

BOARD OF COUNTY COMMISSIONERS

GULF COUNTY, FLORIDA

AGENDA	OCTOBER 25, 2011	TIME / PAGE NO.
1. Meeting Called to Order		6:00 p.m.
2. Consent Agenda		1-32
3. County Staff Business		
4. Board Business		
5. Bryce Thomas, Florida Forest Service – Annual Report		
6. Public Discussion		

F.S. 286.0105:

If a person decides to appeal any decision made by the board, agency or commission, with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CONSENT AGENDA

October 25, 2011

1. Agreement – Florida Department of Transportation (Highway Lighting Maintenance and Compensation) 1-7

2. Budget Amendment – Gulf County Sheriff (Gulf County School Board (SRO's) * \$115,000.00 * City of PSJ Contract (City dispatchers) * \$66,000.00 * Gulf Co BOCC (Law Enforcement Services Wewa) * \$2,400.00 * Gulf Co BOCC (Unused Funds Returned to BOCC) \$(65.40) * Beach Patrol * \$17,000.00 * 2011 JAGD-GULF-1-B3-058 Grant * \$2,148.00 * 2011 JAGC Gulf-1-B2-012 Grant * \$57,037.00 * 2nd Dollar Funds * \$2,415.00 * Crime Prevention Fund * \$782.00 * Fuel Tax Refunds * \$3,742.89 * Forfeitures * \$6,457.94 * Sale of Fixed Assets * \$20,027.00 * Miscellaneous Reimbursements/Funds * \$9,806.27) 8

Budget Amendment #10 – General Fund (Amend the FY 2010-2011 General Fund (Public Works) budget for items approved to be paid with Reserve for Infrastructure funds) 9

3. Inventory – Gulf County Tax Collector (Delete * #40-115 * Pentium 4 Processor Computer) 10

4. Invoices – Bryan-Co Services, Inc. – C.D.B.G.-D.R.I. Affordable Rental Housing – Pine Ridge Apartments (Application #1 * \$91,434.08 * to be paid from Account #113554-34000) 11
 - County Attorney Jeremy Novak (10/1/11-10/15/11 * \$4,745.00 * to be paid from Account #21314-31100) 12-14
 - Dixon & Sons Taxi Service – PoJo Music Festival (\$170.00 * to be paid from Account #327452-48001) 15
 - Florida Department of Revenue – Unemployment Tax (Board * \$3,614.37 * to be paid from Account #347511-25000) 16-17
 - Harrison, Rivard, Duncan & Buzzett – Lobbying Services (Invoice #12281 * \$18,333.00 * to be paid from Account #21111-31200) 18
 - Jordan & Associates – C.D.B.G. Grant Activity Delivery Services (Invoice #11-K15-D06 * \$19,456.15 * to be paid from Account #113554-31000) 19
 - Legal Services of North Florida (July 1 – September 30, 2011 * to be paid from Account #71015-82000) 20
 - Lock Dock Lock Smith – Courthouse Security (Invoice #16238 * Increase of \$1,929.81 from the approved amount * to be paid from Account #71212-64001) 21-22

- Milliman – GASB45 Valuation (Invoice #082-GCF03:091 * \$5,000.00 * to be paid from Account #21111-31000)	23
- Panache Tent + Event Rental – PoJo Festival (Invoice #4682 * \$6,519.50 * to be paid from Account #27452-48000BP3)	24-25
5. Request – Gulf County Tax Collector (ATM Fees)	26
6. Sole Source Provider – Gulf County Public Works (Peavy & Son Construction Company * Cold Mix)	27
7. Training – Emergency Management (Florida Pilot Small Community Integrated Emergency Management Course County Application)	28-32



Florida Department of Transportation

RICK SCOTT
GOVERNOR

1074 U.S. HWY 90 East
Chipley, FL 32428

ANANTH PRASAD, P.E.
SECRETARY

RECEIVED
GULF COUNTY
OCT 10 10 11 AM '11

October 6, 2011

Bobby Knee
Gulf County
1000 Cecil G. Costin, Sr., Blvd., Room 302
Port St. Joe, Florida 32456

Subject: Highway Lighting Maintenance and Compensation Agreement
FPID: 405499-1-78-22
Contract #AQ993

Dear Mr. Knee:

Please find enclosed the Highway Lighting Maintenance and Compensation Agreement for your signature.

A recent audit of the lights maintained by Gulf County found that 14 lights are eligible for compensation under this program. The contract amount of **\$2,465.95** is calculated at 14 of lights x .90 x \$195.71.

Please sign and return the agreement at your earliest convenience to the attention of Tim Smith, P.E., District Utilities Engineer, 1074 Highway 90, Chipley, FL 32428. You will be sent a copy of the signed agreement once we get the appropriate FDOT signatures.

Please feel free to contact me to answer any questions you may have by phone at (850) 415-9513 or by e-mail at Tim.Smith@dot.state.fl.us.

Sincerely,

Tim Smith, P.E.
District Utilities Engineer

BCC APPROVED

DATE _____ D.C. _____

cc: Contract File

CONSENT
DATE 10/25/11 LL

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**STATE HIGHWAY LIGHTING, MAINTENANCE, AND
COMPENSATION AGREEMENT**

CONTRACT NO. AQ993
FINANCIAL PROJECT NO. 405499-1-78-22
F.E.I.D. NO. F596000627051

THIS AGREEMENT, entered into this _____ day of _____, year of _____, by and between the **STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION**, hereinafter referred to as "**FDOT**", and Gulf County, hereinafter referred to as the "**MAINTAINING AGENCY**";

WITNESSETH:

WHEREAS, **FDOT** is authorized under Sections 334.044 and 335.055, Florida Statutes to enter into this Agreement, and the **MAINTAINING AGENCY** has the authority to enter into this Agreement and to undertake the maintenance and operation of lighting on the State Highway System; and

WHEREAS, the **MAINTAINING AGENCY** has authorized its undersigned officers to enter into and execute this Agreement;

NOW, THEREFORE, in consideration of the premises and the mutual covenants contained herein, **FDOT** and the **MAINTAINING AGENCY** hereby agree as follows:

1. Maintenance of Facilities

- a. The **MAINTAINING AGENCY** shall maintain all the lighting now or hereafter located on the State Highway System within the jurisdictional boundaries of the **MAINTAINING AGENCY**, hereinafter referred to as the "Facilities," throughout its expected useful life. For the purposes of this Agreement, the term Facilities shall be deemed to include, but not necessarily be limited to, lighting for roadways, as well as park and ride, pedestrian overpasses, and recreational areas owned by or located on the property of **FDOT**, but shall exclude those systems listed in Exhibit "A" attached hereto and by this reference made a part hereof, and shall exclude lighting located in weigh stations, rest areas, or on Interstate highways.
- b. In maintaining the Facilities, the **MAINTAINING AGENCY** shall perform all activities necessary to keep the Facilities fully operating, properly functioning, with a minimum of 90% of the lights burning for any lighting type (ex. high mast, standard, underdeck, sign) or roadway system at all times for their normal expected useful life in accordance with the original design thereof, whether necessitated by normal wear and tear, accidental or intentional damage, or acts of nature. Said maintenance shall include, but shall not be limited to, providing electrical power and paying all charges associated therewith, routine inspection and testing, preventative maintenance, emergency maintenance, replacement of any component parts of the Facilities (including the poles and any and all other component parts installed as part of the Facilities), and locating (both vertically and horizontally) the Facilities, as may be necessary.
- c. All maintenance shall be in accordance with the provisions of the following:
 - (1) Manual of Uniform Traffic Control Devices; and,
 - (2) All other applicable local, state, or federal laws, rules, resolutions, or ordinances, and **FDOT** procedures.
- d. For lighting installed as part of an **FDOT** project, the **MAINTAINING AGENCY's** obligation to maintain shall commence upon the **MAINTAINING AGENCY's** receipt of notification from **FDOT** that **FDOT** has formally accepted the project, except for the obligation to provide for electrical power, which obligation to provide for electrical power shall commence at such time as the lighting system is ready to be energized; provided, however, that the **MAINTAINING AGENCY** shall not be required to perform any activities which are the responsibilities of **FDOT's** contractor.

Prior to any acceptance by **FDOT**, the **MAINTAINING AGENCY** shall have the opportunity to inspect and request modifications/corrections to the installation(s) and **FDOT** agrees to undertake those prior to acceptance so long as the modifications/corrections comply with the contract and specifications previously approved by both **FDOT** and the **MAINTAINING AGENCY**

- e. The continuing obligations under this paragraph 1 beyond the first fiscal year hereof are subject to the voluntary negotiation of the amount to be paid as set forth in subparagraph 2b hereof.

2. Compensation and Payment

- a. **FDOT** agrees to pay to the **MAINTAINING AGENCY** a lump sum of \$ 2,465.95 for **2** the fiscal year in which this Agreement is signed (fiscal year as referenced in this Agreement shall be **FDOT's**

fiscal year). Payments will be made in accordance with Exhibit B.

- b. For each future fiscal year, **FDOT** and the **MAINTAINING AGENCY** shall agree on the amount to be paid prior to the fiscal year beginning. **FDOT** will issue a work order confirming the amount and authorizing the performance of maintenance for each new fiscal year. The Work Order shall be an **FDOT** signed letter of authorization to the **MAINTAINING AGENCY** with a subject line containing the terms "State Highway Lighting, Maintenance, And Compensation Agreement Work Order." The Work Order shall reflect the contract number, financial project number, FEID No. of the **MAINTAINING AGENCY**, the fiscal year, and the lump sum amount to be paid for the fiscal year indicated. The Work Order shall be signed by the **MAINTAINING AGENCY** and returned to **FDOT**. No payment will be made on Work Orders which are not properly signed and returned to **FDOT** prior to performing services.
- c. Payment shall be made in one annual lump sum as provided in paragraph 4.

3. Record Keeping

The **MAINTAINING AGENCY** shall keep records of all activities performed pursuant to this Agreement. The records shall be kept in a format approved by **FDOT**.

Records shall be maintained and made available upon request to **FDOT** during the period of this Agreement and for three (3) years after final payment for the work pursuant to this Agreement is made. Copies of these documents and records shall be furnished to **FDOT** upon request.

4. Invoicing

The **MAINTAINING AGENCY** shall invoice **FDOT** yearly in an acceptable format. Invoices may be submitted between May 1 to June 15 of the fiscal year in which the services were provided in order to be processed for payment by June 30.

Upon receipt, **FDOT** has five (5) working days to inspect and approve the goods and services. **FDOT** has twenty (20) days to deliver a request for payment (voucher) to the Department of Financial Services. The twenty (20) days are measured from the latter of the date the invoice is received or the goods or services are received, inspected, and approved.

If a payment is not available within forty (40) days, a separate interest penalty at a rate as established pursuant to Section 215.422, Florida Statutes, shall be due and payable, in addition to the invoice amount, to the **MAINTAINING AGENCY**. Interest penalties of less than one (1) dollar shall not be enforced unless the **MAINTAINING AGENCY** requests payment. Invoices returned to a **MAINTAINING AGENCY** because of **MAINTAINING AGENCY** preparation errors shall result in a delay in the payment. The invoice payment requirements do not start until a properly completed invoice is provided to **FDOT**.

A Vendor Ombudsman has been established within the Department of Financial Services. The duties of this individual include acting as an advocate for contractors/vendors who may be experiencing problems in obtaining timely payment(s) from a state agency. The Vendor Ombudsman may be contacted at (850) 410-9724 or by calling the Chief Financial Officer's Hotline, 1-800-848-3792.

The State of Florida's performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature. In the event this Agreement is in excess of \$25,000 and has a term for a period of more than one (1) year, the provisions of Section 339.135(6)(a), Florida Statutes, are hereby incorporated:

FDOT, during any fiscal year, shall not expend money, incur any liability, or enter into any contract which, by its terms, involves the expenditure of money in excess of the amounts budgeted as available for expenditure during such fiscal year. Any contract, verbal or written, made in violation of this subsection shall be null and void, and no money may be paid on such contract. **FDOT** shall require a statement from the Comptroller of **FDOT** that funds are available prior to entering into any such contract or other binding commitment of funds. Nothing herein contained shall prevent the making of contracts for periods exceeding one (1) year, but any contract so made shall be executory only for the value of the services to be rendered or agreed to be paid for in succeeding fiscal years, and this paragraph shall be incorporated verbatim in all contracts of **FDOT** which are for an amount in excess of \$25,000 and which have a term for a period of more than one (1) year.

5. Default

In the event that the **MAINTAINING AGENCY** breaches any provision of this Agreement, then in addition to any other remedies which are otherwise provided for in this Agreement, **FDOT** may exercise one or more of the following options, provided that at no time shall **FDOT** be entitled to receive double recovery of damages:

- a. Pursue a claim for damages suffered by **FDOT** or the public.
- b. Pursue any other remedies legally available.

- c. As to any work not performed by the **MAINTAINING AGENCY**, perform such work with its own forces or through contractors and seek reimbursement for the cost thereof from the **MAINTAINING AGENCY** if the **MAINTAINING AGENCY** fails to cure the non-performance within fourteen (14) days after written notice from **FDOT** of the non-performance; provided, however, that advance notice and cure shall not be preconditions in the event of an emergency.

6. Force Majeure

Neither the **MAINTAINING AGENCY** nor **FDOT** shall be liable to the other for any failure to perform under this Agreement to the extent such performance is prevented by an act of God, war, riots, natural catastrophe, or other event beyond the control of the non-performing party and which could not have been avoided or overcome by the exercise of due diligence; provided that the party claiming the excuse from performance has (a) promptly notified the other party of the occurrence and its estimate duration, (b) promptly remedied or mitigated the effect of the occurrence to the extent possible, and (c) resumed performance as soon as possible.

7. Miscellaneous

- a. **FDOT** shall consider the employment by any contractor of unauthorized aliens a violation of Section 274A(e) of the Immigration and Nationality Act. If the contractor knowingly employs unauthorized aliens, such violation shall be cause for unilateral cancellation of this Agreement.
- b. The **MAINTAINING AGENCY** shall allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received by the **MAINTAINING AGENCY** in conjunction with this Agreement. Failure by the **MAINTAINING AGENCY** to grant such public access shall be grounds for immediate unilateral cancellation of this Agreement by **FDOT**.
- c. This Agreement constitutes the complete and final expression of the parties with respect to the subject matter hereof and supersedes all prior agreements, understandings, or negotiations with respect thereto.
- d. This Agreement shall be governed by the laws of the State of Florida. Any provision hereof found to be unlawful or unenforceable shall be severable and shall not affect the validity of the remaining provisions hereof.
- e. All notices required pursuant to the terms hereof may be sent by first class United States Mail, facsimile transmission, hand delivery, or express mail and shall be deemed to have been received by the end of five (5) business days from the proper sending thereof unless proof of prior actual receipt is provided. The **MAINTAINING AGENCY** shall have a continuing obligation to notify each District of **FDOT** of the appropriate persons for notices to be sent pursuant to this Agreement. Unless otherwise notified in writing, notices shall be sent to the following addresses:

MAINTAINING AGENCY:

FDOT:

Florida Department of Transportation
Utilities Section
1074 Highway 90
Chipley, FL 32428

- f. **PUBLIC ENTITY CRIME INFORMATION STATEMENT:** A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for **CATEGORY TWO** for a period of thirty six (36) months from the date of being placed on the convicted vendor list.
- g. An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit

leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity.

h. Nothing herein shall be construed as a waiver of either party's sovereign immunity.

i. **MAINTAINING AGENCY:**

1. shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the **MAINTAINING AGENCY** during the term of the contract; and
2. shall expressly require any subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.

8. Certification

This document is a printout of an **FDOT** form maintained in an electronic format and all revisions thereto by the **MAINTAINING AGENCY** in the form of additions, deletions or substitutions are reflected only in an Appendix entitled "Changes To Form Document" and no change is made in the text of the document itself. Hand notations on affected portions of this document may refer to changes reflected in the above-named Appendix but are for reference purposes only and do not change the terms of the document. By signing this document, the **MAINTAINING AGENCY** hereby represents that no change has been made to the text of this document except through the terms of the Appendix entitled "Changes to Form Document."

You **MUST** signify by selecting or checking which of the following applies:

- No changes have been made to this Forms Document and no Appendix entitled "Changes to Form Document" is attached.
- No changes have been made to this Form Document, but changes are included on the attached Appendix entitled "Changes to Forms Document."

IN WITNESS WHEREOF, the parties hereto have executed this Agreement effective the day and year first written.

MAINTAINING AGENCY

BY: (Signature)

(Typed Name: _____)

(Typed Title: _____)

DATE: _____

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

BY: (Signature)

(Typed Name: Tim Smith)

(Typed Title: District Utilities Engineer)

DATE: _____

FDOT Legal Review

BY: (Signature)
Counsel

(Typed Name: Heather Lane)

DATE: _____

Exhibit A

Systems listed below are excluded from this Agreement:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

EXHIBIT B

STATE HIGHWAY LIGHTING, MAINTENANCE AND COMPENSATION AGREEMENT

1.0 PURPOSE

This exhibit defines the method and limits of compensation to be made to the **Maintaining Agency** for the services described in this Agreement and Method by which payments will be made.

2.0 COMPENSATION

For the satisfactory completion of all services detailed in this Agreement, the Department will pay the **Maintaining Agency** the Total Lump Sum as indicated in Section 2 of the Agreement. The **Maintaining Agency** will receive one lump sum payment at the end of each fiscal year for satisfactory completion of service.

Total Lump Sum Amount for each Fiscal Year is calculated by taking all of the actual number of qualifying lights times 90% times the FY Unit Rate.

Example: $330 \text{ lights} \times 0.90 \times \$179.11 = \$53,195.67$

FY	10-11	\$190.01
	11-12	\$195.71
	12-13	\$201.58

Beginning FY 12-13, the Unit Rate for each fiscal year will be 3% more than the Unit Rate from the previous fiscal year, unless otherwise specified in an amendment to this Agreement or changed through an update of this exhibit.

Sheriff



JOSEPH NUGENT

Gulf County

Office (850) 227-1115 • FAX (850) 227-2097
Wewahitchka (850) 639-5717

Mailing Address:

P. O. Box 970

Port St. Joe, FL 32457
October 14, 2011

Physical Address:

1000 Cecil G. Costin, Sr. Blvd
Port St. Joe, FL 32456

Gulf County Board of County Commissioners
1000 Cecil G. Costin, Sr. Blvd.
Port St. Joe, FL 32456

Re: Budget Amendment

Gentlemen:

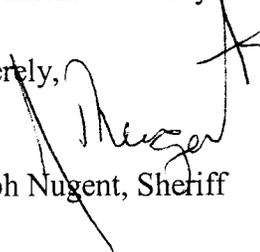
Pursuant to Florida Statutes 30.50 (4), which requires the Board of County Commissioners' approval to the Sheriff's Budget amendments, and Florida Statutes 129.06 (2) (d), which allows budget amendment increases due to receipt of revenues not anticipated in the original budget. Therefore the amended increase is a total of the Gulf County Sheriff's Office Budget with the added revenues.

Gulf County School Board (SRO's):	\$115,000.00
City of Port St Joe Contract (City dispatchers):	\$ 66,000.00
Gulf County Board of County Commissioners (Law Enforcement Services Wewa)	\$ 2,400.00
Gulf County Board of County Commissioners (Unused Funds Returned to BOCC)	\$ (65.40)
Beach Patrol:	\$ 17,000.00
2011 JAGD-GULF-1-B3-058 Grant	\$ 2,148.00
2011 JAGC Gulf-1-B2-012 Grant	\$ 57,037.00
2 nd Dollar Funds	\$ 2,415.00
Crime Prevention Fund	\$ 782.00
Fuel Tax Refunds	\$ 3,742.89
Forfeitures	\$ 6,457.94
Sale of Fixed Assets	\$ 20,027.00
Miscellaneous Reimbursements/Funds:	\$ 9,806.27
Total	\$302,750.70

2011 OCT 13 11:09:23
FBI PORT ST JOE
RECEIVED
GENERAL INVESTIGATIVE
DIVISION

This budget amendment allows the Sheriff's Office to recognize it in our financial statements. Please note that this is **not** a request for more money, only a budget amendment. Thank you in advance.

Sincerely,


Joseph Nugent, Sheriff

BCC APPROVED

DATE _____ D.C. _____

NUGENT
DATE 10/25/11 LL

Amend the FY2010-2011 General Fund (Public Works) budget for items approved to be paid with Reserve for Infrastructure funds.

**Budget Amendment
#10
General Fund (Public Works)**

	Original Budget	Increase	Decrease	Amended Budget
Reserves:				
104984-95002 Resrv for Infrastr	\$ 150,000.00	\$ 0.00	\$ 1,780.00	\$ 148,220.00
STORMWATER MGMT:				
281538-31000 Prof Services	\$ 800.00	\$ 1,780.00	\$ 0.00	\$ 2,580.00

2010-2011 Budget Amendments and Resolutions BA#10 Expenditures to be paid from Reserve for Infrastructure Fund

BCC APPROVED

DATE _____ D.C. _____



GULF COUNTY TAX COLLECTOR

SHIRLEY J. JENKINS, CFC
TAX COLLECTOR
sjjgulfcotxcoll@gulfcounty-fl.gov

Port St. Joe Office

1000 Cecil G. Costin Sr Blvd Rm 100
Port St. Joe, FL 32456
Telephone: (850) 229-6116 / 229-6652
Fax: (850) 229-9224

Wewahitchka Office

P.O. Box 681
Wewahitchka, FL 32465
Telephone: (850) 639-2655
Fax: (850) 639-6977

To: Rebecca Norris, Clerk Of Courts
From: Shirley J. Jenkins Tax Collector *Shirley*
Date: October 18, 2011
Subject: Inventory



40-115 Delete from inventory Pentium 4 Processor computer

BCC APPROVED
DATE _____ D.C. _____

2011 OCT 19 10:11:24
RECEIVED
GENERAL INVESTIGATION
DIVISION
FEDERAL BUREAU OF INVESTIGATION
U.S. DEPARTMENT OF JUSTICE

12

**BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA
COUNTY ATTORNEY'S OFFICE**

1000 CECIL G. COSTIN SR. BLVD., ROOM 302, PORT ST. JOE, FLORIDA 32456
PHONE (850)229-4700 • FAX (850) 229-1148 • EMAIL: JTNovak@novaklaw.us
DATE AND TIME OF MEETINGS • SECOND AND FOURTH TUESDAY AT 6:00 P.M. E.T.

October 18, 2011

Gulf County Board of County Commissioners

Chief Administrator's Office

Donald Butler, Chief Administrator

1000 Cecil G. Costin, Sr. Blvd.

Port St. Joe, Florida 32456

**Re: Professional Services Rendered
NLG File No.: 2200-001, 004, 005 & 007**

Dear Mr. Butler:

Enclosed for your review and file, please find our firm's invoices for professional services rendered.

Additionally, please note an invoice summary statement of both the general legal files and litigation matters for this period have been included for your reference, review and approval.

Should you have any questions, please contact our office immediately.

Very truly yours,

Novak Law Group, PLLC

Encl.

cc: Kari Summers, Gulf County Clerk's Office

CARMEN L. McLEMORE
District 1

WARD McDANIEL
District 2

BILL WILLIAMS
District 3

TAN SMILEY
District 4

WARREN YEAGER
District 5

12

OCT 25 11 11
10/25/11 LI

**BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA
COUNTY ATTORNEY'S OFFICE**

13

1000 CECIL G. COSTIN SR. BLVD., ROOM 302, PORT ST. JOE, FLORIDA 32456
PHONE (850)229-4700 • FAX (850) 229-1148 • EMAIL: JTNovak@novaklaw.us
DATE AND TIME OF MEETINGS • SECOND AND FOURTH TUESDAY AT 6:00 P.M., E.T.

October 18, 2011

Gulf County Board of County Commissioners
Chief Administrator's Office

Attn: Donald Butler

1000 Cecil G. Costin, Sr. Blvd.

Port St. Joe, Florida 32456

**Re: Summary of Professional Services Rendered and Enclosed Invoices
Litigation – Professional Legal Services NLG File No.: 2200-004 & 005
(10/1/11 - 10/15/11)**

Summary of Invoices for Professional Services
Gulf County Litigation / Pending Litigation Matters

2200-005		
-	Gulf County Litigation / Pending Litigation Matters (2.6 hrs. x \$125)	= \$325.00
2200-004		
-	Gulf County Deepwater Horizon Matters (.4 hrs. x \$125)	= \$ 50.00
	Total Professional services (litigation)	\$375.00

APPROVED FOR PAYMENT

Date 10/19/11 DH LL
Acct. # 21314 - 31100

BCC APPROVED

DATE _____ D.C. _____

ACCT. # 21314 - 31100

CARMEN L. McLEMORE
District 1

WARD McDANIEL
District 2

BILL WILLIAMS
District 3

TAN SMILEY
District 4

WARREN YEAGER
District 5

13

BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA

14

COUNTY ATTORNEY'S OFFICE

1000 CECIL G. COSTIN SR. BLVD., ROOM 302, PORT ST. JOE, FLORIDA 32456
PHONE (850)229-4700 • FAX (850) 229-1148 • EMAIL: JTNovak@novaklaw.us
DATE AND TIME OF MEETINGS • SECOND AND FOURTH TUESDAY AT 6:00 P.M., E.T.

October 18, 2011

Gulf County Board of County Commissioners
Chief Administrator's Office

Attn: Donald Butler
1000 Cecil G. Costin, Sr. Blvd.
Port St. Joe, Florida 32456

Re: Summary of Professional Services Rendered and Enclosed Invoice
NLG File No.: 2200-001, 2200-007 General Legal Services (10/1 - 10/15/11)

Summary of Invoices for Professional Services (2200-001, 2200-007)

- Gulf County General Legal Representation (43.7 hrs. x \$100)	= \$4,370.00
Total Professional services	<u>\$4,370.00</u>

APPROVED FOR PAYMENT
Date 10/19/11 D.H. LL
Acct. # 21314 - 31100

BCC APPROVED

DATE _____ D.C. _____

ACCT. # 21314 - 31100

CARMEN L. McLEMORE
District 1

WARD McDANIEL
District 2

BILL WILLIAMS
District 3

TAN SMILEY
District 4

WARREN YEAGER
District 5

14

589.2

DIXSON & SONS TAXI SERVICE
PO BOX 545
PORT ST JOE, FL 32457

2011 OCT -4 AM 10:11

INVOICE

Pick up and drop off Michael Tolcher for the PoJo Music Fest.

September 15th Panama City Airport to St. Joe Beach and from St. Joe Beach back to the Panama City airport – September 20th

TOTAL: \$170.00

2011 OCT -7 AM 11:40

BCC APPROVED

DATE _____ D.C. _____

ACCT. # BP3 327452-48001

\$170.00
BP327452-48001
Tolcher
10/31/11
airport - Pojo

15
DATE 10/25/11 LC

WILLIAM G. HARRISON, JR.
BO RIVARD
MIKE DUNCAN
BILLY BUZZETT
NICOLE RIVARD

P.O. BOX 12 32402
101 HARRISON AVENUE 32401
TEL (850) 769-7714
FAX (850) 769-7715

STATEMENT

Gulf County Commission
Mr. Don Butler
1000 Cecil G. Costin Sr. Blvd.
Port St. Joe, FL 32456

October 3, 2011

Client # 10001-001
Invoice # 12281

Re: Services Rendered

10/03/11 Retainer – June - September 2011 \$ 18,333.00

Total Now Due: \$ 18,333.00

BCC APPROVED

DATE _____ D.C. _____

ACCT. # 21111-31200

APPROVED FOR PAYMENT

Date 10/18/11 D.H. LL

Acct. # 21111-31200

GULF COUNTY COMMISSIONERS
2011 OCT 17 PM 5:30

CONSENT
DATE 10/25/11 LL



www.lsnf.org

Legal Services

of NORTH FLORIDA

HOPE, JUSTICE, FOR ALL.

20
LSC

2011 OCT 11 PM 1:43
GULF COUNTY
COMMISSIONERS

INVOICE

TO: Board of County Commissioners
Gulf County, Florida
ATTN.: Don Butler, Chief Administrator
1000 Cecil G. Costin, Sr., Blvd.-Room 302
Port St. Joe, Florida 32456

FROM: Legal Services of North Florida, Inc.
ATTN.: Laura Ballenger, Fiscal Officer
2119 Delta Boulevard
Tallahassee, Florida 32303-4220
Telephone: (850) 385-9007 Ext. 1012
Fax: (850) 205-6540

RE: Disbursement of 2010-2011 Legal Aid Services Funds
Reporting Period: July 1 through September 30, 2011

DATE: October 4, 2011

LSNF requests a one-fourth of the fund collected during July 1 and September 30, 2011.

1. Total hours of service provided to residents of Gulf County: 48.5
2. Total number of Gulf County residents served: 26

Prepared by: Connie Davis
Connie Davis, Grants Administrator

BCC APPROVED

DATE _____ D.C. _____
ACCT. # 71015 - 82000

APPROVED FOR PAYMENT

Date 10/18/11 LL
ACCT. # 71015-82000

10/25/11 LL

HOME OFFICE

2119 DELTA BOULEVARD
TALLAHASSEE, FL 32303-4220
850-385-9007 • FAX 850-385-7603
ADMINISTRATIVE FAX 850-205-6540
DEVELOPMENT FAX 850-385-5684

BRANCH OFFICES

121 NORTH JACKSON STREET
QUINCY, FL 32351-2316
850-875-9881 • FAX 850-875-2008

211 EAST 11TH STREET
PANAMA CITY, FL 32401-2938
850-769-3581 • FAX 850-785-2041

133 STAFF DRIVE, SUITE B
FT. WALTON BEACH, FL 32548-5050
850-862-3279 • FAX 850-862-6327

118 SOUTH BAYLEN STREET
PENSACOLA, FL 32502-5000
850-432-8222 • FAX 850-432-8229

20

5702

21 Invoice

AA LOCK DOCK LOCKSMITH

3305 NE 26 CT
OCALA, FL 34479
352-867-1965
FAX 352-867-0473

2011 OCT 11 PM 2:10

Date	Invoice #
9/19/2011	16238

Bill To
Guld County Court House Cecil G. Costin Sr Blvd Port St Joe, FL 32456

State of Florida
Low Voltage Lisence #
EF0000427

P.O. No.	Phone	Terms

Qty	Description	Rate	Amount
1	Express shipping charges (for M32 mag locks, Z brackets, header extensions, and camera equipment	84.94	84.94
1	Trip charge and travel expense	650.00	650.00

APPROVED FOR PAYMENT

Date 10/11/11 D.H. [Signature]

Acct. # CH Security Budget

71212-64001

BCC APPROVED

DATE _____ D.C. _____

ACCT. # 71212-64001

Subtotal		\$8,111.77
Sales Tax (6.0%)		\$0.00
Total		\$8,111.77
Payments/Credits		\$0.00
Balance Due		\$8,111.77

Please pay this invoice upon receipt. All unpaid balances after 30 days will be charged 1 1/2% interest. All unpaid balances over 90 days will be turned over to collections!

Total Balance For All Open Invoices*****

E-mail aalockdoc@gmail.com Web Site www.aalockdoc.net
protection@securityworldunlimited.com www.securityworldunlimited.com

21
DATE 10/25/11 CC

LOCK DOCK LOCKSMITH

3305 NE 26 CT
 OCALA, FL 34479
 352-867-1965
 FAX 352-867-0473

22 Invoice

2011 OCT -6 PM 4:52

Date	Invoice #
9/19/2011	16238

Bill To
Guld County Court House Cecil G. Costin Sr Blvd Port St Joe, FL 32456

State of Florida
 Low Voltage Liscence #
 EF0000427

P.O. No.	Phone	Terms

Qty	Description	Rate	Amount
1	BEA 1200lb double mag lock	420.00	420.00
2	Securitron M32F maglocks	270.15	540.30
2	Securitron adjustable Z bracket for M32 mag lock	125.145	250.29
3	Securitron universal header bracket for BEA double mag lock	56.67	170.01
2	Securitron EEB2 request to exit button with 30 second timer	111.565	223.13
2	Schlage Bright Blue Network Reader Interface kit	496.50	993.00
1	Schlage Bright Blue 3 amp power supply	330.00	330.00
1	Altronix 3 amp power supply with fire alarm disconnect	235.13	235.13
2	Schlage mullion prox reader	113.75	227.50
1	Aiphone one door / one master intercom system	214.20	214.20
1	Digital Watch Dog V1363TIR vandal dome starlight camera with I/R	439.23	439.23
1	Orion 19" LCD flat screen camera monitor	668.99	668.99
1	Wall mount bracket for monitor - Articulating	96.05	96.05
1	Labor to install mag lock access control system and connect to existing system in E.O.C.	2,244.00	2,244.00
1	Misc Wire, Connectors, mounting boxes, and wire mould	325.00	325.00

	Subtotal
Please pay this invoice upon receipt. All unpaid balances after 30 days will be charged 1 1/2% interest. All unpaid balances over 90 days will be turned over to collections!	Sales Tax (6.0%)
	Total
	Payments/Credits
	Balance Due

Total Balance For All Open Invoices

E-mail: aalockdoc@gmail.com Web Site: www.aalockdoc.net
protection@securityworldunlimited.com www.securityworldunlimited.com

5603



2011 OCT 11 AM 10:08
COMMISSIONERS

10000 N. Central Expressway
Suite 1500
Dallas, TX 75231-4177
USA

Main +1 214-863 5500
Fax +1 214 863 5501

September 21, 2011

milliman.com

Lynn Lanier
Deputy Administrator
Gulf County
1000 Cecil G. Costin Sr., Blvd., Room 302
Port St. Joe, FL 32456

INVOICE

Professional Services that may not be paid from plan assets

Progress billing for full GASB 45 valuation for fiscal year ending 9/30/2011 5,000.00
(\$5,000 billed to date)

Total Amount Due \$5,000.00

BLU *BLU*
Invoice No. 082-GCF03:091

Milliman, Inc. EIN:
91-0675641

An ERISA employee benefit plan is permitted to pay certain reasonable expenses to administer the plan if its terms authorize the payment of such expenses. The plan administrator is the fiduciary with the responsibility to decide which expenses may be paid by the plan and should rely on legal counsel for advice with respect to this issue. The allocation of fees above, if categorized as payable or not payable from the plan, are based on our understanding of Department of Labor guidelines and should not be construed as our acting in a fiduciary or legal capacity.

APPROVED FOR PAYMENT
Date 10/11/11 DH LL
Acct. # 21111-31000

BCC APPROVED
DATE _____ D.C. _____
ACCT. # 21111-31000

OCT 11 PM 2:00

2011 OCT 11 10/25/11 LL **23**

Invoice

Panache Tent + Event Rental
 106 Trade Circle West
 Suite F
 Port St. Joe, FL 32456
 (850)227-9574
 panachetents@gmail.com

DATE	INVOICE #
09/16/2011	4682
TERMS	DUE DATE
Due on receipt	09/16/2011

BILL TO
Amber Davis Gulf County TDC

SHIP TO
Amber Davis Gulf County TDC PO JO MUSIC FESTIVAL Sept. 16th,17th 2011

AMOUNT DUE	ENCLOSED
\$6,519.50	

Please detach top portion and return with your payment.

SHIP DATE	SHIP VIA	P.O. Number	Sales Rep
09/14/2011	Our Truck	V- Amber Davis	House

Date	Service	Activity	Quantity	Rate	Amount
09/16/2011	T-15X15F-W	15' x 15' White Frame Tent to Include: Sidewalls With Entry Door Lighting Exit Sign Fire Extinguisher A/C ****2 Day Rental Rate Applied	3	1,402.50	4,207.50
09/16/2011	SOFA	White Leather Sofa ****2 Day Rental Rate Applied	3	225.00	675.00
09/16/2011	SOFA	Black Leather Sofa ****2 Day Rental Rate Applied	2	225.00	450.00
09/16/2011	TBL-96-B	96" Banquet Table for 10 x 10 Prep Tent ****2 Day Rental Rate Applied	2	15.00	30.00
09/16/2011	TBL-48-R	48" Round Table for Buffet ****2 Day Rental Rate Applied	2	15.00	30.00
09/16/2011	L-108R-W	108" Round White Linen Extra Set for Day 2	4	14.00	56.00
09/16/2011	TBL-36-R	36" Round Table ****2 Day Rental Rate Applied	3	15.00	45.00
09/16/2011	L-96R-W	96" Round White Linen Extra Set for Day 2	6	14.00	84.00
09/16/2011	TBL-72-B	6' Banquet Table ****2 Day Rental Rate Applied	2	15.00	30.00
09/16/2011	L-90X132-W	90" x 132" White Linen Tablecloth, 6' Banquet to floor Extra Set for Day 2	4	16.00	64.00
09/16/2011	*MISC	End Tables/Coffee Tables	2	15.00	30.00

BCC APPROVED

DATE _____ D.C. _____
 ACCT. # 27452-48000 BP3

Continue to the next page.

CONSENT
 DATE 10-19-24 *BN*

Date	Service	Activity	Quantity	Rate	Amount
09/16/2011	T-10X10-W	10' x 10' White Frame Tent, Installed for Prep Tent with Lighting	1	250.00	250.00
09/16/2011	CHR-WW-F	White Wooden Folding Chair with Pad ****2 Day Rental Rate Applied	14	4.50	63.00
09/16/2011	FRYER	Portable Fryer SMALL	1	50.00	50.00
09/16/2011	G-Can-W	Galvanized Garbage Can	10	12.00	120.00
09/16/2011	TL-WSL	Rope Lighting	100	0.50	50.00
09/16/2011	*MISC	Full Length Mirror	2	10.00	20.00
09/16/2011	REPLACE	Lost or Damaged Items: Wax on 108" Round Linen in Green Room	1	40.00	40.00
09/16/2011	FAN	Floor Fan for 2 Bathrooms/Changing Area and 10 x 10 Prep Tent	3	25.00	75.00
09/16/2011	Delivery-C	Delivery and Pick Up Charge	1	150.00	150.00
09/16/2011	TERMS	All reservations under \$50 must be paid in full. Reservations over \$50.00 can be guaranteed with a 50% NON REFUNDABLE DEPOSIT. Items must be returned in same condition as received. Dishes must be rinsed and free of Food. Linens must be shaken of any debris, dry and free of candle wax or an additional cleaning/replacement fee will be added. Delivery Charge covers drop off to nearest drivable point, if you require delivery elsewhere or setup, there is an additional charge. Delivery and Installation Charges are included with this estimate where noted. Items are to be in same location as drop off on the day of pick up to avoid additional charges.	1	0.00	0.00
09/16/2011	Services	****We also carry, Linens, Tiki Torches, Heaters, Grills, China Dinnerware, Flatware and Crystal Stemware! We also offer Site Prep and Wedding Planning Services.	1	0.00	0.00

Thank you for your business!

SUBTOTAL	\$6,519.50
TAX (7%)	\$0.00
TOTAL	\$6,519.50



GULF COUNTY TAX COLLECTOR

26

SHIRLEY J. JENKINS
TAX COLLECTOR

Telephone: (850) 229-6116
Fax: (850) 229-9224

MEMORANDUM

To: Gulf County Board of County Commissioners

From: Shirley Jenkins Tax Collector *Shirley*

Date: October 19, 2011

Subject: ATM Fees

I have an ATM in my office for the convenience of the taxpayers coming in and transacting business. There is a dedicated phone line connected to the ATM. The cost of the dedicated phone line was \$441.60 for the fiscal year ending September 30, 2011; monthly ATM fees generated during the same time period was \$531.00.

I am asking your permission to keep all fees earned from the ATM to pay for the dedicated phone line.

Thank you for your consideration in this matter.

BCC APPROVED

DATE _____ D.C. _____

2011 OCT 19 11:02

SHIRLEY J. JENKINS
TAX COLLECTOR

SHIRLEY J. JENKINS
10/25/11 uc
26

GULF COUNTY PUBLIC WORKS

1001 Tenth St.
Port St. Joe, Florida 32456
Phone (850) 227-1401 Fax (850) 229-9521
publicworks@gulfcounty-fl.gov



Memorandum

To: Gulf County Board of County Commissioners
From: Bobby Knee
Date: October 13, 2011
Re: Sole Source Provider

This request is to list Peavy & Son Construction Company in Tallahassee, Florida as a sole source provider. There is not another company in Northwest Florida that we have been able to locate that makes cold mix. We have contacted all the asphalt plants in our area and have been told that they will no longer make cold mix.

Bobby Knee

BCC APPROVED

DATE _____ D.C. _____



GULF COUNTY EMERGENCY MANAGEMENT

1000 Cecil G. Costin, Sr. Blvd.
Port St. Joe, Florida 32456

INTEROFFICE MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: MARSHALL NELSON *Marshall Nelson*

DATE: OCTOBER 18, 2011

SUBJECT: SMALL COMMUNITY INTERGRATED EMERGENCY
MANAGEMENT COURSE (IEMC)

2011 OCT 19 PM 9:37

FILED FOR RECORD
RECORDS & COMM. AFFAIRS
CLERK OF COUNTY COURT
PORT ST. JOE, FLORIDA

Gulf County has the opportunity to submit an application to participate in the Small Community Integrated Emergency Management Course (IEMC), sponsored by the Governor's Hurricane Conference® (GHC).

The IEMC is normally taught at the Emergency Management Institute (EMI) in Emmetsburg, Maryland to selected communities from throughout the country. However, due to the large number of cities and counties in the United States, only a small number of Florida communities have ever been selected to participate in the training. The GHC has established a program whereby even the smallest county or city in Florida would have the opportunity to be selected to have the GHC sponsored IEMC conducted on-site at their location.

As you know, protecting the population is a primary responsibility of government, and fulfilling this responsibility depends on the abilities of emergency personnel to prepare for, respond to, recover from and mitigate against disaster. This requires developing and maintaining a high standard of readiness and the ability to function effectively under crisis situations.

We feel this course will provide the knowledge, skills and abilities necessary for Gulf County Emergency Management and EOC/county staff to effectively conduct hurricane response by coordinating operations with counterparts from local, state and federal government, private sector organizations and non-governmental agencies.

BCC APPROVED

DATE _____ D.C. _____

CONSENT **28**
DATE 10/25/11 CC

The course is fully funded by the Governor's Hurricane Conference® (GHC). The county will commit to provide the EOC/classroom space, equipment and staff for the training and exercises.

By this memo we are requesting board approval to apply for this training opportunity to have the GHC funded Small Community IEMC - Hurricane conducted in Gulf County.

Should you have any questions of need additional information do not hesitate to give me a call at 850-229-9110.

Attachments

Marshall Nelson

From: Lynn Daines [ghclynn@verizon.net]
Sent: Thursday, October 06, 2011 1:17 PM
To: bcem@nefcom.net; brian_johns@bradford-co-fla.org; calem@gtcom.net; shayne_morgan@columbiacountyfla.com; eoc@co.desoto.fl.us; c.furr@desotobocc.com; tim.alexander@dixieemergency.com; em3frank@gtcom.net; shawnw@tds.net; rmills@gilchrist.fl.us; asnow@myglades.com; mnelson@gulfcounty-fl.gov; hamcoem@windstream.net; rich.shepard@hardeecounty.net; ltaylor@hendryfla.net; wstafford@earthlink.net; jcema@embarqmail.com; carolellerbe@embarqmail.com; lafayette911@windstream.net; jsmith@lakecountyfl.gov; lcdem@bellsouth.net; lcem@gtcom.net; madisoncoem2@embarqmail.com; ncem@nassaucountyfl.com; mfaulkner@co.okeechobee.fl.us; quin.romay@putnam-fl.com; kimberlyt@suwcounty.org; dustin.hinkel@taylorcountygov.com; yorkjd@unionsheriff.us; snelson@wcco.org; jpreston@waltonso.org; wcem@washingtonfl.com
Subject: Governor's Hurricane Conference Small County IEMC Opportunity
Attachments: IEMC Application County.doc

Importance: High

Follow Up Flag: Follow up
Due By: Monday, October 17, 2011 7:00 AM
Flag Status: Flagged

You are receiving this email because your Florida County is one of those which may be eligible to participate in the Small Community Integrated Emergency Management Course (IEMC), sponsored by the Governor's Hurricane Conference[®] (GHC). Following is some background information regarding this initiative and the IEMC.

Since its inception in 1987 the primary purpose of the GHC has been to improve hurricane preparedness, response, recovery and mitigation in the state of Florida. To accomplish this, the GHC has held an annual conference for the past 25 years. During the last several years GHC leadership has discussed ways to further enhance the stated goal by also conducting selected critical training outside of the annual conference venue. As a result, in December of 2009, the GHC Board of Directors approved funding for a new and exciting initiative that would allow one of FEMA's Emergency Management Institute's (EMI) premier courses, the IEMC, to be conducted on-site at selected small communities in Florida.

The IEMC is normally taught at EMI in Emmitsburg, Maryland to selected communities from throughout the country. However, due to the large number of cities and counties in the United States, only a small number of Florida communities have ever been selected to participate in the training. It was the intent of the GHC to establish a program whereby even the smallest county or city in Florida would have the opportunity to be selected to have the GHC sponsored IEMC conducted on-site at their location.

As you know, protecting the population is a primary responsibility of government, and fulfilling this responsibility depends on the abilities of emergency personnel to prepare for, respond to, recover from and mitigate against disaster. This requires developing and maintaining a high standard of readiness and the ability to function effectively under crisis situations. The IEMC places public officials and emergency personnel in a realistic crisis situation within a structured learning environment. The three-day IEMC has the goal of providing the knowledge, skills and abilities necessary for local emergency management professionals and EOC staff to effectively conduct hurricane response by coordinating operations with counterparts from local, state and federal government, private sector organizations and non-governmental agencies. During the first two days of the course a hurricane scenario begins to unfold in sequence with classroom-style lectures, discussions, small group workshops and a tabletop exercise culminating on the third day with a five hour functional exercise involving activation of the community's Emergency Operations Center (EOC) for a hurricane event.

Two pilot IEMCs have been conducted since this program's inception; one was for a small city, Tarpon Springs and one for a small county, Dixie. The pilots were very successful and proved to be very beneficial to both Tarpon Springs and Dixie County. The courses were conducted by ICF International which is currently under contract with EMI to conduct the IEMC at selected states for their EOC staffs. The GHC has worked closely with ICF International to make course modifications based on experiences while conducting the pilots.

The Board of Directors of the GHC has approved the conduct of a Small Community IEMC - Hurricane for a selected small county during Fiscal Year 2011/2012. For the purpose of his project, our definition of a small county is one with a population of 75,000 or less. The GHC External Training Committee will review applications and will select one small county to participate based upon the information provided.

It is emphasized that a decision to participate in this project, which provides the opportunity to challenge your public officials and Emergency Operations Center's (EOC) staff in a realistic emergency situation, must be made with the understanding that a commitment is being made to provide classroom space for training and the County EOC space, equipment and staff for conduct of a five hour functional hurricane exercise. Additionally, space must be made available adjacent to the EOC for a Simulation Cell for the exercise. Just as importantly, it requires a significant commitment of time and effort in the weeks prior to the conduct of the IEMC, working with our contractor to develop the best possible course tailored to your specific county, for an optimal outcome.

If your county is interested in applying for this opportunity to have the GHC funded Small Community IEMC – Hurricane conducted in your county, please complete the attached application and return it with the required attachments no later than November 15, 2011.

Lynn Daines

Executive Vice President

Governor's Hurricane Conference*

PO Box 279

Tarpon Springs, FL 34688

phone: 727-944-2724 or 800-544-5678

fax: 727-944-2687

email: ghclynn@verizon.net

website: www.flghc.org



Florida Pilot Small Community Integrated Emergency Management Course (IEMC) County Application

County: Gulf
 Contact Name: Marshall Nelson
 Title: Emergency Management Director
 Physical Address: 1000 Cecil G. Costin, Sr. Blvd.
 Phone: (850) 229-9110
 Fax: (850) 229-9115
 Email Address: mnelson@gulfcounty-fl.gov

1. My county has a population of 15,863
 Cite reference for verification 2010 census
2. Attached is demonstration of my county's hurricane vulnerability, based on location and/or other risk factors. yes X no
3. My county **has** **has not** X participated in a previous IEMC.
4. My county has an Emergency Operations Center (EOC) yes no
5. My county has the capability to:
 - a. logistically support the conduct of the IEMC by making available classroom space sufficient to support the required number of participants (*usually 20-50*).
 X yes no
 - b. support the activation of the EOC and staff for a hurricane exercise and space for a simulation cell located with the EOC. X yes no
6. Attached is a letter of commitment from the County Emergency Manager with an endorsement from the authorized county representative agreeing to the participation of county staff and elected officials who are critical to the conduct of the IEMC, as well as the commitment of resources identified in 5 above.
 X yes no
7. Our facilities and staff are available for delivery of the IEMC March/April 2012, with planning and site visits conducted January/February 2012 (*details to be negotiated among county/GHC/contractor*). X yes no

**Email application and attachments to ghclynn@verizon.net no later than
November 15, 2011.**

◆ Florida Division of
Emergency Management

◆ American
Red Cross

◆ National Weather
Service

◆ Florida Emergency
Preparedness Association