for inspection until after the demolition has been completed.

TIPPING FEES – COLLECTIONS

County Attorney Novak discussed a list of vendors that owe tipping fees from the landfill; reporting that there are a few vendors with an excess of \$2,000.00. He requested permission from the Board to submit a final collection notice and direction from the Board to file claims on those vendors that do not pay. Commissioner Yeager motioned to authorize County Attorney Novak to collect payments. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

INVOICE – SEGAL & SCHUH LAW GROUP

County Attorney Novak discussed an invoice from Segal and Schuh Law Group, in the amount of \$11,726.25 that was incurred by the Commission; reporting that this payment was per the Judge's Court Order for a tax overbid.

PLANNING BOARD

County Attorney Novak thanked the Planning Board for serving the County.

HOLIDAY – COURTHOUSE CLOSING

Commissioner Yeager motioned to close the Gulf County Courthouse on Friday, December 26, 2014 for Christmas. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

PROPOSED ORDINANCE – LEAVE NO TRACE

Upon inquiry by Commissioner Bryan, County Attorney Novak reported that the proposed leave no trace and RV ordinances have been drafted and the notice for the First Public Hearings have been submitted to the Clerk's Office for advertisement. He discussed the

holiday deadline for the newspaper and guidelines regarding days noticed. County Attorney Novak stated that the First Public Hearing will be held January 13, 2015.

HABITAT CONSERVATION PLAN UPDATE

After discussion by County Attorney Novak, Ray Loraine, of Cardno Entrix provided an update to the Board regarding the Habitat Conservation Plan (HCP). He reported that www.gulfcountyhcp.info is the website address that the public can review regarding the HCP. Commissioner Yeager discussed his concerns regarding the HCP. After further discussion, Chairman McDaniel thanked Mr. Loraine for the update.

CONTRACT – CARDNO ENTRIX

After discussion by County Attorney Novak, Commissioner Yeager motioned to approve the amended contract with Cardno Entrix. Commissioner Bryan seconded the motion. Chairman called for public comment. Commissioner Yeager withdrew his motion. Commissioner Quinn then motioned to approve the amended contract with Cardno Entrix (changing the company name to Cardno, Inc.). Commissioner Bryan seconded the motion. Commissioner Yeager noted he would be abstaining. Chairman McDaniel called for public comment. There being no public comment, the motion then passed 4-0, with Commissioner Yeager abstaining, due to working for Preble-Rish, Inc. <Form 8B on file in the Clerk's Office.>

MONTHLY REPORT – E.D.C.

E.D.C Chairman Christy McElroy appeared before the Board to present an E.D.C. monthly report; and discussed her concerns regarding the Enterprise Zone sun setting.

HABITAT CONSERVATION PLAN

Pat Hardman, of Port St. Joe appeared before the Board to discuss her concerns regarding the Habitat Conservation Plan (HCP) and thanked Cardno for working on this project.

There being no further business, and upon motion by Commissioner McLemore, second by Commissioner Yeager, and unanimous vote, the meeting did then adjourn at 12:36 p.m., E.T.

**WARD MCDANIEL
CHAIRMAN**

ATTEST:

**REBECCA L. NORRIS
CLERK OF COURT**