

PORT ST. JOE, FLORIDA

JANUARY 26, 2010

REGULAR MEETING

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Carmen L. McLemore, Vice Chairman Warren L. Yeager, Jr., and Commissioners Billy E. Traylor, Bill Williams, and Nathan Peters, Jr.

Others present were: County Attorney Timothy McFarland, Clerk Rebecca L. Norris, Clerk Finance Officer Carla Hand, Deputy Clerk Kari Summers, Chief Administrator Don Butler, Assistant Administrator Michael Hammond, Building Official Lee Collinsworth, Planner David Richardson, and Sheriff's Office Major Bobby Plair.

Major Plair called the meeting to order at 6:00 p.m., E.T.

Commissioner Traylor led the Pledge of Allegiance to the Flag, and Assistant Administrator Hammond opened the meeting with prayer.

CONSENT AGENDA

Upon Motion by Commissioner Traylor, second by Commissioner Peters, and unanimous vote, the consent agenda passed as follows:

1. Minutes – December 8, 2009 – Regular Meeting
 - December 11, 2009 – Special Meeting
 - December 16, 2009 – Emergency Meeting
 - January 12, 2010 – Regular Meeting
2. Bid Award #0910-07 (Public Works Septic System * W & W Plumbing, Inc. * \$18,897.25)
3. Budget – Sheriff's Department (Permission to keep \$4,301.04 from forfeiture case and place in Narcotic Fund for Investigations)
4. Budget Amendment – Parks & Recreation (\$1,200.00)
5. Grant Agreement – Gulf County Emergency Management (Emergency Management Preparedness Assistance Grant (EMPA) Contract #10-BG-25-02-33-01-107 * \$23,336.31)

6. Invoices – Agency for Healthcare Administration - Medicaid (1st Quarter, 2009-2010 * \$199,084.00 * to be paid from Account #51161-81000)
 - Agency for Healthcare Administration - Medicaid (2nd Quarter, 2009-2010 * \$199,084.00 * to be paid from Account #51161-81000)

- Carr Riggs & Ingram - Professional Services (\$51,078.00 * to be paid from Account #21111-32000)
- GAC Contractors - Road Bond (Invoice #6496 * \$131,801.20 * to be paid from Account #41441-53000)
- Garlick Environmental Associates, Inc. – Professional Services (Invoice #6325 * \$567.00 * to be paid from Account #21111-31100)
- Kenny Strange Electric – Wewahitchka Courthouse (Invoice #2142 * \$3,000.00 * to be paid from Account #24629-46200)
- Kenny Strange Electric – Port St. Joe Courthouse (Invoice #2143 * \$3,000.00 * to be paid from Account #24629-46200)
- Legal Services of North Florida (10/1/09 – 12/31/09 * \$1,099.57 * to be paid from Account #71015-82000)
- United Structures of America – South Gulf Fire Station (Direct Purchase Requisition * \$985.80)

7. Landfill Tipping Fees – GAC Contractors (Adjustment \$2,428.00)

8. Refund Request – Honeyville Community Center (Bobby McDonald * \$300.00)

(End)

PUBLIC HEARING – SETBACK VARIANCE – STODARD

Pursuant to advertisement to hold a public hearing to consider a variance on setbacks for Darrell Stodard (Parcel ID #03617-000R), County Attorney McFarland read the public hearing notice and called for public comment. There being no public comment, Commissioner Peters motioned to approve a setback variance. Commissioner Traylor seconded the motion, and it passed unanimously.

PUBLIC HEARING – SUPPLEMENTAL BUDGET

Clerk Norris requested the Chairman schedule a Public Hearing to consider and approve the Supplemental Budget on February 23, 2010, at 5:45 p.m., E.T.

Commissioner Peters motioned to approve this request. Commissioner Traylor seconded the motion, and it passed unanimously.

DIRECT PURCHASE REQUISITION – SOUTH GULF FIRE DEPARTMENT

Deputy Administrator Lanier requested approval for two direct purchase requisitions for South Gulf Fire Department, stating that the tax saving reported at the previous meeting was incorrect, and the amount of the purchase will not change. Commissioner Yeager motioned to approve this request. Commissioner Williams seconded the motion, and it passed unanimously.

AWARD BID #0910-07 – PUBLIC WORKS SEPTIC SYSTEM

Chief Administrator Butler discussed page 34 of the Consent Agenda, stating that this is Bid #0910-07 for the Public Works Septic System. He recommended that Bid #0910-07 be rejected, and re-advertised for two weeks with a pre-bid conference. Commissioner

Traylor motioned to approve this recommendation. Commissioner Yeager seconded the motion, and it passed unanimously.

CITY OF PORT ST. JOE - BEACON HILL SEWER TRUNK LINE

Chief Administrator Butler discussed a letter from the City of Port St. Joe concerning the Beacon Hill Sewer project, stating that the City will need to do a change order with their contractor. He recommended approval if the Board agrees that this is in line with the Interlocal Agreement. Commissioner Williams motioned to approve this recommendation. Commissioner Peters seconded the motion, and it passed unanimously.

RE-BID PUBLIC WORKS SEPTIC SYSTEM

Chief Administrator Butler recommended to re-bid the Public Works Septic System for two full weeks. Commissioner Yeager motioned to approve this recommendation. Commissioner Traylor seconded the motion, and it passed unanimously.

AWARD BID #0910-02 – SALINAS PARK PIER

Chief Administrator Butler discussed Bid #0910-02 for the Salinas Park Pier, stating that there were 9 bids received, and that one bid was received late and cannot be considered. He recommended that Bid #0910-02 (for Salinas Park Pier), be awarded to Gulf to Bay Construction (low Bidder), in the amount of \$62,080.65, contingent upon meeting with the Contractor to discuss all the specifications. Commissioner Yeager motioned to approve this recommendation. Commissioner Williams seconded the motion, and it passed unanimously.

PERMIT – HEIGHT LIMIT - CAPE SAN BLAS

Chief Administrator Butler discussed that a builder is waiting on approval from Eglin Air Force Base concerning a house at Cape San Blas, stating that there is a height limit which has to be approved by Eglin. Commissioner Williams reported that he spoke with the D.E.P. Secretary concerning the height limit of the home. Commissioner Williams motioned to proceed with the Building Department issuing the permit for this residence. Commissioner Yeager seconded the motion, and it passed unanimously.

CITY OF PORT ST. JOE INVOICE – BEACHES SEWER PROJECT

Chief Administrator Butler recommended approval of an invoice from the City of Port St. Joe for the Beaches Sewer project, in the amount of \$138,676.50, contingent upon approval by Grant Writer Kopinsky and Clerk Finance Officer Hand. Commissioner Yeager motioned to approve this recommendation. Commissioner Williams seconded the motion, and it passed unanimously.

PUBLIC WORKS CONSOLIDATION SITE

Chief Administrator Butler reported on the Public Works consolidation site at Howard Creek, stating that it is entirely too wet to work on the site at this time and requested that they be allowed to work on other jobs until the rainy weather is over. He reported that the storm water permit has been received, and that 25% of the stumping has been completed on the site. Chairman McLemore reported that he had no problem with moving the work from the consolidation site until the rainy weather is over. Chief Administrator Butler reported that the building contract was awarded to Cathey Construction and Development, and they have provided a breakdown for moving the clay and preparing the spot for the building site, in the amount of \$8,331.00. He

reported that the Board made a direct purchase on the building, which saved approximately \$3,000.00 on taxes, and the savings on the concrete to be purchased would be approximately \$2,000.00. Chief Administrator Butler reported that he will bring a change order back to the Board for approval. Commissioner Traylor motioned to approve this recommendation. Commissioner Yeager seconded the motion, and it passed unanimously.

JAIL

Upon inquiry by Chairman McLemore, Jail Administrator Hammond reported that there are 49 inmates in the jail.

EMERGENCY FOOD & SHELTER GRANT

On behalf of the Emergency Food & Shelter Board, Planner Richardson requested the Board accept \$8,219.00 from grant funds for the program, stating that if accepted it must be advertised to the vendors. Commissioner Traylor motioned to accept the grant funds. Commissioner Peters seconded the motion, and it passed unanimously.

RESOLUTION - MARINE FISHERIES COMMISSION

Commissioner Yeager discussed a problem with the Marine Fisheries Commission, stating that over the past fifteen years there have been several different bans for the fisherman, and that some of their data is not good. He reported that the League of Cities held a meeting last week in Port St. Joe and that all of the Cities, as well as the League of Cities, supported a resolution for an independent study. Commissioner Yeager motioned for the Board to adopt a Resolution supporting an independent study upon County Attorney review. Commissioner Williams seconded the motion, and it passed unanimously.

FLORIDA MEDICAID BILL / L.I.P. / SACRED HEART

Commissioner Yeager discussed page 40 (Florida Medicaid) of the Consent Agenda, stating that this is one of the reasons for the budget issues. Deputy Administrator Lanier reported that page 40 & 41 of the Consent Agenda is the L.I.P. (Low Income Pool) agreement for Sacred Heart Hospital.

CITY OF PORT ST. JOE – RATE STRUCTURE STUDY

Commissioner Williams thanked the Board for their approval to establish a Citizens Advisory Committee to study the City of Port St. Joe's water and sewer rate structures. He stated that he needed assistance from County Staff and motioned that Assistant Administrator Hammond be allowed to assist him and the committee on this study. Commissioner Yeager seconded the motion for discussion. Upon inquiry by Commissioner Peters, Commissioner Williams reported that the Board voted on this committee in the last meeting, stating that there was a rate structure established by the engineers for the water and sewer rates, and the rates need to be reviewed to see how the residents are being impacted by the increasing rates. After further discussion by members of the Board, the motion passed unanimously. Commissioner Traylor discussed that this is not what he and Commissioner Williams wanted to happen with the Beaches and Overstreet water systems for the residents.

MOSQUITO CONTROL

Commissioner Traylor reported that he is already receiving calls concerning the abundance of mosquitoes.

BUDGET

Commissioner Traylor reported that with the property values dropping and all the layoffs throughout the country this Board cannot wait until June or July to start making cuts to the budget, stating that the adjustments have to be made in this Fiscal Year, and the cuts have to start within the next 60 days. Chairman McLemore requested that the 2/17 Budget meeting be moved up a week. Chief Administrator Butler reported that he will check the week before for an available date.

BIDDING PROCESS

Commissioner Peters reported that there are a lot of companies that bid on County jobs, and that Eastern Coastal Construction was awarded the bid for the White City Park, stating that they did an excellent job and even provided extra supplies on this project. Upon inquiry by Chairman McLemore, County Attorney McFarland reported that the law states you cannot accept a late bid, stating that the bid requires a deadline to be submitted.

WEWAHITCHKA SEARCH & RESCUE

Chairman McLemore reported that the Wewahitchka Search & Rescue have been on a search for approximately 40 days, stating that they need additional volunteers to help, and requested that anyone that would like to help to contact Don Minchew at the Wewahitchka Search & Rescue.

MUSCOGEE ROAD

James Rish of Wewahitchka appeared before the Board and discussed that there is no public boat ramp access on the eastern shore of the Dead Lakes. He requested the Board perform limited maintenance on Muscogee Road, stating that he would donate the land to the County for a public boat ramp. Chairman McLemore requested permission to work with Mr. Rish on this issue. The Board had no objection. Commissioner Peters discussed current budget constraints, and stated that Gulf County has enough boat ramps and roads that we cannot afford to maintain now.

HONEYVILLE COMMUNITY CENTER – FEE WAIVER

Ira Forehand, Northwest Florida Bass Federation Vice President appeared before the Board and requested a fee waiver for the Honeyville Community Center. After discussion by members of the Board, Commissioner Peters motioned to approve this request. Commissioner Williams seconded the motion, and it passed unanimously.

There being no further business, and upon motion by Commissioner Yeager, the meeting did then adjourn at 6:35 p.m., E.T.

**CARMEN L. MCLEMORE
CHAIRMAN**

**ATTEST:
REBECCA L. NORRIS
CLERK**