

GULF COUNTY BOARD OF COUNTY COMMISSIONERS
REQUEST FOR PROPOSALS: Bid #1314-23

GULF COUNTY SUPERVISOR OF ELECTIONS ROOF INSTALLATION

The Gulf County Board of County Commissioners requests proposals from qualified firms or individuals for the purchase and installation of:

ROOF FOR THE GULF COUNTY SUPERVISOR OF ELECTIONS BUILDING

Specifications may be obtained at the Gulf County Clerk's Office, 1000 Cecil G. Costin Sr., Blvd., Room 149, Port St. Joe, Florida 32456, or at the website at www.gulfcounty-fl.gov. Further information can be obtained by contacting Tony Price at (850) 227-8335.

Please indicate on the outside of your envelope **YOUR COMPANY NAME**, that this is a **SEALED BID**, and include the **BID NUMBER**, and provide three (3) copies of your proposal.

Sealed proposals will be accepted until 4:30 p.m., E.T., on Friday, June 6, 2014 at the Gulf County Clerk's Office, 1000 Cecil G. Costin Sr., Blvd., Room 149, Port St. Joe, Florida 32456. The proposals will be opened at the same location on Monday, June 9, 2014 at 10: 00 a.m., E.T. The Gulf County Board of County Commissioners reserves the right to reject any or all proposals.

Gulf County is an Equal Opportunity Employer and a Drug-Free Workplace.

/s/ Ward McDaniel, Chairman

Attest: /s/ Rebecca L. Norris, Clerk

Publish: Star - Legals: May 29th - June 5th
Bill: Gulf County BOCC
Ad No: 2014 -58

GULF COUNTY BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA

REQUEST FOR PROPOSAL
PROPOSAL NO. 1314-24

The Gulf County Board of County Commissioners requests proposals from qualified firms or individuals for a:

**PAY AND CLASSIFICATION STUDY
FOR THE GULF COUNTY BOARD OF COUNTY COMMISSIONERS**

Copies of the Proposal Provisions and Forms may be obtained at the Gulf County Clerk's Office, 1000 Cecil G. Costin Sr. Blvd, Room 149, Port St. Joe, FL 32456 or found on the Gulf County website at www.gulfcountry-fl.gov.

Additional technical information relative to this RFP may be obtained from Denise Manuel, Central Services Director, at (850) 227-2384 or dmanuel@gulfcountry-fl.gov during normal business hours.

Please indicate on the outside of your envelope **YOUR COMPANY NAME**, that this a **SEALED BID**, and include the **BID NUMBER**, and provide five (5) bound copies and one (1) electronic copy of your proposal.

The Gulf County Board of County Commissioners will accept sealed proposals at the Gulf County Clerk of Court's Office, 1000 Cecil G. Costin Sr. Blvd. Room 149, Port St. Joe, FL 32456, until June 26, 2014, at 4:00 PM, ET. The proposals will be opened at the same location on Monday, June 30, 2014 at 10:00 a.m. ET. The Gulf County Board of County Commissioners reserves the right to reject any or all proposals.

Gulf County is an Equal Opportunity Employer and a Drug-Free Workplace.

/s/ Ward McDaniel, Chairman

Attest: /s/ Rebecca L. Norris, Clerk

Publics: The Star - Legals
Publication Dates: May 29th & June 5th
Bill: Gulf County BOCC
Ad # 2014-59

FILED FOR RECORD
REBECCA L MORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA

2014 MAY 21 AM 12:24

SUNGARD PENTAMATION, INC.
DATE: 05/13/2014
TIME: 18:24:08
BAY COUNTY BOARD OF COUNTY COMMISSIONERS
EXPENDITURE STATUS REPORT

APR 11 2014

SELECTION CRITERIA: orgn.fund='120' and expLedgr.key_orgh='0361'
ACCOUNTING PERIOD: 7/14

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTAL ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-120 LIBRARY
DEPT TOTAL-0361 GULF COUNTY LIBRARY
1ST SUBTOTAL-5100000 PERSONAL SERVICES

ACCOUNT	TITLE	BUDGET	EXPENDITURES	PERIOD	ENCUMBRANCES	YEAR TO DATE	AVAILABLE	YTD/
					OUTSTANDING	EXP	BALANCE	BUD
5101200	SALARIES & WAGES-REGULAR	90,608.00	7,290.12	.00	.00	61,162.26	29,445.74	67.50
5101400	SALARIES & WAGES-OVERTIM	11,100.00	.00	.00	.00	.00	11,100.00	.00
5102100	FICA TAXES-MATCHING	7,781.00	541.24	.00	.00	4,565.23	3,215.77	58.67
5102200	RETIREMENT CONTRIBUTIONS	7,175.00	440.79	.00	.00	3,164.24	4,010.76	44.10
5102300	LIFE & HEALTH INSURANCE	6,739.00	552.23	.00	.00	4,056.38	2,682.62	60.19
5102400	WORKERS COMP. PREMIUMS	430.00	.00	.00	.00	216.00	214.00	50.23
	TOTAL PERSONAL SERVICES	123,833.00	8,824.38	.00	.00	73,164.11	50,668.89	59.08
1ST SUBTOTAL-5300000	OPERATING EXPENSES							
5303107	PROF SRV-SUBSTANCE TEST	.00	.00	.00	.00	37.00	-37.00	.00
5303110	PROF SRV-BACKGROUND CHEC	.00	.00	.00	.00	35.55	-35.55	.00
5303401	CONTRACTED SERVICES	450.00	35.00	.00	.00	175.00	275.00	38.89
5304101	COMMUNICATIONS SERVICES	1,300.00	110.53	.00	.00	897.22	402.78	69.02
5304125	POSTAGE/TRANSP/FREIGHT	130.00	.00	.00	.00	.00	130.00	.00
5304301	UTILITY SERVICES	22,000.00	1,346.61	.00	.00	8,214.18	13,785.82	37.34
5304501	INSURANCE & BONDS	988.00	.00	.00	.00	494.00	494.00	50.00
5304615	REPAIR/MAINT-EQUIPMENT	450.00	47.67	.00	.00	333.69	116.31	74.15
5305101	OFFICE SUPPLIES	300.00	8.92	.00	.00	35.95	264.05	11.98
5305201	OPERATING SUPPLIES	.00	.00	.00	.00	3.75	-3.75	.00
5305202	OPER SUPPLIES-JANITORIAL	250.00	.00	.00	.00	86.87	163.13	34.75
5305401	BOOKS/RESOURCE MATR/SUBS	6,210.00	.00	.00	.00	6,184.45	25.55	99.59
	TOTAL OPERATING EXPENSES	32,078.00	1,548.73	.00	.00	16,497.66	15,580.34	51.43
1ST SUBTOTAL-5600000	CAPITAL OUTLAY							
5606401	EQUIPMENT	.00	.00	.00	.00	.00	-2,719.00	.00
5606620	BOOKS - STATE AID	47,014.00	3,897.51	.00	.00	20,691.81	26,322.19	44.01
5606623	BOOKS - LOCAL	4,800.00	236.66	.00	.00	4,794.66	5.34	99.89
	TOTAL CAPITAL OUTLAY	51,814.00	4,134.17	.00	.00	25,486.47	23,608.53	54.44
1ST SUBTOTAL-5900000	NON-OPERATING EXPENSES							
5909910	RESERVE FOR CONTINGENCIE	12,000.00	.00	.00	.00	.00	12,000.00	.00
	TOTAL NON-OPERATING EXPENSES	12,000.00	.00	.00	.00	.00	12,000.00	.00
	TOTAL GULF COUNTY LIBRARY	219,725.00	14,507.28	.00	.00	115,148.24	101,857.76	53.64
	TOTAL LIBRARY	219,725.00	14,507.28	.00	.00	115,148.24	101,857.76	53.64
	TOTAL REPORT	219,725.00	14,507.28	115,148.24	101,857.76	53.64		

2014 JUN 11 AM 1:29

FILED FOR RECORD
REBECCA L MORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA

INFORMATION 3
DATE 6/10/14 LL

Rick Scott
GOVERNOR



Jesse Panuccio
EXECUTIVE DIRECTOR

May 20, 2014

The Honorable Thomas W. McDaniel
Chairman, Gulf County Board
of County Commissioners
1000 Cecil G. Costin Sr. Boulevard
Port St. Joe, Florida 32456

RE: Notice of Administrative Closeout
Small Cities Community Development Block Grant (CDBG) Program
Contract Number: 12DB-OH-02-33-01-H 04

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
2014 JUN -11 AM 1:29

Dear Commissioner McDaniel:

Congratulations on the successful completion of your CDBG contract. Enclosed is a signed copy of the administrative closeout form for the subgrant agreement. **Final closeout will occur after the Department receives and approves all required audits.** The required audits must be received no later than nine months after the close of the audit period or by June 30. Audits must comply with OMB Circular A-133. Please refer to section **(6) Audit Requirements** of your contract for additional information.

Any costs questioned and subsequently disallowed by the final audit may be required to be refunded to the Department. Additionally, should there be any changes to your final expenditures as shown on the **Section V. Status of Accomplishments and Expenditures** page; a revised closeout form must be submitted, along with a refund for any unexpended amount.

You must retain all CDBG contract records for six years following the date of final closeout of this contract. If any litigation, claim, or audit is started before the end of the six-year period, records must be kept until all issues involving the subgrant are resolved. Keep a copy of this letter in your CDBG file.

If you have any questions, please call Patrick Howard at (850) 717-8418 or contact him by e-mail at Patrick.Howard@deo.myflorida.com.

Sincerely,

Roger J. Doherty, CLEP
Planning Manager, Small Cities CDBG Program

RJD/ph

Enclosure

cc: Ms. Towan Kopinsky, Grant Coordinator, Gulf County
Mr. Ronald Vanzant, President, Jordan & Associates

Florida Department of Economic Opportunity | Caldwell Building | 107 E. Madison Street | Tallahassee, FL 32399
866.FLA.2345 | 850.245.7105 | 850.921.3223 Fax

www.floridajobs.org | www.twitter.com/FLDEO | www.facebook.com/FLDEO

INFORMATION
DATE 6/10/14 LL

Section I. Contract Information

Contract Number: 12DB-OH-02-33-01-H04		Beginning Date: 02/03/2012		Ending Date: 02/02/2014		Local Government's DUNS Number: 156591922			
Recipient: Gulf County			Local Contact: Towan Kopinsky			Phone Number: (850) 229-6144			
1. Indicate how the project was carried out (administration and construction):				Recipient Employees <input type="checkbox"/>		Contractors <input checked="" type="checkbox"/>		Both <input type="checkbox"/>	
2. Indicate how beneficiary data was collected:				Census <input type="checkbox"/>		Survey <input type="checkbox"/>		Income Verification Form <input checked="" type="checkbox"/> (for Housing or ED)	
3. Enter the Census Tract(s) and/or Block Group(s) service area(s):				Census Tract(s) 9601.00; 9602.00; 9603.00		Block Group(s) 1, 2, 4 & 5; 1 & 2; 1, 2, 4 & 5			
4. If location of activities has changed since the initial award was made, and a revised map was not previously submitted, is a map included?						Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>	
5. Is a Property Management Register included?						Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>	
6. If an infrastructure project, is an engineering certification included?						Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>	
7. Is the project located in a Historic District?						Yes <input type="checkbox"/>		No <input checked="" type="checkbox"/>	
8. Is the project located in a Presidentially Declared Disaster Area?						Yes <input type="checkbox"/>		No <input checked="" type="checkbox"/>	
9. Is the project a Brownfield Activity?						Yes <input type="checkbox"/>		No <input checked="" type="checkbox"/>	
10. Did the local government provide the assistance (to the beneficiaries) in the form of a loan or a grant?				Grant <input type="checkbox"/>		Loan <input type="checkbox"/>		Deferred, forgivable loan <input checked="" type="checkbox"/>	
11. If a loan, indicate:		Interest Rate: N/A %		Monthly Loan Amount: \$ N/A		Amortization Period in Months: N/A			
12. List all other funds, along with the source, used to support the activities funded with this grant:									
			Source			Amount			
Local Funds (i.e., General Revenue)			N/A			\$N/A			
Grant(s)			SHIP Program			\$312,829.45			
Private Funds (i.e., Participating Party, etc.)			N/A			\$N/A			
Loan(s)			N/A			\$N/A			
Other, including Program Income (Specify) N/A			N/A			\$N/A			
13. Will the project result in program income? <i>Program income earned as a result of Small Cities CDBG and Disaster Recovery grants, but not expended before closeout must be returned to DEO. Make check payable to the Department of Economic Opportunity – CDBG Program and include it with the Closeout.</i>						Yes <input type="checkbox"/>		No <input checked="" type="checkbox"/>	
• If program income has already resulted, indicate amount:						\$N/A			
• Indicate amount of program income that has been expended to date:						\$N/A			
14. Does the local government have CDBG funds on hand? If yes, you cannot close the contract.						Yes <input type="checkbox"/>	If yes: \$ N/A		No <input checked="" type="checkbox"/>
15. Has a final Request for Funds been submitted? If not, you cannot close the contract.						Yes <input checked="" type="checkbox"/>		No <input type="checkbox"/>	

Section IV. Housing

(To be completed by Small Cities CDBG and Disaster Recovery Program grant recipients if housing activities were undertaken. If water/sewer hookups were provided, please complete all information requested in Section IV.)

Number of single family houses rehabilitated	5
Number of single family rental houses addressed	0
Number of single family home-owner houses address	12
Number of single family one-for-one replacements	7
Number of multi-family properties addressed	0
Number of units within the multi-family properties	0
Number of permanent displacements/relocations	0
Number of units occupied by the elderly	3
Number of units with female head of household	7
Number of units made handicapped accessible	4
Number of units qualified as "energy star"	12
Number of units brought into compliance with lead safety requirements	0
If applicable, number of beds created in overnight shelter or emergency housing	N/A
Did the activity involve rental housing?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Did the project include:	
• Installing security devices	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
• Installing smoke detectors	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
• Performing emergency housing repairs	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
• Providing supplies and equipment for painting houses	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
• Operating a Tool Lending Library	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
• Mitigation to prevent future damages (strengthened roof, doors, windows, elevations, etc.)	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

The form on the next page relates to housing units addressed, including those that were provided water/sewer hookups. **Please note that beneficiaries of housing units are measured in households (HH), not the number of people living with the household. Race and ethnicity also applies to the head of households (HH).**

Street Address (street, city and zip) (If replacement, new address.)	Rental (R) or Owner Occupied (O)	Race (Head of House- hold)	Hispanic Ethnicity (Y or N)	Indicate VLI or LMI)	Female Head of Household (Y or N)	Elderly (Y or N)	Disabled (Y or N)	Total Cost of Rehab or Replacement	Total CDBG Funds Invested	Date Completed	Rehab or Replace- ment (RH or RP)	# Bedrooms
1621 Old Panama Highway Wewahitchka 32465	O	AA	N	VLI	N	N	Y	\$98,088.25	\$58,088.25	01/21/14	RP	2
142 Palm Breeze Way Port St. Joe 32456	O	AA	N	LMI	N	N	Y	\$40,382.83	\$40,382.83	12/17/13	RH	N/A
625 Maddox Street Port St. Joe 32456	O	W	N	LMI	Y	N	Y	\$87,352.00	\$47,352.00	01/15/14	RP	3
1745 Old Panama Highway Wewahitchka 32465	O	AA	N	LMI	N	Y	Y	\$92,201.00	\$52,201.00	01/21/14	RP	2
130 Ridge Road Wewahitchka 32465	O	W	N	LMI	N	N	N	\$46,035.00	\$46,035.00	01/16/14	RH	N/A
281 Freeman Rouse Road Wewahitchka 32465	O	AA	N	LMI	Y	Y	N	\$28,680.00	\$10,850.55	12/20/13	RH	N/A
221 E. Creekview Crive Wewahitchka 32465	O	W	N	VLI	Y	N	N	\$108,362.00	\$68,362.00	01/28/14	RP	4
1720 CR-381 Wewahitchka 32465	O	W	N	VLI	Y	N	N	\$110,570.00	\$70,570.00	01/31/14	RP	2
261 Iola Street Port St. Joe 32456	O	W	N	LMI	N	N	N	\$107,922.37	\$67,922.37	01/27/14	RP	3
195 Scrub Oak Street Overstreet 32456	O	W	N	LMI	Y	N	N	\$42,272.00	\$42,272.00	01/16/14	RH	N/A
284 Stebel Drive White City 32465	O	W	N	LMI	Y	N	N	\$91,564.00	\$51,564.00	01/28/14	RP	2
7276 Dahlia Street White City 32465	O	W	N	LMI	Y	Y	N	\$37,200.00	\$22,200.00	01/11/14	RH	N/A

AI, AN, W = American Indian or Alaskan Native and White
A, W = Asian and White
AA, W = African American and White
AI, AN, AA = American Indian/Alaskan Native and African American
O = Other Multi-racial

Section V. STATUS OF ACCOMPLISHMENTS AND EXPENDITURES (Use additional pages if necessary)

National Objective 1-L/M 2-Urgent Need 3-Slum & Blight	(A) Activity #	(B) Activity Name	(C) IDIS # (for Small Cities CDBG)	(D) CDBG Accomplishments		(E) Current Approved CDBG Budget	(F) CDBG Funds Received To Date	(G) Other Leverage Funds Expended	
			DEO Use Only	Contracted	To Date				
N/A	21A	Administration		N/A	N/A	\$105,000.00	\$105,000.00	\$N/A	
1-L/M	08	Temporary Relocation		10	8	\$12,500.00	\$10,855.00	\$N/A	
1-L/M	14A	Housing Rehabilitation/Demolition/Replacement		10	12	\$582,500.00	\$582,500.00	\$312,829.45	
TOTALS				10	12	\$700,000.00	\$698,355.00	\$312,829.45	
J. Total CDBG Approved Budget:		Total of Column (E)					\$700,000.00		
K. Total CDBG Funds Received To Date:		Total of Column (F)					\$698,355.00		
L. Refund Due to DEO:		If Line (K) is greater than Line (J) indicate the difference					\$N/A		
M. Amount to be Deobligated:		If Line (K) is less than Line (J) indicate the difference					\$1,645.00		

Section VI. BENEFICIARY DATA - Do not enter Administration or Engineering. Beneficiaries of housing units are measured in households (HH), not number of people living in household.

	Activity # 08		Activity # 14A		Activity #		Activity #		Activity #			
	Total	# of Hispanic Ethnicity	Total	# of Hispanic Ethnicity	Total	# of Hispanic Ethnicity	Total	# of Hispanic Ethnicity	Total	# of Hispanic Ethnicity		
Total Beneficiaries Proposed	10		10		N/A		N/A		N/A			
Total Beneficiaries Actual	8		12		N/A		N/A		N/A			
LMI Beneficiaries Proposed	10		10		N/A		N/A		N/A			
LMI Beneficiaries Actual	8		12		N/A		N/A		N/A			
VLI Beneficiaries Proposed	2		2		N/A		N/A		N/A			
VLI Beneficiaries Actual	3		3		N/A		N/A		N/A			
Female	7		7		N/A		N/A		N/A			
Disabled	4		4		N/A		N/A		N/A			
Female Head of HH	7		7		N/A		N/A		N/A			
Elderly	3		3		N/A		N/A		N/A			
	For Housing Grants Only: Enter Summary Information from Page 6											
	# Owner Occupied	# Renter Occupied	Total	# of Hispanic Ethnicity	Total	# of Hispanic Ethnicity	Total	# of Hispanic Ethnicity	Total	# of Hispanic Ethnicity	Total	# of Hispanic Ethnicity
White	8	N/A	5	0	8	0	N/A		N/A		N/A	
African American	4	N/A	3	0	4	0	N/A		N/A		N/A	
Asian	0	N/A	0	0	0	0	N/A		N/A		N/A	
American Indian or Alaskan Native	0	N/A	0	0	0	0	N/A		N/A		N/A	
Native Hawaiian Pacific Islander	0	N/A	0	0	0	0	N/A		N/A		N/A	
American Indian or Alaskan Native and White	0	N/A	0	0	0	0	N/A		N/A		N/A	
Asian and White	0	N/A	0	0	0	0	N/A		N/A		N/A	
African American and White	0	N/A	0	0	0	0	N/A		N/A		N/A	
American Indian/Alaskan Native and African American	0	N/A	0	0	0	0	N/A		N/A		N/A	
Other Multi-racial	0	N/A	0	0	0	0	N/A		N/A		N/A	

Section VIII. CLOSEOUT APPROVAL

I certify that, to the best of my knowledge, all activities undertaken by the local government with funds under this grant agreement have been carried out in accordance with the grant agreement, that proper provision has been made for the payment of all paid costs identified; that the State of Florida is under no obligation to make further payment to the local government under the grant agreement in excess of the amount identified on Line J of the STATUS OF ACCOMPLISHMENTS AND EXPENDITURES form submitted with this closeout report; that every statement and amount set forth in this instrument is true and correct as of this date; that all required audits as of this date have been submitted and approved; and I acknowledge that DEO reserves the right to recover any disallowed costs identified in an audit completed after this closeout.

Chief Elected Official or Authorized Designee

Thomas W. McDaniel
Signature

Thomas W. McDaniel, Chairman
Name and Title

3/17/14
Date

For DEO use only:

Approval of this Closeout Package authorizes the deobligation of unexpended CDBG contract funds in the amount of \$ 1,645.00.

Division of Community Development

DEO Finance and Accounting Section

Robert Dennis, Bureau Chief
Name and Title

Emily Burke, Chief, BFE
Name and Title

5-15-14
Date

5/13/14
Date