

BOARD OF COUNTY COMMISSIONERS

GULF COUNTY, FLORIDA

AGENDA	NOVEMBER 22, 2011	TIME / PAGE NO.
1. Meeting Called to Order		6:00 p.m.
2. Consent Agenda		1-88
3. Public Hearing – P.D.R.B. Recommendations (November 21, 2011).		89-90
4. County Staff Business		
5. Board Business		
6. Public Discussion		

F.S. 286.0105:

If a person decides to appeal any decision made by the board, agency or commission, with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CONSENT AGENDA

November 22, 2011

1.	Minutes – Correction to June 14, 2011	1
	- September 27, 2011 – Regular Meeting	2-20
	- October 11, 2011 – Special Meeting	21-22
	- October 11, 2011 – Regular Meeting	23-34
	- October 25, 2011 – Supplemental Budget Hearing	35-37
	- October 25, 2011 – Regular Meeting	38-50
2.	Budget Amendment #11 (General Fund Includes Public Works)	51-54
3.	Change Order #1 through #5 – Bryan-Co Services, Inc. - C.D.B.G. – D.R.I. Affordable Rental Housing (Liberty Manor, Limited * \$9,913.00 Addition)	55-59
	Change Order #1 through #5 – Bryan-Co Services, Inc. - C.D.B.G. -D.R.I. Affordable Rental Housing (Pine Ridge, Limited * \$\$4,717.00 Addition)	60-64
	Change Order #2 through #4 – Bryan-Co Services, Inc. – C.D.B.G. -D.R.I. Affordable Rental Housing (Wewahitchka, Limited (Moss Creek) * \$1,537.00 Addition)	65-67
4.	Invoices – Agency for Healthcare Administration - Medicaid (1 st Quarter, 2011-2012 * \$77,465.00 * to be paid from Account #51161-82000)	68
	- Atkins North America, Inc. – Cape San Blas Bike Path Phase III (Invoice #1125643 * \$23,545.23 * to be paid from Account #40341-31000)	69
	- Bryan-Co Services, Inc. – C.D.B.G.-D.R.I. Affordable Rental Housing – Pine Ridge Apartments (Application #2 * \$21,764.32 * to be paid from Account #113554-34000)	70
	- County Attorney Jeremy Novak – Professional Services (11/1/11-11/15/11 * \$4,491.25 * to be paid from Account #21111-31200)	71-73
	- GAC Contractors – Iola Road Paving Project (C.I.G.P.) (Invoice #26349 * \$118,726.17 * to be paid from Account #40741-31000)	74-77
	- GAC Contractors – Old Bay City Road Paving Project (C.I.G.P.) (Invoice #26337 * \$70,009.20 * to be paid from Account #40741-31000)	78-82

- Gulf County Chamber of Commerce – 1 st Quarter (Invoice #11-093 * \$20,750.00 * to be paid from Account #27152-82000)	83
- The Ferguson Group, LLC – Federal Lobbying Services (10/1/11-10/31/11 * Invoice #1111202 * \$6,500.00 * to be paid from Account #21111-31200)	84
- The Ferguson Group, LLC – Federal Lobbying Services (11/1/11-11/30/11 * Invoice #1111201 * \$6,500.00 * to be paid from Account #21111-31200)	85
5. Resolution #2011-46 (Unanticipated Revenue in the General Fund, St. Joe Fire Control District Fund, Overstreet Fire Control District Fund, Howard Creek Fire Control District Fund, EMS Grant Fund, CDBG Fund and the Wireless 911 Fund for FY 2010-2011)	86-88

Correction to June 14, 2011 Minutes

Correction to the minutes of the June 14, 2011 regular meeting

INCORRECT MINUTES

CONTRACT – BEACH CLEANING – BID #1011-18

T.D.C. Director Kerigan appeared before the Board and reported that they have had numerous calls concerning beach clean-up, stating that the June grass has come in early this year, and recommended to review the contract. He reported that they are promoting the beaches heavily and the beaches need to be clean. Chairman Yeager stated that this has been on an as needed basis, but there needs to be a more structured contract. Commissioner Williams stated that there were vacationers at Windmark Beach and the June grass was 6 to 8 inches thick on the beaches. T.D.C. Director Kerigan requested to continue with current contract (Coastal Parasail) until a new contract is in place. Chief Administrator Butler reported that the contract allows for them to be called anytime, stating that the problem is not with the contractor, it has been with the County not calling the contractor. Discussion followed. T.D.C. Director Kerigan requested to re-bid with one point of contact; bringing specifications back to the Board for approval before advertising. The Board had no objections.

CORRECTED MINUTES

CONTRACT – BEACH CLEANING

T.D.C. Director Kerigan appeared before the Board and reported that they have had numerous calls concerning beach clean-up, stating that the June grass has come in early this year, and recommended to review the contract. He reported that they are promoting the beaches heavily and the beaches need to be clean. Chairman Yeager stated that this has been on an as needed basis, but there needs to be a more structured contract. Commissioner Williams stated that there were vacationers at Windmark Beach and the June grass was 6 to 8 inches thick on the beaches. T.D.C. Director Kerigan requested to continue with current contract (Coastal Parasail) until a new contract is in place. Chief Administrator Butler reported that the contract allows for them to be called anytime, stating that the problem is not with the contractor, it has been with the County not calling the contractor. Discussion followed. T.D.C. Director Kerigan requested to re-bid with one point of contact; bringing specifications back to the Board for approval before advertising. The Board had no objections.

SEPTEMBER 27, 2011

PORT ST. JOE, FLORIDA

REGULAR MEETING

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Warren J. Yeager, Jr., Vice Chairman Bill Williams, and Commissioners Carmen L. McLemore, Ward McDaniel, and Tan Smiley.

Others present were: County Attorney Jeremy Novak, Clerk Rebecca L. Norris, Clerk Finance Director Carla Hand, Deputy Clerk Tracy Tharpe, Chief Administrator Don Butler, Deputy Administrator Brett Lowry, Emergency Management Director Marshall Nelson, E9-1-1 Coordinator Ben Guthrie, G.I.S. Coordinator Scott Warner, Grant Writer Towan Kopinsky, Gulf County E.M.S. Director Houston Whitfield, Planner David Richardson, Public Works Director Joe Danford, Sheriff Joe Nugent, Sheriff's Office Major Bobby Plair, and Preble-Rish Engineer Clay Smallwood.

Sheriff Nugent called the meeting to order at 6:00 p.m., E.T.

Clerk Norris opened the meeting with prayer, and Chairman Yeager led the Pledge of Allegiance to the Flag.

CONSENT AGENDA

Upon motion by Commissioner McDaniel, second by Commissioner McLemore, and unanimous vote, the Board approved the Consent Agenda after removal of Item #9 (page 77-78) and Item #4 (page 12-13) as follows:

1. Minutes – August 16, 2011 – Special Meeting
2. Minutes – September 6, 2011 – Special Meeting
3. Bid Award – Bid #1011-30 (C.W. Roberts Contracting, Inc.*Construction of Phase IV of the Cape San Blas Bike Path *\$380,356.20)
4. ****DELETE**** Budget Amendment # 9 (\$3,570.00) * Amend the FY2010-2011 General Fund Budget for the items to be approved to be Paid with Reserve for Infrastructure funds (2011 Public Works Stormwater invoice from Preble-Rish)

5. Contract – Core Contract between Gulf County Health Department and Board (Fee schedule for medical, dental and environmental health)
6. Grant – Howard Creek Fire Department (Applications for 2 Division of Forestry AFG grants * HCVFD pay 50% match from their funds)
7. Inventory – E9-1-1 Department (Junk #95-18 Old 911 System and request to advertise to 64 other counties for use, upgrade or parts * Junk #95-24 Dell Precision M90, #95-28 HP Tower/ Monitor, #95-38 HP 755 C Plotter, #95-4 Dell Latitude, #95-5 Dictaphone Logging Recorder)
8. Invoices - County Attorney Jeremy Novak (09/01/2011 – 09/15/2011 * \$5,896.25 * to be Paid From Account # 21314-31100)
 - Sniffen & Spellman, P.A. (Statement #7648 * 4,284.17 * to be Paid From Account #21111-31200)
9. ****DELETE**** Proposal – Agreement (KONE, Inc.– Port St. Joe Courthouse Elevator Repairs * \$12,056.00, (50% Payment of \$6,028.00 From FY 2011 and FY 2012)
10. Quote – Agreement (KONE, Inc. Elevators Escalators – Elevator Repairs for Wewa Courthouse * \$34,654.00)
11. Refund Request – Tax Collector (2010 Tax Year * \$732.80 * Parcel ID #05059-000R * Homestead Exemption Correction)
12. Travel – Canvassing Board Workshop (Florida Mall Hotel, Orlando, Florida, December 9, 2011)

(End)

PUBLIC HEARING – P.D.R.B. RECOMMENDATIONS (SEPTEMBER 19, 2011)

The Board then considered the following recommendation from the September 19, 2011 meeting of the Planning & Development Review Board:

VARIANCE – EMILE & GAIL IVERSTINE

Pursuant to advertisement to hold a public hearing to consider a setback variance for Emile & Gail Iverstine (Parcel ID #06269-135R), Planner Richardson read the public hearing notice and called for public comment. There being no public comment, Commissioner McLemore motioned to approve this variance request. Commissioner Smiley seconded the motion, and it passed unanimously.

GULF COUNTY HEALTH DEPARTMENT ANNUAL REPORT

Marsha Lindeman, Administrator of the Gulf County Health Department appeared before the Board and introduced members of the Health Department Management Team (Clarissa Herndon, Community Health Services Manager; Jamie Carmichael, Operations Manager; Gwen Allen, Administrative Assistant; and Rhonda Gay, Data and Systems Manager). Ms. Lindeman gave a power point presentation on the nature of services at the Gulf County Health Department and brief information on health profiles statistics. Ms. Lindeman thanked the Board for their financial support to the Gulf County Health Department. Chairman Yeager thanked Ms. Lindeman for all she's done since being at the Health Department and communicating with the Board. <Complete power point presentation on file in the Clerk's Office>

RESOLUTION – STUDENTS WORKING AGAINST TOBACCO (S.W.A.T.)

Clarissa Herndon appeared before the Board and introduced Sam Davis, a 4th year medical student from the University of Florida, stating he will be in the community for the next two weeks and will rotate throughout all the Gulf County Clinics and shadow the Hospital and Home Health Agencies. Sam Davis appeared before the Board and stated that he is excited to see what is going on at the Health Departments.

Clarissa Herndon introduced Sarah Quaranta as the Tobacco Prevention Specialist for the Gulf County Health Department. Sarah Quaranta appeared before the Board and reported that she has been with the Gulf County Health Department for approximately 3 years focusing on tobacco prevention and cessation efforts, and requested for the Board to adopt a resolution urging tobacco retailers to stop the sale and marketing of flavored tobacco products in Gulf County. The students appeared before the Board and discussed the different flavored tobacco products (Eddie Hunter, Nathan Hinote, Makinna Taunton, Megan Setterich, Trent McGill, Dusty McLemore, Katlin Gaskin, Anna Setterich, Trey McGill, Daffney Lister Swat Advisor, and Megan Udow).

Commissioner McLemore motioned to adopt the proposed resolution. Commissioner Williams seconded the motion and it passed unanimously.

RESOLUTION NO. 2011-38**URGING TOBACCO RETAILERS TO STOP THE SALE AND MARKETING OF FLAVORED TOBACCO PRODUCTS IN GULF COUNTY.**

WHEREAS, tobacco use is the number one cause of preventable death in the United States, and almost 90 percent of tobacco users smokers started before they were 18 years old, and

WHEREAS, each day, more than 4,000 young people try smoking for the first time, and another 2,000 youth become regular daily smokers, and

WHEREAS, the Surgeon General has concluded that tobacco advertising greatly contributes to youth smoking rates, and

WHEREAS, an estimated one third of adolescent experimentation with smoking can be directly attributed to tobacco advertising and promotional activities, and

WHEREAS, the Master Settlement Agreement (MSA) reached in 1998 between state Attorneys General and major tobacco companies forbids cigarette manufacturers from directly or indirectly targeting youth in advertising, marketing and promotion of tobacco products aimed at initiating, maintaining or increasing youth smoking, and

WHEREAS, internal tobacco industry documents strongly suggest that manufacturers intentionally target youth through use of candy-like flavors in tobacco products, and

WHEREAS, research from the Harvard School of Public Health (published November 2005) found that cigarette makers are targeting young smokers with new candy-and liqueur-flavored brands that mask the harsh and toxic properties found in tobacco smoke. Tobacco companies use youth-oriented colorful and stylish packaging, and exploit adolescents' attraction to candy flavors with names such as "Mandarin Mint", "Winter Warm Toffee" and "Twista Chill", and

WHEREAS, national studies have found that the vast majority of people who are using these flavored tobacco products are youth and young adults, and

WHEREAS, some of these tobacco products, specifically flavored cigars and blunt wraps are also used as drug paraphernalia for the smoking of marijuana, and

WHEREAS, flavored tobacco products are defined as loose tobacco including snuff flour, plug and twist tobacco, fine cuts, chewing tobacco, snuff, shish a tobacco, smoking or snuffing tobacco products, and all other kinds and forms of tobacco, including but not limited to cigarettes, cigars, smokeless tobacco products and blunt wraps prepared in such a manner with the purpose for chewing, inhaling, smoking or ingesting in any manner in which the product or any of its component parts (including the tobacco, filter, or paper) contain, as a constituent (including a smoke constituent) or additive, an artificial or natural flavor (other than tobacco or menthol) or an herb or spice, including but not limited to, strawberry, grape, orange, clove, cinnamon, pineapple, vanilla, coconut, licorice, cocoa, chocolate, cherry, coffee, or alcohol flavors, that is a characterizing flavor of the tobacco product or tobacco smoke, and

WHEREAS, the attached list of community organizations and individuals have affirmed their support for this measure and support a safe environment in which our youth can grow and prosper, free from the influences of tobacco industry marketing and from addiction to tobacco.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF GULF COUNTY, FLORIDA: that the **GULF** County Commission urges all local retailers who sell tobacco products to cease the sale and marketing of all flavored tobacco products, which are defined as loose tobacco including snuff flour, plug and twist tobacco, fine cuts, chewing tobacco, snuff, smoking or snuffing tobacco products, and all other kinds and forms of tobacco, including but not limited to cigarettes, cigars, smokeless tobacco products and blunt wraps, prepared in such a manner with the purpose for chewing, inhaling, smoking or ingesting in any manner which have been flavored through the addition of natural or artificial flavorings, herbs, spices or other means with flavors characterizing fruit, candy, alcohol or other similar flavorings with the exception that menthol will not be included in this definition.

ADOPTED by the **GULF** Board of County Commissioners on the 27th day of September, 2011.

(End)

TOURIST DEVELOPMENT COUNCIL (T.D.C.)

County Attorney Novak reported that he attended the T.D.C. Board Meeting and gave an overview of the submission of expenditures under County policy to this Commission for expenditures beyond a certain amount under the County policy, stating at this meeting under recommendation from council they were encouraged to submit their

votes and then provide them to the County Commission through the Consent Agenda. He reported that there was a contract introduced to the T.D.C. Board which was approved and is now being introduced to the County Commissioner for approval.

Jason Tunnell appeared before the Board and introduced Grant Enfinger, NASCAR truck driver. Mr. Enfinger appeared before the Board and reported they can provide good advertisement on his truck in the Talladega truck race on October 22, 2011. Chairman Yeager discussed that this was provided to this County through South Alabama Beaches, stating this is a one time opportunity and has been recommended by the T.D.C. Board. Commissioner Williams discussed the T.D.C. strategies presented to the Governor and his concern with what niche or competitive advantage small counties would have in the process; stating it is very difficult to compete with the larger Counties. He reported this as being innovative and creative; noting this is a great idea as recommended from T.D.C. Commissioner McDaniel motioned to approve the contract. Commissioner Smiley seconded the motion, and it passed unanimously.

EXTEND 2011 TAX ROLL

At the recommendation of Tax Collector Jenkins, Clerk Norris requested for the Board to extend the Tax Roll for 2011. Commissioner Williams motioned to approve this recommendation. Commissioner Smiley seconded the motion, and it passed unanimously.

MOSQUITO CONTROL BUDGET AMENDMENT

On behalf of Mosquito Control Director Cothran, Clerk Norris reported that the Mosquito Control Budget has to be amended with the State of Florida and recommended approval of line item changes to the budget to be submitted to the State. Commissioner McLemore motioned to approve this recommendation. Commissioner McDaniel seconded the motion, and it passed unanimously.

CONTRACT MODIFICATION – F.E.C.C. ENERGY GRANT

Grant Writer Kopinsky reported that the F.E.C.C. Energy Grant is transferring from the Governor's Energy & Climate Commission to Department of Agriculture and Consumer Services and requested a modification to change the Agency that will be responsible for the grant (will have a new grant number). Commissioner Williams motioned to approve this request. Commissioner Smiley seconded the motion, and it passed unanimously.

CHANGE ORDER – AMERICUS AVENUE S.C.R.A.P. PROJECT – C.W. ROBERTS – BID #1011-25

Grant Writer Kopinsky recommended approval of a change order from C.W. Roberts Contracting, Inc. for the Americus Avenue S.C.R.A.P. Project Bid #1011-25, in the

amount of \$64,451.00 (increase) to repair storm water pipes on 10 intersections on Americus Avenue right-of-way. Chairman Yeager noted this is a grant from D.O.T. which will cover the change order. Upon inquiry by Commissioner McLemore concerning previously replacing the pipes on Americus Avenue, Grant Writer Kopinsky reported this is where the joints are actually underneath the roads. Chief Administrator Butler reported this as part of the storm water project, noting there were a lot of the joints that leaked and the joints need to be repaired before the roads are paved. Commissioner McLemore noted the County previously spent over \$1 million on this project. Chief Administrator Butler reported this is securing the roadways on this project. Commissioner Williams discussed that all of the cross sections are being repaired to prevent future damage. Clay Smallwood of Preble-Rish, Inc. appeared before the Board and reported they will dig down at each roadway to find the joints that are there, wrap them in filter fabric, and pour a concrete collar around the joints. Commissioner McDaniel inquired whether this project was the same one from three years ago on the Americus Avenue ditch. Commissioner McLemore inquired as to why this project was not properly engineered three years ago. County Engineer Smallwood reported the problem is how it was constructed and put together on the first project. Commissioner McLemore stated that it was the engineers fault. Upon inquiry by Chairman Yeager concerning the contractor, Commissioner Williams reported that the contractor was Brad Bailey. Commissioner Williams reported there were flooding issues and storm damage issues and the pipes floated up. Commissioner McLemore stated the County has no choice but to fix this problem at this point. Commissioner Williams reported that this system has functioned well over the last storm events, stating there were no homes flooded from the rain waters. Commissioner McLemore stated that he can go on about problems with Preble-Rish, Inc., stating there is a project on Lola Road at this time and it's the Engineers job to make sure these jobs are done correctly. Commissioner Williams motioned to fix the 10 intersections on Americus Avenue while the funds are available. Commissioner McDaniel seconded the motion, and it passed unanimously (4-0), with Chairman Yeager abstaining.

CHANGE ORDER – GEORGIA AVENUE S.C.R.A.P. PROJECT – C.W. ROBERTS, CONTRACTING, INC. – BID #1011-25

Grant Writer Kopinsky recommended approval of a change order from C.W. Roberts Contracting, Inc. for the Georgia Avenue S.C.R.A.P. Project Bid #1011-25, in the amount of \$20,000.00 (increase) to remove and replace ribbon curb and brick pavers at 4 intersections on Georgia Avenue right-of-way. Commissioner Williams motioned to approve this recommendation. Commissioner Smiley seconded the motion, and it passed unanimously.

CHANGE ORDER – CAPE BIKE PATH PHASE III L.A.P. PROJECT – C.W. ROBERTS CONTRACTING, INC. – BID #1011-16

Grant Writer Kopinsky recommended approval of a change order from C.W. Roberts Contracting, Inc. for the Cape Bike Path Phase III L.A.P. Project Bid #1011-16, in the amount of \$424,805.75 (increase) to delete construction of a gravity wall and install a steel sheet pile wall. Upon inquiry by Chairman Yeager, Grant Writer Kopinsky reported that this is a D.O.T. L.A.P. grant. Upon inquiry by Commissioner McLemore, Grant Writer Kopinsky reported that Preble-Rish, Inc. designed the project. Commissioner Williams motioned to approve this recommendation. Commissioner Smiley seconded the motion, and it passed unanimously.

INVOICE #3 – CAPE BIKE PATH PHASE III L.A.P. PROJECT – C.W. ROBERTS CONTRACTING, INC. – BID #1011-16

Grant Writer Kopinsky recommended approval of invoice #3 from C.W. Roberts Contracting, Inc. for the Cape Bike Path Phase III, in the amount of \$134,621.68 to be paid from grant funds. Grant Writer Kopinsky noted this has been approved by the C.E.I., Atkins. Commissioner Williams motioned to approve this recommendation. Commissioner Smiley seconded the motion, and it passed unanimously.

INVOICE #2588 – SOLAR LIGHTING PROJECT – CURRENT SOLUTIONS – BID #1011-23

Grant Writer Kopinsky recommended approval of invoice #2588 for stored materials from Current Solutions for the solar lighting project, in the amount of \$175,000.00 to be paid from the energy grant funds. Commissioner Smiley motioned to approve this recommendation. Commissioner McLemore seconded the motion, and it passed unanimously.

INVOICE #2011-40 – ENERGY AUDIT & STRATEGY – JOHNSON PEADEN ENGINEERING – BID #1011-17

Grant Writer Kopinsky recommended approval of invoice #2011-40 from Johnson Peaden Engineers, Inc. and Southeastern Consulting Engineers, Inc. for the Energy Audit & Strategy, in the amount of \$24,500.00 to be paid from energy grant funds; asking for the check to be made jointly to Johnson Peaden Engineers, Inc. and to Southeastern Consulting Engineers, Inc. Commissioner Williams motioned to approve this recommendation. Commissioner Smiley seconded the motion, and it passed unanimously.

U.S. SPECIAL OPERATIONS COMMAND MILITARY TRAINING

Joe Kruchas, U.S. Special Operations Command appeared before the Board and gave a power point presentation (copy on file in the Clerk's Office) and requested approval for

military training to be held in Gulf County. Upon inquiry by Commissioner McDaniel, Mr. Kruchas stated this will start the end of February or the first of March of 2012, and last for approximately 2 weeks. Sheriff Nugent stated they have been doing this for years. Commissioner Williams stated that he welcomes this to Gulf County. Commissioner Williams motioned to approve this request. Commissioner McDaniel seconded the motion, and it passed unanimously.

PROCLAMATION – SUICIDE PREVENTION MONTH

Tricia Pearce of Life Management Center of Northwest Florida appeared before the Board and requested the Board adopt a Proclamation declaring September, 2011 as Suicide Prevention Month in Gulf County. Ms. Pearce read the Proclamation for consideration. Commissioner McLemore motioned to approve this request. Commissioner Smiley seconded the motion, and it passed unanimously.

SACRED HEART HEALTH SYSTEM – P.I.L.T.

County Attorney Novak reported he spoke with Roger Hall of Sacred Heart Health System concerning the Payment in Lieu of Taxes Agreement, stating we are awaiting review and signatures from Sacred Heart Health System.

AGENCY FOR HEALTHCARE ADMINISTRATION (A.H.C.A.)

County Attorney Novak reported since the last meeting the two Agency for Healthcare Administration agreements have been executed, and provided to the Healthcare Administration.

SIGN ORDINANCE COMMITTEE

County Attorney Novak reported the sign ordinance committee will meet on Wednesday, September 28th at 8:30 a.m., E.T.

GENERAL RELEASE OF LIABILITY – EUBANKS PROPERTY – HIGHLAND VIEW

County Attorney Novak requested approval for Chairman Yeager to execute the General Release of Liability on the Eubanks property. Commissioner McDaniel motioned to approve this request. Commissioner Smiley seconded the motion, and it passed unanimously.

DISTRIBUTION EASEMENT – PROGRESS ENERGY

County Attorney Novak reported that Board previously approved a distribution easement for Progress Energy for the canal, stating the language has been revised and needs the Chairman to execute.

BRITISH PETROLEUM CLAIMS UPDATE

County Attorney Novak gave an update on the B.P. claims, stating he has received a response from Beasley Allen Law Firm on the initial loss revenue claims submitted for May, 2010 through September, 2010, in the amount of \$41,351.00, and a second claim from October, 2010 through April, 2011, in the amount of \$7,260.00. He reported that the Gulf Coast Claims Facility (G.C.C.F.) for governmental entities have come back to Beasley Allen Law Firm and indicated that for all governmental entities for 2011 they are still working on the formulas. County Attorney Novak stated the response to Gulf County in their initial response to the first two loss revenue claims to those losses; the County claim would average out to be \$39,676.00. He reported that G.C.C.F.'s response to the County on September 8th is \$2,891.00; stating the recommendation from Beasley Allen Law Firm is to deny the first offer; asking for a General Release in exchange for that \$2,800.00 in loss revenue. Commissioner Williams motioned to deny the first offer as recommended by County Attorney Novak. Commissioner McDaniel seconded the motion, and it passed unanimously.

BRITISH PETROLEUM – THIRD CLAIM

County Attorney Novak reported on the third claim which was submitted on behalf of the County in August, in the amount of \$583,541.78, stating there has been no response from the Gulf Coast Claims Facility (G.C.C.F.) in regards to this claim.

TOURIST DEVELOPMENT COUNCIL

County Attorney Novak reported that he attended the T.D.C. meeting last week, stating there were some questions from the T.D.C. Director in regards to pending contracts, proposed contracts, and past contracts. He reported that he met with T.D.C. Director and reviewed the County policy on procurement, advertisement, and verbal bids with him and also provided that policy to them. County Attorney Novak reported, per the direction of this Commission, he will sit in on all future T.D.C. meetings. He reported he asked T.D.C. to secure any contracts currently before them; also noting any expenditure over \$10,000.00 for a department head is to come before this Board in the consent agenda, as well as recommendations from Advisory Boards. He further noted he followed up on the Sunshine Laws and Public Records Request Policy with the T.D.C. staff and T.D.C. Board.

PUBLIC HEARING – RE-DISTRICTING – RESOLUTION NO. 2011-39

County Attorney Novak presented the Board with a legal memorandum with the steps to be followed for the re-districting; stating that the public notice and maps have run in the paper. County Attorney Novak gave a brief overview of the process and timelines. Chairman Yeager called for public comment. There was no public comment.

Commissioner McDaniel stated that District's 2 & 3 are within the parameters, but District's 1, 4, & 5 are not. Commissioner Smiley noted the time spent on re-districting, stating this Board needs to focus on getting jobs in this County, and then they would see District 4 increase. He discussed marketing the Industrial Park and the need to take a better look at what is going on in this County. Commissioner McDaniel stated that he agrees with Commissioner Smiley, but the re-districting is mandated and he is going to stay within the law and guidelines. Commissioner Williams stated that he agrees, but District 2 & 3 are working to come into compliance, and District 4 still has a major void. Discussion continued. County Attorney Novak read the proposed Resolution by title as follows: A resolution of the Board of County Commissioners of Gulf County, Florida, adopting a plan for the redistricting of the five County Commissioner districts; making certain findings; giving directions; providing an effective date, stating if adopted there is a requirement to publish. Chairman Yeager noted there have been discussions with the School Board Superintendent (to set the same boundary lines). Commissioner McLemore motioned to adopt the proposed resolution. Commissioner Williams seconded the motion, and it passed unanimously.

RESOLUTION NO. 2011-39

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GULF COUNTY, FLORIDA, ADOPTING A PLAN FOR THE REDISTRICTING OF THE FIVE COUNTY COMMISSION DISTRICTS; MAKING CERTAIN FINDINGS; GIVING DIRECTIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners of Gulf County, Florida (the Board), is mandated under the combined effect of Article VIII, Section 1(e), Constitution of the State of Florida, and Section 124.01(3), Florida Statutes, to redistrict the five County Commission districts during the 2011 calendar year upon the basis of population; and

WHEREAS, the proposals for redistricting were presented by the County Administrator for the Board's review and the public's review at the public meetings held on August 16th, September 6th and September 27th. The Board directed that the recommended proposal be made available to the public through posting on the County Courthouse, available for inspection through the County Clerk's office and publication on the County's website and in the published notice in local newspapers, and that public comment regarding the proposed plan and the submission of alternative plans, if desired, be requested; and

WHEREAS, the Board held a public hearing on September 27, 2011 to consider the plan and to receive public comment thereon; and

WHEREAS, the Board desires to approve and adopt a plan for redistricting of the five County Commission districts as hereinafter provided, and to provide directions with respect thereto.

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of Gulf County, Florida; that:

Section 1. Findings: The Board hereby finds that the plan for redistricting the five County Commission districts approved and adopted by virtue hereof:

- (a) Is based entirely upon the 2010 Post Census total population figures for Gulf County, Florida, released by the United States Census Bureau;
- (b) Results in district populations that are as nearly equal as practicable, possible and deemed appropriate;
- (c) Provides an overall range of district populations as close to the benchmark of 10% percent with consideration provided for the specific Gulf County Consent Judgment from the United States District Court for the Northern District of Florida in the case styled Nathan Peters et al v. Gulf County, Florida et al, Case No. 86-2035-RV;
- (d) Utilizes significant geophysical and geopolitical features for district boundaries (such as water bodies, railroads, major roadways, and municipal boundaries);
- (e) Avoids the straddling of municipalities and cohesive communities and neighborhoods across district lines;
- (f) Avoids the use of section, township, range or other survey lines not readily apparent in the field;
- (g) Avoids irregular and oddly shaped districts in favor of compact, logically and uniformly shaped districts; and

- (h) Complies with the requirements of Florida general law, the Constitution of the State of Florida, the Voting Rights Act, and the Constitution of the United States.

Section 2. Adoption of Plan: The Board formally adopted the plan for redistricting of the five County Commission Districts as shown on the map attached hereto as Exhibit "A" after a public hearing held September 27, 2011.

Section 3. Preparation of Boundary Descriptions: The written boundary descriptions of the new districts portrayed on Exhibit "A" are attached hereto as Exhibit "B".

Section 4. Directions: The Board hereby directs its Chairman and Clerk to cause an appropriate notice to be published as required under Section 124.02, Florida Statutes, and to furnish a certified copy hereof and of the minutes reflecting the adoption hereof to the Department of State as required under Section 124.03, Florida Statutes.

Section 5. Effective Date: This Resolution shall become effective October 7, 2011 for September 27, 2011.

The foregoing Resolution was offered by Commissioner McLemore, who moved its adoption. The motion was seconded by Commissioner Williams and, being put to vote, the vote is as follows:

Commissioner Yeager	Yes
Commissioner Williams	Yes
Commissioner McLemore	Yes
Commissioner Smiley	Yes
Commissioner McDaniel	Yes

DULY ADOPTED by the Board of County Commissioners of Gulf County, Florida, this 27th day of September, 2011.

(End)

STATE HOMELAND SECURITY GRANT – CONTRACT

County Attorney Novak reported that the State Homeland Security Grant contract has been approved, in the amount of \$49,798.00 and recommended for the

Chairman to execute, upon Attorney review. Commissioner McDaniel motioned to approve this recommendation. Commissioner Williams seconded the motion, and it passed unanimously.

BURNED HOMES – CITY OF PORT ST. JOE

Chief Administrator Butler reported that he and Commissioner Smiley met with the City of Port St. Joe Manager Charlie Weston concerning burned and damaged houses in Port St. Joe, stating the City Manager has agreed the City will participate on removal of these homes (approximately 4); with the City handling all the legal work. Commissioner McLemore stated that someone needs to be put in charge of this project and recommended Building Official Collinsworth. Commissioner Williams noted Building Official Collinsworth needs to work jointly with the City designee. Commissioner McLemore motioned to approve this recommendation. Commissioner McDaniel seconded the motion, and it passed unanimously.

CREEKWOOD ESTATES SUBDIVISION – LIMITED MAINTENANCE

Chief Administrator Butler reported that he has received a request from Creekwood Estates Subdivision for the County to provide limited maintenance (pot-holes) on roadways for the school buses, mail carrier, etc. Upon inquiry by Chairman Yeager, Commissioner McDaniel reported this is a paved road off of C.R. 386, stating there are pot-holes in the road. Commissioner Williams stated that we need to look at this issue first, and suggested an assessment from Public Works Director Knee on this project. Chairman Yeager stated the County does not normally do this on paved roads within private subdivisions. Commissioner McDaniel reported there was work done in this subdivision before. Commissioner Williams requested for Public Works Director Knee to report back on this project at the next meeting.

SOUTH GULF COUNTY FIRE DEPARTMENT – VESSEL DONATION - INVENTORY

Chief Administrator Butler reported that South Gulf County Fire Department purchased a boat, motor and trailer, and would like to donate it to the County to be used at the fire department for water rescue, and recommended the County accept it and place on the County insurance. Commissioner McLemore motioned to approve this recommendation. Commissioner Williams seconded the motion, and it passed unanimously.

SHERIFF'S DEPARTMENT – HALLOWEEN CARNIVAL

Sheriff Nugent reported the Sheriff's Department will be having a Halloween Carnival the last two Saturday's in October at the Comforter Funeral Home in Wewahitchka and will be accepting monetary and food donations for charitable organizations.

ELEVATOR REPAIRS

Commissioner McLemore noted he pulled pages 77-78 from the Consent Agenda, stating he is not for paying a contractor \$6,028.00 from out-of-state upfront. Chief Administrator Butler reported the County has a contract with Kone, Inc. out of Mobile, Alabama, stating the County is leasing the top floor of the Wewahitchka Courthouse and has to have a way for the handicapped to get to the top floor. Chairman Yeager reported pages 77-78 are for the Port St. Joe Courthouse elevator (\$34,654.00) and pages 81-86 are for the Wewahitchka Courthouse elevator. Chief Administrator Butler reported the Port St. Joe Courthouse repair is due to lightning damage and a claim has been filed with insurance. Commissioner McLemore reported he would like to close the top floor of the Wewahitchka Courthouse. Discussion ensued concerning advanced parts, leases, and A.D.A. compliance. Commissioner McLemore motioned to approve pages 77-78 (\$12,056.00) that was previously pulled from the Agenda; paying for materials (\$6,028.00) in this Fiscal Year. Commissioner Williams seconded the motion for discussion, stating the \$34,654.00 needs to be held until the Attorney has reviewed and brings a recommendation back to the Board. County Attorney Novak reported he is on the Northwest Florida Child Development Council Board and he will turn the information over to Chief Administrator Butler to report to the Board. The Board amended the motion and second to hold funds for County Attorney Novak to review and recommendation. Upon inquiry by Commissioner McDaniel, County Attorney Novak reported he is not sure how much of the top floor is leased to the Northwest Florida Child Development Council. Discussion continued on staff recommendations versus Board agreements to the fair market value of leasing. The motion then passed unanimously.

SPECIAL MEETING – LEGISLATIVE PRIORITIES

Commissioner Williams requested permission to hold a Special Meeting on October 11, 2011 at 5:30 p.m. E.T. to discuss Legislative priorities. The Board had no objections.

CLERK'S OFFICE CUSTOMER COUNTER

Commissioner Williams reported he has been contacted by Clerk's Office staff concerning their counters and requested Chief Administrator Butler to follow up on the counter installment with Public Works Director Knee.

EXECUTIVE DIRECTOR CHAMBER/ECONOMIC DEVELOPMENT COUNCIL

Commissioner Williams reported the new Executive Director for the Chamber/E.D.C. started this week and requested him to attend the next Board meeting.

TRAVEL - ECONOMIC DEVELOPMENT SYMPOSIUM

Commissioner Williams reported Gulf Power is conducting an Economic Development Symposium in Sandestin on Monday, October 3, 2011 and recommended approval for any Commissioner to travel. Commissioner Williams so moved for approval. Commissioner Smiley seconded the motion, and it passed unanimously.

ECONOMIC DEVELOPMENT

Chairman Yeager reported that there is a lot that goes on that is sometimes not seen, stating there is a group working with the Port Authority to make sure they keep the S.I.S. designation for The Port, and there have been numerous inquiries into this Port. He reported there is now a willingness from The St. Joe Company to work with The Port on the old mill site, and there is a lot of support from the region.

INDUSTRIAL PARK – LEASE

Upon inquiry by Commissioner Smiley, Chief Administrator Butler reported the former E.D.C. was to market that building, but since E.D.C. has changed hands there has been no marketing on the building. Chairman Yeager discussed that E.D.A. has requirements that have to be met on this building. Chief Administrator Butler reported on a possible tenant who wants to lease a portion of the building, but E.D.A. has not approved this yet.

C.R. 386 STRIPING

Upon inquiry by Commissioner McDaniel concerning a lot of calls concerning the striping on C.R. 386, Chief Administrator Butler reported there are 19.5 miles of roadway, with 10 miles of curves, stating it has been put on the Local Transportation Committee list for safety issues and Grant Writer Kopinsky has made application to D.O.T. for assistance. Grant Writer Kopinsky noted she has several request into D.O.T. for this project.

BOAT RAMPS

Commissioner McDaniel discussed the low water conditions on the Apalachicola and Chipola Rivers, stating the boat ramps at Iola Landing, Gaskin Park, and Dead Lakes Camp Grounds are out, and requested Chief Administrator Butler to talk with Fish and Wildlife Commission (F.W.C.) to work on boat ramps.

EMPLOYMENT – NEW DOLLAR GENERAL STORE

Commissioner Smiley reported he talked with the Manager of the new Dollar General Store, stating they will be in town on October 5th and 6th at the fire station, and they are looking for approximately 40-50 jobs.

EASEMENT – D3 SITE – EGLIN

Chairman Yeager discussed an easement for the D3 site at Eglin, stating during the last storm the damage and erosion was so bad it got back to the telephone poles, and the power had to be disconnected. He reported the Lighthouse Keepers Quarters and the Lighthouse is closed, stating they have a big event scheduled for next month and requested to speed the easement modification process up.

SOUTH GULF FIRE DEPARTMENT – TRAINING MATERIAL

Chairman Yeager discussed a letter from S.G.F.D. regarding \$8,000.00 for training funds in the St. Joe Fire Control Fund, and recommended permission to purchase training videos the entire County can use; upon review by Chief Administrator Butler and Chairman Yeager. Commissioner McLemore motioned to approve this recommendation. Commissioner Smiley seconded the motion, and it passed unanimously.

BUDGET AMENDMENT #9 / CONSENT AGENDA ITEM #4

Commissioner Williams reported he pulled pages 12-13 from the Consent Agenda and requested clarification from Clerk Finance Officer Hand. Clerk Finance Hand reported this was from an invoice that Chief Administrator Butler approved and coded to the Reserves for Infrastructure for services provided by Preble-Rish, Inc. Commissioner Williams motioned to approve pages 12-13 of the Consent Agenda. Commissioner McLemore seconded the motion, and it passed (4-0), with Chairman Yeager abstaining due to a business relationship with Preble-Rish, Inc.

S.H.I.P.

Upon inquiry by Commissioner McLemore, Chairman Yeager reported that there is a lady (Alisha Nunnery-Conley) going to speak with Deputy Administrator Lowry concerning S.H.I.P. Deputy Administrator Lowry reported that he, County Attorney Novak, and Chief Administrator Butler discussed this prior to the meeting and they are going to handle it. Upon inquiry, County Attorney Novak noted the Board previously authorized himself and Chief Administrator Butler to review these on a case by case basis, having received approval from the State (to forgive these S.H.I.P. loans).

CITY COMMISSIONER

Chairman Yeager recognized and welcomed City of Port St. Joe Commissioner Bo Patterson to the meeting. City Commissioner Patterson stated he looks forward to working with the County.

GULF PINES HOSPITAL

Christy Macolroy appeared before the Board and stated she has been following the Gulf Pines Hospital issue and has concerns about the City of Port St. Joe purchasing the property and opening up pandora's box. She has concerns about the taxes owed; stating the taxes need to be paid once the property is purchased. Chairman Yeager reported he and Chief Administrator Butler spoke with City of Port St. Joe Mayor Magidson on how to get this back on the tax rolls, stating the problem is it is not on the tax rolls. Ms. Macolroy discussed other areas of concern with cost of assuming the building.

COUNTY ENGINEERING

Freddie Whitfield appeared before the Board and stated he brought up at a previous meeting the County Engineering, stating he does not know what Florida Statute says, and appreciates Commissioner McLemore asking questions. He stated the County pays good money for engineering services and apparently have not received the services, and he thinks that Preble-Rish, Inc should be held accountable; stating they have omission and errors insurance to cover projects such as has been discussed tonight. Mr. Whitfield stated this Board is failing in their fiduciary responsibilities to the public.

There being no further business, and upon motion by Commissioner Williams, the meeting did then adjourn at 8:10 p.m., E.T.

**WARREN J. YEAGER, JR.
CHAIRMAN**

**ATTEST:
REBECCA L. NORRIS
CLERK**

OCTOBER 11, 2011

PORT ST. JOE, FLORIDA

SPECIAL MEETING

The Gulf County Board of County Commissioners met this date in a special meeting with the following members present: Chairman Warren J. Yeager, Jr., Vice Chairman Bill Williams, and Commissioners Ward McDaniel, and Tan Smiley. <Commissioner Carmen L. McLemore was absent>

Others present were: Clerk of Court Rebecca L. Norris, Deputy Clerk Kari Summers, Chief Administrator Don Butler, Assistant Administrator Michael Hammond, Deputy Administrator Lynn Lanier, Building Official Lee Collinsworth, E.D.C./Chamber Director Barry Sellers, Planner David Richardson, Public Works Director Joe Danford, Sheriff Joe Nugent, and Sheriff's Major Bobby Plair.

Chairman Yeager called the meeting to order at 5:30 p.m., E.T.

LEGISLATIVE PRIORITIES – FLORIDA ASSOCIATION OF COUNTIES (F.A.C.)

Chairman Yeager reported that Commissioner Williams is the President-Elect of the Florida Association of Counties. Commissioner Williams presented the Board with a handout, stating the job issue is at a critical point across the nation. He noted the Governor has reconstituted and has a new schematic of oversight from the County. He reported the State collapsed D.C.A. into the Economic Development Opportunity Division; having three components (1) Office of the Governor, (2) Enterprise Florida, and (3) Workforce Florida. Commissioner Williams recognized the new E.D.C./Chamber Director Barry Sellers. Commissioner Williams discussed the handout from St. Johns County 2012 Legislative Action Plan and referenced page 2 item #2 (Economic Development), stating that one of the things listed is public records and public meeting exemptions, and reported that F.A.C. has a policy roll-out scheduled meeting in mid November. He recommended for the Board to formalize Board agenda and have E.D.C./Chamber Director Sellers run point on this, stating this Board needs to give direction to E.D.C./Chamber Director, T.D.C., and some of the other organizations, and make sure it ties back into the Counties strategic plan. Commissioner Williams discussed the 200 acres on the North end of the County, stating this property is of no use to the County right now, other than we own it. He stated there needs to be long term vision.

Chairman Yeager stated, in summary Commissioner Williams would like everyone to help craft a local Legislative Agenda, and requested the Board to review, compare it to F.A.C. Legislative Agenda, and gradually craft a document through County Staff.

E.D.C/Chamber Director Sellers appeared before the Board and introduced himself, stating that he is proud to be in Gulf County. Mr. Sellers noted the potential he sees for Gulf County and welcomed input from the Commission. Commissioner Williams

requested for E.D.C. /Chamber Director Sellers to run point on these issues, and asked that everything be finalized by the end of October.

There being no further discussion, the meeting did then adjourn at 5:44 p.m., E.T.

WARREN J. YEAGER, JR.
CHAIRMAN

ATTEST:
REBECCA L. NORRIS
CLERK

OCTOBER 11, 2011

PORT ST. JOE, FLORIDA

REGULAR MEETING

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Warren J. Yeager, Jr., Vice Chairman Bill Williams, and Commissioners Carmen L. McLemore, Ward McDaniel, and Tan Smiley.

Others present were: Clerk Rebecca L. Norris, Deputy Clerk Kari Summers, Chief Administrator Don Butler, Assistant Administrator Michael Hammond, Deputy Administrator Lynn Lanier, Deputy Administrator Brett Lowry, Building Official Lee Collinsworth, E.D.C./Chamber Director Barry Sellers, E9-1-1 Coordinator Ben Guthrie, Gulf County E.M.S. Director Houston Whitfield, Mosquito Control Director Mark Cothran, Planner David Richardson, Preble-Rish Engineer Clay Smallwood, Public Works Director Joe Danford, Sheriff Joe Nugent, and Sheriff's Office Major Bobby Plair, T.D.C. Director Tim Kerigan. <County Attorney Jeremy Novak was absent>

Sheriff Nugent called the meeting to order at 6:00 p.m., E.T.

Assistant Administrator Hammond opened the meeting with prayer, and Chairman Yeager led the Pledge of Allegiance to the Flag.

CONSENT AGENDA

Upon motion by Commissioner McLemore, second by Commissioner Williams, and unanimous vote, the Board approved the Consent Agenda after removal of Item #9 (pages 143, 159-166), item #13 (page 177), item #7 (pages 103-130), item #8 (pages 131, 132-134), item #9 (page 167), and item #10 (pages 172-173), and item #10 (pages 174-175) as follows:

1. Minutes – August 1, 2011 – Special Budget Meeting
 - September 12, 2011 – Public Hearing 2011-2012 Tentative Budget
 - September 13, 2011 – Regular Meeting
 - September 26, 2011 – Public Hearing 2011-2012 Budget
2. Approval of Checks and Warrants for September, 2011 which are incorporated herein by reference, pursuant to Chapter 136.05 F.S.
3. Agreement – American Fidelity Assurance Company (Inmate Medical Benefits)
 - Agreement (Sublease) – FL Department of Environmental Protection (Troy Deal Tract)
 - Agreement – Medical Examiner Services (Dr. Michael D. Hunter, M.D., P.A.)

4. Bid Award #1011-33 (LAP C.E.I. Proposals – Cape Bike Path Phase 4)
5. Change Order #1 – Bryan-Co Services, Inc. (C.D.B.G. Disaster Recovery Initiative Affordable Rental Housing)
6. Fee Waiver – P.D.R.B. (Keith Vargo * \$150.00)
7. ****DELETE**** Grant Agreement (Small County Consolidated Solid Waste Grant)
8. Inventory – ****DELETE**** Gulf County E.M.S. (Missing * #210-109 Transport Cot, #210-110 Transport Cot, #210-114 Gateway Computer, #210-122 Honda Portable Generator, #210-138 Ferno Cot, #210-161 Gateway Portable Computer, #210-168 Cardiac Monitor, #210-182 AED Cardiac Defib, #210-183 AED Cardiac Defib, #210-91 Intel Solo Pentium II Laptop Computer)
 - ****DELETE**** Gulf County Public Works (Missing * #70-638 18 HP Briggs Motor, #75-116 Snapper Brush Mower, #75-135 Snapper Mower w/Deck, #75-148 SPE 15 HP Wack Mower, #75-149 Kawasaki 15 HP Engine, #75-167 Kawasaki Trimstar 15/36, #100-536 Scag Stand Up Mower, #75-133 SPE 131 KW Mower w/Deck * Junked * #70-66 Chan Link Fence, #70-584 Siox Steam Cleaner, #70-696 Honda 3" Trash Pump, #70-720 Intel Core Notebook Computer, #70-722 Sabre Intel Core Computer, #70-755 Waterous Cpk 2-Pump, #70-756 Water Tank, #70-337 Solid Waste Trailer, #72-10 Pro Desktop Computer, #72-18 Personal Computer, #72-25 Dell Computer, #75-109 John Deere 17.5 HP Tractor, #75-112 Simplicity Brush Mower, #75-139 Cub Cadet Lawn Mower, #100-551 52" Scag Mower, #100-587 1973 Ford S750 Fire Truck, #320-29 1978 Ford Fire Truck, #206-3 Scag 48" Zero Turn Mower * Sold w/Road Department * #70-405 Ultra Tank used oil collection, #100-452 Gasboy Fleet Key Fuel System)
 - Gulf County Sheriff's Department (Transfer to Wewahitchka Search & Rescue * 2001 Dodge Dakota Vin #1B7GG2AN51S194076)
 - South Gulf County Volunteer Fire Department, Inc. (Transferred * #295-23 Used Stang Deck Gun, #295-33 2000 gallon used water tank, #295-22 1976 Seagrave Custom Pumper, #295-44 1994 Ford F250 Brush Truck, * Replaced * #295-3 Pagers w/chargers, * Scrapped * #295-34 MSA Ultra Lite II SCBA, #295-37 Scotsman AC25SAE-1A Icemaker, #295-40 4 MSA Breathing Apparatus, #295-74 XF-F752P Radio, #295-75 XF-F752P Radio, #295-8 Self Contained Breathing Apparatus)

- Wewahitchka E.M.S. (Junked * #220-31 CPR Trainer, #220-41 Radio Repeater, #220-66 2 hand held radios, #220-74 UHF Pager * Missing * #220-71 Ferno Cot, #220-133 Ferno Cot)
9. Invoices – Agency for Healthcare Administration (Florida Medicaid * 1st Quarter 2011-2012 * \$4,079.00 * to be paid from Account #51161-82000)
- Agency for Healthcare Administration (Florida Medicaid * 1st Quarter 2011-2012 * \$115,523.00 * to be paid from Account #51161-82000)
 - Atkins North America, Inc. Cape San Blas Bike Path Phase III (Invoice #1122965 * \$23,545.19 * to be paid from Account #40341-31000)
 - Bryan-Co Services, Inc. – C.D.B.G.-D.R.I. Affordable Rental Housing – Moss Creek Apartments (Application #1 * \$31,150.40 * to be paid from Account #113554-34000)
 - BT Conferencing Video, Inc. – Courthouse Security (Invoice #045159 * \$9,293.18 * State Contract #880.000.09-1)
 - ~~**DELETE**~~ Coast2Coast – Gulf County T.D.C. POJO Festival T-Shirts (Invoice #6948 * \$3,125.00 * to be paid from Account #27952-31100)
 - County Attorney Jeremy Novak (September 16-30, 2011 * \$6,085.63 * to be paid from Account #21314-31100)
 - Florida Sheriff's Risk Management Fund (Invoice #PLMC-1000026 * \$3,389.00 * to be paid from Account #21111-45000)
 - Jordan & Associates – C.D.B.G. Grant Administration Services (Invoice #11-K15-A10 * \$1,593.00 to be paid from Account #113538-31000, \$434.00 to be paid from Account #113535-31000, \$223.00 to be paid from Account #113554-31000)
 - A & A Lock Dock Locksmith – E.O.C. (Invoice #16236 * \$2,667.91 * Sole Source item to be apid from 39125-52000 * Invoice #16237 * \$4,262.54 * Sole Source item to be paid from Account #39125-52000)

- Preferred Governmental Insurance Trust – Workers Compensation (Invoice #35024 * \$24,307.50 * to be paid from Account #21111-45000)
 - ****DELETE**** Provisions, Inc. – Gulf County T.D.C. POJO Festival (\$8,443.20 * to be paid from Account #327452-48001)
 - ****DELETE**** Public Risk Insurance Agency (Invoice #21596 * \$137,348.50 * to be paid from Account #21111-45000)
 - St. Joseph Bay Humane Society – Animal Control (September, 2011 * \$2,526.00 * to be paid from Account #43262-82000)
10. ****DELETE**** Purchase Request – Gulf County Public Works (Six (6) Skag Mowers and Twenty (20) Stihl weed eaters * to be paid from Carryover Funds)
- ****DELETE**** Gulf County Mosquito Control (Permanone 30-30 EPA Reg. No. 432-1235, BVA Spray 13 or equivalent and Fyfanon ULV EPA Reg. No. 67760-34 from Adapco * Sole Source Provider)
11. ****DELETE**** Reimbursement – 2010-2011 Payroll Deductions (Towan Kopinsky * \$1,799.60)
12. Supplemental Budget Hearing (October 25, 2011 @ 5:45 p.m., E.T.)
13. ****DELETE**** Tipping Fee Waiver – GAC Contractors (\$2,187.45)
14. ****DELETE**** Tipping Fee Write-Off – Uncollectable (Solid Waste Haulers \$2,818.40, Steve Kent \$319.16, Warrick Construction \$687.25)
15. Travel – 2011 Coastal Counties Forum (Savannah, GA * October 27-28, 2011)
 - 2011-2012 FAC Legislative Conference (November 15-18, 2011)
 - 2012 National Hurricane Conference (Orlando, FL * March 26-29, 2012)

(End)

WHITE CITY FIRE DEPARTMENT

Commissioner Williams reported he had a discussion with White City Fire Department Chief Jimmy Rogers concerning properties to rebuild the White City Fire Department, stating they have an opportunity to purchase an adjacent lot, and recommended for the property to be appraised; stating they have the funds available. Jimmy Rogers appeared before the Board and agreed to the appraisal. Commissioner Williams motioned for the White City Fire Department to have an appraisal on the proposed

property. Commissioner McDaniel seconded the motion for discussion. Upon inquiry by Commissioner McDaniel, White City Fire Chief Rogers reported the property is one acre (Woullard Watson's property). Upon inquiry by Commissioner McDaniel concerning whether there is a need for additional property, White City Fire Chief Rogers stated the fire department only has two parking spaces available without blocking the bay doors, stating they are limited on the current property and it is an opportunity to expand. Upon further inquiry by Commissioner McDaniel, Mr. Rogers reported the current building was constructed in 1964 and their long range plan is to build a new fire station. The motion then passed unanimously.

E.D.C./CHAMBER DIRECTOR

Chairman Yeager introduced the new E.D.C./Chamber Director Barry Sellers. Mr. Sellers appeared before the Board stating he is proud to be in Gulf County and is looking forward to working with the entire County. Upon inquiry by Commissioner McLemore, Mr. Sellers reported he is from Arkansas but is now living in Gulf County.

L.I.P. AGREEMENT – P.I.L.T.

Deputy Administrator Lanier reported they are still working on the Payment in Lieu of Taxes agreement with Sacred Heart Health Systems, and requested permission for the Chairman to sign once complete. Commissioner Williams motioned to approve this recommendation. Commissioner Smiley seconded the motion, and it passed unanimously.

PUBLIC WORKS MOTOR GRATER

Public Works Director Danford reported the transmission has gone out in one of the motor graters, but they have taken it to Thompson Caterpillar for repairs, stating that a level one rebuild will be approximately \$17,000.00 and they have money in the budget to cover the repairs. Upon inquiry by Commissioner McLemore concerning repairs, Public Works Director Danford reported they have not received it back; it has been down approximately two weeks. Discussion followed concerning the current condition of equipment and the need to establish an equipment rotation schedule. Chairman Yeager noted this was a sole source provider.

WEWAHITCHKA E.M.S. – INVENTORY

Gulf County E.M.S. Director Whitfield recommended transferring a junked 1989 ambulance (#220-131, S/N 1GBJR34W8KF300383) to the Wewahitchka Search & Rescue. Commissioner McLemore motioned to approve this recommendation. Commissioner Smiley seconded the motion, and it passed unanimously.

MOSQUITO CONTROL – NOTICE OF INTENT

Mosquito Control Director Cothran requested permission for the Chairman to sign and execute a Notice of Intent to comply with the MPDS Permit. Commissioner Williams motioned to approve this request. Commissioner Smiley seconded the motion, and it passed unanimously.

COURTHOUSE GROUNDS - JAIL RENOVATIONS

Jail Administrator Hammond reported the inmates will start cleaning up the Courthouse grounds tomorrow. He discussed they are doing some upgrades at the jail (cosmetic improvements). Chairman Yeager stated Building Official Collinsworth is doing a great job on the Courthouse grounds.

CAPITAL IMPROVEMENT SCHEDULE

Planner Richardson presented the Board with a copy of the Capital Improvement Schedule for review, stating no action is needed at this time. He reported the 31 day appeal for the amendments adopted in August passed with no challenge and are now effective. Planner Richardson noted State level changes in the amendment process, funding requirements for deficiencies, new priority ranking requirements, and concurrency processes.

TOURIST DEVELOPMENT COUNCIL

Upon inquiry by T.D.C. Director Kerigan concerning items pulled from the Agenda, Commissioner Williams stated he will discuss these during his time to speak. T.D.C. Director Kerigan gave the T.D.C. monthly report to the Board.

WHITE CITY BOAT RAMP

Chief Administrator Butler reported that there is a tournament this weekend at the White City Park and the need to make sure the lights are turned on for the tournament. Commissioner Williams discussed the meter that has been taken out and motioned for Building Official Collinsworth to proceed with replacing the meter. Commissioner McLemore seconded the motion, and it passed unanimously. Commissioner Williams stated that a road was closed adjacent to the park prior to his tenure and requested for it to be temporarily opened for the tournament. Commissioner Williams motioned for the road to be temporarily opened for the weekend. Commissioner McLemore seconded the motion, and it passed unanimously.

UNION CONTRACT – CLEAN-UP

Chief Administrator Butler presented the Board with a letter concerning Union Contracts and requested approval of the Union Contract clean-up items. Commissioner McLemore motioned to approve this request. Commissioner Williams seconded the motion, and it passed unanimously.

COURTHOUSE SECURITY - INVENTORY

Sheriff Nugent gave an update on the Courthouse security, stating that the x-ray machine came in and has been installed, but they are still waiting on the metal detector and some electrical work, but it should be ready for operation on Monday. He suggested for Courthouse employees to use the back doors. Upon inquiry by Sheriff Nugent concerning Courthouse hours, Clerk Norris reported that the official business hours for the Courthouse are 9:00 a.m. to 5:00 p.m., but the County Judge hours are 8:00 a.m. to 5:00 p.m. Sheriff Nugent stated that the Courthouse will be open from 9:00 a.m. to 5:00 p.m. unless otherwise instructed by the Judge. Sheriff Nugent reported that the Sheriff's Department purchased the metal detector and they will sign it over to the County.

WEWAHITCHKA SEARCH & RESCUE

Sheriff Nugent thanked the Wewahitchka Search & Rescue for their quick response in searching for a lady at Lands Landing, stating she was found within 45 minutes. He reported that Wewahitchka Search & Rescue also spent 3 or 4 days in Geneva, Alabama last week searching for a lady that was missing.

COMMISSIONER MCLEMORE

Sheriff Nugent reported that Commissioner McLemore is always helping throughout the County, and presented him with a fire hat, vest, Sheriff's hat, etc. for all his hard work.

FIVE ACRE FARMS – DRAINAGE – LIMITED MAINTENANCE AGREEMENT - EASEMENT

Commissioner McLemore discussed that he has a drainage problem in the Five Acre Farms area on Fields Road, stating that the owner wants the County to clean out the ditch that has no easement, reporting this will benefit all residents. Chairman Yeager reported this can be handled in several different ways, stating Chief Administrator Butler may have some suggestions. Chief Administrator Butler reported there could be a limited maintenance agreement for public purposes. Commissioner McLemore motioned to do a limited maintenance agreement on the ditch on Fields Road at Five Acre Farms. Commissioner Smiley seconded the motion for discussion. Commissioner McDaniel cautioned that we do not open the gates up on private property, stating that he would rather get an easement. Further discussion followed. The motion then passed unanimously.

COUNTY INSURANCE – UNITED HEALTH CARE

Commissioner Williams requested for Deputy Administrator Lowry to work with Sacred Heart Health System concerning new County insurance (United Health Care) and get clarification on the coverage.

TOURIST DEVELOPMENT COUNCIL - APPOINTMENT

Commissioner Williams thanked Chairman Yeager and County Attorney Novak for the efforts to reform the T.D.C, stating the T.D.C. Board needs to see the focus for this County. Commissioner Williams motioned to replace Jason Bogan on the T.D.C. Board with Andy Smith at the first meeting in December once his term is up. Commissioner McLemore seconded the motion, and it passed unanimously.

EMERGENCY MEDICAL SERVICES/FIRE DEPARTMENTS - INVENTORY

Commissioner Williams discussed a public safety director, stating there are several items listed in the Agenda on inventory that are missing and junked, and requested for E.M.S. Director Whitfield to help make recommendations to Chief Administrator Butler and County Attorney Novak on the proper protocols on inventory. Chairman Yeager discussed the County needs a purchasing agent to make sure that we are getting the best deals, that everyone is following policy, and buying in bulk, etc. Commissioner Williams requested for Chief Administrator Butler to meet with all Fire Chiefs on assessment of needs.

GULF COUNTY E.M.S. – INVENTORY

Upon inquiry by Commissioner McDaniel concerning missing items in item #8 (page 131) that was pulled from the Consent Agenda, E.M.S. Director Whitfield reported they purchased new power lift cots during the oil spill and the old ones were possibly traded, stating that the two cots that were traded are the two that are not on the current inventory. Commissioner Williams reported that there is no internal control, stating that the process and procedures needs to be changed. Upon inquiry by Commissioner McDaniel concerning missing items being reported to the Sheriff's Department, E.M.S. Director Whitfield reported that he was instructed it must go through the consent agenda first, and then report to the Sheriff's Department. Clerk Norris reported that all departments are asked to do an annual inventory whereby everything is accounted for; noting that the rules set by the State of Florida states that it has to be reported to the Agency head and then reported to the Sheriff's Department if any items are missing for further investigation. Discussion continued about specific items and where they may be located throughout the County.

PUBLIC WORKS - INVENTORY

Upon inquiry by Commissioner McDaniel concerning missing items in item #8 (page 132) which was pulled from the consent agenda, Public Works Director Danford reported that they are not sure what happened to the Scag mower, stating that the inventory stickers have fallen off, so they are now using an impress to put the inventory number on the mowers. Sheriff Nugent reported that the problem is no one knows where the mower was, who had it, or who is responsible, and they do not know where to start looking for the equipment. He reported that a lot of these items have been misplaced and bad paperwork, stating they believe the Scag mower has been located and reported a Commissioner allowed someone to have it (Wayne Strange) because it had been junked. Commissioner McDaniel motioned to approve item #8 (pages 131-132) that was pulled from the Consent Agenda. Commissioner Smiley seconded the motion, and it passed unanimously.

INSURANCE – PAYROLL DEDUCTION – REFUND REQUEST

Upon inquiry by Commissioner McDaniel concerning duplicate payments (item #11 page 174) withheld from pay checks, Clerk Norris reported that during open enrollment Ms. Kopinsky cancelled policies with one agent and replaced them with another agent, stating that the information reported to the Clerk's Office did not reflect any of the changes. Ms. Kopinsky recently discovered this and made the Clerk's Office aware in approximately July or August. She reported there needs to be a formal request to the agent for the County to get the premiums back. Commissioner McLemore motioned to reimburse Grant Writer Kopinsky for insurance premiums, in the amount of \$1,799.60. Commissioner Williams seconded the motion for discussion. Discussion continued concerning the number of agencies we currently collect premiums for and the need to review this practice. Clerk Norris reported that the Clerk's Office has made an informal request on her behalf, stating that Deputy Administrator Lanier and Deputy Administrator Lowry have been working close with Deputy Clerk Bland to make sure these type things do not happen. She reported her office is still waiting on open enrollment documentation from two agents. The motion then passed unanimously.

MOSQUITO CONTROL – PURCHASE REQUEST – SOLE SOURCE - ADAPCO

Upon inquiry by Commissioner McDaniel concerning item #10 (pages 172-173) which was pulled from the Consent Agenda, Mosquito Control Director Cothran reported that this is a sole source provider. Mr. Cothran discussed this chemical versus others and the cost savings to the County. Commissioner McLemore motioned to approve item #10 (pages 172-173) that was pulled from the Consent Agenda. Commissioner Williams seconded the motion, and it passed unanimously.

PUBLIC RISK INSURANCE AGENCY – INVOICE – PROPERTY & CASUALTY INSURANCE

Upon inquiry by Commissioner McDaniel concerning item #9 (page 167) which was pulled from the Consent Agenda, Deputy Administrator Lowry reported this was bid out around March (Bid #1011-13). Commissioner McDaniel motioned to approve item #9 (page 167) which was pulled from the Consent Agenda. Commissioner McLemore seconded the motion, and it passed unanimously.

TELEVISED MEETINGS – NORTH END

Commissioner McDaniel reported the people in the North End of the County have not seen the meeting from two weeks ago and asked who heads this up. Deputy Administrator Lanier reported she spoke with Ken Murphy stating Wewahitchka is still being handled the old fashioned way with the video tapes but will soon change. Deputy Administrator Lanier reported that she informed the individual who plays the tape for the Wewahitchka residents that she would personally pick-up the tape after the meeting and make sure they have it the next morning after the meeting. Clerk Norris reported she did not get the tape out timely on this one instance. T.D.C. Director Kerigan reported that T.D.C. has been commissioned to take this over and they are having a problem with Mediacom, stating that they are not cooperating, and requested support from the Board concerning this issue. Commissioner Williams motioned for the Chairman to send a letter to Mediacom concerning this issue. Commissioner McLemore seconded the motion, and it passed unanimously.

AMERICUS AVENUE DITCH

Commissioner McDaniel reported at the last meeting the Board approved approximately \$60,000.00 for the Americus Avenue paving project, stating there had to be some repairs made to the drainage pipes prior to the paving. Having recently done research on this project, Commissioner McDaniel stated there needs to be a full investigation on this project. He reported the work was not done correctly and someone needs to be held accountable, stating that everything needs to be put on hold until the pipe problems are corrected. Chief Administrator Butler reported there have certainly been issues on this project, stating the project was engineered properly because it is working properly during downpours. He reported there is a problem with the way the pipes were put together, stating that the Inmate Crews and Public Works have repaired approximately 100 leaks, and are now close to the end. Chief Administrator Butler discussed the Engineers recommendation. Commissioner McDaniel discussed a possible Grand Jury investigation. Commissioner McDaniel stated this is not acceptable work for this County. Commissioner Williams stated that this County has an internal control issue and that is

a major issue. Commissioner Williams discussed an email from the Engineering firm last year that indicated they would rectify on their end the inspection portion.

T.D.C. – INVOICES – CONTRACTS

Commissioner Williams stated there has been a systemic problem in this department of having no internal control and explained he pulled item #9 (pages 143 and pages 159-166) because he had no idea what had been spent from T.D.C. funds, noting there is no accountability. Chairman Yeager reported County Attorney Novak is now attending all T.D.C. meetings. Chairman Yeager stated they have gone over issues with the T.D.C. Director and the T.D.C. Board, agreeing this is a systemic problem that has gone on for years. Upon inquiry by Commissioner McLemore, T.D.C. Director Kerigan stated he has seen his mistakes and it is his mission to make sure these issues do not happen again. Commissioner Williams discussed contracts and money being spent that this Board is not aware of. Commissioner Williams noted he has not seen a marketing plan, a business plan, developed goals, time frames, or objectives from the T.D.C. Upon inquiry by Commissioner Williams concerning the direction of the T.D.C., Mr. Kerigan reported the entire vision of the T.D.C. is to work now with a new organization, Chamber of Commerce/E.D.C. in bringing more people to this area. He noted they are going to be working with E.D.C./Chamber Director Sellers to educate everyone on what everyone's role is and to continue to bring more people to this area. He said you hear a lot about heads in beds, noting Florida Statutes states the T.D.C. is to bring people into this County from outside our County; the result being the dollar amount from heads in beds. He reported his vision is to work with the Chamber/E.D.C.; giving them the chance to cultivate a business relationship with those who visit here. T.D.C. Director Kerigan stated he does have goals for the T.D.C. and the measurable can come before this Board to determine reasonableness. He explained he now understands it has to go from the T.D.C. Advisory Board to him, as the liaison to the County, asking for Board approval and direction; with his job being implementation. Upon inquiry by Commissioner Williams concerning the number of contracts entered into from BP dollars, T.D.C. Director Kerigan reported he does not know the exact number at this time. He stated they have contracts, but nothing came before this Board. T.D.C. Director Kerigan stated there were no contracts for Kerigan Marketing, Coast2Coast, or Provisions, when asked by Commissioner Williams. Commissioner McDaniel addressed Mr. Kerigan stating he is not here to criticize him but to commend him. Commissioner McDaniel stated his concerns are strictly related to BP funds; cautioning Mr. Kerigan to be careful because he does not want BP coming back later saying the money had been mismanaged. Upon inquiry by Commissioner McDaniel concerning the Provisions invoice pulled from the consent agenda, Mr. Kerigan stated it was based on each entertainer (riders in their contracts). When Commissioner McDaniel asked if the Bands had been paid and who authorized it, T.D.C. Director Kerigan and Clerk Norris both affirmed payment had been made and they were authorized by the T.D.C. Commissioner McDaniel stated he would be calling for a complete audit of BP funds. Commissioner Williams moved to approve item #9, pages 143 (Coast2Coast) and pages 159-166 (Provisions). Commissioner McDaniel seconded the motion and it passed unanimously.

SOLID WASTE – TIPPING FEES

Upon inquiry by Commissioner McDaniel concerning Tipping Fee Write-Offs (uncollectable), Public Works Director Danford reported that Solid Waste Haulers, Steve Kent, and Warrick Construction are no longer in existence. Upon inquiry by Commissioner Williams concerning item #13 (Tipping Fee – GAC Contractors), Public Works Director Danford reported they had a bill for GAC Contractors for a long time, stating they performed some work for the County and he refuses to write this off (\$2,187.45) until GAC Contractors gets permission from the Board. Commissioner Williams motioned to table item #13 (page 177 GAC Contractors) which was pulled from the Consent Agenda. Commissioner McDaniel seconded the motion, and it passed unanimously.

Chairman Yeager recommended to rescind item #14 (page 178) and approve. Commissioner Williams motioned to approve this recommendation. Commissioner McDaniel seconded the motion, and it passed unanimously.

GRANT AGREEMENT – SMALL COUNTY CONSOLIDATED SOLID WASTE

Clerk Norris discussed item #7 (page 103) that was pulled from the Consent Agenda, stating it needs to be approved for the Chairman to sign and execute. Commissioner McDaniel motioned to approve this recommendation. Commissioner Williams seconded the motion, and it passed unanimously.

INVENTORY – GULF COUNTY PUBLIC WORKS

Clerk Norris discussed item #8 (pages 133-134) that was pulled from the Consent Agenda, stating it needs to be approved. Commissioner McDaniel motioned to approve this recommendation. Commissioner Williams seconded the motion, and it passed unanimously.

THE PORT AUTHORITY – F.D.O.T.

Chairman Yeager reported that he and E.D.C./Chamber Director Sellers attended a meeting today with F.D.O.T. at the State level on The Port, stating they will be meeting with the Secretary of D.O.T. on Wednesday, October 12, 2011 to tour The Port. Commissioner McDaniel reported he and Chief Administrator Butler attended a D.O.T. meeting last Thursday reporting we will see a lot of work going on around the C-30 area, and in the North end of the County. Chairman Yeager stated Gulf County has approximately \$8 million in D.O.T.'s five year work plan.

SPECIAL MEETING – LEGISLATIVE PRIORITIES

Commissioner Williams reported there was a Special Meeting today prior to the Regular Meeting regarding the business of legislative priorities.

CITY OF PORT ST. JOE – FEES

Commissioner Williams reported that it has been brought to his attention regarding ongoing fees that are beyond the scope of the interlocal agreement with the City of Port St. Joe for a \$5.00 maintenance fee on residents with grinder pumps that are not being charged within the City, and requested it be reviewed. He reported that he has also

been contacted concerning franchise fees, and requested the Chairman to send a letter concerning the franchise fees. Commissioner Williams motioned for Chairman Yeager to send a letter to the City of Port St. Joe concerning franchise fees. Commissioner McDaniel seconded the motion, and it passed unanimously.

PUBLIC COMMENT

Chairman Yeager called for public comment. There was no public comment.

There being no further business, and upon motion by Commissioner Williams, second by Commissioner McLemore, the meeting did then adjourn at 7:48 p.m., E.T.

**WARREN J. YEAGER, JR.
CHAIRMAN**

**ATTEST:
REBECCA L. NORRIS
CLERK**

OCTOBER 25, 2011

PORT ST. JOE, FLORIDA

SUPPLEMENTAL BUDGET HEARING

The Gulf County Board of County Commissioners met this date in special session with the following members present: Chairman Warren J. Yeager, Jr., Vice Chairman Bill Williams, and Commissioners Ward McDaniel and Tan Smiley.

Others present were: County Attorney Jeremy Novak, Clerk of the Circuit Court Rebecca L. Norris, Clerk Finance Director Carla Hand, Deputy Clerk Kari Summers, Chief Administrator Don Butler, Deputy Administrator Brett Lowry, Building Official Lee Collinsworth, Code Enforcement Officer Mike Aiken, Emergency Management Director Marshall Nelson, Gulf County E.M.S. Director Houston Whitfield, Planner David Richardson, Preble-Rish County Engineer Clay Smallwood, Sheriff Joe Nugent, and Sheriff's Office Major Bobby Plair.

Chairman Yeager called the meeting to order at 5:49 p.m. E.T.

SUPPLEMENTAL BUDGET – RESOLUTION

Clerk Norris noted pursuant to Florida Statute, this public hearing has been duly noticed and advertised. For the Boards consideration, she presented a resolution adopting a supplemental budgets for the St. Joseph Fire Control District Fund, Overstreet Fire Control District Fund, C.D.B.G. (Raffield) Fund, Construction and Acquisition Fund, and Tourist Development Fund; an increase of \$981,130.00, representing additional cash carry forward, additional revenues, and expenditures that were not included in the 2010-2011 budget.

Chairman Yeager called for public comment. There was no public comment.

Commissioner Williams motioned to adopt the proposed resolution for the supplemental budget for 2010-2011. Commissioner McLemore seconded the motion, and it passed unanimously.

RESOLUTION NO. 2011-43

WHEREAS, the Gulf County Board of County Commissioners of Gulf County, Florida, has additional cash and revenue in fiscal year 2010-2011 in the St. Joe Fire Control District Fund, Overstreet Fire Control District Fund, CDBG Fund, Construction & Acquisition Fund, Tourist Development Fund and

WHEREAS, said additional cash and revenue is needed to help pay certain expenditures incurred in fiscal year 2010-2011,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The 2010-2011 fiscal year budget is amended to include additional cash, revenue, and expenditures as follows:

	ORIGINAL BUDGET	INCREASE	AMENDED BUDGET
ST JOE FIRE CONTROL DISTRICT FUND			
REVENUES:			
10698-99000 Additional Cash Brought Forward	\$ 544,665	\$ 230,180	\$ 774,845
EXPENDITURES:			
Highland View Fire Department:			
32222-62001 Buildings > \$25,000	\$ -0-	\$ 230,180	\$ 230,180
OVERSTREET FIRE CONTROL DISTRICT FUND			
REVENUES:			
10898-99000 Additional Cash Brought Forward	\$ 1,349	\$ 7,000	\$ 8,349
EXPENDITURES:			
Overstreet Volunteer Fire Department:			
32622-46200 Repairs & Maint: Equip	\$ 6,000	\$ 7,000	\$ 13,000
CDBG (RAFFIELD) FUND			
REVENUES:			
11598-99000 Additional Cash Brought Forward	\$ -0-	\$ 199,000	\$ 199,000
EXPENDITURES:			
37552-82000 Aid to Private Organizations	\$ -0-	\$ 199,000	\$ 199,000
CONSTRUCTION & ACQUISITION FUND			
REVENUES:			
30298-99002 Additional Cash Brought Forward	\$ -0-	\$ 279,950	\$ 279,950
EXPENDITURES:			
41441-53000 Road Materials & Supplies	\$ -0-	\$ 279,950	\$ 279,950

TOURIST DEVELOPMENT FUND

REVENUES:

60012-10000	Tourist Development Tax	\$ 195,000	\$ 200,000	\$ 395,000
60012-10001	Tourist Development Tax-Bonds	\$ 65,000	\$ 65,000	\$ 130,000

EXPENDITURES:

69984-95000	Reserve for Contingencies	\$ 207,036	\$ 265,000	\$ 472,036
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THIS RESOLUTION ADOPTED by the Gulf County Board of County Commissioners this the 25th day of October, 2011.

(End)

There being no further business and upon motion by Commissioner Williams, the meeting did then adjourn at 5:50 p.m., ET.

**WARREN J. YEAGER, JR.
CHAIRMAN**

ATTEST:

**REBECCA L. NORRIS
CLERK**

OCTOBER 25, 2011

PORT ST. JOE, FLORIDA

REGULAR MEETING

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Warren J. Yeager, Jr., Vice Chairman Bill Williams, and Commissioners Carmen L. McLemore, Ward McDaniel, and Tan Smiley.

Others present were: County Attorney Jeremy Novak, Clerk Rebecca L. Norris, Clerk Finance Officer Carla Hand, Deputy Clerk Kari Summers, Chief Administrator Don Butler, Assistant Administrator Michael Hammond <arrived at 6:41>, Deputy Administrator Lynn Lanier, Deputy Administrator Brett Lowry, Building Official Lee Collinsworth, Code Enforcement Officer Michael Aiken, Emergency Management Director Marshall Nelson, Gulf County E.M.S. Director Houston Whitfield, Mosquito Control Director Mark Cothran, Planner David Richardson, Preble-Rish, Inc. County Engineer Clay Smallwood, Sheriff Joe Nugent, Sheriff's Office Major Bobby Plair, and T.D.C. Director Tim Kerigan.

Sheriff Nugent called the meeting to order at 6:00 p.m., E.T.

Clerk Norris opened the meeting with prayer, and Chairman Yeager led the Pledge of Allegiance to the Flag.

CONSENT AGENDA

Upon motion by Commissioner McDaniel, second by Commissioner Williams, and unanimous vote, the Board approved the Consent Agenda after removal of item #4 (pages 15, 16-17, 18, 21-22, and 24-25), as follows:

1. Agreement – Florida Department of Transportation (Highway Lighting Maintenance and Compensation)
2. Budget Amendment – Gulf County Sheriff (Gulf County School Board (SRO's) * \$115,000.00 * City of Port St. Joe Contract (City dispatchers) * \$66,000.00 * Gulf Co BOCC (Law Enforcement Services Wewa) * \$2,400.00 * Gulf Co BOCC (Unused Funds Returned to BOCC) (\$65.40) * Beach Patrol * \$17,000.00 * 2011 JAGD-GULF-1-B3-058 Grant * \$2,148.00 * 2011 JAGC GULF-1-B2-012 Grant * \$57,037.00 * 2nd Dollar Funds *

\$2,415.00 * Crime Prevention Fund * \$782.00 * Fuel Tax Refunds * \$3,742.89 * Forfeitures * \$6,457.94 * Sale of Fixed Assets * \$20,027.00 * Miscellaneous Reimbursement/Funds * \$9,806.27)

Budget Amendment #10 – General Fund (Amend the FY 2010-2011 General Fund (Public Works) budget for items approved to be paid with Reserve for Infrastructure Funds) as follows:

Budget Amendment #10

General Fund (Public Works)

	Original Budget	Increase	Decrease	Amended Budget
Reserves:				
104984-95002 Resrv for Infrastr	\$150,000.00	\$ 0.00	\$1,780.00	\$148,220.00
STORMWATER MGMT:				
281538-31000 Prof Services	\$ 800.00	\$ 1,780.00	\$ 0.00	\$ 2,580.00

(End)

3. Inventory – Gulf County Tax Collector (Delete * #40-115 *Pentium 4 Processor Computer)
4. Invoices – Bryan-Co Services, Inc. – C.D.B.G.-D.R.I. Affordable Rental Housing – Pine Ridge Apartments (Application #1 * \$91,434.08 * to be paid from Account #113554-34000)
 - County Attorney Jeremy Novak ((10/1/11-10/15/11 * \$4,745.00 * to be paid from Account #21314-31100)
 - ****DELETE**** Dixson & Sons Taxi Service – POJO Music Festival (\$170.00 * to be paid from Account #327452-48001)
 - ****DELETE**** Florida Department of Revenue – Unemployment Tax (Board * \$3,614.37 * to be paid from Account #247511-25000)

- ****DELETE**** Harrison, Rivard, Duncan & Buzzett – Lobbying Services (Invoice #12281 * \$18,333.00 * to be paid from Account #21111-31200)
- Jordan & Associates – C.D.B.G. Grant Activity Delivery Services (Invoice #11-K15-D06 * \$19,456.15 * to be paid from Account #113554-31000)
- Legal Services of North Florida (July 1-September 30, 2011 * to be paid from Account #71015-82000)
- ****DELETE**** A & A Lock Doc Lock Smith – Courthouse Security (Invoice #16238 * Increase of \$1,929.81 from the approved amount * to be paid from Account #71212-64001)
- Milliman – GASB45 Valuation (Invoice #082-GCF03:091 * \$5,000.00 * to be paid from Account #21111-31000)
- ****DELETE**** Panache Tent + Event Rental – POJO Music Festival (Invoice #4682 * \$6,519.50 * to be paid from Account #27452-48000BP3)

5. Request – Gulf County Tax Collector (ATM Fees)
6. Sole Source Provider – Gulf County Public Works (Peavy & Son Construction Company * Cold Mix)
7. Training – Emergency Management (Florida Pilot Small Community Integrated Emergency Management Course County Application)

(End)

CONSENT AGENDA ITEMS

Commissioner McDaniel asked for clarification on the period covered on item #4 (page 18, Harrison, Rivard, Duncan & Buzzett * \$18,333.11) that was pulled from the Consent Agenda. Chairman Yeager reported this service was for a three month period and has been removed from the 2011-12 budget; stating this will be the only invoice. Upon inquiry by Commissioner McDaniel concerning item #4 (pages 21-22, A & A Lock Doc Locksmith * \$8,111.77) that was pulled from the Consent Agenda, Clerk Norris explained the Board approved a quote from A & A Lock Doc Locksmith in the amount of

\$6,181.96 at the October 11, 2011 meeting; however once on site there were extra items added/needed, therefore the request is for approval of the additional cost in the amount of \$1,929.81. Clerk Norris explained previous invoices from this vendor that Commissioner McDaniel referenced were for a different department (Emergency Management) and had nothing to do with this item tonight. Commissioner McDaniel inquired about the invoice from Panache Tent and Event Rental in the amount of \$6,519.50 for the POJO Music Festival (item #4, pages 24-25) that was pulled from the Consent Agenda; asking whether any verbal bids were obtained. T.D.C. Director Kerigan stated there were no bids for this service but they negotiated these prices prior to the event, stating this was discussed with the T.D.C. Board, but not the Board of County Commissioners. Commissioner Williams suggested to table item #4 (pages 24-25, Panache Tent and Event Rental) and he will discuss later in the meeting. Commissioner McDaniel motioned to approve Item #4, page 18 (Harrison, Rivard, Duncan & Buzzett * \$18,333.00), and pages 21-22 (A & A Lock Doc Lock Smith * \$8,111.77, an increase of \$1,929.81). Commissioner Smiley seconded the motion, and it passed unanimously. Commissioner Williams requested to defer discussion of item #4 (page 15, Dixson and Sons Taxi Service * \$170.00/POJO Music Festival) until later on in the meeting. Upon Commissioner Williams' inquiry concerning payment of benefits to a former employee under item #4 (pages 16-17, Florida Department of Revenue – Unemployment Tax * \$3,614.37), Deputy Administrator Lowry stated this employee (as referenced by Commissioner Williams as line 2) was terminated and this particular one was challenged (Denise Manuel). County Attorney Novak reported that three of the five were challenged, stating the one in question (Denise Manuel) was appealed, they held a hearing which was adjourned, and this month the hearing was held; stating the County received a letter from the Unemployment Compensation Board stating they were honoring the payment. Commissioner Williams motioned to approve item #4, pages 16-17 to the Florida Department of Revenue – Unemployment Tax in the amount of \$3,614.37. Commissioner McDaniel seconded the motion, and it passed unanimously.

B.P. - DEEPWATER HORIZON OIL SPILL

County Attorney Novak introduced Brantley Frye and David Byrne of the Beasley Allen Law Firm, stating they met with him, Chief Administrator Butler, and personnel from the Property Appraiser's Office today concerning the data collection and status of the MDL. Brantley Frye of Beasley Allen Law Firm appeared before the Board and reported there have been three claims submitted, two for lost revenue and one for cost and expenses associated with the recovery and response of the oil spill, stating the offer came back for the 2010 lost revenue losses and they are currently working with B.P. on those numbers. She stated 2011 claims have not been discussed as the Gulf Coast Claims Facility (G.C.C.F.) is still working on the methodology. Ms. Frye noted the administrative

claim for costs and expenses (the largest claim) is progressing and they are working with staff on additional data. David Byrne of Beasley Allen Law Firm appeared before the Board and reported they are working on the Ad Valorem Tax claims; noting Gulf County is fortunate to have more key data sets than most counties. Ms. Byrne stated that Property Appraiser Kesley Colbert, Deputy Appraiser Dan Christie and G.I.S. Coordinator Scott Warner assisting them in retrieving some additional data. He reported things are going well with the MDL proceedings and gave a brief overview of additional proceedings.

COURTHOUSE SECURITY

Clerk Norris thanked the Commissioners and Judges McFarland, McClellan, and Gay for their efforts in getting Courthouse Security, stating the Sheriff said it will be going live tomorrow. Chairman Yeager agreed it was a collaborative effort between the County, Judiciary, and the Sheriff.

P.D.R.B. RECOMMENDATIONS (10/17/11)

The Board then considered the following recommendations from the October 17, 2011 meeting of the Planning & Development Review Board:

DEVELOPMENT APPLICATION – CINNAMON HILL, LLC

Pursuant to advertisement to hold a public hearing to consider a development application for Cinnamon Hill, LLC, County Attorney Novak read the public hearing notice and called for public comment. There being no public comment, Commissioner Williams motioned to approve this development application for development of their property located in Beacon Hill as part of a 1927 Subdivision Plat with R-O-W's that were never completed. Commissioner Smiley seconded the motion, and it passed unanimously.

VARIANCE APPLICATION – KEITH VARGO

County Attorney Novak reported the P.D.R.B. recommendation is to table this until the adjacent property owners are notified of the pending variance (10 foot encroachment into a 20 foot road setback on Sugar Loaf Lane at Cape San Blas). Commissioner Williams motioned to approve this recommendation. Commissioner Smiley seconded the motion, and it passed unanimously.

CAPITAL IMPROVEMENT SCHEDULE

Planner Richardson reminded the Board to be looking over the Capital Improvement Schedule requesting they get their projects in.

RE-DISTRICTING

County Attorney Novak thanked Clay Smallwood and Preble-Rish, Inc. for their assistance in preparing the legal descriptions and reported the re-districting maps and legal descriptions will be in The Star on October 17th and October 23rd.

PAYMENT IN LIEU OF TAXES (P.I.L.T.) – LOW INCOME POOL (L.I.P.) AGREEMENT

County Attorney Novak reported the Health Trust Board met last week concerning the payment in lieu of taxes and the final L.I.P. agreement, stating they have received notification from Sacred Heart Health Systems that they are signing the agreements, and received notification from Property Appraiser Colbert's Office that they are providing two proposed assessments for the Sacred Heart property. County Attorney Novak reported the number came in under what the A.H.C.A. obligation was for the final grant this year, stating they have requested approximately \$319,000.00 from the County, and the proposed tax generation under the P.I.L.T. agreement would generate approximately \$309,000.00, so they amended the A.H.C.A. agreement, lowered it, and made the quarterly payments reflect the \$309,000.00; stating they also took the P.I.L.T. agreement and attached the Property Appraiser's correspondence as the final exhibit. County Attorney Novak reported the only changes were the dollar amounts and the P.I.L.T. agreement was originally for two years which was changed to a one year agreement, and recommended approval of the amended agreements. Commissioner McDaniel motioned to approve this recommendation. Commissioner Smiley seconded the motion for discussion. Commissioner Williams reported he attended the meeting and these dollars were to be requested for a specific grant of the secondary funding and questioned if A.H.C.A. has allowed the County to modify the committed dollars in match funds because that is different than the ongoing L.I.P. commitment. County Attorney Novak reported they will pro rate the County total commitment and the \$1.1 million dollar grant will be reduced by \$10,000.00 pro rated amount based on what the County is able to pay through Sacred Heart this year. Commissioner Williams requested County Attorney Novak to review the County's exemption on these matching funds due to Gulf County's designation of being a rural area of critical economic concern. The Board had no objection to this review. The motion then passed unanimously.

LETTER OF AGREEMENT – AGENCY FOR HEALTHCARE ADMINISTRATION (A.H.C.A.)

County Attorney Novak reported the Letter of Agreement for A.H.C.A. was previously signed and executed, stating it has been amended to reflect the \$309,587.00 and requested approval of this change. Commissioner Williams motioned to approve this recommendation. Commissioner Smiley seconded the motion, and it passed unanimously.

INDIGENT BURIAL POLICY

County Attorney Novak reported the County Indigent Deceased Policy was adopted in 1998 and during the summer the County had a small issue with an out of county patient here; noting under Florida Statutes the County was obligated to pay for the professional services. County Attorney Novak reported he met with the current service provider, Rocky Comforter. He distributed recommended changes to the policy for the Board's review and future consideration.

COURTHOUSE ELEVATORS

County Attorney Novak reported the Board previously discussed the elevator contracts and costs at the Wewahitchka Courthouse, stating he was advised to meet with North Florida Child Development concerning this issue, and he and Chief Administrator Butler met with Sharon Gaskin to advise North Florida Child Development what the market rate per square foot is currently and provided her with a copy of the repair bill for the elevator. He reported that he will report back at the next meeting concerning this issue.

FRED JOHNSON LAWSUIT SETTLEMENT-REMOVAL OF FILL DIRT

County Attorney Novak reported there will be full compliance this week from all the co-defendants paying their monetary sums to Mr. Johnson. He reported there has been discussion of the removal of the fill at the site, and after review with Public Works Director Knee, recommended approval for the County to remove the fill from the site. Commissioner Williams motioned to approve this recommendation. Commissioner Smiley seconded the motion, for discussion. Commissioner McDaniel discussed the County is going to remove this dirt and the tax payers did not put it there. Commissioner Williams discussed this has been ongoing litigation for years and has already cost the tax payers a lot of money. Chief Administrator Butler reported there are approximately 75 loads of dirt and this is similar to what the County did for the Port Authority, stating the County needs the dirt. The motion then passed unanimously.

COURTHOUSE SECURITY

Chief Administrator Butler reported that he spoke with County Judge McFarland concerning the Courthouse hours, and recommended the official hours of the Courthouse be changed to 8:30 a.m. to 5:00 p.m., E.T. to allow people the opportunity to attend first appearances. Commissioner Williams motioned to approve this recommendation. Commissioner Smiley seconded the motion, and it passed unanimously.

COMPENSATION PLAN / PAY SCHEDULE

Chief Administrator Butler discussed the Board previously adopted in 2002 the compensation plan and pay scale/schedule for County employees and recommended for himself and the Chairman to be allowed to sign off on pay schedules for employees due to the pay scale being outdated, noting the compensation plan will not change. Commissioner Smiley motioned to approve this recommendation. Commissioner Williams seconded the motion for discussion. Upon Chairman Yeager's recommendation the motion and second were amended to include allowing the Administrator and the Chairman to make changes to the retirement rates. The motion then passed unanimously.

ROAD BOND FUNDS-ADVERTISE FOR BIDS FOR PIPE

Chief Administrator Butler reported that District 3 still has approximately \$19,000.00 left in road bond funds, stating he discussed this issue with Commissioner Williams and they have identified a ditch between Court Street and Coral Drive that needs culvert, and recommended advertising to receive sealed bids for pipes, noting the County will do the installation. Commissioner Williams motioned to approve this recommendation. Commissioner McDaniel seconded the motion, and it passed unanimously.

CITY OF PORT ST. JOE – COMMUNITY APPRECIATION DAY

Chief Administrator Butler reported he received an email before the meeting from City of Port St. Joe Manager Weston concerning the City's Community Appreciation Day. Chairman Yeager reported that the City of Port St. Joe is having a Community Appreciation Day on Saturday, November 19th from 9:00 a.m. to 2:00 p.m. at Centennial Park and invited everyone to attend.

SHERIFF'S DEPARTMENT HAUNTED HOUSE

Sheriff Nugent reported the Sheriff's Department is having their haunted house at Comforter Funeral home in Wewahitchka Saturday night and invited everyone to attend.

TRICK OR TREAT OBSERVANCE

Sheriff Nugent reported he spoke to the City of Wewahitchka and the City of Port St. Joe and noted trick-or-treat (Halloween) will be held County wide on Monday, October 31st.

COURTHOUSE SECURITY

Sheriff Nugent reported the Courthouse Security will start live on Wednesday morning, stating they have talked to all employees and requested they use the back entrance. <Assistant Administrator Hammond entered the meeting at 6:41 p.m., E.T.> Chief Administrator Butler reported that speakers, a camera, and monitors were the additional

monies in the Consent Agenda to A & A Lock Doc Locksmith because the deputies at the front door had no way to know if there was a handicapped person at the rear doors. Mr. Butler noted he is currently seeking a cost estimate from A & A Lock Doc Locksmith for the other double door in the front (that is locked) so employees can use their swipe cards to access the front door and the public can exit from the front door as well.

NET BAN RESOLUTION

Commissioner McLemore stated commercial fisherman are trying to increase the net size by 1", noting if this can happen Raffield Fisheries could put additional people to work, and requested for the Board to send a resolution supporting the 1" increase for nets. Commissioner McLemore motioned to adopt a resolution supporting the increase of the net mesh from 2" to 3" and submit to the Governor. Commissioner Smiley seconded the motion for discussion. Commissioner Williams discussed that County Attorney Novak needs to reach out through our Lobbyist concerning this issue. The motion then passed unanimously.

BURNED HOMES

Commissioner Smiley thanked Building Official Collinsworth and Public Works for their assistance with the City of Port St. Joe in cleaning up several burned houses in his district.

INDUSTRIAL PARK BUILDING

Upon inquiry by Commissioner Smiley concerning the Industrial Park Building, Chief Administrator Butler reported Public Works has placed the For Rent/Lease signs on the building.

TOURIST DEVELOPMENT COUNCIL

Commissioner Williams presented handouts to the Board concerning issues regarding T.D.C. spending, stating the T.D.C. is spending out of control. He noted this County received \$1,161,534 million dollars in contributions from B.P. He encouraged people to visit southwalton.com to see how it is suppose to be done versus the way this County did it. Commissioner Williams discussed the three cycles of payments from B.P., stating this Board has no accountability statistics in this process, and T.D.C. has spent \$774,356.00 of the \$1.1 million available. Commissioner Williams further discussed the handouts presented to the Board noting items that should have been competitively bid or quotes received. Commissioner Williams discussed conflicts of interest with family members as defined by Florida Statutes and the lack of contracts for services. He further noted the lack of measurable data from events. Of more concern, Commissioner Williams stated there needs to be professional eyes and forensic accounting and auditing on this department. Commissioner Williams brought up that T.D.C. Board

member Jason Bogan has businesses and dba's that applied for funding that need to be reviewed due to their private corporation status. Commissioner discussed the need to have a full audit of the T.D.C., and the need to have the South Walton County T.D.C. Director Dawn Moliterno assist with a best practice overview. Commissioner Williams motioned for the County Auditor, Roberson & Associates, to proceed with an external audit of the operational and financial tracking of the T.D.C. Commissioner McDaniel seconded the motion for discussion. Upon inquiry by Commissioner McLemore concerning the cost of this audit and where it will be paid from, County Auditor Ralph Roberson appeared before the Board and stated it is normal in the course of audits to find areas that need additional work and the scope of their engagement letter address this issue. Mr. Roberson reported that he will bring an estimate back to Chief Administrator Butler and an addendum to the current audit contract. Commissioner Williams amended the motion for the cost of the audit to not exceed \$5,000.00. Commissioner McDaniel commended Commissioner Williams for his work in gathering this data and he expressed his concerns that B.P. may come back if the "I's" are not dotted and the "T's" are not crossed. Commissioner McDaniel stated this needs to be shut down until we get a handle on it. The motion then passed unanimously. Upon inquiry by Commissioner McLemore, Commissioner Williams reported there will be no cost for the South Walton T.D.C. Director Moliterno to come and work with T.D.C. Director Kerigan. Commissioner Williams requested County Attorney Novak follow up with Florida Statute 112.3143(1) (b) and requested he review and report back to Chief Administrator Butler to make sure this is not happening. Commissioner Williams agreed with Commissioner McDaniel to shut this down until we get a handle on it, and requested for no one to spend any funds from T.D.C. unless it is signed off by Chairman Yeager (anything over the \$5,000.00). County Attorney Novak reported he has met with the T.D.C. Marketing vendor and the T.D.C. Director, stating he has the original RFP #0910-04 which was awarded to Kerigan Marketing and requested for the Board to review the contract and discuss it at a later date. County Attorney Novak reported he attended the last two T.D.C. meetings and made recommendations in regards to some of the issues that Commissioner Williams discussed here tonight. He stated he reviewed ordinance #98-14, which was adopted for the Tourist Development Tax, noting page 8 discusses how the Board (Council) is appointed and how this might be modified. County Attorney Novak distributed suggested revisions to the ordinance for the Board's consideration. Commissioner Williams thanked Clerk Norris and her staff for their help in retrieving this information for him. T.D.C. Director Kerigan appeared before the Board and agreed there are things that need to be corrected that are outside the County policies, stating it is his intent to make sure it is corrected. T.D.C. Director Kerigan noted he does have a B.P. Plan and has held to the allocations of that plan. He apologized for not bringing every expenditure before this Board for approval, but stated he did discuss many of them with Chairman Yeager and was told they were an okay

expenditure. Mr. Kerigan apologized if he put the Board in a compromising position. He discussed reporting requirements and deadlines for B.P. funding and stated he is working closely with South Walton County T.D.C. Director Dawn Mulliterno and the seven county coalitions; noting his spending plan is not much different than Santa Rosa County's. Commissioner Williams noted he is not asking for Kerigan's resignation or termination, he is asking for this to be corrected. Commissioner Williams stated this issue has been a culture with the T.D.C., and allowed by this Board, of having no oversight or control. Commissioner Williams directed Mr. Kerigan to work with Ms. Moliterno and Ralph Roberson. Commissioner Williams noted current and past issues with family relationships stating this must be addressed, corrected, and brought into compliance operationally and statutorily (disclosure or conflict out). Commissioner McDaniel stated he is an avid supporter of T.D.C. Director Kerigan but he believes in accountability and if this is not corrected, he will call for a resignation.

YARD DEBRIS

Commissioner Williams reported he has had some issues in the Highland View area with yard debris, and suggested forming some citizen groups to address this.

FLORIDA FOREST SERVICE – ANNUAL REPORT

Bryce Thomas, Supervisor of Florida Forest Service for Gulf County appeared before the Board and presented and gave a brief overview of the Florida Forest Service annual report. Mr. Thomas thanked all the volunteer fire departments for all their hard work and assistance. Chairman Yeager thanked Mr. Thomas for the department's partnership. Referencing the fire in the Doc Whitfield area, Commissioner McLemore asked who pays for the heavy airplanes and contractors that are brought in. Mr. Thomas stated Florida Forest Service pays for the cost of this and the Federal Government will help after reaching a certain dollar amount. Commissioner McLemore noted that The St. Joe Company did not pay for any of that. <Complete report on file in Clerk's Office>

LIMITED MAINTENANCE AGREEMENT – FIVE ACRE FARMS

County Attorney Novak reported that he spoke with Commissioner McDaniel concerning the request for a limited maintenance agreement at Five Acre Farms, and recommended for the Board to approve a one-time hold harmless limited liability maintenance agreement. Commissioner McDaniel motioned to approve this recommendation. Commissioner Smiley seconded the motion. Chairman Yeager noted for the record that this serves a public purpose. The motion then passed unanimously.

ST. JOSEPH STATE PARK

Mark Knape, Park Ranger at St. Joseph State Park appeared before the Board and introduced himself as the new Park Ranger and manager of the Constitution Museum,

stating he started July 1st and has submitted a proposal to establish a visitors service provider (a concessionaire) at the marina area located inside the park. Mr. Knape stated this will be a competitive bid process and they hope to have a concessionaire by the spring of 2012. Mr. Knape reported that the Friends of St. Joseph State Park will be meeting on Thursday (October 27) night at 7:00 p.m. at the new fire station on the Cape and stated he would like to have County or City representation on the Friends on St. Joseph State Park Board. Upon inquiry by Commissioner McLemore, Mr. Knape stated the boat ramp launch fee is \$4.00, and the park's vehicle entrance fee is \$4.00 for one person or \$6.00 if the vehicle has two (2) or more people. At Commissioner McLemore's inquiry, Mr. Knape reported that fees collected at the Park are submitted to the State and the State sets their budget. Mr. Knape stated there is an annual pass that can be purchased; you do not have to be a resident.

KERIGAN MARKETING ASSOCIATES

Jack Kerigan, of Kerigan Marketing and Associates appeared before the Board and noted his company responded to an RFP from Gulf County for marketing services for the Gulf County T.D.C., stating they are completely transparent in everything they do. He stated his company produces a comprehensive expenditure plan on everything they make; stating every media expense is well planned. Mr. Kerigan stated he is honored to guide the marketing strategy of Gulf County. He noted he attended a meeting in Panama City last week whereby Mike Bennett, who sits on the T.D.C. Board, complimented Gulf County on their messaging strategy. Mr. Kerigan presented yearly statistics on bed tax collections, website traffic, and advanced bookings, and welcomed any opportunity to share information with this Board. Discussion continued concerning contracts and transparency.

COUNTY CONTRACTS REVIEW AND APPROVAL

Clerk Norris requested clarification on County contracts, stating in 2009 the Board approved Attorney review of all County contracts, but based on discussion here tonight asked if there will be a dollar amount that triggers these contracts. Commissioner Williams confirmed that the County Attorney will review all contractual agreements. Upon inquiry by Clerk Norris concerning whether every contract should then come before this Board for approval or ratification, County Attorney Novak stated only contracts over \$5,000.00 will come before this Board for approval.

There being no further business, and upon motion by Commissioner Smiley, the meeting did then adjourn at 7:49 p.m., E.T.

WARREN J. YEAGER, JR.
CHAIRMAN

ATTEST:
REBECCA L. NORRIS
CLERK

Amend the FY2010-2011 BOCC General Fund for overspent departmental budgets. Excess funds in other budgets are used to fund the overspent departmental budgets.

**Budget Amendment
#11
General Fund (Includes Public Works)**

	Original Budget	Increase	Decrease	Amended Budget
County Administrator:				
21112-12000 Salaries	\$ 126,880.00	\$ 15,416.00	\$ 0.00	\$ 142,296.00 #1
Audit Services:				
346513-32000 Acctg & Auditing	\$ 88,500.00	\$ 0.00	\$ 15,416.00	\$ 73,084.00
County Attorney:				
21314-31100 Prof. Services	\$ 90,922.00	\$ 30,781.00	\$ 0.00	\$ 121,703.00 #2
Courthouse Utilities:				
25219-43000 Utility Service	\$ 250,000.00	\$ 0.00	\$ 30,781.00	\$ 219,219.00
Local Ordinance Fees - Clerk:				
23116-00000 Clerk of Court	\$ 0.00	\$ 60.00	\$ 0.00	\$ 60.00 #3
Clerk to BOCC:				
21212-24000 Insurance – W/C	\$ 3,468.00	\$ 0.00	\$ 60.00	\$ 3,408.00
IT Department:				
278516-12000 Salaries	\$ 0.00	\$ 1,223.00	\$ 0.00	\$ 1,223.00 #4
Audit Services:				
346513-32000 Acctg & Auditing	\$ 73,084.00	\$ 0.00	\$ 1,223.00	\$ 71,861.00
Fire Depts:				
33122-81000 Aid:Other Gov Agcy	\$ 6,011.00	\$ 187.00	\$ 0.00	\$ 6,198.00 #5
Audit Services:				
346513-32000 Acctg & Auditing	\$ 71,861.00	\$ 0.00	\$ 187.00	\$ 71,674.00
Other Human Svcs:				
56069-82003 Aid to Choose Life	\$ 0.00	\$ 4,219.00	\$ 0.00	\$ 4,219.00 #6
Reserves:				
99984-97000 Restricted Reserves	\$ 1,464,487.00	\$ 0.00	\$ 4,219.00	\$ 1,460,268.00
County Extension:				
63237-12000 Salaries	\$ 65,389.00	\$ 1,851.00	\$ 0.00	\$ 67,240.00 #7
Audit Services:				
346513-32000 Acctg & Auditing	\$ 71,674.00	\$ 0.00	\$ 1,358.00	\$ 70,316.00
Courthouse Utilities:				
25219-43000 Utility Service	\$ 219,219.00	\$ 0.00	\$ 493.00	\$ 218,726.00
Prior Year Revenue Refund:				
00187-97000 Prior Rev Ref	\$ 0.00	\$ 354.00	\$ 0.00	\$ 354.00 #8
Courthouse Utilities:				
25219-43000 Utility Service	\$ 218,726.00	\$ 0.00	\$ 354.00	\$ 218,372.00

	Original Budget	Increase	Decrease	Amended Budget
<i>Road & Street Facilities - Transportation:</i>				
281541-12000 Salaries	\$ 604,052.00	\$ 0.00	\$ 34,226.00	\$ 569,826.00
<i>Detention & Correction-Workcrews:</i>				
281523-12000 Salaries	\$ 208,582.00	\$ 3,624.00	\$ 0.00	\$ 212,206.00 #9
281523-12002 Vacation Sell Back	\$ 0.00	\$ 647.00	\$ 0.00	\$ 647.00
281523-23000 Life, Health, Dental	\$ 52,392.00	\$ 4,024.00	\$ 0.00	\$ 56,416.00
281523-46700 Parts & Supplies	\$ 14,000.00	\$ 16,503.00	\$ 0.00	\$ 30,503.00
281523-52100 Gas, Oil, & Lub	\$ 10,000.00	\$ 9,428.00	\$ 0.00	\$ 19,428.00
<i>Park & Recreation Facilities:</i>				
57072-63000 Improvement OTB	\$ 50,000.00	\$ 3,799.00	\$ 0.00	\$ 53,799.00 #10
<i>BOCC:</i>				
21111-49200 Legal Advertising	\$ 40,000.00	\$ 0.00	\$ 3,799.00	\$ 36,201.00

EXPLANATION OF BUDGET OVEREXPENDITURES IDENTIFIED ON BA#11

#1 BOCC approved position added to County Administrator department subsequent to adoption of 2010-2011 budget. Over-expenditure funded with excess audit service budget.

#2 Actual hours billed greater than budgeted hours. Over-expenditure funded with excess courthouse utility budget.

#3 BOCC must pay \$10 for each local ordinance violation filed; 6 animal control cases filed in 2010-2011. F.S. 34.045(1) (a). Over-expenditure funded with excess Clerk W/C budget.

#4 A new IT position was budgeted beginning 10-01-2011, however, new employee started performing some IT duties in September after resignation of previous IT contractor. Over-expenditure funded with excess courthouse utility budget.

#5 The payment of \$6,198 to City of Wewahitchka was in accordance with an ongoing agreement, however, only \$6,011 was budgeted. Over-expenditure funded with excess audit service budget.

#6 All of the accumulated restricted reserves from specialty license plates were distributed to Choose Life in accordance with new F.S adopted in summer of 2011. The payment to Choose Life comes from restricted reserves.

#7 Unsure of exact reason for over-expenditure, however, it looks as if budget was overspent by accrued payroll. Over-expenditure funded with excess audit service budget and excess courthouse utilities budget.

#8 Over-expenditure is a result of refund of prior year property taxes. Over-expenditure funded with excess courthouse utility budget.

#9 Unsure of reason work-crew budget was overspent by \$34,226. Over-expenditure funded with excess road and street facilities transportation budget.

#10 Unsure of reason Park Facilities budget was overspent by \$3,799. Over-expenditure funded with excess Commissioner budget.

**GULF COUNTY CDBG DISASTER RECOVERY INITIATIVE
AFFORDABLE RENTAL HOUSING
CHANGE ORDER #1**

In reference to the Contract Documents executed on September 22, 2011 between Bryan-Co Services, Inc., Liberty Manor, Limited and Gulf County, through execution of this Change Order, the following changes, additions and/or deletions are hereby accepted by all involved parties and incorporated as part of said Contract Documents:

Description of Change Order: Adjust 1/2" to 5/8" plywood to match existing materials for forty (40) sheets budgetted in contractor's original bid form for a new rate of \$32 per sheet of 5/8" plywood from \$28 per sheet of 1/2" plywood.

DESCRIPTION	ADDITIONS	DELETIONS
Adjust 1/2" to 5/8" plywood to match existing materials for forty (40) sheets at a difference of \$4 per sheet	\$160.00	-
TOTAL	\$160.00	-
Net Change by Change Orders		\$160.00

This Change Order hereby becomes an integral part of the Contract Documents, pursuant to Sections 2(b), 18 and 19 of the Construction Contract.

The Construction Contract amount is hereby adjusted by \$160.00 for an adjusted contract amount of \$89,836.00.

The Construction Contract deadline is hereby adjusted by 00 days for an adjusted completion date of December 26, 2011.

Accepted by all involved parties on this _____ day of _____, _____:

Bryan-Co Services, Inc.

Liberty Manor, Limited

Attest:

Gulf County

Housing Rehabilitation Specialist

CONSENT
DATE 11/22/11 JK

**GULF COUNTY CDBG DISASTER RECOVERY INITIATIVE
AFFORDABLE RENTAL HOUSING
CHANGE ORDER #2**

In reference to the Contract Documents executed on September 22, 2011 between Bryan-Co Services, Inc., Liberty Manor, Limited and Gulf County, through execution of this Change Order, the following changes, additions and/or deletions are hereby accepted by all involved parties and incorporated as part of said Contract Documents:

Description of Change Order: Installation of forty-four (44) net additional sheets of plywood at adjusted rate of \$32 per sheet and eighteen (18) net additional squares of shingles at original per unit rate of \$238 per square necessary to complete re-roofs of LM-BLD A, LM-BLD B & LM-BLD C.

DESCRIPTION	ADDITIONS	DELETIONS
Installation of forty-four (44) net additional sheets of plywood at adjusted rate of \$32 per sheet.	\$1,408.00	-
Installation of eighteen (18) net additional squares of shingles at original per unit rate of \$238 per square.	\$4,284.00	-
TOTAL	\$5,692.00	-
Net Change by Change Orders		\$5,692.00

This Change Order hereby becomes an integral part of the Contract Documents, pursuant to Sections 2(b), 18 and 19 of the Construction Contract.

The Construction Contract amount is hereby adjusted by \$5,692.00 for an adjusted contract amount of \$95,528.00.

The Construction Contract deadline is hereby adjusted by 00 days for an adjusted completion date of December 26, 2011.

Accepted by all involved parties on this _____ day of _____, _____:

Bryan-Co Services, Inc.

Liberty Manor, Limited

Attest:

Gulf County

Housing Rehabilitation Specialist

CONSENT
DATE 11/22/11 *sk*

**GULF COUNTY CDBG DISASTER RECOVERY INITIATIVE
AFFORDABLE RENTAL HOUSING
CHANGE ORDER #3**

In reference to the Contract Documents executed on September 22, 2011 between Bryan-Co Services, Inc., Liberty Manor, Limited and Gulf County, through execution of this Change Order, the following changes, additions and/or deletions are hereby accepted by all involved parties and incorporated as part of said Contract Documents:

Description of Change Order: Unforeseen circumstances identified during the removal of existing shingles require the removal and replacement of eight (8) LF of soffit and fascia at LM-BLD A.

DESCRIPTION	ADDITIONS	DELETIONS
Removal and replacement of eight (8) LF of soffit and fascia at LM-BLD A.	\$484.00	-
TOTAL	\$484.00	-
Net Change by Change Orders		\$484.00

This Change Order hereby becomes an integral part of the Contract Documents, pursuant to Sections 2(b), 18 and 19 of the Construction Contract.

The Construction Contract amount is hereby adjusted by \$484.00 for an adjusted contract amount of \$96,012.00.

The Construction Contract deadline is hereby adjusted by 00 days for an adjusted completion date of December 26, 2011.

Accepted by all involved parties on this _____ day of _____, _____:

Bryan-Co Services, Inc.

Liberty Manor, Limited

Attest:

Gulf County

Housing Rehabilitation Specialist

CONSENT
DATE 11/22/11 *JK*
57

GULF COUNTY CDBG DISASTER RECOVERY INITIATIVE
AFFORDABLE RENTAL HOUSING
CHANGE ORDER #4

In reference to the Contract Documents executed on September 22, 2011 between Bryan-Co Services, Inc., Liberty Manor, Limited and Gulf County, through execution of this Change Order, the following changes, additions and/or deletions are hereby accepted by all involved parties and incorporated as part of said Contract Documents:

Description of Change Order: Unforeseen circumstances identified during the removal of existing shingles require the removal and replacement of thirty-eight (38) LF of soffit and fascia and replacement of thirty-six (36) LF of sub-fascia at LM-BLD B.

DESCRIPTION	ADDITIONS	DELETIONS
Removal and replacement of thirty-eight (38) LF of soffit and fascia and replacement of thirty-six (36) LF of sub-fascia at LM-BLD B.	\$1,505.00	-
TOTAL	\$1,505.00	-
Net Change by Change Orders		\$1,505.00

This Change Order hereby becomes an integral part of the Contract Documents, pursuant to Sections 2(b), 18 and 19 of the Construction Contract.

The Construction Contract amount is hereby adjusted by \$1,505.00 for an adjusted contract amount of \$97,517.00.

The Construction Contract deadline is hereby adjusted by 00 days for an adjusted completion date of December 26, 2011.

Accepted by all involved parties on this _____ day of _____, _____:

Bryan-Co Services, Inc.

Liberty Manor, Limited

Attest:

Gulf County

Housing Rehabilitation Specialist

CONSENT
DATE 11/22/11 JK

**GULF COUNTY CDBG DISASTER RECOVERY INITIATIVE
AFFORDABLE RENTAL HOUSING
CHANGE ORDER #5**

In reference to the Contract Documents executed on September 22, 2011 between Bryan-Co Services, Inc., Liberty Manor, Limited and Gulf County, through execution of this Change Order, the following changes, additions and/or deletions are hereby accepted by all involved parties and incorporated as part of said Contract Documents:

Description of Change Order: Unforeseen circumstances identified during the removal of existing shingles require the removal and replacement of sixty (60) LF of soffit and fascia and replacement of fifty-eight (58) LF of sub-fascia and truss ends at LM-BLD C.

DESCRIPTION	ADDITIONS	DELETIONS
Removal and replacement of sixty (60) LF of soffit and fascia and replacement of fifty-eight (58) LF of sub-fascia and truss ends at LM-BLD C.	\$2,072.00	-
TOTAL	\$2,072.00	-
Net Change by Change Orders		\$2,072.00

This Change Order hereby becomes an integral part of the Contract Documents, pursuant to Sections 2(b), 18 and 19 of the Construction Contract.

The Construction Contract amount is hereby adjusted by \$2,072.00 for an adjusted contract amount of \$99,589.00.

The Construction Contract deadline is hereby adjusted by 00 days for an adjusted completion date of December 26, 2011.

Accepted by all involved parties on this _____ day of _____, _____:

Bryan-Co Services, Inc.

Liberty Manor, Limited

Attest:

Gulf County

Housing Rehabilitation Specialist

CONSENT
DATE 11/22/11 OK

**GULF COUNTY CDBG DISASTER RECOVERY INITIATIVE
AFFORDABLE RENTAL HOUSING
CHANGE ORDER #1**

In reference to the Contract Documents executed on September 22, 2011 between Bryan-Co Services, Inc., Pine Ridge, Limited and Gulf County, through execution of this Change Order, the following changes, additions and/or deletions are hereby accepted by all involved parties and incorporated as part of said Contract Documents:

Description of Change Order: Installation of nine (9) net additional squares of shingles necessary to complete all re-roofs at the rate indicated in the contractor's original bid form.

DESCRIPTION	ADDITIONS	DELETIONS
Installation of nine (9) net squares of shingles at a rate of \$238 per square.	\$2,142.00	-
TOTAL	\$2,142.00	-
Net Change by Change Orders		\$2,142.00

This Change Order hereby becomes an integral part of the Contract Documents, pursuant to Sections 2(b), 18 and 19 of the Construction Contract.

The Construction Contract amount is hereby adjusted by \$2,142.00 for an adjusted contract amount of \$143,640.00.

The Construction Contract deadline is hereby adjusted by 00 days for an adjusted completion date of December 26, 2011.

Accepted by all involved parties on this _____ day of _____, _____:

Bryan-Co Services, Inc.

Pine Ridge, Limited

Attest:

Gulf County

Housing Rehabilitation Specialist

CONSENT
DATE 11/22/11 *JK*

**GULF COUNTY CDBG DISASTER RECOVERY INITIATIVE
AFFORDABLE RENTAL HOUSING
CHANGE ORDER #2**

In reference to the Contract Documents executed on September 22, 2011 between Bryan-Co Services, Inc., Pine Ridge, Limited and Gulf County, through execution of this Change Order, the following changes, additions and/or deletions are hereby accepted by all involved parties and incorporated as part of said Contract Documents:

Description of Change Order: Installation of twenty-one (21) thermostats for compatibility with
new HVAC units installed throughout.

DESCRIPTION	ADDITIONS	DELETIONS
Installation of twenty-one (21) thermostats at a rate of \$75 each.	\$1,575.00	-
TOTAL	\$1,575.00	-
Net Change by Change Orders		\$1,575.00

This Change Order hereby becomes an integral part of the Contract Documents, pursuant to Sections 2(b), 18 and 19 of the Construction Contract.

The Construction Contract amount is hereby adjusted by \$1,575.00 for an adjusted contract amount of \$145,215.00.

The Construction Contract deadline is hereby adjusted by 00 days for an adjusted completion date of December 26, 2011.

Accepted by all involved parties on this _____ day of _____, _____:

Bryan-Co Services, Inc.

Pine Ridge, Limited

Attest:

Gulf County

Housing Rehabilitation Specialist

CONSENT
DATE 11/22/11 sk

**GULF COUNTY CDBG DISASTER RECOVERY INITIATIVE
AFFORDABLE RENTAL HOUSING
CHANGE ORDER #3**

In reference to the Contract Documents executed on September 22, 2011 between Bryan-Co Services, Inc., Pine Ridge, Limited and Gulf County, through execution of this Change Order, the following changes, additions and/or deletions are hereby accepted by all involved parties and incorporated as part of said Contract Documents:

Description of Change Order: Unforeseen circumstances identified during the removal of existing shingles require the removal and replacement of six (6) LF of soffit and fascia on the gable end of PR-BLD 5.

DESCRIPTION	ADDITIONS	DELETIONS
Removal and replacement of six (6) LF of soffit and fascia on the gable end of PR-BLD 5.	\$225.00	-
TOTAL	\$225.00	-
Net Change by Change Orders		\$225.00

This Change Order hereby becomes an integral part of the Contract Documents, pursuant to Sections 2(b), 18 and 19 of the Construction Contract.

The Construction Contract amount is hereby adjusted by \$225.00 for an adjusted contract amount of \$145,440.00.

The Construction Contract deadline is hereby adjusted by 00 days for an adjusted completion date of December 26, 2011.

Accepted by all involved parties on this _____ day of _____, _____:

Bryan-Co Services, Inc.

Pine Ridge, Limited

Attest:

Gulf County

Housing Rehabilitation Specialist

CONSENT
DATE: 11/22/11 JK

**GULF COUNTY CDBG DISASTER RECOVERY INITIATIVE
AFFORDABLE RENTAL HOUSING
CHANGE ORDER #4**

In reference to the Contract Documents executed on September 22, 2011 between Bryan-Co Services, Inc., Pine Ridge, Limited and Gulf County, through execution of this Change Order, the following changes, additions and/or deletions are hereby accepted by all involved parties and incorporated as part of said Contract Documents:

Description of Change Order: Unforeseen circumstances identified during the removal of existing shingles require the rebuild of two (2) trusses and the the reinstallation of soffit and fascia at PR-BLD 4.

DESCRIPTION	ADDITIONS	DELETIONS
Rebuild of two (2) trusses and the reinstallation of soffit and fascia at PR-BLD 4.	\$250.00	-
TOTAL	\$250.00	-
Net Change by Change Orders		\$250.00

This Change Order hereby becomes an integral part of the Contract Documents, pursuant to Sections 2(b), 18 and 19 of the Construction Contract.

The Construction Contract amount is hereby adjusted by \$250.00 for an adjusted contract amount of \$145,690.00.

The Construction Contract deadline is hereby adjusted by 00 days for an adjusted completion date of December 26, 2011.

Accepted by all involved parties on this _____ day of _____, _____:

Bryan-Co Services, Inc.

Pine Ridge, Limited

Attest:

Gulf County

Housing Rehabilitation Specialist

CONSENT
DATE 11/22/11 *sk*

**GULF COUNTY CDBG DISASTER RECOVERY INITIATIVE
AFFORDABLE RENTAL HOUSING
CHANGE ORDER #5**

In reference to the Contract Documents executed on September 22, 2011 between Bryan-Co Services, Inc., Pine Ridge, Limited and Gulf County, through execution of this Change Order, the following changes, additions and/or deletions are hereby accepted by all involved parties and incorporated as part of said Contract Documents:

Description of Change Order: Unforeseen circumstances identified during the removal of existing shingles require the removal and reinstallation of six (6) LF of soffit and fascia and the removal and replacement of eighteen (18) LF of fascia board at PR-BLD 1.

DESCRIPTION	ADDITIONS	DELETIONS
Removal and reinstallation of six (6) LF of soffit and fascia and the removal and replacement of eighteen (18) LF of fascia board at PR-BLD 1.	\$525.00	-
TOTAL	\$525.00	-
Net Change by Change Orders		\$525.00

This Change Order hereby becomes an integral part of the Contract Documents, pursuant to Sections 2(b), 18 and 19 of the Construction Contract.

The Construction Contract amount is hereby adjusted by \$525.00 for an adjusted contract amount of \$146,215.00.

The Construction Contract deadline is hereby adjusted by 00 days for an adjusted completion date of December 26, 2011.

Accepted by all involved parties on this _____ day of _____, _____:

Bryan-Co Services, Inc.

Pine Ridge, Limited

Attest:

Gulf County

Housing Rehabilitation Specialist

CONSENT
DATE 11/22/11 JK 64

**GULF COUNTY CDBG DISASTER RECOVERY INITIATIVE
AFFORDABLE RENTAL HOUSING
CHANGE ORDER #2**

In reference to the Contract Documents executed on September 22, 2011 between Bryan-Co Services, Inc., Wewahitchka, Limited and Gulf County, through execution of this Change Order, the following changes, additions and/or deletions are hereby accepted by all involved parties and incorporated as part of said Contract Documents:

Description of Change Order: Installation of four (4) net additional sheets of plywood and three (3) net additional squares of shingles necessary to complete all re-roofs at the rates indicated in the contractor's original bid form.

DESCRIPTION	ADDITIONS	DELETIONS
Installation of four (4) net sheets of plywood at a rate of \$28 per sheet.	\$112.00	-
Installation of three (3) net squares of shingles at a rate of \$255 per square.	\$765.00	-
TOTAL	\$877.00	-
Net Change by Change Orders		\$877.00

This Change Order hereby becomes an integral part of the Contract Documents, pursuant to Sections 2(b), 18 and 19 of the Construction Contract.

The Construction Contract amount is hereby adjusted by \$877.00 for an adjusted contract amount of \$39,815.00.

The Construction Contract deadline is hereby adjusted by 00 days for an adjusted completion date of December 26, 2011.

Accepted by all involved parties on this _____ day of _____, _____:

Bryan-Co Services, Inc.

Wewahitchka, Limited

Attest:

Gulf County

Housing Rehabilitation Specialist

CONSENT
DATE 11/22/11 *SK*

**GULF COUNTY CDBG DISASTER RECOVERY INITIATIVE
AFFORDABLE RENTAL HOUSING
CHANGE ORDER #3**

In reference to the Contract Documents executed on September 22, 2011 between Bryan-Co Services, Inc., Wewahitchka, Limited and Gulf County, through execution of this Change Order, the following changes, additions and/or deletions are hereby accepted by all involved parties and incorporated as part of said Contract Documents:

Description of Change Order: Installation of four (4) thermostats for compatibility with new HVAC units installed throughout.

DESCRIPTION	ADDITIONS	DELETIONS
Installation of four (4) thermostats at a rate of \$75 each.	\$300.00	-
TOTAL	\$300.00	-
Net Change by Change Orders		\$300.00

This Change Order hereby becomes an integral part of the Contract Documents, pursuant to Sections 2(b), 18 and 19 of the Construction Contract.

The Construction Contract amount is hereby adjusted by \$300.00 for an adjusted contract amount of \$40,115.00.

The Construction Contract deadline is hereby adjusted by 00 days for an adjusted completion date of December 26, 2011.

Accepted by all involved parties on this _____ day of _____, _____:

Bryan-Co Services, Inc.

Wewahitchka, Limited

Attest:

Gulf County

Housing Rehabilitation Specialist

CONSENT
DATE: 11/22/11 *sk*

**GULF COUNTY CDBG DISASTER RECOVERY INITIATIVE
AFFORDABLE RENTAL HOUSING
CHANGE ORDER #4**

In reference to the Contract Documents executed on September 22, 2011 between Bryan-Co Services, Inc., Wewahitchka, Limited and Gulf County, through execution of this Change Order, the following changes, additions and/or deletions are hereby accepted by all involved parties and incorporated as part of said Contract Documents:

Description of Change Order: Unforeseen circumstances identified during the removal of existing shingles require the removal and replacement of six (6) LF of fascia, repair of three (3) truss ends and reinstallation of soffit and fascia at MC-BLD 5.

DESCRIPTION	ADDITIONS	DELETIONS
Removal and replacement of six (6) LF of fascia, repair of three (3) truss ends and reinstallation of soffit and fascia at MC-BLD 5.	\$360.00	-
TOTAL	\$360.00	-
Net Change by Change Orders		\$360.00

This Change Order hereby becomes an integral part of the Contract Documents, pursuant to Sections 2(b), 18 and 19 of the Construction Contract.

The Construction Contract amount is hereby adjusted by \$360.00 for an adjusted contract amount of \$40,475.00.

The Construction Contract deadline is hereby adjusted by 00 days for an adjusted completion date of December 26, 2011.

Accepted by all involved parties on this _____ day of _____, _____:

Bryan-Co Services, Inc.

Wewahitchka, Limited

Attest:

Gulf County

Housing Rehabilitation Specialist

CONSENT
DATE 11/22/11 * 67

**FLORIDA
MEDICAID**
A Division of the Agency for Health Care Administration
Better Health Care for all Floridians

RICK SCOTT
GOVERNOR

ELIZABETH DUDEK
SECRETARY

Ms. Darla Lyle
Gulf County
1000 Cecil G. Costin, Sr Blvd
Port St. Joe, FL 32456

November 9, 2011

Dear Sir or Madam:

This document shall serve as a formal invoice for the purpose of billing for Medicaid payments, which are outlined in the transfer agreement executed between the Agency for Health Care Administration and Gulf County. You are being billed the amount of \$ 77,465 for the 1st quarter of State Fiscal Year 2011-12, pursuant to Senate Bill 2000, the General Appropriations Act of 2011-2012.

In an effort to increase our efficiency and decrease the turn times on payments we are requesting that you please notify us when you are sending your payments. This will allow us to release payment to providers in a timely manner. Please notify us via email at perryb@ahca.myflorida.com or behennal@ahca.myflorida.com.

Please submit your payment with a copy of this invoice to the following address:

Agency for Health Care Administration
Medicaid Program Analysis
Attn: Ms. Lecia Behenna
2727 Mahan Drive
Building 3, Mail Stop 21
Tallahassee, FL 32308

2011 NOV 15 AM 7:50

Should you have questions regarding this matter or need technical assistance, please contact me at (850) 412-4130.

Sincerely,

Lecia M. Behenna
Regulatory Analyst Supervisor

BCC APPROVED
DATE _____ D.C. _____

Reference:

2727 Mahan Drive, MS#21
Tallahassee, Florida 32308



Visit AHCA online at
AHCA.Myflorida.com

CONSENT
DATE 11-9-11 LL

INVOICE

TO: Gulf County Board of Commissioners
1000 Cecil B. Costin, Sr. Blvd
Room 309
Port St Joe, Florida 32456

DATE: 11/3/2011

INVOICE NUMBER: **1125643**

INVOICE PERIOD: 10/01/11 - 10/31/11

RE: Cape San Blas Bike Path
412681-2-58-01b

INVOICE AMOUNT: **\$23,545.23**

Atkins Project #100020261

LUMP SUM CHARGES	<u>Lump Sum Amount</u>	<u>% Complete</u>	<u>Total Fee Earned</u>	<u>Previously Invoiced</u>	<u>Current Fee Billing</u>
Cape San Blas Bike Path Per pay out	\$141,271.12	66.6667%	\$94,180.79	\$70,635.56	\$23,545.23
Lump Sum Totals	\$141,271.12		\$94,180.79	\$70,635.56	\$23,545.23

\$141,271.12

Total amount this period

\$23,545.23

TOTAL INVOICE AMOUNT DUE

\$23,545.23

For Information regarding this invoice please contact Karen Miller at 850-580-7823

Remit Payment to: Atkins
P.O. Box 409357
Atlanta, Ga 30384

2011 NOV 15 AM 7:50

APPROVED FOR PAYMENT

Date 11/14/11 BY JK

Acct # 40341-31000

LAP Bike Path, Phase 3

DB 11-15-11

COMMISSIONERS

BCC APPROVED

DATE _____ D.C. _____

CONSENT

DATE: DB 11-15-11

BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA
COUNTY ATTORNEY'S OFFICE

1000 CECIL G. COSTIN SR. BLVD., ROOM 302, PORT ST. JOE, FLORIDA 32456
PHONE (850)229-4700 • FAX (850) 229-1148 • EMAIL: JTNovak@novaklaw.us
DATE AND TIME OF MEETINGS • SECOND AND FOURTH TUESDAY AT 6:00 P.M., E.T.

November 16, 2011

Gulf County Board of County Commissioners
Chief Administrator's Office
Donald Butler, Chief Administrator
1000 Cecil G. Costin, Sr. Blvd.
Port St. Joe, Florida 32456

Re: Professional Services Rendered
NLG File No.: 2200-001, 004, 005 & 007

Dear Mr. Butler:

Enclosed for your review and file, please find our firm's invoices for professional services rendered.

Additionally, please note an invoice summary statement of both the general legal files and litigation matters for this period have been included for your reference, review and approval.

Should you have any questions, please contact our office immediately.

Very truly yours,

Novak Law Group, PLLC

Encl.

cc: Kari Summers, Gulf County Clerk's Office

2011 NOV 16 PM 2:30

APPROVED FOR PAYMENT
Date 11/16/11 D.H. JK
Acct # 21314-31100

CARMEN L. McLEMORE
District 1

WARD McDANIEL
District 2

BILL WILLIAMS
District 3

TAN SMILEY
District 4

WARREN YEAGER
District 5

CONSENT
DATE: 11/22/11 JK

**BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA
COUNTY ATTORNEY'S OFFICE**

1000 CECIL G. COSTIN SR. BLVD., ROOM 302, PORT ST. JOE, FLORIDA 32456
PHONE (850)229-4700 • FAX (850) 229-1148 • EMAIL: JTNovak@novaklaw.us
DATE AND TIME OF MEETINGS • SECOND AND FOURTH TUESDAY AT 6:00 P.M., E.T.

November 16, 2011

Gulf County Board of County Commissioners
Chief Administrator's Office
Attn: Donald Butler
1000 Cecil G. Costin, Sr. Blvd.
Port St. Joe, Florida 32456

**Re: Summary of Professional Services Rendered and Enclosed Invoices
Litigation – Professional Legal Services NLG File No.: 2200-004 & 005
(11/1/11 - 11/15/11)**

Summary of Invoices for Professional Services
Gulf County Litigation / Pending Litigation Matters

2200-005		
-	Gulf County Litigation / Pending Litigation Matters (2.35 hrs. x \$125)	= \$293.75
2200-004		
-	Gulf County Deepwater Horizon Matters (2.5 hrs. x \$125)	= \$312.50
	Total Professional services (litigation)	\$606.25

CARMEN L. McLEMORE
District 1

WARD McDANIEL
District 2

BILL WILLIAMS
District 3

TAN SMILEY
District 4

WARREN YEAGER
District 5

**BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA
COUNTY ATTORNEY'S OFFICE**

1000 CECIL G. COSTIN SR. BLVD., ROOM 302, PORT ST. JOE, FLORIDA 32456
PHONE (850)229-4700 • FAX (850) 229-1148 • EMAIL: JTNovak@novaklaw.us
DATE AND TIME OF MEETINGS • SECOND AND FOURTH TUESDAY AT 6:00 P.M., E.T.

November 16, 2011

Gulf County Board of County Commissioners
Chief Administrator's Office
Attn: Donald Butler
1000 Cecil G. Costin, Sr. Blvd.
Port St. Joe, Florida 32456

**Re: Summary of Professional Services Rendered and Enclosed Invoice
NLG File No.: 2200-001, 2200-007 General Legal Services (11/1 - 11/15/11)**

Summary of Invoices for Professional Services (2200-001, 2200-007)

-	Gulf County General Legal Representation (38.85 hrs. x \$100)	= \$3,885.00
	Total Professional services	\$3,885.00

CARMEN L. McLEMORE
District 1

WARD McDANIEL
District 2

BILL WILLIAMS
District 3

TAN SMILEY
District 4

WARREN YEAGER
District 5

OFFICE: (850) 769-3477
FAX: (850) 769-3456

POST OFFICE BOX 59462
PANAMA CITY, FL 32412-0462



October 31, 2011
Vendor # 115
Job # 115
Invoice # 26349

Gulf County Board of County Commissioners
c/o Preble-Rish, Inc.
Attn: Mr. Clay Smallwood, E.I.
324 Marina Drive
Port St. Joe, FL 32456

2011 NOV 15 AM 7:50
RECEIVED
GULF COUNTY BOARD OF COUNTY COMMISSIONERS

Re: Gulf County
Iola Road Paving Project (CIGP)

Contract Amount	\$743,881.00
Total Amount Completed	\$743,881.00
Less Retainage (10%)	-\$74,388.10
Less Prior Invoices	-\$550,766.73
Total Amount Due & Requested	\$118,726.17

DUE DATE 11/15/11

CONSENT
DATE 11-15-11 *JB*

WE GREATLY APPRECIATE YOUR BUSINESS!!

BCC APPROVED
DATE _____ D.C. _____

APPROVED BY _____
Date 11/7/11 *JK*
Acct # 40741-31000
CIGP - Iola Road



APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

TO OWNER:
 GULF COUNTY
 BOARD OF COUNTY COMMISSIONERS
 1000 CECIL G. COSTIN SR. BLVD.
 PORT ST. JOE, FL 32456

APPLICATION NO 6

Distribution to:

OWNER x
 ARCHITECT x
 CONTRACTOR x

FROM CONTRACTOR:
 GAC CONTRACTORS, INC.
 4116 N HIGHWAY 231
 PANAMA CITY, FL 32404

PERIOD TO: 10/31/2011

PROJECT NOS: 3.231

CONTRACT DATE: 03/24/2011

CONTRACT FOR: 2010 CIGP PAVING PROJECT

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	743,881.00
2. Net change by Change Orders	0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	743,881.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	743,881.00
5. RETAINAGE:	
a. 10 % of Completed Work (Column D + E on G703)	74,388.10
b. % of Stored Material (Column F on G703)	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	74,388.10
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	669,492.90
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	550,766.73
8. CURRENT PAYMENT DUE	118,726.17
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	74,388.10

CONTRACTOR: GAC CONTRACTORS, INC

By: *[Signature]* Date: 10-31-11

State of: FLORIDA County of: BAY
 Subscribed and sworn to before me this 31st day of October 2011.
 Notary Public: *[Signature]*
 My Commission expires: 11-1-14



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 118,726.17

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved		
in previous months by Owner	0.00	0.00
Total approved this Month	0.00	0.00
TOTALS	0.00	0.00
NET CHANGES by Change Order		0.00

ARCHITECT: *[Signature]* Date: 11/3/11

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 6
 APPLICATION DATE: 31-Oct-11
 PERIOD TO: 31-Oct-11
 ARCHITECT'S PROJECT NO: 3.231

GULF COUNTY - IOLA RD
 (2010 CIGP PAVING PROJECT)
 #115

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D.O.R.E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (G - G)	I RETAINAGE (IF VARIABLE RATE) (10%)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
SCHEDULE OF VALUES									
GENERAL CONDITIONS									
1	MOBILIZATION	4339.00	1.00				\$4,339.00		\$433.90
2	BONDS AND INSURANCE	8184.00	1.00				\$8,184.00		\$818.40
3	MAINTENANCE OF TRAFFIC	6208.00	0.95		0.05		\$6,208.00		\$620.80
4	CONSTRUCTION LAYOUT	7436.00	1.00				\$7,436.00		\$743.60
5	NPDES PERMIT	1680.00	1.00				\$1,680.00		\$168.00
	SUB TOTAL	\$27,847.00							
SITework									
6	CLEAR AND GRUB INCLUDING DEMOLITION	18580.80	1.00				\$18,580.80		\$1,858.08
7	TYPE SF 12.5MM ASPHALT @ 1-1/2"	87.88	1366.00		949.00		\$203,442.20		\$20,344.22
8	12" FDOT TYPE B STABILIZATION	2.17	33476.00				\$72,642.92		\$7,264.29
9	OPTIONAL BASE GROUP 5	9.70	21999.00				\$213,390.30		\$21,339.03
10	EXCAVATION REGULAR	5.60	43.00				\$240.80		\$24.08
11	EXCAVATION BORROW	5.80	21216.00				\$123,052.80		\$12,305.28
12	SIGNS	218.39			10.00		\$2,183.90		\$218.39
13	6" SOLID WHITE PAINT EDGE STRIPE	0.75			17216.00		\$12,912.00		\$1,291.20
14	6" SOLID YELLOW PAINT CENTER STRIP	0.75			17216.00		\$12,912.00		\$1,291.20
15	REFLECTIVE PAVEMENT MARKERS (RPM)	5.60			430.00		\$2,408.00		\$240.80
16	SOD (ARGENTINE BAHIA) - 30" STRIP @ 8'	3.45			2004.00		\$16,497.90		\$1,649.79
17	SEED AND MULCH	1.75			6217.00		\$10,879.75		\$2,175.95
18	SILT FENCE	0.93			17216.00		\$16,010.88		\$1,601.09
	SUB TOTAL								
	GRAND TOTALS						\$131,917.97	\$743,881.00	\$74,388.10

5FAIA DOCUMENT G703 - CONTINUATION SHEET FOR G702 - 1992 EDITION - AIA © 1992 - THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, DC 20006-5292.

Users may obtain validation of this document by requesting of the licensee a completed AIA Document D401 - Certificate of Authenticity.

G703 - 1992

**WAIVER AND RELEASE OF LIEN
UPON PROGRESS PAYMENT**

The undersigned lienor, upon payment of **\$262,857.05** and said payment clearing GAC Contractors' bank account, hereby waives and releases its lien and right to claim a lien for labor, services, or materials furnished through **October 31, 2011**, to the **Gulf County Board of County Commissioners**, on the job of the **Gulf County – Iola Road Paving Project (CIGP)** to the following property:

Iola Road, Gulf County, Florida

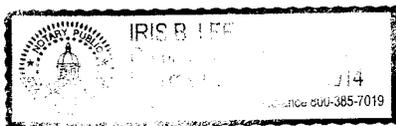
This waiver and release does not cover any retention or labor, services, or material furnished after the date specified. This waiver does not include retainage withheld in the amount of **\$74,388.10**.

Contractor: **GAC Contractors, Inc.**

By: *Angie Blakemore*
Printed Name: **Angie Blakemore**
Title: **Controller**

County of **Bay**
State of **Florida**

Subscribed and sworn before me this 31st day of October, 2011.



Iris B. Lee

Notary Public State of Florida

My Commission Expires: November 1, 2014.



OFFICE: (850) 769-3477
FAX: (850) 769-3456



POST OFFICE BOX 59462
PANAMA CITY, FL 32412-0462

October 25, 2011
Vendor # 107
Job # 107
Invoice # 26337

Gulf County Board of County Commissioners
c/o Preble-Rish, Inc.
Attn: Mr. Clay Smallwood, E.I.
324 Marina Drive
Port St. Joe, FL 32456

Re: Gulf County
Old Bay City Road Paving Project (CIGP)

2011 NOV 15 AM 7:50

Contract Amount	\$ 550,732.63	
Change Order #001	<u>(0.02)</u>	
New Contract Amount	\$ 550,732.61	
Total Amount Completed	\$ 550,732.61	
Less Retainage (10%)	(55,073.26)	
Less Prior Invoices	<u>(425,650.15)</u>	
Total Amount Due & Requested	\$ 70,009.20	

CONSENT
DATE DB 11-15-11

DUE DATE 11/09/11

WE GREATLY APPRECIATE YOUR BUSINESS!!!

BCC APPROVED
DATE _____ D.C. _____

APPROVED FOR PAYMENT
11/11/11 DM WK
40741-31000
CIGP - Old Bay City Rd
DB 11-15-11 **78**

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

TO OWNER:

GULF COUNTY
BOARD OF COUNTY COMMISSIONERS
1000 CECIL G. COSTIN SR. BLVD.
PORT ST. JOE, FL 32456

PROJECT: GULF CO - OLD BAY CITY RD

APPLICATION NO 3

Distribution to:

OWNER

FROM CONTRACTOR:

VIA ARCHITECT:
GAC CONTRACTORS, INC.
4116 N HIGHWAY 231
PANAMA CITY, FL 32404

PREBLE-RISH, INC.
ATTN: CLAY SMALLWOOD, E.I.
324 MARINA DRIVE
PORT ST. JOE, FL 32456

PERIOD TO: 10/31/2011

ARCHITECT

CONTRACTOR

PROJECT NOS: 3.231

CONTRACT FOR: 2010 CIGP PAVING PROJECT

CONTRACT DATE: 03/14/2011

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	550,732.63
2. Net change by Change Orders	-0.02
3. CONTRACT SUM TO DATE (Line 1 ± 2)	550,732.61
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	550,732.61
5. RETAINAGE:	
a. 10 % of Completed Work (Column D + E on G703)	55,073.26
b. % of Stored Material (Column F on G703)	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	55,073.26
6. TOTAL EARNED LESS RETAINA (Line 4 Less Line 5 Total)	495,659.35
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	425,650.15
8. CURRENT PAYMENT DUE	70,009.20
9. BALANCE TO FINISH, INCLUDING RETAINA (Line 3 less Line 6)	55,073.26

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: GAC CONTRACTORS, INC

By: [Signature] Date: 10-25-11

State of: FLORIDA County of: BAY
Subscribed and sworn to before me this 25th day of October 2011.
Notary Public: [Signature]
My Commission expires: 11-1-14



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 70,009.20

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved		
in previous months by Owner	0.00	0.00
Total approved this Month	0.00	-0.02
TOTALS	0.00	-0.02
NET CHANGES by Change Order		-0.02

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.) ARCHITECT:

By: [Signature] Date: 11/3/11

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

40741-31000
Old Bay City Rd

11/7/11

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:

3

APPLICATION DATE: 21-Oct-11

PERIOD TO: 31-Oct-11

ARCHITECT'S PROJECT NO: 3.231

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	E WORK COMPLETED THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE) (10%)
SCHEDULE OF VALUES								
GENERAL CONDITIONS								
1	MOBILIZATION(2% OF BID MAX)	4339.00	1.00	1.00		\$4,339.00	100.00%	\$433.90
2	BONDS AND INSURANCE (2% OF BID MAX)	7059.00	1.00	1.00		\$7,059.00	100.00%	\$705.90
3	MAINTENANCE OF TRAFFIC	9938.00	1.00	1.00		\$9,938.00	100.00%	\$993.80
4	CONSTRUCTION LAYOUT	9296.00	1.00	1.00		\$9,296.00	100.00%	\$929.60
5	NPDES PERMIT	1680.00	1.00	1.00		\$1,680.00	100.00%	\$168.00
	SUB TOTAL	\$32,312.00						
SITework								
6	CLEAR & GRUB INCLUDING DEMOLITION	12342.00	1.00	1.00		\$12,342.00	100.00%	\$1,234.20
7	TYPE SP 12.5 ASPHALT @ 1-1/2"	88.91	1311 TON	1311.00		\$116,561.01	100.00%	\$11,656.10
8	OPTIONAL BASE GROUP 5	10.61	16773 SY	16773.00		\$177,961.53	100.00%	\$17,796.15
9	EXCAVATION REGULAR	5.60	76 CY	76.00		\$425.60	100.00%	\$42.56
10	EXCAVATION BORROW	5.80	13302 CY	2555.10	10746.90	\$77,151.60	100.00%	\$7,715.16
11	SIGNS	218.39	8 EA	8.00		\$1,747.12	100.00%	\$174.71
12	RELOCATE SIGNS PER FOOT INDEX 11860	100.80	1 EA	1.00		\$100.80	100.00%	\$10.08
13	RELOCATE MAILBOXES PER FOOT INDEX 5	61.97	2 EA	2.00		\$123.94	100.00%	\$12.39
14	6" PAINT SOLID WHITE EDGE STRIPE	0.75	13700 LF	13700.00		\$10,275.00	100.00%	\$1,027.50
15	6" PAINT SOLID YELLOW CENTER STRIPE	0.75	13700 LF	13700.00		\$10,275.00	100.00%	\$1,027.50
16	REFLECTIVE PAVEMENT MARKERS (RPMS)	5.60	344 EA	344.00		\$1,926.40	100.00%	\$192.64
17	CONCRETE ENDWALL CONSTRUCTION	661.20	38 CY	38.00		\$25,125.60	100.00%	\$2,512.56
18	15" RCP PIPE	36.90	136 LF	136.00		\$5,018.40	100.00%	\$501.84
19	24" RCP PIPE	44.23	147 LF	147.00		\$6,501.81	100.00%	\$650.18
20	15" MES PER FOOT INDEX 272	730.99	8 EA	8.00		\$6,501.81	100.00%	\$650.18
21	GUARDRAIL INC(Parellel) End Anchorage Asses	51.52	300 LF	300.00		\$5,847.92	100.00%	\$584.79
22	SOD (30" STRIP @ EO) ARGENTINE BAHIA	3.45	4292 SY	4292.00		\$15,456.00	100.00%	\$1,545.60
23	SEED AND MULCH	1.75	12178 SY	12178.00		\$14,807.40	100.00%	\$1,480.74
24	TURBIDITY CURTAIN	9.07	300 LF	300.00		\$2,721.00	100.00%	\$272.10
25	SILT FENCE	0.93	13700 LF	13700.00		\$12,741.00	100.00%	\$1,274.10
	SUB TOTAL	\$518,420.63						

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing
 Contractor's signed certification is attached.
 in tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 3
 APPLICATION DATE: 21-Oct-11
 PERIOD TO: 31-Oct-11
 ARCHITECT'S PROJECT NO: 3.231

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	E WORK COMPLETED THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D O R E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE) (10%)
SCHEDULE OF VALUES								
CHANGE ORDER No.: 1								
26	DUCT - EXCAVATION BORROW	(5.80)		10746.90		(\$62,332.02)		(\$6,233.20)
27	DUCT - GUARDRAIL INC(Parellel End Anchorage Assemb)	(51.52)		300.00		(\$15,456.00)		(\$1,545.60)
28	ADD - Rip-Rap + Guardrails @ Deep Slough + Guardrails @ Powerline Road + 1103' x 21' limestone road at end of existing pavement continuing North.			1.00		\$77,788.00		\$7,778.80
SUB TOTAL						\$77,788.00		\$7,778.80
GRAND TOTALS						\$550,732.61	\$0.00	\$55,073.26

Users may obtain validation of this document by requesting of the licensee a completed AIA Document D401 - Certificate of Authenticity.
 AIA DOCUMENT G703 - CONTINUATION SHEET FOR G702 - 1992 EDITION - AIA - © 1992 - THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, DC 20006-5292
 G703 - 1992

**WAIVER AND RELEASE OF LIEN
UPON PROGRESS PAYMENT**

The undersigned lienor, upon payment of **\$70,009.20** and said payment clearing GAC Contractors' bank account, hereby waives and releases its lien and right to claim a lien for labor, services, or materials furnished through **October 31, 2011**, to the **Gulf County Board of County Commissioners**, on the job of the **Gulf County – Old Bay City Road Paving Project (CIGP)** to the following property:

Old Bay City Road, Gulf County, Florida

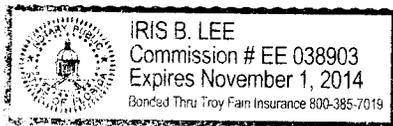
This waiver and release does not cover any retention or labor, services, or material furnished after the date specified. This waiver does not include retainage withheld in the amount of **\$55,073.26**.

Contractor: **GAC Contractors, Inc.**

By: Angie Blakemore
Printed Name: **Angie Blakemore**
Title: **Controller**

County of **Bay**
State of **Florida**

Subscribed and sworn before me this 25th day of **October, 2011**.



IRIS B. LEE

Notary Public State of Florida

My Commission Expires: November 1, 2014.

Gulf County Chamber of Commerce

P.O. Box 964
Port St. Joe, FL 32457

Invoice Date	Invoice #
10/26/2011	11-093

COPIES OF THIS INVOICE
TO COUNTY COMMISSIONERS

Send To
Gulf County Board of County Commissioners 1000 Cecil G. Costin, Sr. Blvd. Port St. Joe, FL 32456 Attn: Becky Norris, Clerk of Courts

Due upon receipt

Description	Amount
First quarter billings for Gulf County Chamber of Commerce, fiscal year 2011-2012	20,750.00
<p>APPROVED FOR PAYMENT Date <u>11-3-11</u> <u>D.H. LL</u> Amount <u>27152.82000</u></p> <p>BCC APPROVED DATE _____ D.C. _____</p>	<p style="writing-mode: vertical-rl; transform: rotate(180deg);">2011-11-03 11:00 AM</p>
Total	\$20,750.00

APPROVED FOR PAYMENT
DATE 11-22-11 LL **83**



1100 Connecticut Avenue, NW
 Suite 520
 Washington, DC 20036
 202.331.6700
 202.331.1796 fax

Invoice Number 1011202
 Invoice Date October 01, 2011
 PO Number
 Contract
 Project 0711-GULFCOUNTY
 Page 1 of 1

Don Butler
 Gulf County, FL
 1000 Cecil G. Costin Sr. Blvd.
 Room 302
 Port St. Joe, FL 32456

Manager Valerie L. Gelnovatch

Retainer for the month of October 1 through October 31, 2011 6,500.00

Invoice Total

6,500.00

This invoice is due upon receipt

Please return yellow copy with payment.

APPROVED FOR PAYMENT

Date 11/16/11 D.H. JK

Acct. # 21111 - 31200

BCC APPROVED

DATE _____ D.C. _____

Consent
 Date: 11/22/11 JK



1155 Connecticut Avenue, NW
Suite 810
Washington, D.C. 20036
202.371.8700
202.371.1596 fax

Invoice Number 1111201
Invoice Date November 01, 2011
PO Number
Contract
Project 0711-GULFCOUNTY
Page 1 of 1

Don Butler
Gulf County, FL
1000 Cecil G. Costin Sr. Blvd.
Room 302
Port St. Joe, FL 32456

Manager Valerie L. Gelnovatch

COMMISSIONERS
GULF COUNTY
NOV 15 2011

Retainer for the month of November 1 through November 30, 2011 6,500.00

Invoice Total 6,500.00

This invoice is due upon receipt

Please return yellow copy with payment.

APPROVED FOR PAYMENT

Date 11/3/11 D.H. LL

Acct. # 21111-31200

BCC APPROVED

DATE _____ D.C. _____

NOV 15 2011 15:00

CONSENT 85
DATE 11/22/11 LL

RESOLUTION 2011-46

WHEREAS, the Gulf County Board of County Commissioners of Gulf County, Florida, has unanticipated revenue in the General Fund, St Joe Fire Control District Fund, Overstreet Fire Control District Fund, Howard Creek Fire Control District Fund, EMS Grant Fund, CDBG Fund and the Wireless 911 Fund for fiscal year 2010-2011 and

WHEREAS, said revenue is needed to help pay certain expenditures incurred in fiscal year 2010-2011,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The 2010-2011 fiscal year budget be amended as follows:

GENERAL FUND

EXPENDITURE OR REVENUE	PROJECT	Description	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
21072-83004		Other Grants & Aid: District 4	22,000.00	10,000.00	-	32,000.00
00165-40000		Timber Sales	72,000.00	10,000.00	-	82,000.00
223525-34000	HMGP	Other Contractual Services	-	620,250.00	-	620,250.00
00131-29001	HMGP	Federal Grant - Disaster Relief	-	620,250.00	-	620,250.00
223541-31000	SCRA1	Engineering-Georgia Ave	-	21,780.00	-	21,780.00
223541-63000	SCRA1	Road Paving-Georgia Ave	-	146,260.00	-	146,260.00
00134-49000	SCRA1	State Grant - Other Transportation	-	168,040.00	-	168,040.00
223541-31000	SCRA2	Engineering-Americus Ave	-	26,344.00	-	26,344.00
223541-63000	SCRA2	Road Paving-Americus Ave	-	6,620.00	-	6,620.00
00134-49000	SCRA2	State Grant - Other Transportation	-	32,964.00	-	32,964.00
223541-31000	SCRA3	Engineering-Alabama Ave	-	26,070.00	-	26,070.00
223541-63000	SCRA3	Road Paving-Alabama Ave	-	40,873.00	-	40,873.00
00134-49000	SCRA3	State Grant - Other Transportation	-	66,943.00	-	66,943.00
223541-31000	SCRA4	Engineering-Court Street	-	4,125.00	-	4,125.00
223541-63000	SCRA4	Road Paving-Court Street	-	1,058.00	-	1,058.00
00134-49000	SCRA4	State Grant - Other Transportation	-	5,183.00	-	5,183.00
223541-31000	SCRA5	Professional Services-Columbus Str	-	6,650.00	-	6,650.00
223541-63000	SCRA5	Infrastructure-Columbus Street	-	68,448.00	-	68,448.00
00134-49000	SCRA5	State Grant - Other Transportation	-	75,098.00	-	75,098.00
33537-31000		Professional Services- Solar Lighting	-	24,500.00	-	24,500.00
33537-34000		Other Contractual Services-	-	177,766.00	-	177,766.00
00131-39001		Federal Grant - Other Phy Env	-	202,266.00	-	202,266.00
39425-12000		Salaries - EMPG Grant	27,040.00	11,433.00	-	38,473.00
00131-23001		Federal Grant - State & Local Asst	49,530.00	11,433.00	-	60,963.00

GENERAL FUND (Continued)

EXPENDITURE OR REVENUE	PROJECT	Description	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
40541-31000		Professional Services-JPA DOT	-	52,756.00	-	52,756.00
40541-34000		Other Contractual Services	-	94,984.00	-	94,984.00
00134-49000		State Grant - Other Transportation	2,796,287.00	147,740.00	-	2,944,027.00
40641-31000		Professional Services-SCOP	-	21,362.00	-	21,362.00
00134-49000		State Grant - Other Transportation	2,944,027.00	21,362.00	-	2,965,389.00
40741-31000		Professional Services-CIGP	-	93,952.00	-	93,952.00
40741-34000		Other Contractual Services	800,000.00	-	800,000.00	-
40741-63000		Improvements other than Bldgs	-	1,116,086.00	-	1,116,086.00
00134-49000		State Grant - Other Transportation	2,965,389.00	410,038.00	-	3,375,427.00
00134-49000		State Grant - Other Transportation	3,375,427.00	-	1,912,000.00	1,463,427.00
00131-49000		Federal Grant - Other Transportation	-	1,912,000.00	-	1,912,000.00

ST JOE FIRE CONTROL DISTRICT FUND

32922-52000		Operating Supplies-S Gulf VFD	6,736.00	1,244.00	-	7,980.00
10631-20000		Public Safety Div of Forestry Grant	-	1,244.00	-	1,244.00

OVERSTREET FIRE CONTROL DISTRICT FUND

32622-52000		Operating Supplies – Overstreet VFD	2,101.00	4,000.00	-	6,101.00
10831-20000		Public Safety Div of Forestry Grant	-	4,000.00	-	4,000.00

HOWARD CREEK FIRE CONTROL DISTRICT FUND

32722-46200		Repairs & Maint.:Equipment	1,800.00	817.00	-	2,617.00
10935-19002		Amendment 1 Offset Funding	-	817.00	-	817.00

EMS GRANT FUND

M5126-54100		Education Cost & Material	3,993.00	281.00	-	4,274.00
11134-22100		E.M.S. Matching Grant	3,993.00	281.00	-	4,274.00

CDBG FUND

113535-31000	CDBG	Professional Services	-	80,795.00	-	80,795.00
113535-34000	CDBG	Other Contractual Services	-	366,848.00	-	366,848.00
113554-31000	CDBG	Professional Services	-	2,967.00	-	2,967.00
113538-31000	CDBG	Professional Services	-	121,689.00	-	121,689.00
113538-34000	CDBG	Other Contractual Services	-	1,082,008.00	-	1,082,008.00
11331-39000	CDBG	CDBG Federal Disaster Recovery Grant	-	1,654,307.00	-	1,654,307.00

WIRELESS 911 FUND

EXPENDITURE OR REVENUE	PROJECT	Description	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
25125-52000		Operating Expenses	-	12,428.00	-	12,428.00
25125-64001		Equipment >\$5000	-	161,807.00	-	161,807.00
12534-24000		Rural County Grant-W911	-	174,235.00	-	174,235.00

THIS RESOLUTION ADOPTED by the Gulf County Board of County Commissioners this the 22nd day of November, 2011.

Warren Yeager, Chairman

ATTEST:

Rebecca L. Norris, Clerk

PUBLIC NOTICE

A Public Hearing will be held at the Planning and Development Review Board (PDRB) meeting on Monday, November 21, 2011 at 8:45 a.m. EST, and at the Board of County Commissioners (BOCC) meeting on Tuesday, November 22, 2011 at 6:00 p.m. EST. Both public hearings will be held in the BOCC Meeting Room at the Robert M. Moore Administration Building, 1000 Cecil G. Costin Sr. Blvd., Port St. Joe, Florida. The public hearings will be to discuss and act on the following:

1. Variance Application - by Kelli Newman - for Parcel ID # 03756-000R - Located in Section 31 Township 6 South, Range 11 West, Gulf County, Florida - Encroach 8' into the 20' road setback for W US 98 to comply with CCCL.
2. Public and Open Discussion
3. Staff

The public is encouraged to attend and be heard on these matters. Information prior to the meeting can be viewed at the Planning and Building Department at 1000 Cecil G. Costin Sr. Blvd., Room 312.

Ad #2011-81

Date: November 10, 2011 and November 17, 2011

Invoice: Gulf County Planning Department

Size: **Headline no smaller than 18 point**

Must be at least 2 columns wide by 10 inches long

Must not appear in the newspaper portions where legal notices and classified advertisements appear

MAP

NOV 17 2011 10:00 AM
GULF COUNTY PLANNING DEPARTMENT
1000 CECIL G. COSTIN SR. BLVD.
PORT ST. JOE, FL 32077

Kelli Newman

