

FEBRUARY 29, 2016
PORT ST. JOE, FLORIDA
REGULAR MEETING

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Ward McDaniel and Commissioners Joanna Bryan, Sandy Quinn, Jr., and Jerry W. Barnes <Vice Chairman Carmen L. McLemore was not present>.

Others present were: County Attorney Jeremy Novak, Clerk Rebecca L. Norris, Clerk Director of Finance and Management Rhonda Woodward, Clerk Budget & Finance Officer Sherry Herring, Deputy Clerk Leanna Roberts, Chief Administrator Don Butler, Deputy Administrator Kari Summers, Building Official George Knight, Central Services Director Lynn Lanier, Gulf County E.M.S. Director Houston Whitfield, County Planner Brett Lowry, Preble-Rish, Inc./County Engineer Clay Smallwood, III, Public Works & Mosquito Control Director Mark Cothran, Assistant Public Works Director Lee Collinsworth, Gulf County RESTORE Act Coordinator Warren Yeager, Jr., Sheriff Mike Harrison, Solid Waste Director Joe Danford, T.D.C. Executive Director Jennifer Jenkins, and Veterans' Service Officer Joe Paul.

Sheriff Harrison called the meeting to order at 9:00 a.m., E.T.

Chairman McDaniel opened the meeting with prayer, and led the Pledge of Allegiance to the Flag.

CONSENT AGENDA

Chairman McDaniel called for public comment. There being no public comment, Commissioner Barnes motioned to accept the Consent Agenda. Commissioner Quinn seconded the motion, and the motion passed unanimously (4-0), as follows:

1. Minutes – January 26, 2016 – Regular Meeting
– February 10, 2016 – Special Meeting
2. Approval of Checks and Warrants for January, 2016 which are incorporated herein by reference, pursuant to Chapter 136.06 F.S.
3. Bid – Advertise for Sealed Bids * Disaster Debris Removal * Standby Contract * Public Works

– Award Bid #1516-09A * Sale of a 2000 Gold Chevrolet K1500 from T.D.C.
* Asset #230-39 * VIN #2GCEK19T9Y1212205 (Thomas M. Bush
(only bidder) * \$1,101.00)

- Bid #1516-09B * Sale of a 1996 Gold Ford F150 from T.D.C. * Asset #230-40 * VIN #1FTEF14N8TLB10569 (No Bids Received * Requesting to Dispose this Vehicle)
- Award Bid #1516-10 * Purchase Ten (10) Scag Lawn Mowers for Public Works (St. Joe Rent All, Inc (only bidder) * \$38,180.00 * to be paid from Capital Projects Fund)
- Award Bid #1516-11 * Purchase Three (3) New Dump Trucks for Public Works (Capital Truck, Inc. (low bidder) * \$183,000.00 * to be paid from Capital Projects Fund & Reserve for Contingencies, Escrow Funds to Refund Amount Used from Reserve for Contingencies)

4. Budget Amendment #6 – General Fund (Amend the FY 2015-16 Budget for all Approved Payroll Adjustments), as follows:

Budget Amendment #6

Amend the FY2015-2016 Budget for all funds for approved payroll adjustments. These adjustments include pay-study adjustment, disaster overtime funding, open-enrollment changes, and the additional full-time EMS shift. The funding of these adjustment include COLA increases included in the budgeted reserves, line-items adjustment in applicable budgets, and additional reserve funding for the additional EMS shift approved at the 12/15/15 special meeting.

General Fund

	Original Budget	Increase (Decrease)	Amended Budget
<u>Reserves & Transfers Out:</u>			
00159700-599000 GF Resv- Contingencies	1,142,975	(248,274)	894,701
00158100-591000 GF Inter-Fund Transfer Out	3,203,928	20,489	3,224,417
<u>Expenditures:</u>			
<i>Board of County Commissioners</i>			
00151100-511000 Executive Salaries	140,705	2,400	143,105
00151100-521000 FICA Taxes (Soc Sec Match)	8,724	149	8,873
00151100-521001 FICA Taxes (Medicare Match)	2,041	34	2,075
00151100-522000 Retirement Contributions	40,648	(2,357)	38,291
00151100-523000 Life & Health Insurance	36,818	(9,603)	27,215
<i>County Administrator</i>			
00151200-512000 Regular Salaries & Wages	241,992	(1,467)	240,525
00151200-512001 Salaries- Term Pay Annual Leav	6,349	(86)	6,263
00151200-521000 FICA Taxes (Soc Sec Match)	15,397	(96)	15,301
00151200-521001 FICA Taxes (Medicare Match)	3,601	(22)	3,579
00151200-522000 Retirement Contributions	24,161	(113)	24,048
00151200-523000 Life & Health Insurance	33,534	2,998	36,532

Risk Management/Human Resource

00151302-512000	Regular Salaries & Wages	62,000	6,500	68,500
00151302-521000	FICA Taxes (Soc Sec Match)	3,844	403	4,247
00151302-521001	FICA Taxes (Medicare Match)	899	94	993
00151302-522000	Retirement Contributions	2,673	279	2,952

Insurance Department

00151303-524000	Workers' Compensation	307,421	(29,830)	277,591
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Planning & Zoning Department

00151500-512000	Regular Salaries & Wages	51,706	3,000	54,706
00151500-521000	FICA Taxes (Soc Sec Match)	3,206	186	3,392
00151500-521001	FICA Taxes (Medicare Match)	750	43	793
00151500-522000	Retirement Contributions	3,580	217	3,797

GIS Services

00151501-512000	Regular Salaries & Wages	21,800	1,900	23,700
00151501-521000	FICA Taxes (Soc Sec Match)	1,352	117	1,469
00151501-521001	FICA Taxes (Medicare Match)	317	26	343
00151501-522000	Retirement Contributions	1,496	137	1,633

Information Technology

00151600-512000	Regular Salaries & Wages	95,680	(5,611)	90,069
00151600-521000	FICA Taxes (Soc Sec Match)	5,932	(347)	5,585
00151600-521001	FICA Taxes (Medicare Match)	1,388	(82)	1,306
00151600-522000	Retirement Contributions	4,356	2,183	6,539
00151600-523000	Life & Health Insurance	16,767	(1,324)	15,443

County Jail

00152300-512000	Regular Salaries & Wages	591,789	47,484	639,273
00152300-512001	Salaries- Term Pay Annual Leav	7,457	278	7,735
00152300-521000	FICA Taxes (Soc Sec Match)	38,136	2,956	41,092
00152300-521001	FICA Taxes (Medicare Match)	8,919	695	9,614
00152300-522000	Retirement Contributions	124,382	9,984	134,366

County Probation

00152301-512000	Regular Salaries & Wages	30,363	1,262	31,625
00152301-521000	FICA Taxes (Soc Sec Match)	1,883	78	1,961
00152301-521001	FICA Taxes (Medicare Match)	441	18	459
00152301-522000	Retirement Contributions	4,602	130	4,732

Building Department

00152400-512000	Regular Salaries & Wages	173,380	(4,047)	169,333
00152400-521000	FICA Taxes (Soc Sec Match)	10,750	(251)	10,499
00152400-521001	FICA Taxes (Medicare Match)	2,514	(59)	2,455
00152400-522000	Retirement Contributions	12,414	(294)	12,120
00152400-523000	Life & Health Insurance	29,934	(1,522)	28,412

Emergency Medical Services

00152600-512000	Regular Salaries & Wages	299,000	108,893	407,893
00152600-512001	Salaries- Term Pay Annual Leav	616	18	634
00152600-513000	Other Salaries & Wages	377,490	(94,614)	282,876
00152600-514000	Overtime	62,000	110,533	172,533
00152600-514001	Overtime (no retirement)	0	8,593	8,593
00152600-521000	FICA Taxes (Soc Sec Match)	45,825	8,141	53,966
00152600-521001	FICA Taxes (Medicare Match)	10,720	1,904	12,624
00152600-522000	Retirement Contributions	71,700	54,008	125,708
00152600-523000	Life & Health Insurance	24,501	25,289	49,790

00152600-564000	Machinery & Equipment	32,000	(32,000)	0
Economic Development Council				
00155201-512000	Regular Salaries & Wages	112,002	5,400	117,402
00155201-521000	FICA Taxes (Soc Sec Match)	6,945	334	7,279
00155201-521001	FICA Taxes (Medicare Match)	1,624	79	1,703
00155201-522000	Retirement Contributions	5,772	320	6,092
Veterans Services				
00155300-512000	Regular Salaries & Wages	27,002	(2,010)	24,992
00155300-521000	FICA Taxes (Soc Sec Match)	1,675	(126)	1,549
00155300-521001	FICA Taxes (Medicare Match)	392	(29)	363
00155300-522000	Retirement Contributions	1,867	(147)	1,720
Animal Control Department				
00156200-512000	Regular Salaries & Wages	40,710	(5,348)	35,362
00156200-512001	Salaries- Term Pay Annual Leav	0	6,495	6,495
00156200-512002	Salaries- Term Pay Sick Leave	0	7,965	7,965
00156200-521000	FICA Taxes (Soc Sec Match)	2,524	566	3,090
00156200-521001	FICA Taxes (Medicare Match)	591	130	721
00156200-522000	Retirement Contributions	5,244	(1,087)	4,157
00156200-523000	Life & Health Insurance	9,884	(1,962)	7,922

Public Works Fund

		<u>Original</u>	<u>Increase</u>	<u>Amended</u>
		<u>Budget</u>	<u>(Decrease)</u>	<u>Budget</u>
Transfers In:				
10438100-381000	PW Inter-Fund Transfer In	2,862,099	20,489	2,882,588
Expenditures:				
Pub Wk Finance & Administration				
10451300-512000	Regular Salaries & Wages	319,326	12,904	332,230
10451300-512001	Salaries- Term Pay Annual	14,651	469	15,120
10451300-512002	Salaries- Term Pay Sick Leave	9,895	(3,091)	6,804
10451300-521000	FICA Taxes (Soc Sec Match)	21,320	634	21,954
10451300-521001	FICA Taxes (Medicare Match)	4,986	150	5,136
10451300-522000	Retirement Contributions	52,304	1,826	54,130
Pub Wk Facilities Maintenance				
10451900-512000	Regular Salaries & Wages	224,191	8,556	232,747
10451900-521000	FICA Taxes (Soc Sec Match)	13,900	526	14,426
10451900-521001	FICA Taxes (Medicare Match)	3,251	123	3,374
10451900-522000	Retirement Contributions	16,277	620	16,897
Pub Wk Fleet Maintenance				
10451901-512000	Regular Salaries & Wages	175,153	6,096	181,249
10451901-521000	FICA Taxes (Soc Sec Match)	10,860	375	11,235
10451901-521001	FICA Taxes (Medicare Match)	2,540	88	2,628
10451901-522000	Retirement Contributions	12,717	442	13,159
Pub Wk Detention & Correction				
10452300-512000	Regular Salaries & Wages	243,733	5,999	249,732
10452300-521000	FICA Taxes (Soc Sec Match)	15,112	372	15,484
10452300-521001	FICA Taxes (Medicare Match)	3,535	88	3,623
10452300-522000	Retirement Contributions	19,437	499	19,936
10452300-523000	Life & Health Insurance	30,501	(3,003)	27,498

Pub Wk Stormwater Management

10453800-512000	Regular Salaries & Wages	16,605	(8,040)	8,565
10453800-521000	FICA Taxes (Soc Sec Match)	1,030	(499)	531
10453800-521001	FICA Taxes (Medicare Match)	241	(117)	124
10453800-522000	Retirement Contributions	1,206	(584)	622
10453800-523000	Life & Health Insurance	4,192	(1,721)	2,471

Pub Wk Road & Street Facilities

10454100-512000	Regular Salaries & Wages	642,090	(839)	641,251
10454100-512001	Salaries- Term Pay Annual Leav	17,992	(2,622)	15,370
10454100-512002	Salaries- Term Pay Sick Leave	20,889	(16,073)	4,816
10454100-521000	FICA Taxes (Soc Sec Match)	42,221	(1,210)	41,011
10454100-521001	FICA Taxes (Medicare Match)	9,875	(283)	9,592
10454100-522000	Retirement Contributions	52,161	(1,705)	50,456
10454100-523000	Life & Health Insurance	106,502	1,636	108,138

Pub Wk Mosquito Control Services

10456200-512000	Regular Salaries & Wages	126,092	17,465	143,557
10456200-521000	FICA Taxes (Soc Sec Match)	7,818	1,083	8,901
10456200-521001	FICA Taxes (Medicare Match)	1,829	253	2,082
10456200-522000	Retirement Contributions	13,986	(1,649)	12,337
10456200-523000	Life & Health Insurance	17,517	1,721	19,238

General Grants Fund

	<u>Original Budget</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
Expenditures:			
Emergency Management Grants (EMPG)			
11452500-523000-EMPG	4,942	(1,500)	3,442
11452500-552000-EMPG	6,258	1,500	7,758

BP & RESTORE Act Fund

	<u>Original Budget</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
Expenditures:			
BP/RESTORE Act Local Funding			
11951300-512000	9,230	2,400	11,630
11951300-521000	572	148	720
11951300-521001	134	35	169
11951300-522000	670	174	844
11951300-549001	5,000	(2,757)	2,243

Emergency 911 Fund

	<u>Original Budget</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
Expenditures:			
E911 Services			
12652500-523000	4,942	(1,500)	3,442

12652500-552000	Operating Supplies	10,000	1,500	11,500
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Disaster Fund

		Original Budget	Increase (Decrease)	Amended Budget
Expenditures:				
DF Public Works Finance & Adm				
12751300-514002	Overtime (Disaster)	0	1,670	1,670
12751300-521000	FICA Taxes (Soc Sec Match)	0	110	110
12751300-521001	FICA Taxes (Medicare Match)	0	30	30
12751300-522000	Retirement Contributions	0	300	300
DF Emergency Management				
12752500-514002	Overtime (Disaster)	340,000	(4,260)	335,740
12752500-521000	FICA Taxes (Soc Sec Match)	0	470	470
12752500-521001	FICA Taxes (Medicare Match)	0	110	110
12752500-522000	Retirement Contributions	0	820	820
DF Public Works Road & Street				
12754100-514002	Overtime (Disaster)	0	650	650
12754100-521000	FICA Taxes (Soc Sec Match)	0	40	40
12754100-521001	FICA Taxes (Medicare Match)	0	10	10
12754100-522000	Retirement Contributions	0	50	50

Tourist Development Fund

		Original Budget	Increase (Decrease)	Amended Budget
TDC Beach Restoration				
12853700-512000	Regular Salaries & Wages	95,473	8,274	103,747
12853700-521000	FICA Taxes (Soc Sec Match)	6,770	511	7,281
12853700-521001	FICA Taxes (Medicare Match)	1,584	119	1,703
12853700-522000	Retirement Contributions	7,654	621	8,275
12853700-524000	Workers' Compensation	5,582	532	6,114
12853700-534000	Other Services	110,000	(10,057)	99,943
TDC Tourist Development				
12855200-512000	Regular Salaries & Wages	204,002	10,426	214,428
12855200-521000	FICA Taxes (Soc Sec Match)	13,089	645	13,734
12855200-521001	FICA Taxes (Medicare Match)	3,061	152	3,213
12855200-522000	Retirement Contributions	16,978	819	17,797
12855200-524000	Workers' Compensation	782	38	820
12855200-534000	Other Services	248,244	(12,080)	236,164
TDC Sports Complex, Parks & Recreation				
12857200-512000	Regular Salaries & Wages	59,658	4,709	64,367
12857200-521000	FICA Taxes (Soc Sec Match)	3,699	292	3,991
12857200-521001	FICA Taxes (Medicare Match)	866	68	934
12857200-522000	Retirement Contributions	5,053	364	5,417
12857200-524000	Workers' Compensation	2,716	294	3,010
12857200-534000	Other Services	66,000	(5,727)	60,273

This Budget Amendment duly approved and adopted by the Gulf County Board of County Commissioners at their regular meeting on the 29th day of February, 2016.
(End)

Budget Amendment #7 – Mosquito Control Fund (Amend the FY 2015-16 Budget for Mosquito Control Fund for Line Item Adjustments), as follows:

Budget Amendment #7

Amend the FY2015-2016 Budget for Mosquito Control Fund for line item adjustments. This amendment is being requested to meet the current operating expenditure needs, but does not change the overall budget.

Mosquito Control Fund

		Original Budget	Increase (Decrease)	Amended Budget
<u>Expenditures:</u>				
<i>MC Mosquito Control Services</i>				
10356200-534000	Other Services	0	5,500	5,500
10356200-552000	Operating Supplies	6,500	(5,500)	1,000
10356200-552003	Oper Supp- Chemical/Insect	9,500	(1,000)	8,500
10356200-555000	Training	2,000	1,000	3,000

This Budget Amendment duly approved and adopted by the Gulf County Board of County Commissioners at their regular meeting on the 29th day of February, 2016.
(End)

5. Contract – Gulf Co. Health Dept. (Operation of the Gulf Co Health Dept. for FY 2015-16)
6. Direct Purchase/Change Order – South Gulf Co Fire Dept. * “Piggy-back” Bid #1314-20 * Complete Metal Building Package (Direct Purchase Order #1413-01 * Bigbee Steel Buildings * \$19,250.00 * Change Order #1 * Cathey Construction & Development * with a decrease of \$20,405.00)
 - South Gulf Co Fire Dept. * “Piggy-back” Bid #1314-20 * Concrete (Direct Purchase Order #1413-02 * Griffin Sand & Concrete * \$7,041.00 * Change Order #2 * Cathey Construction & Development * with a decrease of \$7,519.17)
7. Grant – Contract Extension (F.B.I.P. Agreement #12256 * Saul’s Creek Boat Ramp Improvements * Extend to May 30, 2016)

- Contract Extension (S.C.O.P. Agreement #ARK08 * 2014 Jarrott Daniels Road Project * Extend to July 30, 2016)
8. Inventory – Gulf Co Building Department (Asset Disposal * #260-73 * Dell Inspiron 6000 Laptop Computer * Serial #GJP2L81 * #260-74 * Dell Inspiron 6000 Laptop Computer * Serial #5KP2L81)
 - Gulf Co Health Dept. (Asset Transfer to County for Auction * #130-344 * Motorola 100C Satellite Receiver 4DTV * Serial #0428121286-003157 * #130-345 * 12 foot Sami Dish * Serial # None Listed * Asset Disposal * #130-132A * Hemocue Photometer * Serial # None Listed * #130-132B * Hemocue Photometer * Serial # None Listed * #130-402 * HP LaserJet Printer 2300DN * Serial #CNBCC12231 * Asset Replacement from the Vendor * #130-221 * Video Projector * Serial #FPE9312BAAAD0033 * Asset Correction * #130-538 * AED Express * Serial # (should be) 35219887 * Asset Transfer to Sacred Heart Hospital Medical Group * #130-525 * Saturn Fan Enclosure Package * Serial #WARD FUNDS * #130-527 * Filmless Imaging System * Serial # WARD FUNDS * #130-532 * Filmless Imaging System * Serial # WARD FAMILY FUNDS * #130-583 * Siemens Digital X-ray Machine * Serial #1210409 & 1520280 * Asset Duplication * #130-717 * HP Copier CP4025DN * Serial #CNGXH16070 * #130-803 * 2015 Toyota Camry 4DR Sedan LE * VIN #1BF1FK8FU0807 * #130-804 * 2015 Toyota Camry 4DR Sedan LE * VIN #1BF1FK0FU9679)
 - Human Resource/Risk Management (Asset Disposal * #325-8 * Dell Optiplex 780 Desktop Computer * Serial #59F8PN1)
 - Gulf Co T.D.C. (Asset Transfer to Gulf Co E.D.C. * #230-28 * Mac Laptop Computer * Serial #C1ML5CTEDTY4)
 9. Invoice – The Levy Law Firm (Invoice Dated January 12, 2016 * Legal Services for Gulf Co Property Appraiser * \$187.48)
 10. Purchase & Budget Amendment – Wetappo Creek Fire Dept. (State Contract * 2016 Ford F250 4X4 Extended Cap Truck * \$25,261.00 * Budget Amendment to transfer \$12,000.00 from Stone Mill Creek Fire Dept. Budget)
 11. Request for Funds – Gulf Co Sheriff's Office (Gulf Co School Anti-drug Presentation Event * \$1,000.00 * to be paid from Crime Prevention Funds)
 12. S.H.I.P. – Hardship Request (Loan Forgiveness * Derrick & Angela Lolley * \$2,706.13)

13. Gulf Co T.D.C. – 2016 Marketing Materials Guidelines (Leave No Trace Wording)

– Sponsorship & Special Funding (Application Packet * FY 2016-17)

(End)

MEMORY GARDEN – BEACON HILL VETERANS’ PARK

Chief Administrator Butler discussed a request (from VFW and American Legends) to designate ½ acre of the Beacon Hill Veterans’ Memorial Park for a memory garden. Rodney Herring, of Port St. Joe appeared before the Board to discuss the proposed memory garden. Chief Administrator Butler requested a motion to declare the ½ acre area highlighted on the aerial map provided to the Board for the memorial garden<copy provided to the Clerk for the record>. Commissioner Bryan discussed her concerns regarding clarity on the area of designation and the building of the amphitheater. After discussion, Commissioner Bryan motioned to move forward, setting aside an area that the Veterans can use for the memorial (garden) section, from the walkway forward. Commissioner Quinn seconded the motion for discussion. After further discussion, Thomas Bush, of Port St. Joe appeared before the Board to inquire whether there were plans and pictures available; asking when the public might be able to review them. Chairman McDaniel stated that this project is in the planning stage and will be provided to the public when developed. Commissioner Bryan reported that a public meeting was held in January by D.E.P. to discuss the preliminary plans for the park. Kenny Wood, of the American Legend appeared before the Board to discuss the memorial markers and the requested designated area. After discussion, Commissioner Bryan withdrew her motion. Commissioner Bryan discussed that she, Chief Administrator Butler, and T.D.C. Executive Director Jenkins will work with the VFW and the American Legend to bring a recommendation back to the Board. Chairman stated for the record that Commissioner Quinn withdrew his second.

JOINT MEETING – CITY OF PORT ST. JOE

Chief Administrator Butler discussed holding a joint meeting with the City of Port St. Joe and provided various dates for the Board’s consideration. He stated that if the Board has no objections he will work with the City of Port St. Joe to set a date. The Board had no objection.

MEET & GREET – GULF COUNTY EXTENSION DIRECTOR

Chief Administrator Butler reported that on March 9th from 1:00p.m. to 5:00 p.m., C.T. there will be a Meet and Greet for the new Extension Director(Roy Bodrey) at the Gulf County Extension Office in Wewahitchka.

CHANGE ORDER – TOWER CONSTRUCTION

Upon recommendation by Chief Administrator Butler, Commissioner Quinn motioned to approve Change Order (#2) from Tower Construction & Technical Services, Inc. (Bid #1415-24) for the communication tower repairs, in the amount of \$5,875.20 and additional work, in the amount of \$1,342.77, if required <copy provided to the Clerk for the record>. Commissioner Barnes seconded the motion. Chairman McDaniel called for public comment. County Attorney Novak requested that the Board include in the motion

that the Board is following the procurement policy which provides the ability to make this exception to the purchase and the change order. Commissioner Quinn requested that the County Attorney's statement be included in his motion. There being no public comment, the motion passed unanimously (4-0).

LIMITED MAINTENANCE AGREEMENT – DALKEITH AREA & JONES HOMESTEAD

After discussion by Public Works & Mosquito Control Director Cothran, Commissioner Barnes motioned to approve two (2) Limited Maintenance Agreements (one in the Dalkeith Area for a school bus to turn around <copy provided to the Clerk for the record> and the other in Jones Homestead to clear-out a ditch <copy provided to the Clerk for the record>, contingent upon the County Attorney's review. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously (4-0).

BUDGET AMENDMENT – MOSQUITO CONTROL

Upon request by Public Works & Mosquito Control Director Cothran, Commissioner Quinn motioned to allow the Chairman to sign three (3) budget amendments for Mosquito Control. Commissioner Barnes seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously (4-0).

LIMITED MAINTENANCE AGREEMENT – GULFAIRE DITCH

Upon inquiry by Commissioner Bryan, Public Works & Mosquito Control Director Cothran reported that he contacted Deseret Ranches last week and they are still working on the agreement.

YEARS OF SERVICES/RETIREMENT – DANFORD

Chairman McDaniel reported that Solid Waste Director Danford will be retiring in a few weeks and thanked him on behalf of the Board for his years of service to Gulf County.

APPRECIATION – BOARD & MAINTENANCE

Clerk Norris appeared before the Board to express her appreciation for the repair to the ceiling tiles and lighting in the Clerk's Office Vault; noting the exceptional performance and skills of Maintenance Superintendent Steve Mork and the Maintenance Department employees, Philp Nunnery and his workcrew, and Public Works Director Cothran. Chairman McDaniel discussed the staff and the fine job they do for the County.

HANDICAP RAMP – GULF COUNTY COURTHOUSE

Commissioner Bryan discussed the possibility of constructing a handicap ramp in the front of the Courthouse building. Commissioner Bryan moved to have the Board ask Maintenance staff to look at constructing an ADA (compliant) ramp so the handicap can access the Courthouse from the front door and to report back to the Board the cost for this project. Chairman McDaniel reported that it has been looked at and it is on the table with the County Engineering firm. After discussion, Commissioner Bryan restated her motion to allow Maintenance to review this project and to bring a plan, along with the cost back to the Board for review. Commissioner Barnes seconded the motion.

Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously (4-0).

CODE ENFORCEMENT – ALABAMA AVENUE

Upon inquiry by Commissioner Bryan, County Attorney Novak reported that he contacted the associate attorney with the law firm dealing with the property (7724 Alabama Avenue, St. Joe Beach * Raffield Property) on behalf of the bank; discussing the history regarding this property. He also reported that he will continue to press (them), but requested further direction from the Board. Commissioner Bryan discussed her concerns regarding the clean-up of the property; requesting that the County Attorney continue to put the pressure on them to clear the property.

CONTRACT – WASTE PRO

Commissioner Bryan reported that she continues to receive complaints regarding Waste Pro services; noting late or missed pick-up services, cans not being completely emptied, trash and broken glass being left out on the street, and leaking trucks. She reported that Rick Payne, Waste Pro, is prompt to respond and follow-up with the customer. Commissioner Bryan discussed her concerns regarding the service by Waste Pro, and the services provided to Wakulla County vs Gulf County. Following more discussion, County Attorney Novak reported on the history of the bid process for this project.

PURCHASE – PITCHING MACHINE

Commissioner Barnes reported that there is money in District V T.D.C. funds; noting his intent is to purchase a pitching machine for the City Little League. After discussion, Chairman McDaniel requested that Commissioner Barnes makes sure everything falls under the umbrella of being legal to make this purchase.

BOAT RAN AGROUND – HIGHLAND VIEW CANAL

Chairman McDaniel reported that he was notified this morning that one of Mr. Raffield's boats had run aground under the (Highland View) bridge; noting that the Corps of Engineers need to be notified.

CODE ENFORCEMENT – HOUSE

Chairman McDaniel reported that he has a house similar to the one at 7724 Alabama; stating that he is working with the property owner to clean the property.

MEETING – U.S. CONGRESSWOMAN GRAHAM

Chairman McDaniel stated that anyone with concerns with the Federal Government, Mr. (Alex) Quintana, Aide to Congresswomen Gwen Graham, is at the City of Port St. Joe Fire Station today.

HEALTH DEPARTMENT UPDATE

Health Department Administrator Marsha Lindeman appeared before the Board to introduce Health and Wellness Promotion Manager Sarah Hinds. Ms. Hinds appeared before the Board to present the Health Weight Community Champion Award to the Gulf County Board of County Commissioners.

Health Department Administrator Lindeman then discussed the Zika virus and then introduced Environmental Health Manager Zach Hodges. Mr. Hodges appeared before the Board to discuss the Zika virus and working with the County. He also presented a prevention flyer for the Board to review <copy provided to the Clerk for the record> regarding this virus. Commissioner Quinn motioned to allow Mr. Hodges additional time to speak. Commissioner Barnes seconded the motion.

Health Department Administrator Lindeman thanked the County crews regarding the maintenance to the Gulf County Health Department Building in Port. St. Joe. She stated that the Health Department is not closing; reporting they are transitioning their Federal Clinic to the Federal Awardee, PanCare of Florida. Ms. Lindeman discussed PanCare of Florida; reporting there will be no interruption to patients or employees. Upon introduction by Ms. Lindeman, Robert Thompson, Chief Operation Officer for PanCare of Florida appeared before the Board to discuss the grant that was awarded and the transition; reporting that PanCare of Florida will be providing medical, dental, and behavior health services at the Health Department Building. He also reported that part of the grant was to take-over the Dental Clinic services in Wewahitchka; stating that they are recruiting a dentist for this site, but in the meantime, the dentist from Port St. Joe will be traveling to Wewahitchka two (2) to three (3) days per month.

PUBLIC HEARING – AMENDING RECREATIONAL VEHICLES ORDINANCE

Pursuant to advertisement to hold a Public Hearing to consider amending the RV Ordinance, County Attorney Novak discussed the proposed amendment to the RV (recreational vehicles) Ordinance (#2015-06); stating this is the First Public Hearing. He then read the proposed addition to the Ordinance. After discussion by County Attorney Novak, Chairman McDaniel called for public comment. Phil Weeks, of Ohio (property owner in Gulf County) appeared before the Board to inquire whether the RVs that are already there will continue to be allowed to rent in the unincorporated areas. He then showed the Board a photo on his phone of a RV located next to his property; stating that he is against the amendment. Chairman McDaniel called for public comment. There was no more public comment. County Attorney Novak reported this is the first of two (2) public hearings as to the proposed language; requesting a vote to schedule the second public hearing. Commissioner Barnes so moved. Upon inquiry by Commissioner Bryan, County Attorney Novak stated that he asked for a motion to authorize the County to schedule and waive to hold the hearing after 5:00 p.m. Commissioner Bryan stated that she is not in favor of waiving the hearing after the 5:00 p.m. requirement. County Attorney Novak stated that without a super-majority vote, the Second Public Hearing will be advertised to be held after 5:00 p.m., E.T.

PUBLIC HEARING –AMENDING LEAVE NO TRACE ORDINANCE

Pursuant to advertisement to hold a Public Hearing to consider amending the Leave No Trace Ordinance (#2015-07), County Attorney Novak discussed the proposed changes to the Leave No Trace Ordinance. After discussion by T.D.C. Executive Director Jenkins and County Attorney Novak, Chairman McDaniel called for public comment. Thomas Bush, of Port St. Joe appeared before the Board to discuss his concerns regarding the residents of Gulf County leaving their items out on the beach. Chairman McDaniel

requested that the County Attorney schedule the Second Public Hearing for amendment to the LNT Ordinance on the same day as the RV Ordinance.

QUASI-JUDICIAL HEARING – REVIEW & CONSIDERATION OF P.D.R.B. RECOMMENDATIONS

SMALL SCALE LAND USE AMENDMENT – CHARLES KENT / OVERSTREET

Planner Lowry introduced a Small Scale Land Use Amendment from Charles M. Kent (Parcel ID #03457-005R) requesting a land use change from residential to agricultural on a 2.07 acre parcel located on County Road 386 North, Overstreet. He discussed the history of this application to date; reporting that by a 3-1 vote the P.D.R.B. recommend this land use change. County Attorney Novak called for any to speak on this subject to come forward to be sworn in, unless there is no objection to waive this requirement. Chairman McDaniel called for public comment. There was no objection to waive. County Attorney Novak stated for the record there was no objection to waiving the Quasi-Judicial (Hearing) and can now move forward with a regular hearing. A gentleman from the audience (Donald Werbacher) stated that he objects to the waiving. Clerk Director of Finance & Management Woodward then administered the oath to the following people: Brett Lowry, Charles Kent, Donald Werbacher, Janette Kirkland, and Sandra Sevey. Charles Kent, of Overstreet appeared before the Board to discuss his application to change a portion of his property from residential to agricultural; requesting the Board approve his request. Donald Werbacher and Janette Kirkland, of Overstreet appeared before the Board to discuss their concerns regarding this application; presenting exhibits as evidence <on file with Clerk>. Commissioner Bryan motioned to allow additional time to speak. Commissioner Quinn seconded the motion. After discussion, Sandra Sevey, of Overstreet appeared before the Board to request this application be denied; discussing her concerns regarding future usage, spot zoning, aquifer, and discharge of water. After discussion by County Attorney Novak, Chairman McDaniel called for public comment. There was no other public comment. Commissioner Bryan motioned to close the public discussion and testimony. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously (4-0). Upon inquiry by Commissioner Bryan, Planner Lowry stated that Mr. Kent can draw water from his well for personal use under residential use; reporting that Mr. Kent currently has the well tied into his residential home. After discussion by Commissioner Bryan, she then motioned to deny the change to agriculture, based on information the Board received. Commissioner Quinn seconded the motion for discussion. After discussion, Chairman McDaniel called for public comment. There was no public comment. County Attorney Novak inquired if any Board member had any exparte communication. Commissioners Quinn and Barnes stated that they have had no exparte communication. Chairman McDaniel stated that he spoke with the Planning Department and Donald Werbacher. Commissioner Bryan stated that she spoke with Planner Lowry. County Attorney Novak requested that it be included in the motion that the testimony and documentary evidence received as being part of their decision. Commissioner Bryan stated that she will include in her motion all the evidence and discussion that the Board has reviewed and heard in these meetings; noting the decision was based on that. The motion passed 3 to 1, with Chairman McDaniel voting no.

VARIANCE REQUEST – MONTY FERRELL / ST. JOE BEACH

Planner Lowry introduced a variance request from Monty Ferrell (Parcel ID #03786-200R) requesting a 10' (ten foot) roadside setback on Highway 98, St. Joe Beach (Beacon Hill). He reported that the P.D.R.B. recommended, by a 4-0 vote to allow a 20' (twenty foot) variance into a 30' (thirty foot) roadside setback as listed on the amended site plan and current survey. After discussion, County Attorney Novak called for any objection to the waiving of the Quasi-Judicial Hearing. There were no objection. Jack Husband, of Southeastern Consulting Engineers, on behalf of Mr. Ferrell appeared before the Board to discuss the project and the variance request. After discussion by members of the Board, Chairman McDaniel called for public comment. There being no public comment, Commissioner Quinn motioned to close the public hearing. Commissioner Barnes seconded the motion. Commissioner Bryan motioned to accept the P.D.R.B. recommendation and approve the variance request. Commissioner Barnes seconded the motion. County Attorney Novak requested that it be added to the motion that this decision was based on the testimony and documentation provided. Commissioner Bryan included this in her motion. Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously (4-0).

N.R.D.A. UPDATE

Pearce Barrett and Jim Oskowis, of FL D.E.P. appeared before the Board to provide an update to the N.R.D.A. (Natural Resource Damage Assessment) projects within Gulf County. After discussion by Mr. Barrett, Mr. Oskowis discussed the Beacon Hill Veterans' Memorial Park and the proposed memory garden location; reporting that they are at 60% (sixty) out on this project. Commissioner Barnes motioned to extend time to speak. Commissioner Quinn seconded the motion. Mr. Oskowis then discussed the Highland View Boat Ramp Project.

RENTAL ON RV LOT

Abbie and Joe Strickland, of Cape San Blas appeared before the Board to discuss the RV (recreational vehicle) Ordinance; reporting they purchased a lot in 2014 and began development of the lot for rental and private purposes. Mrs. Strickland requested an exemption or hardship to be allowed to rent the lot. Upon inquiry by County Attorney Novak, Mrs. Strickland stated they want to use the lot for personal and rental use. County Attorney Novak reported they can continue to use this lot for personal use. He reported that the Board is in the process of amending the RV Ordinance; discussing the Board's decision on the criteria as to what is appropriate to state who is pre-existing or not. County Attorney Novak stated that under the Ordinance the Strickland's would be allowed to use the lot for personal use, but as the language is currently written, they would not be able to rent out the lot. Mrs. Strickland discussed her concerns regarding various other lots purchased after the passage of the RV Ordinance that are being rented out. Following discussion, County Attorney Novak noted the Strickland's may attend the next (second) public hearing to offer comments or suggestions to the Board.

PUBLIC SAFETY

Mike Barrett, of Port St. Joe appeared before the Board to discuss his concerns regarding public safety in the County; thanking Chief Administrator Butler, the Board, and E.M.S. Director Whitfield for adding the second 24 (twenty-four) hour advance life-support ambulance. He inquired about the cost to have an EMT 24 (twenty-four) hours at the Wewahitchka Ambulance Building. Chairman McDaniel directed the Clerk to freeze Mr. Barrett's time to speak. E.M.S. Director Whitfield stated that the budget meetings will start shortly and he will present figures regarding the cost for this facility. After discussion, Mr. Barrett inquired whether there are three (3) Sheriff Officers on patrol for the County. Commissioner Bryan motioned to allow additional time to speak. Commissioner Quinn seconded the motion. He discussed his concerns in regards to having only three (3) Officers on patrol; stating that over the next three (3) years he would like to see nine (9) additional patrol officers and, within a two (2) to three (3) year period, phase in a 15% (fifteen) across the board pay raise for the Sheriff's Department employees and County E.M.S.

BIKE/WALKING PATH ON THE CAPE

Mike Barrett, of Port St. Joe appeared before the Board to discuss his concerns regarding the bike/walking path on the Cape; reporting that various vehicles park on this pathway. He stated that these vehicles are forcing bikers and pedestrians out onto the street. Mr. Barrett requested that the Board speak to the restaurants and utility companies regarding this matter. Chairman McDaniel requested that Chief Administrator Butler look into this issue.

LETTER OF SUPPORT – PORT AUTHORITY

Christy McElroy, on behalf of the Port Authority appeared before the Board to discuss the application for RESTORE and provided a copy of the application for the Board to review <copy provided to Clerk for the record>. Upon request by Ms. McElroy, Commissioner Quinn motioned to approve a letter of support. Commissioner Barnes seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously (4-0).

REGULAR MEETING – NOTICE

Roland Wilson, of Cape San Blas appeared before the Board to inquire where the time and date of this meeting was put (posted); asking if this meeting was advertised. Chairman McDaniel stated that the meeting notice is in the minutes. County Attorney Novak reported that the County advertises it's meetings by posting on the Administration Building and County Courthouse a week prior; in addition, there were several public hearing notices that were run by Statute in the newspaper. Mr. Wilson reported that the advertisement was not in The Star Newspaper. County Attorney Novak reported that these (public hearing) notices were run in The News Herald consistent with the Statute; stating that he does not believe the County advertises regular meeting notices in the newspaper. Mr. Wilson discussed his concerns regarding the Board meetings. After discussion by Commissioner Bryan, she then motioned for the Board to go back to two (2) meetings per month, one being in the morning and one in the evening. After discussion, the Chairman requested that the motion be read back.

Deputy Clerk Roberts stated the motion for the record. The motion then died for a lack of second.

THANKS – GULF COUNTY COMMISSION

Thomas Bush, of Port St. Joe appeared before the Board to thank the Board for conducting the meetings, amending the RV Ordinance so that RV lots could be transferred to the property owners' children, and for cutting down some of the trees at Salina's Park.

MEETING – TALLAHASSEE

Commissioner Barnes noted that he attended a meeting in Tallahassee in regards to obtaining assistance with the Stumphole and a pylons project that would defer the water.

There being no further business, and upon motion by Commissioner Quinn, second by Commissioner Barnes, and unanimous 4-0 vote, the meeting did then adjourn at 12:13 p.m., E.T.

**WARD MCDANIEL
CHAIRMAN**

ATTEST:

**REBECCA L. NORRIS
CLERK OF COURT**