

BOARD OF COUNTY COMMISSIONERS

GULF COUNTY, FLORIDA

INFORMATION July 28, 2015 PAGE NO.

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- Re-appointments (RESTORE Act Advisory Committee – Dewey Blaylock * Patricia Hardman * Jim Townsend * Johanna White * Minnie Likely * Jim Anderson * Tony Justice * Eugene Raffield * Guerry Magidson) 2
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From the Desk of Commission Chairman Ward McDaniel, District II
BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA

1000 CECIL G. COSTIN SR. BLVD., ROOM 302 , PORT ST. JOE, FLORIDA 32456

PHONE (850)229-6106

FAX (850) 229-9252 • EMAIL: bocc@gulfcountry-fl.gov

DATE AND TIME OF MEETINGS • FOURTH TUESDAY AT 9:00 A.M., E.T.

15 JUL 22 PM 3:11

FILED FOR RECORD
REGGAL MORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA

Memorandum

To: Board of County Commissioners
County Administration
Gulf County Commission 7/2/15 Information Packet

From: Chairman Ward McDaniel

Date: 7/20/2015

Re: Appointments to Commission Board vacancies

Pursuant to Gulf County Board of Commissioners policy please be advised and accept the following appointments to the following vacancies created by the resignation of Commissioner Warren Yeager, District V.:

- Small County Coalition – Commissioner Sandy Quinn, District IV
- Regional Transportation Partnership – Commissioner Sandy Quinn, District IV
- Tourist Development Council – Ward McDaniel, District II

INFORMATION
DATE 7/28/15 40

From the Desk of Commission Chairman Ward McDaniel, District II

BOARD OF COUNTY COMMISSIONERS GULF COUNTY, FLORIDA

1000 CECIL G. COSTIN SR. BLVD., ROOM 302 , PORT ST. JOE, FLORIDA 32456

PHONE (850)229-6106

FAX (850) 229-9252 • EMAIL: bocc@gulfcounty-fl.gov

DATE AND TIME OF MEETINGS • FOURTH TUESDAY AT 9:00 A.M., E.T.

Memorandum

To: Board of County Commissioners
 County Administration
 Gulf County Commission 7/28/15 Information Packet

From: Chairman Ward McDaniel

Date: 7/20/2015

Re: Gulf County RESTORE Act Advisory Committee re-appointment

FILED FOR RECORD
 REBECCA L. MORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 15 JUL 22 PM 3:12

Pursuant to Gulf County Board of Commissioners policy please be advised and accept the following re-appointments to the RESTORE Act Advisory Committee per the request of the County RESTORE Act Consultant entering the multi-year implementation planning (MYIP) phase:

- Dewey Blaylock - Environmental
- Patricia Hardman – Commercial builders and contracting
- Jim Townsend – Commercial Fisheries
- Johanna White – Gulf Coast Workforce and Career resources
- Minnie Likely – Citizen at large appointment
- Jim Anderson – City of Port St. Joe
- Tony Justice – City of Wewahitchka
- Eugene Raffield – Port Authority
- Guerry Magidson – Gulf County Chamber

BOARD OF COUNTY COMMISSIONERS GULF COUNTY, FLORIDA

3

1000 CECIL G. COSTIN, SR. BLVD., ROOM 302, PORT ST. JOE, FLORIDA 32456

PHONE: (850) 229-6106/639-6700 • FAX: (850) 229-9252

WEBSITE: www.gulfcounty-fl.gov • EMAIL: bocc@gulfcounty-fl.gov

DATE AND TIME OF MEETINGS: SECOND AND FOURTH TUESDAYS AT 9:00 A.M., E.T.

June 25, 2015

Mr. Robert Bendus, Director
Division of Historical Resources
Bureau of Historic Preservation
Grants and Education Section
500 South Bronough Street
Tallahassee, Florida 32399-0250

RE: 2017 Special Category Grant
City of Port St. Joe
Project: Phase III-Cape San Blas Lighthouse Relocation

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REBECCA I. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
15 JUL 22 PM 3:11

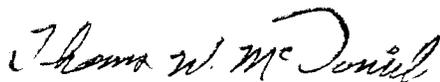
Dear Mr. Bendus:

I am writing this letter on behalf of the Gulf County Board of County Commissioners in support of the historic preservation grant application by the City of Port St. Joe for the Phase III Cape San Blas Lighthouse Relocation project.

The County is very aware of the importance of the historic Lighthouse to the citizens and visitors of Gulf County, and it continues to play a vital role in our community today. It is important that we preserve these historic landmarks particularly when they are still providing essential economic and educational services to the community.

Please feel free to contact me if you have any questions or need any additional information.

Sincerely,
GULF COUNTY BOARD OF COUNTY COMMISSIONERS



Ward McDaniel
Chairman

INFORMATION
DATE: 7/28/15 LL

BOARD OF COUNTY COMMISSIONERS GULF COUNTY, FLORIDA

4

1000 CECIL G. COSTIN, SR. BLVD., ROOM 302, PORT ST. JOE, FLORIDA 32456

PHONE: (850) 229-6106/639-6700 • FAX: (850) 229-9252

WEBSITE: www.gulfcounty-fl.gov • EMAIL: bocc@gulfcounty-fl.gov

DATE AND TIME OF MEETINGS: SECOND AND FOURTH TUESDAYS AT 9:00 A.M., E.T.

June 24, 2015

John Fowler, P.E., FDOT Project Manager
1074 Highway 90
Chipley, Florida 32428

RE: State Road 30 (U.S. 98) from Pine St. to the Bay/Gulf County Line, Gulf County Financial Project
Identification Number: 433569-1-52-01-Gulf County Board of County Commissioner Comments

Dear Mr. Fowler:

At their meeting on June 23, 2015, the Gulf County Board of County Commissioners voted to submit the following comments on the above project:

The GCB OCC would like FDOT to consider widening the path between the beginning of Beacon Hill Park and continuing until the end of Sea Shores Drive to a width of 7 feet. This area has been an area of great safety concern to the board and the public for many years. The Gulfaire subdivision is a private, closed subdivision with no thoroughfare for residents to pass through in order to reach the Beacon Hill Park or to go from Gulfaire to Sea Shores or to the stores on the highway there. Frequently, residents and children want to travel this area, but are unable to do so legally or safely.

The board has considered this to be a top safety concern for our beach residents and visitors alike. It is our recommendation that FDOT widen this short area in order to provide a multi-use path of 7 feet, instead of just the sidewalk that is proposed.

We appreciate the cooperation and consideration to this plan change and hope to see the necessary steps to incorporate these into the plan. If you have any questions or concerns, please do not hesitate to contact me at any time.

Sincerely,
GULF COUNTY BOARD OF COUNTY COMMISSIONERS



Donald H. Butler
Chief Administrator

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REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
15 JUL 22 PM 3:11



GULF COUNTY EMERGENCY MANAGEMENT

1000 Cecil G. Costin, Sr. Blvd.
Port St. Joe, Florida 32456

Email: mnelson@gulfcountry-fl.gov
Web Site: www.gulfcountry-fl.gov

Voice: (850) 229-9110
Fax: (850) 229-9115

June 17, 2015

Dear Senator Nelson:

As the Emergency Management Director for Gulf County, Florida, I am writing to express my grave concerns with the impacts of the recently introduced S. 1573, "National Weather Service Improvement Act" that is scheduled to be marked up in the Senate Committee on Commerce, Science and Transportation on June 24, 2015. While I understand the need to continually evaluate and refine federal programs, the potential negative implications of the proposal as currently drafted are severe. I urge you to oppose the measure to establish six consolidated National Weather Service (NWS) regional offices and reduce staffing and support services at existing local Weather Forecast Offices (WFOs).

Florida and Gulf County's local emergency management programs have close ties to our NWS WFOs and the WFO personnel that support their efforts. The NWS meteorologists are vital components of local programs and are involved in a broad array of preparedness, prevention and operational activities. In Florida, WFO staff members are well versed in our state's unique geographic features that can impact weather forecasting. Florida emergency managers respect the expertise of NWS meteorologists stationed at the seven weather forecast offices that serve our state and rely on them to interpret forecasts and apply this information for protective action decision making. Similarly, NWS personnel in Florida understand the complexities of the emergency management process and the diversity of the population we serve; particularly those related to accurate and timely emergency warnings and effectively communicating emergency information to the public.

NWS personnel stationed in and near Florida plan, train and exercise with their emergency management counterparts. They participate in outreach activities and community forums. They provide invaluable expertise and experience regarding the science of weather predictions, the strengths and weaknesses inherent in any forecast and the application of forecasts to specific geographic areas. Our NWS partners participate in Florida's highly detailed hurricane evacuation studies, support emerging research efforts and provide weather related training to emergency officials. Through NWS programs at the local level such as Storm Ready and Tsunami Ready, our local communities not only have improved operational capabilities, but have received valuable reductions in National Flood Insurance Program premiums for their residents through the Community Rating System. It is not possible for the NWS to sustain this level of expertise and service to local emergency management programs under the proposed regional structure.

Florida's statewide emergency management system is highly regarded across the nation. The local Weather Forecast Office personnel and programs are key components of this effort and any reduction in our ability to directly access these services will result in reduced community safety. Thank you for your continued leadership and support to protect Florida's residents and visitors during times of emergency.

Sincerely,

Marshall Nelson, Director
Gulf County, Florida Emergency Management

15 JUN 22 PM 3:16

REBECCA L MORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY FLORIDA

INFORMATION 5
DATE 7/28/15



GULF COUNTY EMERGENCY MANAGEMENT

1000 Cecil G. Costin, Sr. Blvd.
Port St. Joe, Florida 32456

Email: mnelson@gulfcounty-fl.gov
Web Site: www.gulfcounty-fl.gov

Voice: (850) 229-9110
Fax: (850) 229-9115

June 17, 2015

Dear Senator Rubio:

As the Emergency Management Director for Gulf County, Florida, I am writing to express my grave concerns with the impacts of the recently introduced S. 1573, "National Weather Service Improvement Act" that is scheduled to be marked up in the Senate Committee on Commerce, Science and Transportation on June 24, 2015. While I understand the need to continually evaluate and refine federal programs, the potential negative implications of the proposal as currently drafted are severe. I urge you to oppose the measure to establish six consolidated National Weather Service (NWS) regional offices and reduce staffing and support services at existing local Weather Forecast Offices (WFOs).

Florida and Gulf County's local emergency management programs have close ties to our NWS WFOs and the WFO personnel that support their efforts. The NWS meteorologists are vital components of local programs and are involved in a broad array of preparedness, prevention and operational activities. In Florida, WFO staff members are well versed in our state's unique geographic features that can impact weather forecasting. Florida emergency managers respect the expertise of NWS meteorologists stationed at the seven weather forecast offices that serve our state and rely on them to interpret forecasts and apply this information for protective action decision making. Similarly, NWS personnel in Florida understand the complexities of the emergency management process and the diversity of the population we serve; particularly those related to accurate and timely emergency warnings and effectively communicating emergency information to the public.

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Sincerely,

Marshall Nelson, Director
Gulf County, Florida Emergency Management

15 JUN 22 PM 3:16

FILED FOR RECORD
REBECCA L. MORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA

INFORMATION
DATE 7/28/15 CC

BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA
HUMAN RESOURCES/RISK MANAGEMENT

1000 CECIL G. COSTIN, SR. BLVD., ROOM 301, PORT ST. JOE, FLORIDA 32456
PHONE (850) 229-5335 • FAX (850) 229-5334 • EMAIL: humanresources@gulfcounty-fl.gov

To: Humana

From: Denise Manuel, Human Resources Director

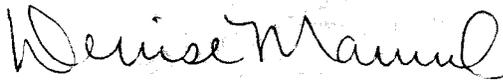
Subject: Vision Plan VS5644

Date: July 6, 2015

Please accept this as notification that the Gulf County Board of County Commissioners will not renew our vision plan with Humana effective 10/01/2015. We are moving our coverage to the PRM Health Trust program where we currently have our health insurance.

We appreciate the first-rate service we've received from Humana these past several years and will certainly consider you for future renewals. If you have any questions, please contact our agent-of-record, Todd Torgersen, at 850-433-9996.

Best Regards,



cc: Info
Clerk

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REBECCA L. MORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
15 JUL 22 PM 3:12

INFORMATION
DATE: 7/28/15 BS

**NOTICE
TO RECEIVE SEALED BIDS
BID NO. 1415-25**

The Gulf County Board of County Commissioners will receive sealed bids from any qualified person, company, or corporation interested in providing the following:

LED Lights

Specifications can be obtained in the Office of the Clerk of Circuit Court, 1000 Cecil G. Costin, Sr. Blvd., Room 148, Port St. Joe, Florida 32456, (850) 229-6112.

Please place **YOUR COMPANY NAME, SEALED BID**, and the **BID NUMBER** on the outside of your envelope, and provide **THREE** copies of your proposal.

BIDS MUST BE SUBMITTED TO THE OFFICE OF THE CLERK OF CIRCUIT COURT, 1000 CECIL G. COSTIN, SR. BLVD., ROOM 148, PORT ST. JOE, FLORIDA 32456, BY 4:30 P.M., E.T., ON FRIDAY, July 24, 2015.

The bids will be opened at the above location on Monday, July 27, 2015 at 10:00 a.m., E.T., and the public is invited to attend.

The Board reserves the right to reject any and all bids.

The Gulf County Board of County Commissioners has implemented a Local Bidders Preference Policy for all RFP/BIDS. Anyone interested in bidding, as a local bidder, must follow the requirements of Resolution 2009-02 which may be obtained from the Clerk's Office at the above address. The Gulf County Board of County Commissioners reserves the right to reject any or all bids deemed in the best interest of the County.

BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA
/s/ Ward McDaniel, Chairman

Attest:
/s/ Rebecca L. Norris, Clerk

Ad Dates: July 16, 2015 & July 23, 2015
Ad #2015-52
Publish In: Legals
Invoice: Gulf County BOCC

GULF COUNTY BOARD OF COUNTY COMMISSIONERS

NOTICE TO RECEIVE SEALED BIDS

BID NO. 1415-26

The Gulf County Board of County Commissioners of Gulf County, Florida will receive sealed bids from any person, company, or corporation interested in contracting with Gulf County to provide the following:

Purchase of the following :

1 – 2003 M315 Caterpillar wheeled excavator

1 – 2000 M318 Caterpillar wheeled excavator

Gulf County reserves the right to refuse any and all bids. The County will accept bids for either of these items, or a bid for both. No warranty is made, expressed or implied, on the above equipment. The equipment is sold "AS IS".

Please indicate on the envelope **YOUR COMPANY NAME**, that this is a **SEALED BID** and include the **BID NUMBER**.

Questions regarding this bid can be directed to Lee Collinsworth, at the Gulf County Public Works Dept. 1001 Tenth St., Port St. Joe, FL 32456, phone 850-227-1401. Equipment may only be viewed by appointment, Monday-Thursday, 7:30 a.m. – 5:00 p.m., E.S.T. by contacting Mr. Collinsworth as well at the number and location above.

Proposals must be submitted to the Gulf County Clerk's Office at 1000 Cecil G. Costin, Sr., Blvd, Room 149, Port St. Joe, Florida, 32456, by 4:30 p.m., E.T., on Friday August 7, 2015. Bids will be opened at this location on Monday, August 10, 2015 at 10:00 a.m., E.T.

**BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA**

**BY: WARD McDANIEL
CHAIRMAN**

**ATTEST:
REBECCA NORRIS, CLERK**

**Paper: The Star
Ad #2015-53
Advertise: July 23 & 30, 2015
Ad size: Legals
Invoice: Gulf County Public Works**

**NOTICE TO RECEIVE SEALED BIDS
BID NO. 1415-27**

The Gulf County Board of County Commissioners will receive sealed bids from any qualified person, company or corporation interested in constructing:

SAUL'S CREEK DOCK & PARKING IMPROVEMENTS (PRI PROJECT #003.235)

This project includes construction of a 5' x 190' timber dock and parking lot improvements at Saul's Creek Landing in Gulf County, Florida.

Plans and specifications can be obtained at Preble-Rish, Inc., 324 Marina Drive, Port St. Joe, Florida 32456, (850) 227-7200. The bid must conform to Section 287.133(3) Florida Statutes, on public entity crimes. Cost for Plans and Specifications will be \$50.00 per set and is non-refundable. Checks should be made payable to PREBLE-RISH, INC.

Completion date for this project will be 90 days from the date of the Notice to Proceed presented to the successful bidder. Liquidated damages for failure to complete the project on the specified date will be set at \$250.00 per day.

Please place **YOUR COMPANY NAME, SEALED BID,** and the **BID NUMBER** on the outside of your envelope and include the original bid plus 3 copies.

Bids will be received until **4:00 p.m. Eastern Time**, on **August 14, 2015** at the Gulf County Clerk's Office, 1000 Cecil G. Costin Sr. Blvd, Port St. Joe, Florida, 32456. Bids will be opened and read aloud at this same location on **August 17, 2015 at 10:00 a.m., Eastern Time.**

The Gulf County Board of County Commissioners has implemented a Local Bidders Preference Policy for all RFP/BIDS. Anyone interested in bidding as a local bidder must follow the requirements of Resolution 2009-02 which may be obtained from the Clerk's Office at the above address.

All bids shall remain firm for a period of sixty days after the opening. All bidders shall comply with all applicable State and local laws concerning licensing registration and regulation of contractors doing business to the State of Florida.

The Board of County Commissioners reserves the right to waive informalities in any bid, to accept and/or reject any or all bids, and to accept the bid that in their judgment will be in the best interest of Gulf County.

If you have any questions, please call Clay Smallwood at (850) 227-7200.

**BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA
/s/ Ward McDaniel, Chairman**

Advertise: The Star on 07/23/15 & 07/30/15
Invoice: BOCC
Legals
Ad: 2015-55

**NOTICE
TO RECEIVE SEALED BIDS
BID#1415-28**

The Gulf County Tourist Development Council (GCTDC) will receive bids from any person, company or corporation interested in providing the following:

Printing of the 2016 Official Gulf County Visitor Guide

**Proposals due Friday, August 21, 2015 no later than 4:30 PM ET
Proposals will be opened Monday, August 24, 2015 at 9:00 AM ET
Please include 3 COPIES of your bid.**

Proposals must be delivered to the Gulf County Clerk of Court's Office at 1000 Cecil G. Costin, Sr. Blvd, Room 149, Port St. Joe, FL 32456.

Please indicate on the envelope **YOUR COMPANY NAME**, that this is a **SEALED BID** and include the **BID NUMBER**.

Complete bid specifications may be obtained from the Gulf County Tourist Development Council, 150 Captain Fred's Place, Port St. Joe, FL 32456, 850-229-7800, or from the Gulf County website at www.gulfcounty-fl.gov.



Advertise: The Star on 8/6/15 and 8/13/15
Invoice: BOCC
Legals
Ad#2015-56

**ATTENTION RESIDENTS OF
GULF COUNTY, FLORIDA**

STATE HOUSING INITIATIVES PARTNERSHIP (SHIP) FUNDING

Gulf County has committed funding from the State Housing Initiatives Partnership (SHIP) Program in the amount of \$350,000.00 to provide Housing Rehabilitation assistance and Purchase Assistance for approved **Very Low, Low and Moderate Income** single-family housing units throughout the County. Applications for the SHIP Program **WILL NOT** be made available until the Homeowner Application Workshops to be conducted on **July 20th, 2015**. Port St Joe BOCC Commission meeting room and **July 27th, 2015** at the Agriculture Extension Office in Wewahitchka. For additional information or to see if you qualify, contact Joe Paul at 850-229-6125. If you are unable to attend either workshop, the SHIP applications will be available **AFTER July 27th, 2015** at the addresses listed below. The hours of operation for our offices are Monday-Thursday, 7:00 a.m.-5:30 p.m., E.T. For additional information regarding the County's SHIP Program, please contact Joe Paul at (850) 229-6125.

Robert Moore Administration Building, Room 303
1000 Cecil G. Costin, Sr. Boulevard
Port St Joe, Florida 32456

Additionally, the applications are available online on the County's website after **July 27th, 2015** at <http://www.gulfcounty-fl.gov>, or you may request an application or additional information by contacting Joe Paul at 850-229-6125. **Upon completion, applications must be submitted to Joe Paul, at the Robert Moore Administration Building, 1000 Cecil G. Costin, Sr. Boulevard, Port St. Joe, FL 32456. Completed S.H.I.P. applications may only be submitted from July 20th, 2015 thru August 4th, 2015, between the hours of 7:30 a.m.-5:00 p.m., E.T., in the rooms 301 or 303.**

HOMEOWNER APPLICATION WORKSHOPS

The Homeowner Application Workshops will be conducted in the Board of County Commissioners' Chambers at the Robert Moore Administration Building, 1000 Cecil G. Costin, Sr. Boulevard, Port St. Joe, FL 32456. The County's Homeowner Application Workshops will include a general presentation on the SHIP Programs and applications, followed by individual sessions with residents requiring assistance with the applications. The first workshop will be on **July 20th, 2015 from 2:00 p.m.-3:00p.m. ET and 5:00p.m.-6:00p.m.ET in Port St Joe** at the BOCC Commission meeting room. For your convenience, there will be a Homeowners Workshop conducted at the Agriculture Extension Office in Wewahitchka from **5:00p.m.-6:00p.m. CT on 27 July, 2015**. . Should you have any questions regarding these workshops, please contact Joe Paul at 850-229-6125.

Gulf County is an Equal Opportunity Employer, Handicapped Accessible and Fair Housing Jurisdiction.

Ad Dates: The Star – 7/23,7/30,8/6,8/13
Ad Size: 1/4-page display ad with border
Ad Number: 2015-54
Invoice: Gulf County BOCC Attn: SHIP

SCANNED

**ATTENTION CERTIFIED OR REGISTERED
BUILDING, RESIDENTIAL AND GENERAL CONTRACTORS**

Gulf County has been awarded **\$350,000.00** funding from the State Housing Initiatives Partnership (SHIP) Program to provide Housing Rehabilitation assistance and Purchase Assistance for approved **Very Low, Low, and Moderate Income** single-family housing units throughout the County. Gulf County is currently accepting applications from Certified or Registered Building, Residential and General Contractors that are interested in participating in the County's SHIP Program. Minority and women-owned businesses are encouraged to participate. The County has made the application available at the following location:

Gulf County SHIP Administrator's Office
Robert Moore Administration Building
1000 Cecil G. Costin, Sr. Boulevard, Room #303
Port St. Joe, FL 32456

Additionally, the applications are available online on the County's website at <http://www.gulfcounty-fl.gov>, or you may request an application or additional information by contacting **Joe Paul at 850-229-6125**. **Upon completion, applications must be submitted to Joe Paul, SHIP Administrator, at the Robert Moore Administration Building, 1000 Cecil G. Costin, Sr. Boulevard, Room #303, Port St. Joe, FL 32456.**

ALL CONTRACTOR APPLICATIONS ARE DUE NO LATER THAN 2:00 P.M., E.T. ON July 29, 2015.

Gulf County is an Equal Opportunity Employer, Handicapped Accessible and Fair Housing Jurisdiction.

Ad Dates:	The Star – 7/23/15
Ad Size:	1/8-page display ad with border
Ad Number:	2015-57
Invoice:	Gulf County BOCC-SHIP

Gulf County, FL Tourist Development Council
FINAL SETTLEMENT

Total Recovery Amount	\$ 261,592.00
Attorney Fees (20% of Total Recovery Amount)	\$ 52,318.40
Nix, Patterson & Roach (62.5% of fee)	\$ 32,699.00
Harrison Rivard & Duncan (10% of fee)	\$ 5,231.84
Harrison Sale McCloy (10% of fee)	\$ 5,231.84
Billy Buzzett (10% of fee)	\$ 5,231.84
Buchanan Ingersoll & Rooney (7.5% of fee)	\$ 3,923.88
Repayment of Advanced Costs to NPR	\$ 13,473.15
Cost of Assessing Damages - Experts	\$ 13,473.15
Net Proceeds to Client	\$ 195,800.45

Gulf County, FL Tourist Development Council ("Client") hereby accepts **\$261,592.00** as full and final settlement and payment of any and all claims arising out of the *Deepwater Horizon* incident and subsequent oil spill on or about April 20, 2010, as more specifically described in the attached Release. Client accepts **\$195,800.45** as its net recovery from the gross settlement proceeds and agrees to reimburse the law firm of Nix, Patterson & Roach, LLP ("NPR") **\$13,473.15** in costs advanced to prosecute this claim. Client specifically approves attorney fees in the amount of **\$52,318.40**, as well as the allocation of the attorney fees as outlined above.

GULF COUNTY (TDC), FL

By: _____
Ward McDaniel - Chairman
Gulf County Board of County Commissioners

Attested By:

FILED FOR RECORD
 REBECCA L. NORRIS
 CLERK OF CIRCUIT COURT
 GULF COUNTY, FLORIDA
 15 JUL 22 PM 3:12

Approved as to Form:

Jeremy Novak, Gulf County Attorney

INFORMATION
 DATE 7/28/15 **14**



**GULF COUNTY
EMERGENCY MANAGEMENT**

1000 Cecil G. Costin, Sr. Blvd.
Port St. Joe, Florida 32456

INTEROFFICE MEMORANDUM

TO: LEANNA ROBERTS
FROM: RACHEL JACKSON
DATE: JULY 7, 2015
**SUBJECT: STATE HOMELAND SECURITY GRANT
AGREEMENT # 14-DS-L5-02-33-01-292
GULF COUNTY**

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY FLORIDA
15 JUL 22 PM 3: 11

Attached is the close out report for Gulf County Emergency Management State Homeland Security Grant agreement # 14-DS-L5-02-33-01-292.

If you have any questions or need additional information do not hesitate to call me at (850) 229-9110.

Attachment

SCANNED

15
INFORMATION
DATE 7/28/15 LC



STATE OF FLORIDA

DIVISION OF EMERGENCY MANAGEMENT

RICK SCOTT
Governor

BRYAN W. KOON
Director

July 2, 2015

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA

15 JUL 22 PM 3: 11

Ms. Rachel Jackson
Gulf County
1000 Cecil G. Costin Boulevard
Bldg. 500
Port St. Joe, Florida 32456

CERTIFIED MAIL-RETURN RECEIPT REQUESTED

RE: Close-Out Report of Contract Number 14-DS-L5-02-33-01-292 and Independent Audit Requirements

Dear Ms. Jackson:

The Division of Emergency Management has received **Gulf County Emergency Management's** Close-Out Report for Contract Number **14-DS-L5-02-33-01-292**. According to the grant file, the final balance of this agreement was **\$14,200.00**, which was deobligated. If the independent audits due under paragraph 6 of the Audit Requirements show material deficiencies or discrepancies in the use of these grant funds or in your system of financial controls, further actions may be required; otherwise this contract is considered administratively closed.

Audit requirements provide that in the event **Gulf County Emergency Management** disbursed \$500,000 or more in Federal awards this fiscal year, a single or program-specific audit conducted in accordance with the provisions of OMB Circular A-133, if awarded prior to December 26, 2014 and 2 C.F.R. Part 200 if awarded after December 26, 2014, as revised, along with any reports, management letter, or other information is required to be submitted to the Division. Please ensure that this information is submitted in a timely manner.

If you have any questions regarding this contract or this letter, please contact Michael J. Day at 850-488-3133, email Michael.day@em.myflorida.com

Sincerely,

Bryan Koon
Director

BK/mjd

SCANNED

FILED FOR RECORD
REBECCA L. MORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA



15 JUL 22 PM 3:12

MEMORANDUM

To: Gulf County Commissioners, TDC Advisory Council, Don Butler, Michael Hammond
From: Jennifer Jenkins, Gulf County TDC Team
Date: July 28, 2015
RE: GCTDC June Status Report

Please find below a recap/status of marketing and organizational activities accomplished by the GCTDC Team during the month of June 2015:

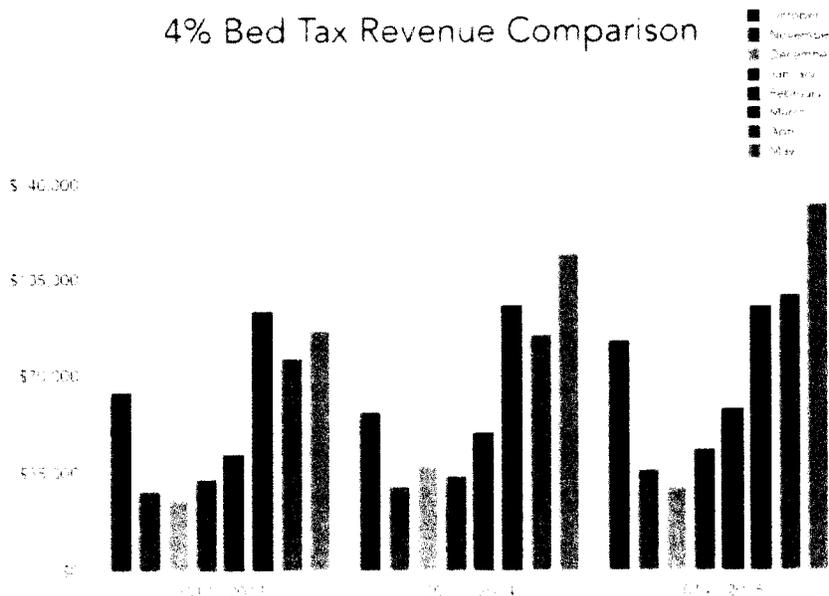
May 2015 Bed-Tax Revenue

Compared to May 2014, Tourist Development Tax collected in May 2015 showed an increase of 15.96%. Total taxes collected (5%) for May amount to \$165,511.19 and are broken down as follows:

Marketing & Administration (3%)	\$99,306.71
Beach Nourishment (1%)	\$33,102.24
Parks & Recreational Facilities (1%)	\$33,102.24

Comparatively, in May 2015, the first 4% collected totaled \$132,408.95, which is \$18,224.30 higher than the first 4% collected in May 2014. In order to meet our goal of a 10% increase this fiscal year generated from the first 4%, a total amount of \$732,455.15 needs to be collected. To date, the first 4% has generated \$574,875.50 pacing us 14.62% ahead of the same time period last year. A most recent copy of the GCTDC's "Quick Stats" report is attached for your review.

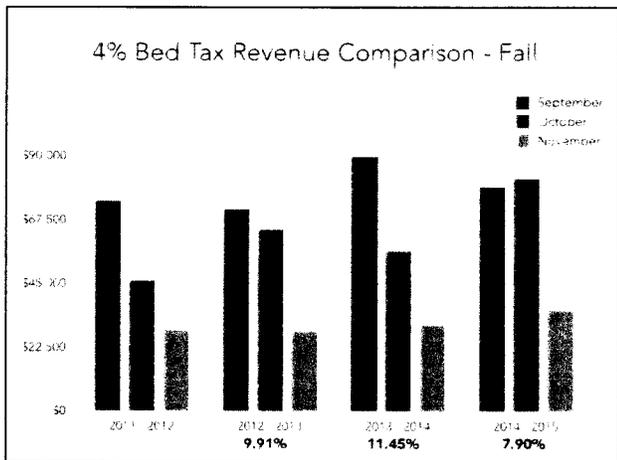
4% Bed Tax Revenue Comparison



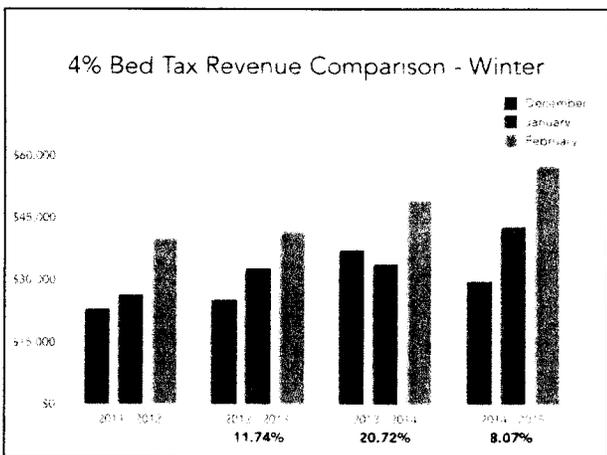
Info - 7/28

INFORMATION
DATE 7/28/15 LL

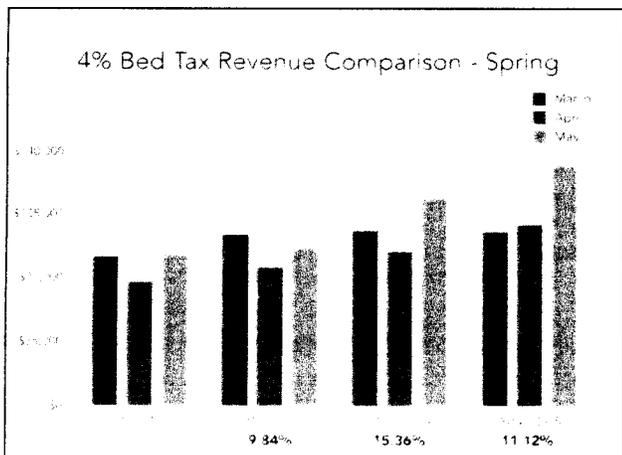
One of the GCTDC's goals this fiscal year was to increase visitation from September through May by 20%. After receiving May numbers, the GCTDC did not meet the 20% goal, rather, tourism grew 10.59% during this timeframe. A breakdown of each season is as follows:



Visitation to GCFL has grown 19.35% during the Fall season in 2 years.



Visitation to GCFL has grown 28.79% during the Winter season in 2 years.



Visitation to GCFL has grown 26.48% during the Spring season in 2 years.

www.visitgulf.com

Top-line results for the new VisitGulf website are showing very strong growth. Some notable takeaways comparing May 2014 to May 2015 include:

- Website Visits increased by 17.19%
- Page Views increased by 2.03%
- Unique Users have increased by .34%
- Session Duration has decreased by 10%
- Bounce Rate increased by 8.16%
- New Sessions show a decrease of .34%
- Referrals have increased by 107%
- Paid Search produced 8,409 visitors which is a decrease of 14.54%
- Organic Search continues to grow with an increase of 30%
- Direct Traffic to VisitGulf.com is up 24%
- Social has increased by 43.40 %
- Downstream Referrals had an increase of 37.4%
- Travel Guide Requests decreased by 56
- New Subscribers decreased by 56
- Direct Phone Calls increased by 122%
- Desktop (-1.39%), Tablet (+8.74%) and Mobile grew the most with a 78.74% increase

Spring Campaign

The Spring 2015 campaign was very successful. Below are a few highlights:

- Over 12 million impressions served (over delivered estimated by almost 2.0 million or 20%) – Increased awareness of Gulf County in Spring!
- Campaign matched last Spring's 12 million and was higher than Fall 7.9 million – this is bigger than anticipated)
- Very successful Izea campaign – generated most post views of any campaign to date.
 - Served over 4 million UMV and hugely over-delivered in number of posts (62 vs. quoted 54) – great awareness and message definition in long-form content.
 - 43,550 post views, 770 clicks, 1.77% CTR
- Very successful giveaways (both Izea and AG) with 1334 contest entrants (subscribers). Compared to #OneMoreChance last Fall with 888 subscribers/entrants or last Spring #GCFLnofilter of 188 entrants
- We've hit our annual subscriber goal of 2,000 new subscribers – 2040 to date.
- Higher CTR of .43% vs. past Spring (highest to date then) .41%
- On par with past Spring campaign for CPM and CPC. Slightly higher CPM \$1.03 and CPC at \$0.24 – still a bargain for awareness.
- Increased Instagram followers by approximately 27% - from 773 to 984
- 40% increase in Pinterest monthly viewers by end of campaign. 56% increase in people acting on our pins.



Google



The chart below details Gulf County's growth in tourism compared to the 5 counties to our west:

County	May 2015	Fiscal YTD
Escambia	11.80%	12.00%
Santa Rosa	14.40%	TBD
Okaloosa	13.00%	15.30%
Walton	14.66%	14.81%
Bay	15.11%	13.50%
Gulf	15.96%	14.62%

2014 – 2015 Marketing Stats

- 14.62% increase in bed-tax revenue
- 50,901 clicks to partner sites (20.16% of 252,522 visits)
- 20.85% increase in website traffic
- 28,058 Average visits per month
- \$0.48 CPC
- 13,461 Facebook fans
- 839 Twitter followers
- 983 Instagram followers
- 852 Pinterest pins/31 boards/1,390 followers
- 31,902 NEW Visitor Guides distributed since February 19th
- 7.76% Increased visitation to Welcome Center
- 158.14% Increase in leads



	2012 - 2013	2013 - 2014	% Change (12/13 - 13/14)	Monthly +/- \$	2014 - 2015	% Change (13/14 - 14/15)	Monthly +/- \$
October	\$64,294.30	\$56,615.15	-11.94%	-\$7,679.15	\$82,127.62	45.06%	\$25,512.47
November	\$28,440.76	\$30,395.86	6.87%	\$1,955.10	\$35,827.63	17.87%	\$5,431.77
December	\$25,268.49	\$37,340.86	47.78%	\$12,072.37	\$29,606.00	-20.71%	-\$7,734.86
January	\$32,858.73	\$34,003.30	3.48%	\$1,144.57	\$43,007.47	26.48%	\$9,004.17
February	\$41,824.62	\$49,318.37	17.92%	\$7,493.75	\$57,782.93	17.16%	\$8,464.56
March	\$93,110.90	\$95,478.24	2.54%	\$2,367.34	\$95,057.75	-0.44%	-\$420.49
April	\$75,833.21	\$84,194.89	11.03%	\$8,361.68	\$99,057.15	17.65%	\$14,862.26
May	\$85,793.00	\$114,184.65	33.09%	\$28,391.65	\$132,408.95	15.96%	\$18,224.30
June	\$222,875.61	\$216,843.40	-2.71%	-\$6,032.21			
July	\$210,912.59	\$257,543.73	22.11%	\$46,631.14			
August	\$115,126.49	\$133,384.21	15.86%	\$18,257.72			
September	\$89,876.76	\$79,179.75	-11.90%	(\$10,697.01)			

2012 - 2013 Total \$1,086,215.46 **2013 - 2014 Total** \$1,188,482.41 **2014-2015 Tally** \$574,875.50 **Total YTD %** 14.62% **Total YTD \$** \$73,344.18
 Oct-May 2015 \$501,531.32 **Total YTD %** 9.41% **Total YTD \$** YTD\$\$+
 Oct -Sept 2013/14 \$1,188,482.41 **10% Increase** \$1,307,330.65 **Still Need** \$732,455.15 \$230,923.83
 June-Sept \$686,951.09

BUDGET

Oct-May 2015 \$870,000.00
 Oct -Sept 2013/14 -\$295,124.50

June-Sept \$686,951.09 **Spring** \$1,307,330.65 **Summer** \$230,923.83

	Winter	Spring	Summer
13-14	\$176,887.77	\$120,662.53	\$607,771.34
14-15	\$197,135.00	\$130,396.40	\$0.00
	11.45%	8.07%	-100.00%

DISTRICT PARKS RECREATION FUNDS
27452-46000
\$25,000/\$5,000 per District

District 1 - McLemore						
Date	Vendor	Project	Invoice #	Amount	Balance	
			Beginning Balance			\$ 5,000.00
10/07/14	Bayside Lumber	Land's Landing Kiosk	655401	\$ 61.95	\$ 4,938.05	
11/17/14	Fisher's Building Supply	Gaskin Park Men's Toilet	166758	\$ 2.79	\$ 4,935.26	
12/01/14	Bayside Lumber	Honeyville Park Bridge	662590	\$ 83.61	\$ 4,851.65	
12/10/14	Lowe's	Fleming Park Fence	85231248	\$ 163.32	\$ 4,688.33	
12/11/14	St. Joe Hardware	Fleming Park Fence	443134	\$ 9.40	\$ 4,678.93	
01/22/15	Fisher's Building Supply	Honeyville Park Restroom Repair	167411	\$ 14.08	\$ 4,664.85	
02/04/15	St. Joe Hardware	Honeyville Park Restroom Repair	445741	\$ 7.49	\$ 4,657.36	
02/10/15	Fisher's Building Supply	Gaskin Park Men's Toilet	167598	\$ 29.99	\$ 4,627.37	
02/11/15	Fisher's Building Supply	Honeyville Ballpark Ice Machine Repair	167621	\$ 11.88	\$ 4,615.49	
02/11/15	Baker Distributing	Honeyville Ballpark Ice Machine Repair	N925707	\$ 242.26	\$ 4,373.23	
03/16/15	St. Joe Hardware	Fleming Park Picnic Table Repair	447963	\$ 173.94	\$ 4,199.29	
03/18/15	Fisher's Building Supply	Land's Landing Toilet Repair	167947	\$ 5.68	\$ 4,193.61	
03/18/15	St. Joe Hardware	Land's Landing Toilet Repair	448094	\$ 18.47	\$ 4,175.14	
03/25/15	Fisher's Building Supply	Honeyville Park Well	168040	\$ 20.49	\$ 4,154.65	
03/25/15	Wallace Pump & Supply	Honeyville Park Well	14475	\$ 561.20	\$ 3,593.45	
03/26/15	Fisher's Building Supply	Honeyville Ballpark Toilet Seats	168050	\$ 29.99	\$ 3,563.46	
03/26/15	St. Joe Hardware	Honeyville Park Well	K48636	\$ 38.94	\$ 3,524.52	
03/31/15	St. Joe Hardware	Land's Landing Water Line Repair	448854	\$ 12.27	\$ 3,512.25	
04/20/15	St. Joe Hardware	Honeyville Park Restroom Repair	450105	\$ 7.49	\$ 3,504.76	
04/29/15	TEK Distributors	Toilet Paper Dispensers	314807	\$ 56.61	\$ 3,448.15	
05/01/15	TEK Distributors	Gaskin Park Toilet Dispensers	314832	\$ 75.48	\$ 3,372.67	
05/05/15	Fisher's Building Supply	Honeyville Park Restroom Repair	168459	\$ 7.78	\$ 3,364.89	
05/13/15	St. Joe Hardware	Gaskin Park Restrooms	451582	\$ 30.74	\$ 3,334.15	
05/27/15	St. Joe Hardware	Gaskin Park Restrooms - Paint	452520	\$ 137.91	\$ 3,196.24	
05/29/15	St. Joe Hardware	Gaskin Park Restrooms - Paint	452637	\$ 123.84	\$ 3,072.40	
06/15/15	Fisher's Building Supply	Honeyville Park - Repair Treehouse	168868	\$ 6.39	\$ 3,066.01	
06/15/15	Fisher's Building Supply	Gaskin Park - Blocking Crossover	168874	\$ 13.77	\$ 3,052.24	

DISTRICT PARKS RECREATION FUNDS
27452-46000
\$25,000/\$5,000 per District

District 2 - McDaniel						
Date	Vendor	Project	Invoice #	Amount	Balance	Balance
			Beginning Balance			\$ 5,000.00
10/07/14	Bayside Lumber	Stone Mill Creek Park Picnic Table	655472	\$ 135.66	\$ 4,864.34	
11/03/14	Bayside Lumber	Dead Lakes Park - Fence - Well	CR24956	\$ (88.21)	\$ 4,952.55	
11/07/14	Bayside Lumber	Dead Lakes Park - Fence - Well	659992	\$ 209.23	\$ 4,743.32	
11/10/14	Bayside Lumber	Dead Lakes Park - Fence - Well	660136	\$ 25.71	\$ 4,717.61	
11/10/14	Fisher's Building Supply	Dead Lakes Park - Fence - Well	166670	\$ 7.13	\$ 4,710.48	
11/18/14	Bayside Lumber	Dead Lakes Park - Box for Well	661449	\$ 73.01	\$ 4,637.47	
01/29/15	St. Joe Hardware	Stone Mill Creek Park Table Anchors	445400	\$ 10.19	\$ 4,627.28	
03/23/15	Mize Plumbing	Dead Lakes Park - Replace Faucets	353	\$ 64.14	\$ 4,563.14	
03/23/15	Wallace Pump & Supply	Dead Lakes Park - Replace Faucets	14432	\$ 123.47	\$ 4,439.67	
03/24/15	Bayside Lumber	Dead Lakes Park - Pavillion Parking Area	674168	\$ 152.00	\$ 4,287.67	
03/24/15	Wallace Pump & Supply	Dead Lakes Park - Replace Faucets	14451	\$ 4.40	\$ 4,283.27	
03/30/15	Bayside Lumber	Dead Lakes Park - Repair decking on dock	674698	\$ 22.31	\$ 4,260.96	
03/30/15	St. Joe Hardware	Dead Lakes Park - Repair Washer/Dryer	448788	\$ 50.00	\$ 4,210.96	
03/31/15	Bayside Lumber	Dead Lakes Park - Power for tent area	674905	\$ 9.59	\$ 4,201.37	
04/01/15	Fisher's Building Supply	Dead Lakes Park - Power for tent area	168101	\$ 121.96	\$ 4,079.41	
04/01/15	Wallace Pump & Supply	Dead Lakes Park - Power for tent area	14555	\$ 55.66	\$ 4,023.75	
04/08/15	St. Joe Electric	Dead Lakes Park Flagpole Lights	215319	\$ 49.90	\$ 3,973.85	
04/09/15	Sherwin-Williams	Dead Lakes Park Doors - Paint	7573-0	\$ 145.50	\$ 3,828.35	
04/22/15	St. Joe Hardware	Dead Lakes Park Pavilion - Paint	450207	\$ 278.68	\$ 3,549.67	
04/22/15	Fisher's Building Supply	Dead Lakes Park Pavilion - Paint	168307	\$ 7.78	\$ 3,541.89	
05/01/15	TEK Distributors	Dead Lakes Park - Trash Can Lids	314832	\$ 156.48	\$ 3,385.41	
05/06/15	Amazon	StoneMill Creek Park Playground Eq.	2433802	\$ 106.94	\$ 3,278.47	
05/06/15	Amazon	StoneMill Creek Park Playground Eq.	7454663	\$ 166.85	\$ 3,111.62	
05/06/15	Amazon	StoneMill Creek Park Grill	5464263	\$ 137.99	\$ 2,973.63	
05/06/15	Amazon	StoneMill Creek Park Playground Eq.	7192243	\$ 169.99	\$ 2,803.64	
05/12/15	Fisher's Building Supply	Dead Lakes Park Tissue Dispensers	168554	\$ 8.67	\$ 2,794.97	

DISTRICT PARKS RECREATION FUNDS
27452-46000
\$25,000/\$5,000 per District

District 3 - Bryan						
Date	Vendor	Project	Invoice #	Amount	Balance	Balance
			Beginning Balance			\$ 5,000.00
11/04/14	Bayside Lumber	White City Boat Ramp Dock Repair	659325	\$ 157.38	\$ 4,842.62	
11/04/14	St. Joe Hardware	White City Boat Ramp Dock Repair	441284	\$ 61.99	\$ 4,780.63	
11/04/14	St. Joe Hardware	White City Boat Ramp Dock Repair	441314	\$ 63.98	\$ 4,716.65	
11/05/14	Bayside Lumber	Beacon Hill Park Roof & Ceiling	659566	\$ 23.40	\$ 4,693.25	
11/05/14	St. Joe Hardware	Beacon Hill Park Roof & Ceiling	441341	\$ 19.47	\$ 4,673.78	
11/11/14	Wallace Pump & Supply	Beacon Hill Park Electrical Repair	13034	\$ 5.22	\$ 4,668.56	
11/13/14	Bayside Lumber	White City Boat Ramp Dock Repair	660842	\$ 34.21	\$ 4,634.35	
11/17/14	St. Joe Hardware	Beacon Hill Park Flagpole Keys	441935	\$ 8.73	\$ 4,625.62	
12/05/14	G & C Supply	Beacon Hill Park Signs (No Dogs)	6560850	\$ 75.94	\$ 4,549.68	
12/09/14	Wallace Pump & Supply	DWB Park HV - Sprinkler Repair	13303	\$ 11.66	\$ 4,538.02	
12/10/14	Wallace Pump & Supply	DWB Park HV - Sprinkler Repair	13320	\$ 3.86	\$ 4,534.16	
12/10/14	St. Joe Hardware	White City Park Toilets	443102	\$ 21.97	\$ 4,512.19	
12/10/14	St. Joe Hardware	White City Park Toilets	443121	\$ 30.78	\$ 4,481.41	
12/15/14	St. Joe Hardware	Beacon Hill Park Flagpole Light	443307	\$ 20.96	\$ 4,460.45	
12/15/14	St. Joe Electric	Beacon Hill Park Flagpole Light	213680	\$ 49.00	\$ 4,411.45	
12/31/14	Wallace Pump & Supply	DWB Park HV - Restroom Repair	13518	\$ 14.83	\$ 4,396.62	
01/15/15	Bayside Lumber	Beacon Hill Park Boardwalk Repair	666938	\$ 34.48	\$ 4,362.14	
01/29/15	St. Joe Hardware	Beacon Hill Park Table Anchors	445400	\$ 10.19	\$ 4,351.95	
03/02/15	Bayside Lumber	HV Boat Ramp - Restroom Door	671718	\$ 6.81	\$ 4,345.14	
03/11/15	St. Joe Electric	DWB Park HV - Power to Ballfield	214884	\$ 55.00	\$ 4,290.14	
03/11/15	St. Joe Electric	DWB Park HV - Power to Ballfield	214905	\$ 533.07	\$ 3,757.07	
03/18/15	Dick's Sporting Goods	DWB Park HV - Bases for Ballfield	3051472587-1	\$ 237.39	\$ 3,519.68	
03/18/15	St. Joe Hardware	B.H. Park Flag Pole Repair	448119	\$ 19.27	\$ 3,500.41	
03/25/15	St. Joe Hardware	B.H. Park/Overstreet B.R. Supplies	K48528	\$ 63.96	\$ 3,436.45	

DISTRICT PARKS RECREATION FUNDS
27452-46000
\$25,000/\$5,000 per District

District 3 - Bryan						
Date	Vendor	Project	Invoice #	Amount	Balance	
04/06/15	St. Joe Hardware	HV Boat Ramp Restroom Repair	449228	\$ 14.98	\$ 3,421.47	
04/22/15	St. Joe Hardware	Beacon Hill Park Bathroom Lights	450271	\$ 10.98	\$ 3,410.49	
04/24/15	St. Joe Hardware	HV Boat Ramp Restroom Repair	450409	\$ 6.99	\$ 3,403.50	
04/28/15	St. Joe Hardware	HV Boat Ramp Repair / Maint.	450613	\$ 46.42	\$ 3,357.08	
04/29/15	TEK Distributors	Toilet Paper Dispensers	314807	\$ 56.61	\$ 3,300.47	
04/23/15	Wallace Pump & Supply	Beacon Hill Park Toilet Seat	14847	\$ 19.31	\$ 3,281.16	
05/05/15	Bayside Lumber	HV Boat Ramp Dock Repairs	678702	\$ 173.78	\$ 3,107.38	
05/05/15	St. Joe Hardware	HV Boat Ramp Parking & Restrooms	451073	\$ 41.95	\$ 3,065.43	
05/06/15	Bayside Lumber	HV Boat Ramp Dock Repairs	CR23809	\$ (22.60)	\$ 3,088.03	
05/06/15	Bayside Lumber	HV Boat Ramp Dock Repairs	678777	\$ 18.96	\$ 3,069.07	
05/06/15	St. Joe Hardware	HV Boat Ramp Restrooms	451144	\$ 79.75	\$ 2,989.32	
05/06/15	St. Joe Hardware	HV Boat Ramp Restrooms	451154	\$ 6.49	\$ 2,982.83	
05/11/15	St. Joe Hardware	Beacon Hill Park Parking Lot	451459	\$ 29.97	\$ 2,952.86	
05/13/15	St. Joe Electric	White City Park Light Repair	215794	\$ 16.50	\$ 2,936.36	
05/14/15	St. Joe Electric	White City Park Light Repair	215805	\$ 19.10	\$ 2,917.26	
05/13/15	St. Joe Hardware	Beacon Hill Park Parking & Pavilion	451581	\$ 88.52	\$ 2,828.74	
05/13/15	St. Joe Hardware	Beacon Hill Park Restrooms	451606	\$ 21.96	\$ 2,806.78	
05/13/15	Ake's Septic, Inc.	HV Boat Ramp Septic Tank Pump	8100	\$ 300.00	\$ 2,506.78	
05/14/15	St. Joe Hardware	Beacon Hill Park Restrooms	451686	\$ 17.46	\$ 2,489.32	
05/18/15	Mize Plumbing	HV Boat Ramp Toilet Repair	808	\$ 18.63	\$ 2,470.69	
06/15/15	Bayside Lumber	Overstreet BR - Restroom Door	683585	\$ 3.42	\$ 2,467.27	
06/15/15	Bayside Lumber	Overstreet BR - Restroom Door	683603	\$ 6.36	\$ 2,460.91	
06/15/15	St. Joe Hardware	Beacon Hill Park - Toilet Repair	453724	\$ 16.96	\$ 2,443.95	
06/15/15	Wallace Pump & Supply	Beacon Hill Park - Toilet Repair	15488	\$ 201.35	\$ 2,242.60	
			Current Balance		\$ 2,242.60	

DISTRICT PARKS RECREATION FUNDS
27452-46000
\$25,000/\$5,000 per District

District 5 - Yeager

Date	Vendor	Project	Invoice #	Amount		Balance
				Beginning Balance		
				\$	5,000.00	
10/07/14	St. Joe Hardware	Salinas Park Restroom Repairs	439662	\$	20.27	\$ 4,979.73
10/07/14	Bayside Lumber	Salinas Park Handrail Repairs	655469	\$	16.70	\$ 4,963.03
10/08/14	St. Joe Hardware	Salinas Park Restroom Repairs	439720	\$	42.43	\$ 4,920.60
10/22/14	Bayside Lumber	Dunes Drive Piling Repair	657654	\$	24.71	\$ 4,895.89
10/22/14	Bayside Lumber	Dunes Drive Piling Repair	657658	\$	4.94	\$ 4,890.95
10/22/14	St. Joe Hardware	Dunes Drive Piling Repair	440605	\$	10.37	\$ 4,880.58
11/06/14	Mize Plumbing	Dunes Drive Restroom	30895	\$	101.55	\$ 4,779.03
11/13/14	St. Joe Hardware	Salinas Park Bayside Door	441773	\$	11.99	\$ 4,767.04
11/13/14	Mize Plumbing	Salinas Park Women's Sink	31025	\$	1.56	\$ 4,765.48
11/13/14	Mize Plumbing	Dunes Drive Restroom	31016	\$	13.91	\$ 4,751.57
11/14/14	St. Joe Hardware	Salinas Park Gulfside Men's Sink	441801	\$	3.99	\$ 4,747.58
11/14/14	St. Joe Hardware	Salinas Park Gulfside Men's Sink	441807	\$	4.49	\$ 4,743.09
02/10/15	Mize Plumbing	Salinas Park Restrooms & Door	18160	\$	6.86	\$ 4,736.23
02/12/15	St. Joe Hardware	Salinas Park Restrooms & Door	446187	\$	24.55	\$ 4,711.68
03/25/15	St. Joe Hardware	Cape Palms Park Toilet Repair	K48579	\$	10.98	\$ 4,700.70
03/25/15	Williams Plumbing	Lift Station Repair - Salinas Gulf	11129	\$	120.00	\$ 4,580.70
03/26/15	St. Joe Hardware	Salinas Park Restroom Signs	K48657	\$	11.98	\$ 4,568.72
04/02/15	St. Joe Hardware	Cape Palms Park Toilet Repair	449028	\$	19.99	\$ 4,548.73
04/15/15	St. Joe Hardware	Salinas Gulfside Restroom Repair	449781	\$	27.44	\$ 4,521.29
04/16/15	St. Joe Hardware	Cape Palms/Salinas - Deck Sprayer	449921	\$	24.99	\$ 4,496.30
04/21/15	St. Joe Hardware	Salinas Gulfside - Parking	450126	\$	30.46	\$ 4,465.84
04/29/15	TEK Distributors	Toilet Paper Dispensers	314807	\$	56.61	\$ 4,409.23
04/16/15	Griffin Sand & Concrete	Salinas Gulfside Handicap Parking	19159	\$	617.50	\$ 3,791.73
05/13/15	Bayside Lumber	Loggerhead Run Benches	89587	\$	411.62	\$ 3,380.11
05/18/15	Bayside Lumber	Loggerhead Run Benches	680487	\$	72.51	\$ 3,307.60

CLERK OF CIRCUIT AND COUNTY COURTS

RECORDER AND COMPTROLLER

GULF COUNTY, FLORIDA

REBECCA L. NORRIS, CLERK

1000 Cecil G. Costin, Sr. Blvd., Port St. Joe, Florida 32456

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To: County Commission
County Administration
All County Department Heads
Clerk Finance Staff

From: Becky Norris, Clerk *Becky*

Date: July 8, 2015

Subject: AP Check runs and deadlines

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
15 JUL 22 PM 3:11

In light of the Board's decision to hold only one monthly Board meeting, I am taking the opportunity to change the dates/times in which we will process invoices and AP checks. I think this will improve efficiency and more timely payment to our vendors.

Beginning this week, we will process **AP checks on Friday's of each non-payroll week.** For invoices to be included in the check run, they must be submitted to our office **no later than 5:00 p.m. on Wednesday the week before.** You may, and are encouraged, to submit them more frequently. Should you have an invoice that is time sensitive, please make sure you bring it to our attention and we will do our best to accommodate you and/or the vendor. We do, however, ask that you submit all **utility invoices to our office immediately** upon receipt and approval to ensure they get processed in the next available check run.

I understand this is the transitional month, so please submit what you have at least weekly to ensure the rotation is successful.

Thank you.



GULF COUNTY E9-1-1

1000 Cecil G Costin Sr Blvd
Port St Joe, Florida 32456

Email: bguthrie@gulfcountry-fl.gov
www.gulfcountry-fl.gov

Voice: (850) 229-9111
Fax: (850) 229-9115

May 18, 2011

Gulf County Board of Commission
1000 Cecil G Costin Sr Blvd
Port St. Joe, FL 32456

Dear Gulf County Board of Commission,

This letter is official notification for an address change that occurred for Parcel number 00977-000R. Our records indicate that you are the owner of this property. The address was changed from 2731 CR 381 to 2730 CR 381, Wewahitchka, FL 32465. This change was made to bring the addresses on this street into proper numerical sequence. This address denotes the actual physical location of this property.

If you have any questions please do not hesitate to contact this office at (850) 229-9111.

Sincerely,

Benjamin S. Guthrie, ENP; FPEM
EM/E-911 Coordinator

File

FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA

15 JUL 22 PM 3: 12

GULF COUNTY
2015 JUN 18 AM 11: 23
BOARD OF COUNTY
COMMISSIONERS

INFORMATION 32
DATE 7/27/11

GULF COUNTY

SHIP LOCAL HOUSING ASSISTANCE PLAN (LHAP)

FY 2015/2016, FY 2016/2017 AND FY 2017/2018

Gulf County Board of County Commissioners. 1000 Cecil G. Costin, Sr. Blvd,
Port St. Joe, Florida 32456
Phone (850) 229-6125 Fax (850) 229-7180

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CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
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I. PROGRAM DESCRIPTION**A. Name of the participating local government:** Gulf CountyInterlocal: Yes _____ No **B. Purpose of the program**

Creation of the Plan is for the purpose:

1. of meeting the housing needs of the very low, low and moderate-income households
2. to expand production of and preserve affordable housing
3. to further the housing element of the local government comprehensive plan specific to affordable housing.

C. Fiscal years covered by the Plan: 2015/2016, 2016/2017, and 2017/2018**D. Governance**

The SHIP Program is established in accordance with Section 420.907- 9079, Florida Statutes and Chapter 67-37.007 Florida Administrative Code.

The SHIP Program does further the housing element of the local government Comprehensive Plan.

E. Local Housing Partnership

SHIP Program encourages building active partnerships between government, lenders, builders and developers, real estate professionals, advocates for low-income persons and community groups.

F. Leveraging

The Plan is intended to increase the availability of affordable residential units by combining local resources and cost saving measures into a local housing partnership and using public and private funds to reduce the cost of housing. SHIP funds may be leveraged with or used to supplement other Florida Housing Finance Corporation programs and to provide local match to obtain federal housing grants or programs.

G. Public Input

Public input was solicited through face to face meetings with housing providers, social service providers and local lenders and neighborhood associations.

Public input was solicited through the local newspaper in the advertising of the Local Housing Assistance Plan and the Notice of Funding Availability.

H. Advertising and Outreach

SHIP funding availability shall be advertised in a newspaper of general circulation and periodicals that serving ethnic and diverse neighborhoods, at least 30 days before the beginning of the application period. If no funding is available due to a waiting list, no notice of funding availability is required.

- I. Discrimination**
In accordance with the provisions of ss.760.20-760.37, it is unlawful to discriminate on the basis of race, religion, color, age, sex, marital status, familial status, national origin, or handicap in the award application process for eligible housing.
- J. Support Services and Counseling**
Support services are available from various sources. Available support services may include but are not limited to: Homeownership Counseling (Pre and Post), Credit Counseling, Tenant Counseling and Transportation.
- K. Purchase Price Limits**
Purchase Price Limits: The sales price or value of new or existing eligible housing may not exceed 90% of the average area purchase price in the statistical area in which the eligible housing is located. Such average area purchase price may be that calculated for any 12-month period beginning not earlier than the fourth calendar year prior to the year in which the award occurs. The sales price of new and existing units, which can be lower but may not exceed 90% of the median area purchase price established by the U.S. Treasury Department or as described above.
- The methodology used is the U.S. Treasury Department.
- The purchase price limit for new and existing homes is shown on the Housing Delivery Goals Charts
- L. Income Limits, Rent Limits and Affordability**
The Income and Rent Limits used in the SHIP Program are updated annually from the Department of Housing and Urban Development and posted at www.floridahousing.org.
Affordable means that monthly rents or mortgage payments including taxes and insurance do not exceed 30 percent of that amount which represents the percentage of the median annual gross income for the households as indicated in Sections 420.9071 F.S. However it is not the intent to limit an individual household's ability to devote more than 30% of its income for housing, and housing for which a household devotes more than 30% of its income shall be deemed Affordable if the first institutional mortgage lender is satisfied that the household can afford mortgage payments in excess of the 30% benchmark and in the case of rental housing does not exceed those rental limits adjusted for bedroom size.
- M. Welfare Transition Program**
Should an eligible sponsor be used, the County has developed a qualification system and selection criteria for applications for Awards to eligible sponsors, which includes a description that demonstrates how eligible sponsors that personnel from the Welfare Transition Program will be given preference in the selection process.

N. Monitoring and First Right of Refusal

In the case of rental housing, the staff or entity that has administrative authority for implementing the local housing assistance plan assisting rental developments shall annually monitor and determine tenant eligibility or, to the extent another governmental entity provides the same monitoring and determination, a municipality, county or local housing financing authority may rely on such monitoring and determination of tenant eligibility. However, any loan or grant in the original amount of \$3,000 or less shall not be subject to these annual monitoring and determination of tenant eligibility requirements. Tenant eligibility will be monitored for at least annually for 15 years or the term of assistance whichever is longer unless as specified above.

Eligible sponsors that offer rental housing for sale before 15 years or that have remaining mortgages funded under this program must give a first right of refusal to eligible nonprofit organizations for purchase at the current market value for continued occupancy by eligible persons.

O. Administrative Budget

A detailed listing including line-item budget of proposed Administrative Expenditures is attached as **Exhibit A**. These are presented on an annual basis for each State fiscal year submitted.

Gulf County finds that the moneys deposited in the local housing assistance trust fund shall be used to administer and implement the local housing assistance plan.

In accordance with Section 420.9075 Florida Statute and, Chapter 67-37, Florida Administrative Code, the cost of administering the plan does not exceed 5 percent of the local housing distribution moneys and program income deposited into the trust fund.

Gulf County may not exceed the 5 percent limitation on administrative costs, unless its governing body finds, by resolution, that 5 percent of the local housing distribution plus 5 percent of program income is insufficient to adequately pay the necessary cost of administering the local housing assistance plan.

Section 420.9075 Florida Statute and Chapter 67-37, Florida Administrative Code, further states:

The cost of administering the program may not exceed 10 percent of the local housing distribution plus 5 percent of program income deposited into the trust fund, except that small counties, as defined in s.

120.52(17), and eligible municipalities receiving a local housing distribution of up to \$350,000 may use up to 10 percent of program income for administrative cost.

Gulf County has adopted the above findings in the attached resolution, Exhibit E.

P. PROGRAM ADMINISTRATION:

Administration of the local housing assistance plan is the responsibility of Gulf County staff.

Q. Essential Service Personnel: The County defines Essential Services Personnel as any households in the County who are employed as one of the following; Teacher, EMS, First responders, Nurses ,Health Department personnel, Volunteer fireman, Law enforcement, Corrections; and have a household income equaling or less than 120% of the area median income.

R. Green Building: As required by Section 420.9075(3)(d) of the Florida Statutes, Gulf County's SHIP program offers assistance that involves green building principles. Both the rehabilitation strategy and the purchase assistance strategy encourage the installation of the following but not limited to, roofing, attic insulation, caulking, weather-stripping, and to include windows and doors, HVAC and hot water heaters as energy efficient measures that increase the affordability of the monthly utility bill. These features are addressed whenever there are available funds from the per unit award amount.

II. LHAP HOUSING STRATEGIES:

Housing Rehabilitation	CODE 3
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- a. **Summary:** The purpose of this strategy is to provide Housing Rehabilitation/Emergency Repair loans to eligible households who own and reside in dwellings, which do not meet the goal of decent and sanitary housing. This strategy has as its objective the upgrading of existing housing stock with repairs that address health and safety concerns, address code violations and generally improve the property.
- b. **Fiscal Years:** 2015-16, 2016-17, 2017-18
- c. **Income Categories to be served:** Very-Low, Low and Moderate
- d. **Maximum award is noted on the Housing Delivery Goals Charts**
- e. **Terms:** All loans made under this strategy will be a 0% interest first or subordinate loan with the loan being forgiven proportionately (10%) per annum over a ten year period. The loan shall provide for pro-rated repayment, which shall be due upon death of the recipient, sale, assignment or any transfer of title of the property within the ten-year term. Upon the death of the recipient, the heir or estate holder, must complete certification of qualification as a SHIP recipient in order to assume the existing SHIP mortgage. If unable to qualify, the pro-rated loan amount becomes immediately due and payable.

The County Commission will agree to subordinate its SHIP mortgage to a refinanced mortgage and in the event that the lender certifies the funds applied for were for the sole purpose of improvement of that home upon the issuance of a building permit for the improvement of the home. This will be followed by the building official, who will at the conclusion of the matter, certify that such funds were expended on improvements for the mortgaged property. The recipients will execute a promissory note and mortgage encumbering the real property which will promptly be recorded in the public records of the clerk of court.

- f. **Recipient Selection Criteria:** Applicants will be chosen on a first qualified, first-served basis. At least 30 days after the advertisement of the Housing Assistance Program, applications from eligible households will be accepted. Each eligible household will be required to provide to the SHIP office proof the home is owner-occupied, first and/or second mortgages are current, property taxes or assessments paid, and cannot have any judgements, liens or third mortgages against the property.
- g. **Sponsor Selection Criteria:** N/A
- h. **Additional Information**
 1. The home must be inspected before, during and after rehabilitation by County staff from the permits office or SHIP office.
 2. Rentals and condominiums are not eligible for assistance. Manufactured housing constructed before 1994 is not eligible.
 3. Funds will not be utilized for cases where the maximum amount under this strategy will not bring the home to the Housing Quality Standard (HQS). These cases will be forwarded to another local, state or federal program for assistance if applicable.
 4. Whenever there are available funds from the per unit award amount, green building principles will be addressed in the home repair. This includes the installation of attic insulation, caulking and weather-stripping as energy efficient measures that increase the affordability of the monthly utility bill
 5. As noted in Section 420.9075(1)(a) of the Florida Statutes, Gulf County's SHIP program provides assistance to those with special housing needs. Whenever a household receiving repair assistance has one or more family members with disabilities, SHIP funds can be used for the installation of access ramps, bathroom grab bars and other accessibility modifications.

Volunteer Based Rehabilitation	CODE 3
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- a. **Summary:** The purpose of this strategy is to provide loans for the purchase of building materials and supplies to be utilized through volunteer based initiatives in order to complete improvements to very low, low and moderate income owner occupied homes as required to address limited scope health and safety deficiencies with the home, primarily in one or more of the following areas: roofing repair/replacement, minor interior/exterior repairs, painting/siding, accessibility, window/door replacement, insulation/energy efficiency improvements, etc. Expenditures of SHIP funds will be limited to materials, supplies and associated costs, while labor and installation expertise will be provided by volunteer based initiative. Repairs will target health and safety concerns with priority for hurricane repair/recovery needs.
- b. **Fiscal Years:** 2015-16, 2016-17, 2017-18
- c. **Income Categories to be served:** Very-Low, Low and Moderate
- d. **Maximum award is noted on the Housing Delivery Goals Charts**
- e. **Terms, Recapture, Subordination and Default:** All loans made under this strategy will be a 0% interest first or subordinate loan with the loan being forgiven proportionately (25%) per annum over a four year period. The loan shall provide for pro-rated repayment, which shall be due upon sale, assignment or any transfer of title of the property within the four-year term. The loan shall provide for pro-rated repayment, which shall be due upon death of the recipient, sale, assignment or any transfer of title of the property within the four-year term. Upon the death of the recipient, the heir or estate holder, must complete certification of qualification as a SHIP recipient in order to assume the existing SHIP mortgage. If unable to qualify, the pro-rated loan amount becomes immediately due and payable.

The County Commission will agree to subordinate its SHIP mortgage to a refinanced mortgage and in the event that the lender certifies the funds applied for were for the sole purpose of improvement of that home and upon the issuance of a building permit for the improvement of the home. This will be followed by the building official, who will at the conclusion of the matter, certify that such funds were expended on improvements for the mortgaged property. Recipient of SHIP award will be required to contractually commit to program guidelines. The recipients will execute a promissory note and mortgage encumbering the real property will promptly be recorded in the public records of the clerk of court.

- f. **Recipient Selection Criteria:** Assistance provided on a first qualified, first-served basis following the advertisement of the availability of SHIP resources.
- g. **Sponsor Selection Criteria:** Sponsor selection will be based upon responses to an advertised request for proposal, which will provide for an open application cycle. Selection criteria will include:
 - 1. past experience of agency in managing volunteer based home repair initiatives;
 - 2. commitment of non-SHIP funds or volunteer (in-kind) services as leverage for SHIP dollars;
 - 3. number of unit production proposed for housing repair in relation to SHIP funds requested;
 - 4. documentation of the agency's employment or planned employment of personnel from the Welfare Transition Program shall result in a priority for award of SHIP funds assuming the agency demonstrates capacity to implement the subject activity.

Proposals meeting the RFP requirements will be evaluated jointly by Gulf County SHIP Administrator to determine the agency(ies) or organization(s) that will be recommended to implement this strategy. Final selection and contract approval will be provided by the County Commission.

- h. **Additional Information**
 - 1. The home must be inspected before, during and after rehabilitation.
 - 2. Mobile and manufactured homes without the (DCA/DBPR) insignia will not be eligible.
 - 3. As noted in Section 420.9075(1)(a) of the Florida Statutes, Gulf County's SHIP program provides assistance to those with special housing needs. Whenever a household receiving repair assistance has one or more family members with disabilities, SHIP funds can be used for the installation of access ramps, bathroom grab bars and other accessibility modifications.

Purchase Assistance	CODE 1, 2
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- a. **Summary:** The purpose of this strategy is to provide funding to assist eligible households with the down payment, closing cost, principal buy-down and rehab for the purchase of a home. Funds may be used for

assistance toward the purchase of an existing pre-owned structure or newly constructed non-pre-owned structure.

- b. **Fiscal Years:** 2015-16, 2016-17, 2017-18
- c. **Income Categories to be served:** Very-Low, Low and Moderate
- d. **Maximum award is noted on the Housing Delivery Goals Charts**
- e. **Terms, Recapture, Subordination and Default:** All loans made under this strategy will be a 0% interest first or subordinate loan with the loan being forgiven proportionately (10%) per annum over a ten year period. The loan shall provide for pro-rated repayment, which shall be due upon sale, assignment or any transfer of title of the property within the ten-year term. Pro-rated repayment is due upon death of the recipient, sale, assignment or any transfer of title of the property within the ten-year term. Upon the death of the recipient, the heir or estate holder, must complete certification of qualification as a SHIP recipient in order to assume the existing SHIP mortgage. If unable to qualify, the pro-rated loan amount becomes immediately due and payable.

The County Commission will agree to subordinate its SHIP mortgage to a refinanced mortgage and in the event that the lender certifies the funds applied for were for the sole purpose of improvement of that home and upon the issuance of a building permit for the improvement of the home. This will be followed by the building official, who will at the conclusion of the matter, certify that such funds were expended on improvements for the mortgaged property.

Recipients of SHIP awards will be required to contractually commit to program guidelines. The recipients will execute a promissory note and mortgage for the value of the award received. The mortgage encumbering the real property will promptly be recorded in the public records of the clerk of court.
- f. **Recipient Selection Criteria:** Assistance is provided on a first qualified, first-served basis following the advertisement of the availability of SHIP resources.
- g. **Sponsor Selection Criteria:** N/A
- h. **Additional Information:**
 1. The applicant must complete the Gulf County Homebuyers Education Course.
 2. The applicant must be approved for a first mortgage by a participating lender.

3. Mobile or manufactured homes without the DCA/DBPR insignia are not eligible.
4. The home to be purchase must be located in Gulf County.
5. Owner financing cannot be utilized.
6. Other funding sources may include lending institutions, State and Federal Programs i.e. Rural Development, HOME, HAP, or HOP.
7. No more than a quarter of the assistance provided may be used for repairs on existing home being purchased. Whenever there are available funds, green building principles will be addressed in the home repair. This includes the installation of attic insulation, caulking and weather-stripping as energy efficient measures that increase the affordability of the monthly utility bill.

Foreclosure Prevention Assistance	Code 7
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- a. **Summary:** The purpose of this strategy is to provide SHIP funds to eligible homeowners to assist in bringing their mortgage payments current prior to the start of the foreclosure process, which is signaled by the receipt of a lis pendens. Property must be owner occupied, and homeowner must meet SHIP qualification and guidelines. Eligible expenses include delinquent mortgage payment (principal, interest, taxes and insurance, attorney's fees, late fees and other customary fees). Funds will be disbursed to the lender.
- b. **Fiscal Years:** 2015-16, 2016-17, 2017-18
- c. **Income Categories to be served:** Very-Low, Low and Moderate
- d. **Maximum award is noted on the Housing Delivery Goals Charts**
- e. **Terms, Recapture and Default:** Assistance is provided as a grant.
- f. **Recipient Selection Criteria:** Assistance provided on a first qualified, first served basis following the advertisement of the availability of SHIP resources.
- g. **Sponsor Selection Criteria:** N/A
- h. **Additional Information:**
 1. The applicant must have proof of the ability to continue to maintain their mortgage payment after assistance is given. The applicant must provide current income verification. The proposed mortgage payment must not exceed 30% of annual income calculation.

2. Applicant must show that the nonpayment of the mortgage is due to one of the following hardships: reduction of work hours, temporary loss of employment, sudden medical expenses, divorce or separation, death of wage earner, unforeseen emergency repair bills or predatory lending.

Disaster Mitigation and Recovery	Code 5
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- a. **Summary:** The purpose of this strategy is to assist owner-occupied applicants with emergency repair and rehabilitation as defined by Rule Chapter 67-37, Florida Administrative Code, only in the aftermath of a disaster declared by Executive Order by the United States President or State of Florida Governor. Any unencumbered SHIP funds may be authorized for this strategy by the County Administrator, acting for the GCB OCC. Use of these funds include, but are not limited to, repair/construction of wells and septic tanks, emergency supplies to weatherproof damaged homes as a result of a disaster, tree and debris removal required to make individual units habitable; temporary repairs to avoid further damage.
- b. **Fiscal Years:** 2015-16, 2016-17, 2017-18
- c. **Income Categories to be served:** Very-Low, Low and Moderate.
- d. **Maximum award is noted on the Housing Delivery Goals Charts**
- e. **Terms, Recapture, Subordination and Default:** All loans made under this strategy will be a 0% interest first or subordinate loan which is forgiven proportionately (10%) per annum over a ten year period.

Recipients of SHIP awards will be required to contractually commit to program guidelines. The recipients will execute a promissory note and mortgage for the value of the award received. The mortgage encumbering the real property will promptly be recorded in the public records of the clerk of court.

The loan shall provide for pro-rated repayment, which shall be due upon sale, assignment or any transfer of title of the property within the ten-year term. The County Commission will agree to subordinate its SHIP mortgage to a refinanced mortgage (subject to the terms set forth by its Gulf County Subordination policy). The loan shall provide for pro-rated repayment, which shall be due upon death of the recipient, sale, assignment or any transfer of title of the property within the ten-year term. Upon the death of the recipient, the heir or estate holder, must complete certification of qualification as a SHIP recipient in order to assume the existing SHIP mortgage. If unable to qualify, the pro-rated loan amount becomes immediately due and payable

- f. **Recipient Selection Criteria:** Applicant selection will be as follows: Applicants currently on the SHIP owner occupied housing rehabilitation wait list will be contacted to ascertain any damage incurred due to the disaster.

After purging the wait list, the availability of unencumbered funds will be advertised in a newspaper of general circulation and in periodicals serving ethnic and diverse neighborhoods within the county. The County will advertise the availability of any unencumbered funds at least 30 days prior to the beginning of the disaster mitigation/recovery application period. Applications received during the application period will be assisted on a first come, first qualified, first served basis.

- g. **Sponsor Selection Criteria:** N/A
- h. **Additional Information:**

The home must be inspected before, during and after rehabilitation.

Rental Strategy	Code 21
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- a. **Summary:** Provides gap financing for construction of affordable rental housing. Waives County building permit and review fees for certified Affordable Housing Developments as defined in the Gulf County Land Development Regulation.
- b. **Fiscal Years:** 2015-16, 2016-17, 2017-18
- c. **Income categories to be served:** Very low
- d. **Maximum award** is \$30,000 per unit.
- e. **Terms of the award:**
 - i. Assistance will be provided through loans to builders and developers. These loans will provide a below market supplement to private market financing for construction of affordable rental units. Interest rates 3% or 5% with a maximum term of 30 years. Community based housing organizations are eligible for 3% loans; for-profit entities are eligible for 5% loans.
 - ii. Additional assistance will be provided by waiver of permit and review fees for certified Affordable Housing Developments. Impact fees will be reimbursed for each affordable rental unit in a certified Affordable Housing Development.

- iii. These agreements will assure required recapture of SHIP funds where property use fails to comply with SHIP requirements for a minimum period of 15 years or during the contract term (term of assistance), whichever is longer. Funds will not be released to a project until these legally binding agreements have been executed. Annual monitoring will be carried out to insure continued compliance with tenant eligibility and affordability requirements for a minimum period of 15 years or during the contract term (term of assistance), whichever is longer.
- iv. Eligible rental housing constructed, rehabilitated, or otherwise assisted from the housing assistance program moneys must be reserved for eligible persons for 15 years or the term of the assistance, whichever period is longer. Eligible sponsors that offer rental housing for sale before 15 years or that have remaining mortgages funded under this program must give a first right of refusal to eligible nonprofit organizations for purchase at the current market value for continued occupancy by eligible persons.

In the event of default by the SHIP grantee/sponsor and upon the expiration of 15 calendar days from issuance of a formal default notice, the County may accelerate the terms of the mortgage and note and the loan balance shall become immediately due and payable as well based upon (h. Additional Information) see below.

- f. **Recipient Selection Criteria:** Eligible residents will be identified and documented by property management staff, provided with instruction by County staff. Property(s) must be the primary residence of the qualifying individual as demonstrated by a written lease.
- g. **Sponsor Selection Criteria and duties, if applicable:**
County staff will administer activities supporting this production strategy. Additionally, community-based housing organizations and for-profit entities may work with the County to perform activities in support of this strategy. Community-based housing organizations and for-profit entities will be selected on a first-qualified basis until all available funds are allocated, or until the Department's capacity to adequately manage and monitor these organizations make it necessary to suspend additional selections.

Proposed projects from eligible for-profit and nonprofit housing sponsors will be considered on an ongoing basis. All proposals will be evaluated based on the following factors: (a) economic feasibility (b) location (c) priority needs (d) agency's employment of personnel from the Welfare Transition Program (e) experience and certification of projects previously completed. As well as certification of the financial capacity of the company administrating the project.

h. Additional Information:

III LHAP INCENTIVE STRATEGIES

Expedited Permitting:

- A. Permits as defined in s. 163.3177 (6) (f) (3) for affordable housing projects are expedited to a greater degree than other projects.

a. **Summary:** Required reviews and subsequent recommendations shall be completed by the County within seven (7) working days after the date the division is satisfied that the application contains all required information and all fees and charges have been paid. However, in the interest of promoting Affordable housing for income-qualified persons, a contingency policy has been developed and put into place that provides priority treatment in development order issuance for Affordable Housing. The intent is to expedite the processing of Affordable Housing Development application in that required reviews and subsequent recommendations will be completed within five (5) working days after the date the division is satisfied that the application contains all required information and all fees and charges have been paid. The County is currently implementing its expedited permitting process. This process has functioned very effectively keeping well within the time limits established in the plan. Delays have not been experienced for any affordable housing project. The effectiveness of the incentive can be attributed to the communication between the building/planning division and the developer(s).

B. **Ongoing Review Process:** An ongoing process for review of local policies, ordinances, regulations and plan provisions that increase the cost of housing prior to the adoption.

Summary: A process by which the local government considers before adoption policies, procedures, ordinances, regulations or plan provisions that have a significant impact on the cost of housing has been established. Prior to the adoption of any policy, procedures, ordinance, regulation, or plan provision that will have a significant impact on the cost of housing, the Planning & development Review Board will review such document and make recommendations to the Gulf County Board of County Commissioners on alternatives that will either eliminate or lower excessive costs. To date there have been no recommendations made to the Commission concerning this incentive.

IV. EXHIBITS:

- A. Administrative Budget for each fiscal year covered in the Plan. Exhibit A.
- B. Timeline for Encumbrance and Expenditure: *Chapter 67-37.005, F.A.C.* A separate timeline for each fiscal year covered in this plan is attached as Exhibit B. Program funds will be encumbered by June 30 one year following the end of the applicable state fiscal year. Program funds will be fully expended within 24 months of the end of the applicable State fiscal year.
- C. Housing Delivery Goals Chart (HDGC) For Each Fiscal Year Covered in the Plan: Completed HDGC for each fiscal year is attached as Exhibit C.

- D. Certification Page:
Signed Certification is attached as Exhibit D.

- E. Adopting Resolution:
Original signed, dated, witnessed or attested adopting resolution is attached as Exhibit E.

- F. Program Information Sheet:
Completed program information sheet is attached as Exhibit F.

ADMINISTRATIVE BUDGET FOR EACH FISCAL YEAR

Exhibit A

LHAP 2015

Exhibit A

67-37.005(1), F.A.C.

Effective Date: 10/2014

(Local Government name)

Gulf County

Fiscal Year: 2015-2016	
Estimated Allocation for Calculating:	\$ 350,000.00
Salaries and Benefits	\$ 30,000.00
Office Supplies and Equipment	\$ 3,000.00
Travel Perdiem Workshops, etc	\$
Advertising	\$
Other	\$ 2,000.00
Total	\$ 35,000.00
Fiscal Year: 2016-2017	
Estimated Allocation for Calculating:	\$ 350,000.00
Salaries and Benefits	\$ 30,000.00
Office Supplies and Equipment	\$ 3,000.00
Travel Perdiem Workshops, etc	\$
Advertising	\$
Other	\$ 2,000.00
Total	\$ 35,000.00
Fiscal Year 2017-2018	
Estimated Allocation for Calculating:	\$ 350,000.00
Salaries and Benefits	\$ 30,000.00
Office Supplies and Equipment	\$ 3,000.00
Travel Perdiem Workshops, etc	\$
Advertising	\$
Other	\$ 2,000.00
Total	\$ 35,000.00

0.1

0.1

0.1

2015 Exhibit D
67-37.005(1), F.A.C.
Effective Date: 10/14

CERTIFICATION TO FLORIDA HOUSING FINANCE CORPORATION

Local Government: Gulf County Board of County Commissioners

- (1) The local government will advertise the availability of SHIP funds pursuant to Florida Statutes.
- (2) All SHIP funds will be expended in a manner which will insure that there will be no discrimination on the basis of race, creed, religion, color, age, sex, familial or marital status, handicap, or national origin.
- (3) A process for selection of recipients for funds has been developed.
- (4) The eligible municipality or county has developed a qualification system for applications for awards.
- (5) Recipients of funds will be required to contractually commit to program guidelines.
- (6) The Florida Housing Finance Corporation will be notified promptly if the local government (or interlocal entity) will be unable to comply with the provisions the plan.
- (7) The Local Housing Assistance Plan shall provide for the expenditure of SHIP funds within 24 months following the end of the State fiscal year in which they are received.
- (8) The plan conforms to the Local Government Comprehensive Plan, or that an amendment to the Local Government Comprehensive Plan will be initiated at the next available opportunity to insure conformance with the Local Housing Assistance Plan.
- (9) Amendments to the approved Local Housing Assistance Plan shall be provided to the Corporation within 21 days after adoption.
- (10) The trust fund shall be established with a qualified depository for all SHIP funds as well as moneys generated from activities such as interest earned on loans.
- (11) Amounts on deposit in the local housing assistance trust fund shall be invested as permitted by law.
- (12) The local housing assistance trust fund shall be separately stated as a special revenue fund in the local governments audited financial statements, copies of the audits will be forwarded to the Corporation as soon as available.

2015 Exhibit D
67-37.005(1), F.A.C.
Effective Date: 10/14

- 13) An interlocal entity shall have its local housing assistance trust fund separately audited for each state fiscal year, and the audit forwarded to the Corporation as soon as possible.
- 14) SHIP funds will not be pledged for debt service on bonds or as rent subsidies.
- 15) Developers receiving assistance from both SHIP and the Low Income Housing Tax Credit (LIHTC) Program shall comply with the income, affordability and other LIHTC requirements, similarly, any units receiving assistance from other federal programs shall comply with all Federal and SHIP program requirements.
- 16) Loans shall be provided for periods not exceeding 30 years, except for deferred payment loans or loans that extend beyond 30 years which continue to service eligible persons.
- 17) Rental Units constructed or rehabilitated with SHIP funds shall be monitored at least annually for 15 years for compliance with tenant income requirements and affordability requirements or as required in Section 420.9075 (3)(e)
- 18) The Plan meets the requirements of Section 420-907-9079 FS, and Rule Chapter 67-37 FAC, and how each of those requirements shall be met.
- 19) The provisions of Chapter 83-220, Laws of Florida has or **X** has not been implemented.
(note: Miami Dade County will check "has")

Witness


 Chief Elected Official or designee

Witness

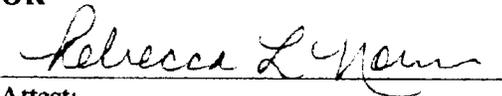
Ward McDaniel BOCC Chairman
 Type Name and Title

Date

04/22/2015

OR

Attest:
(Seal)





2015 Exhibit E
67-37.005(1), F.A.C.

RESOLUTION #: 2015-08

A RESOLUTION OF THE GULF COUNTY BOARD OF COUNTY COMMISSIONERS OF GULF COUNTY (Local Government) FLORIDA APPROVING THE LOCAL HOUSING ASSISTANCE PLAN AS REQUIRED BY THE STATE HOUSING INITIATIVES PARTNERSHIP PROGRAM ACT, SUBSECTIONS 420.907-420.9079, FLORIDA STATUTES; AND RULE CHAPTER 67-37, FLORIDA ADMINISTRATIVE CODE; AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE ANY NECESSARY DOCUMENTS AND CERTIFICATIONS NEEDED BY THE STATE; AUTHORIZING THE SUBMISSION OF THE LOCAL HOUSING ASSISTANCE PLAN FOR REVIEW AND APPROVAL BY THE FLORIDA HOUSING FINANCE CORPORATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the State of Florida enacted the William E. Sadowski Affordable Housing Act, Chapter 92-317 of Florida Sessions Laws, allocating a portion of documentary stamp taxes on deeds to local governments for the development and maintenance of affordable housing; and

WHEREAS, the State Housing Initiatives Partnership (SHIP) Act, ss. 420.907-420.9079, Florida Statutes (1992), and Rule Chapter 67-37, Florida Administrative Code, requires local governments to develop a one- to three-year Local Housing Assistance Plan outlining how funds will be used; and

WHEREAS, the SHIP Act requires local governments to establish the maximum SHIP funds allowable for each strategy; and

WHEREAS, the SHIP Act further requires local governments to establish an average area purchase price for new and existing housing benefiting from awards made pursuant to the Act; The methodology and purchase prices used are defined in the attached Local Housing Assistance Plan; and

WHEREAS, as required by *section 420.9075, F.S.* It is found that 5 percent of the local housing distribution plus 5 percent of program income is insufficient to adequately pay the necessary costs of administering the local housing assistance plan. The cost of administering the program may not exceed 10 percent of the local housing distribution plus 5% of program income deposited into the trust fund, except that small counties, as defined in s. 120.52(17), and eligible municipalities receiving a local housing distribution of up to \$350,000 may use up to 10 percent of program income for administrative costs.

2015 Exhibit E
67-37.005(1), F.A.C.

WHEREAS, the Economic and Community Development Department has prepared a three-year Local Housing Assistance Plan for submission to the Florida Housing Finance Corporation; and

WHEREAS, the Gulf County Board of County Commissioners finds that it is in the best interest of the public for the Gulf County Commission to submit the Local Housing Assistance Plan for review and approval so as to qualify for said documentary stamp tax funds; and

NOW THEREFORE, BE IT RESOLVED BY THE BOCC OF THE Gulf County,

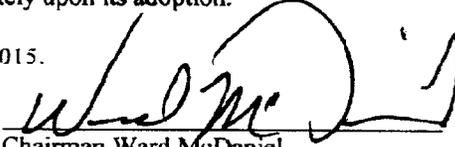
FLORIDA that:

Section 1: The Gulf County Board of County Commissioners of Gulf County, Florida hereby approves the Local Housing Assistance Plan, as attached and incorporated hereto for submission to the Florida Housing Finance Corporation as required by ss. 420.907-420-9079, Florida Statutes, for fiscal years 2015-2016, 2016-2017, and 2017-2018.

Section 2: The Chairman, is hereby designated and authorized to execute any documents and certifications required by the Florida Housing Finance Corporation as related to the Local Housing Assistance Plan, and to do all things necessary and proper to carry out the term and conditions of said program.

Section 3: This resolution shall take effect immediately upon its adoption.

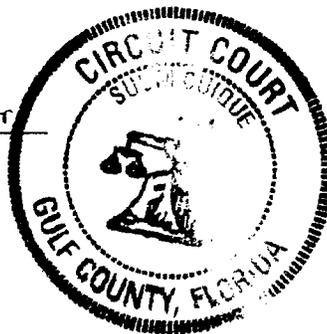
PASSED AND ADOPTED THIS ^{22nd} 28th DAY OF April, 2015.


Chairman Ward McDaniel

(SEAL)

ATTEST:

City of County Clerk



2015 Exhibit F
67-37.005(1), F.A.C.

**STATE HOUSING INITIATIVES PARTNERSHIP (SHIP) PROGRAM
PROGRAM INFORMATION SHEET**

The following information must be furnished to the Corporation before any funds can be disbursed.

Local Government	Gulf County B.O.C.C.
Chief Elected Official	Mr. Ward McDaniel, Chairman
Address	1000 Cecil G. Costin Sr. Blvd, Port St Joe, FL 32456
SHIP Administrator	Mr. William J. (Joe) Paul
Address	1000 Cecil G. Costin Sr. Blvd Port St Joe, FL 32456
Telephone	850-229-6125
EMAIL	jpaul@gulfcounty-fl.gov
Alternate SHIP Contact	Brett Lowry
Telephone	850-227-9562
EMAIL	blowry@gulfcounty-fl.gov
Local Government Employer Federal ID #	59-6000627
Other Information	

Please attach this form as Exhibit F and submit along with your completed LHAP.



MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS
FROM: JENNIFER JENKINS, EXECUTIVE DIRECTOR
DATE: JULY 28, 2015
TOPIC: GCTDC ADVISORY COUNCIL SEATS

FILED FOR RECORD
REBECCA L. MORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
15 JUL 22 PM 3:12

Per Gulf County Ordinance 2012-03, four (4) Gulf County TDC Advisory Council seats are open for appointment. The four (4) seats are comprised of three (3) tourism-related industry members and one (1) bed-tax collection member.

All current Council Members serving in these seats are eligible for reappointment; however, they must re-apply for reappointment. Any persons collecting tourist development tax or working in a tourism-related industry may apply. Applications can be accessed via the county website (www.gulfcounty-fl.gov) or at the County Administration office. Applications will be accepted through August 18th for the BOCC's consideration and appointment of members at its future meeting.

For Info



FILED FOR RECORD
REBECCA L. NORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA

15 JUL 22 PM 3:12

April 16, 2015

Chair

Jon McFatter

Vice Chair

Mary McKenzie

Treasurer

Jerry Sowell

Secretary

Darrin Wall

Executive Director

Lynne Eldridge

Contact Information

Phone: (850) 747-5400
Fax: (850) 747-5450
Toll Free: 1-866-277-9077
www.elcnwf.org

CCR&R/Warmline:
1-866-269-3022

Family Success Offices

Regional Office One
4636 Hwy. 90 East, Suite E
Marianna, FL 32446

Regional Office Two
17731 NE Pear Street
Blountstown, FL 32424

Regional Office Three
703 West 15th Street, Suite A
Panama City, FL 32401

Gulf County Board of Commissioners
1000 Cecil G. Costin, Sr. Boulevard
Port St. Joe, FL 32456

Dear Chairman:

The purpose of the Early Learning Coalition of Northwest Florida (Coalition) is to grow healthy children, parents, and the relationship between them. We believe the best way to have a positive impact on a child's life is by having a positive impact on their family. We also believe **when organizations, community businesses, and parents work together – families are strengthened, communities grow, and children fulfill their purpose.**

One way the Coalition provides a positive impact is through the School Readiness Program. Based on our current fiscal year that began July 1, 2014, in Gulf County over **one hundred and forty (140) children received high quality early education and approximately one hundred (100) parents were able to receive assistance with childcare tuition costs in order to continue employment or education.** Additionally, parents and guardians have been able to access a high quality early learning provider **in cases of protective placement.** As you may know, the School Readiness Program also provides a significant economic impact in that **more than \$110,000 was brought into the local economy through our state grant award.**

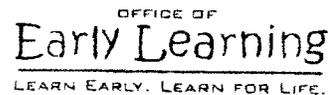
The Coalition truly appreciates the support you have provided to the School Readiness Program and to children and families in Gulf County. In order to ensure the program continues its positive impacts at current levels, the Coalition is requesting \$2,500 for 2014-2015 (**match cannot include any federal funding**). With your contribution, along with other local supporters, the Coalition will be able to draw down nearly \$16 for every \$1 received ensuring the program continues its positive impacts at current levels. We realize that funding is limited; however, please consider the substantial economic impact these dollars have as well as the positive impacts made in families' lives.

Thank you for the opportunity to share information about the Coalition and to present our funding request. If you have any questions or would like to learn more about our programs and services, please contact us at (850) 747-5400 or lynne.eldridge@elcnwf.org.

Sincerely,

Jon McFatter
Board Chair

Lynne Eldridge
Executive Director



INFORMATION
DATE 7/28/15 LL



PORT ST. JOE PORT AUTHORITY

Post Office Box 745
Port St. Joe, FL 32457
Phone: (850) 229-5240

July 21, 2015

Mr. Ward McDaniel
Chair
Board of County Commissioners
Cecil G. Costin Sr. Blvd.
Port St. Joe, FL 32456-1653

FILED FOR RECORD
REBECCA L. MORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA

15 JUL 22 PM 3: 12

Dear Mr. McDaniel,

I understand that Gulf County is compiling a list of potential recipients for Restore Act funds. As the Chairman of the Port St Joe Port Authority, I would like to solicit your support for inclusion on that list.

As you know, the Port has recently been granted a permit to dredge the Port channel. This is just the beginning of numerous steps toward the completion of the Port project. Dredging, spoil disposal and other infrastructure tasks are now on the immediate horizon.

Any assistance that you can provide, to include acquiring Restore Act funds, will be greatly appreciated.

Sincerely,

Eugene Raffield
Chairman
Port St Joe Port Authority
PO Box 745
Port St Joe, FL 32457-0745

GULF COUNTY
2015 JUL 21 PM 3: 28
BOARD OF COUNTY
COMMISSIONERS

CRL

61
INFORMATION
DATE: 7/28/15 LL

Mission:

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



Rick 82
Governor

John H. Armstrong, MD, FACS
State Surgeon General & Secretary

Vision: To be the Healthiest State in the Nation

June 26, 2015

The Honorable Ward McDaniel, Chairman
Gulf County Board of County Commissioners
1000 Cecil G. Costin Sr. Blvd.
Port St. Joe, Fl. 32456

FILED FOR RECORD
FEDERAL MORRIS
CLERK OF CIRCUIT COURT
GULF COUNTY, FLORIDA
15 JUL 22 PM 3:12

RE: FY 2014-2015 Contract between the Gulf Board of County Commissioners and the Department of Health for operation of the Gulf County Health Department

Dear Chairman McDaniel:

As specified in paragraph 4, section d, of the above referenced contract, either party may increase or decrease funds to the contract upon written notification to the other party. Please find the following:

- An updated summary of funding revisions
- Page 2 of the contract reflecting updated funding adjustments
- Revised Attachment II, Parts II and III, incorporating the changes indicated in the summary and covering the period subsequent to the contract amendment
- A revised Attachment II, Part I

If you have any questions, please feel free to contact Sandy Martin at 850-227-1276 ext. 109.

Sincerely,

Marsha Lindeman, ARNP, MSN
Health Officer
Gulf County Health Department

2015 JUL -1 AM 11:27
GULF COUNTY
BOARD OF COUNTY
COMMISSIONERS

Enclosures

Cc: Beth Benton, Office of Budget and Revenue Management
File

Florida Department of Health

In GULF COUNTY
2475 Garrison Ave., Port St. Joe, FL 32456, Phone: 850-227-1276, Fax: 850-227-1794
807 W. Hwy 22, Wewahitchka, FL 32465, Phone: 850-639-2644, Fax: 850-639-2357

www.FloridasHealth.com

TWITTER: Health FL
FACEBOOK: FL Department of Health
YOUTUBE: fldoh

INFORMATION
21291511

**Gulf County Health Department
Summary of Funding Revisions for Contract Year 2014-2015**

As of 06/26/2015

Program	Previous As of 03/31/2015	Amended As of 06/26/2015	Increase/Decrease
CHD Non Categorical General Revenue	520,375	524,072	3,697
Chronic Disease Prevention and Health Promo	28,241	36,000	7,759
PHP Preparedness Carry Forward	6,909	8,127	1,218
Teenage Pregnancy Prevention Replication	74,592	78,287	3,695
Drawdown from Trust Fund	9,007	-	(9,007)
			-
			-
			-
			-
Total			7,362

Environmental health services shall be supported by available federal, state and local funds and shall include those services mandated on a state or federal level. Examples of environmental health services include, but are not limited to, food hygiene, safe drinking water supply, sewage and solid waste disposal, swimming pools, group care facilities, migrant labor camps, toxic material control, radiological health, and occupational health.

b. "Communicable disease control services" are those services which protect the health of the general public through the detection, control, and eradication of diseases which are transmitted primarily by human beings. Communicable disease services shall be supported by available federal, state, and local funds and shall include those services mandated on a state or federal level. Such services include, but are not limited to, epidemiology, sexually transmissible disease detection and control, HIV/AIDS, immunization, tuberculosis control and maintenance of vital statistics.

c. "Primary care services" are acute care and preventive services that are made available to well and sick persons who are unable to obtain such services due to lack of income or other barriers beyond their control. These services are provided to benefit individuals, improve the collective health of the public, and prevent and control the spread of disease. Primary health care services are provided at home, in group settings, or in clinics. These services shall be supported by available federal, state, and local funds and shall include services mandated on a state or federal level. Examples of primary health care services include, but are not limited to: first contact acute care services; chronic disease detection and treatment; maternal and child health services; family planning; nutrition; school health; supplemental food assistance for women, infants, and children; home health; and dental services.

4. **FUNDING.** The parties further agree that funding for the CHD will be handled as follows:

a. The funding to be provided by the parties and any other sources are set forth in Part II of Attachment II hereof. This funding will be used as shown in Part I of Attachment II.

i. The State's appropriated responsibility (direct contribution excluding any state fees, Medicaid contributions or any other funds not listed on the Schedule C) as provided in Attachment II, Part II is an amount not to exceed \$ 1,427,335 (State General Revenue, State Funds, Other State Funds and Federal Funds listed on the Schedule C). The State's obligation to pay under this contract is contingent upon an annual appropriation by the Legislature.

ii. The County's appropriated responsibility (direct contribution excluding any fees, other cash or local contributions) as provided in Attachment II, Part II is an amount not to exceed \$ 30,203 (amount listed under the "Board of County Commissioners Annual Appropriations section of the revenue attachment).

b. Overall expenditures will not exceed available funding or budget authority, whichever is less, (either current year or from surplus trust funds) in any service category. Unless requested otherwise, any surplus at the end of the term of this Agreement in the

GULF COUNTY HEALTH DEPARTMENT
Part II. Sources of Contributions to County Health Department

October 1, 2014 to September 30, 2015

		State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
1. GENERAL REVENUE - STATE						
015040	CHD - TB COMMUNITY PROGRAM	6,321	0	6,321	0	6,321
015040	DENTAL SPECIAL INITIATIVE PROJECTS	7,075	0	7,075	0	7,075
015040	FAMILY PLANNING GENERAL REVENUE	23,615	0	23,615	0	23,615
015040	PRIMARY CARE PROGRAM	112,960	0	112,960	0	112,960
015040	SCHOOL HEALTH SERVICES - GENERAL REVENUE	69,040	0	69,040	0	69,040
015050	CHD GENERAL REVENUE NON-CATEGORICAL	524,072	0	524,072	0	524,072
GENERAL REVENUE TOTAL		743,083	0	743,083	0	743,083
2. NON GENERAL REVENUE - STATE						
015010	ENVIRONMENTAL BIOMEDICAL WASTE PROGRAM	1,615	0	1,615	0	1,615
015010	TOBACCO STATE AND COMMUNITY INTERVENTIONS	122,672	0	122,672	0	122,672
015010	TROPICAL STORM ISAAC2012	4,537	0	4,537	0	4,537
NON GENERAL REVENUE TOTAL		128,824	0	128,824	0	128,824
3. FEDERAL FUNDS - State						
007000	ABSTINENCE EDUCATION GRANT PROGRAM	50,000	0	50,000	0	50,000
007000	COASTAL BEACH WATER QUALITY MONITORING	9,667	0	9,667	0	9,667
007000	CHRONIC DISEASE PREVENTION & HEALTH PROMOTION(CIP13)	14,019	0	14,019	0	14,019
007000	CHRONIC DISEASE PREVENTION & HEALTH PROMOTION(CIP14)	36,000	0	36,000	0	36,000
007000	FAMILY PLANNING TITLE X- GRANT	41,572	0	41,572	0	41,572
007000	IMMUNIZATION ACTION PLAN	2,028	0	2,028	0	2,028
007000	INJURY SURVEILLANCE & PREVENTION GRANT(IPG14)	3,712	0	3,712	0	3,712
007000	INJURY SURVEILLANCE & PREVENTION GRANT(IPG15)	15,000	0	15,000	0	15,000
007000	MCH SPECIAL PRJCT UNPLANNED PREGNANCY	14,654	0	14,654	0	14,654
007000	MCH SPECIAL PROJCT DENTAL	17,357	0	17,357	0	17,357
007000	PHP PUBLIC HEALTH PREPAREDNESS BASE ALLOC	71,630	0	71,630	0	71,630
007000	PHP-PREPAREDNESS CARRY FORWARD	8,127	0	8,127	0	8,127
007000	TEENAGE PREGNANCY PREVENTION REPLICATION	78,287	0	78,287	0	78,287
015075	SUPPLEMENTAL SCHOOL HEALTH	233,000	0	233,000	0	233,000
FEDERAL FUNDS TOTAL		595,053	0	595,053	0	595,053
4. FEES ASSESSED BY STATE OR FEDERAL RULES - STATE						
001020	CHD STATEWIDE ENVIRONMENTAL FEES	17,333	0	17,333	0	17,333
001092	CHD STATEWIDE ENVIRONMENTAL FEES	34,000	0	34,000	0	34,000
001093	CHD STATEWIDE ENVIRONMENTAL FEES	300	0	300	0	300
001206	DRINKING WATER PROGRAM OPERATIONS	216	0	216	0	216
001206	MOBILE HOME & RV PARK FEES	156	0	156	0	156
001206	ON SITE SEWAGE DISPOSAL PERMIT FEES	1,975	0	1,975	0	1,975
001206	ONSITE SEWAGE TRAINING CENTER	13	0	13	0	13
001206	PUBLIC SWIMMING POOL PERMIT FEES 10% HQ TRANSFER	550	0	550	0	550
001206	SANITATION CERTIFICATES(FOOD INSPECTION)	364	0	364	0	364
001206	SEPTIC TANK RESEARCH SURCHARGE	1,000	0	1,000	0	1,000
001206	SEPTIC TANK VARIANCE FEES 50%	175	0	175	0	175
001206	TANNING FACILITIES	26	0	26	0	26
001206	TATTO PROGRAM ENVIRONMENTAL HEALTH	26	0	26	0	26
FEES ASSESSED BY STATE OR FEDERAL RULES TOTAL		56,134	0	56,134	0	56,134

ATTACHMENT II

**GULF COUNTY HEALTH DEPARTMENT
Part II. Sources of Contributions to County Health Department**

October 1, 2014 to September 30, 2015

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total	
5. OTHER CASH CONTRIBUTIONS - STATE						
OTHER CASH CONTRIBUTIONS TOTAL	0	0	0	0	0	
6. MEDICAID - STATE/COUNTY						
001076	FEDERALLY QUALIFIED HEALTH CENTER FEESMedicaid TB	0	1,759	1,759	0	1,759
001059	LOW INCOME POOL AHCA PRIMARY CARE	0	150,000	150,000	0	150,000
001059	LOW INCOME POOL FQHC ALLOCATION	0	34,555	34,555	0	34,555
001058	FEDERALLY QUALIFIED HEALTH CENTER FEESMEDICAID BEHAVIORAL HEALTH	0	5,660	5,660	0	5,660
001078	CHD CLINIC FEES-MEDICAID VACCINE ADMINISTRATION	0	100	100	0	100
001078	FEDERALLY QUALIFIED HEALTH CENTER FEESMEDICAID VACCINE ADMINISTRATION	0	200	200	0	200
001082	FEDERALLY QUALIFIED HEALTH CENTER FEESDENTAL MEDICAID	0	20,500	20,500	0	20,500
001083	CHD CLINIC FEES-MEDICAID FAMILY PLANNING	0	500	500	0	500
001083	FEDERALLY QUALIFIED HEALTH CENTER FEESMEDICAID FAMILY PLANNING	0	5,500	5,500	0	5,500
001081	FEDERALLY QUALIFIED HEALTH CENTER FEESMEDICAID EPSDT	0	7,000	7,000	0	7,000
001147	CHD CLINIC FEES	0	10	10	0	10
001147	FEDERALLY QUALIFIED HEALTH CENTER FEESMEDICAID MGD CARE-CAPITATED	0	60,485	60,485	0	60,485
001180	FEDERALLY QUALIFIED HEALTH CENTER FEESDENTAL MEDICAID-HMO	0	95,000	95,000	0	95,000
001148	CHD CLINIC FEES-MEDICAID MGD CARE-NON CAPITATED	0	450	450	0	450
001148	FEDERALLY QUALIFIED HEALTH CENTER FEESMEDICAID MGD CARE NON CAPITATED	0	61,000	61,000	0	61,000
001193	CHD CLINIC FEES-MEDICAID COMP ADULT	0	300	300	0	300
001193	FEDERALLY QUALIFIED HEALTH CENTER FEESMEDICAID COMP ADULT	0	17,000	17,000	0	17,000
001192	FEDERALLY QUALIFIED HEALTH CENTER FEESMEDICAID COMP CHILD	0	2,600	2,600	0	2,600
001208	FEDERALLY QUALIFIED HEALTH CENTER FEESMEDIPASS ADMIN FEE	0	34	34	0	34
001149	FEDERALLY QUALIFIED HEALTH CENTER FEESMEDICAID WRAP AROUND	0	45,000	45,000	0	45,000
MEDICAID TOTAL	0	507,653	507,653	0	507,653	
7. ALLOCABLE REVENUE - STATE						
ALLOCABLE REVENUE TOTAL	0	0	0	0	0	
8. OTHER STATE CONTRIBUTIONS NOT IN CHD TRUST FUND - STATE						
	ADAP	0	0	0	15,582	15,582
	PHARMACY DRUG PROGRAM	0	0	0	36,362	36,362
	WIC PROGRAM	0	0	0	209,602	209,602
	BUREAU OF PUBLIC HEALTH LABORATORIES	0	0	0	4,092	4,092
	IMMUNIZATIONS	0	0	0	62,000	62,000
OTHER STATE CONTRIBUTIONS TOTAL	0	0	0	327,638	327,638	
9. DIRECT LOCAL CONTRIBUTIONS - BCC/TAX DISTRICT						
008034	CHD LOCAL REVENUE & EXPENDITURES	0	30,203	30,203	0	30,203
DIRECT COUNTY CONTRIBUTION TOTAL	0	30,203	30,203	0	30,203	
10. FEES AUTHORIZED BY COUNTY ORDINANCE OR RESOLUTION - COUNTY						
001025	CHD CLINIC FEES-CLIENT REVENUE FROM GRC/MSB	0	3,102	3,102	0	3,102
001025	FEDERALLY QUALIFIED HEALTH CENTER FEESCLIENT REVENUE FROM GRC/MSB	0	306	306	0	306
001077	CHD CLINIC FEES	0	131,000	131,000	0	131,000
001077	FEDERALLY QUALIFIED HEALTH CENTER FEES	0	54,140	54,140	0	54,140
001114	VITAL STATISTICS CERTIFIED RECORDS	0	3,800	3,800	0	3,800

ATTACHMENT II

67

**GULF COUNTY HEALTH DEPARTMENT
Part II. Sources of Contributions to County Health Department**

October 1, 2014 to September 30, 2015

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total	
10. FEES AUTHORIZED BY COUNTY ORDINANCE OR RESOLUTION - COUNTY						
001094	CHD STATEWIDE ENVIRONMENTAL FEES	0	20,645	20,645	0	20,645
001117	VITAL STATISTICS CERTIFIED RECORDS	0	235	235	0	235
001115	VITAL STATISTICS CERTIFIED RECORDS	0	5,400	5,400	0	5,400
FEES AUTHORIZED BY COUNTY TOTAL		0	218,628	218,628	0	218,628
11. OTHER CASH AND LOCAL CONTRIBUTIONS - COUNTY						
001029	CHD CLINIC FEES-3rd PARTY REIMBURSEMENT	0	2,340	2,340	0	2,340
001029	FEDERALLY QUALIFIED HEALTH CENTER FEES3rd PARTY REIMBURSEMENT		204,554	204,554	0	204,554
001090	CHD CLINIC FEES	0	100	100	0	100
001053	FEDERALLY QUALIFIED HEALTH CENTER FEESMEDICARE PART a	0	121,680	121,680	0	121,680
005041	CHD LOCAL REVENUE & EXPENDITURES	0	3,000	3,000	0	3,000
007010	FQHC OUTREACH AND ENROLLMENT ASSISTANCE	0	31,427	31,427	0	31,427
007010	HEALTH CENTER CLUSTER GRANT- DIRECT TO CHD	0	863,025	863,025	0	863,025
010304	PETROLEUM STORAGE TANK DEP COMPLIANCE CONTRACT	0	63,630	63,630	0	63,630
011000	SACRED HEART GULF CHD ER DIVERSION PROGRAM	0	112,592	112,592	0	112,592
011000	SACRED HEART FACILITY RENTAL	0	25,462	25,462	0	25,462
008050	SCHOOL HEALTH CLINICS FUNDED BY SCHOOL BOARD	0	40,000	40,000	0	40,000
010409	SALE OF GOODS OUTSIDE STATE GOVERNMENT	0	175	175	0	175
OTHER CASH AND LOCAL CONTRIBUTIONS TOTAL		0	1,467,985	1,467,985	0	1,467,985
12. ALLOCABLE REVENUE - COUNTY						
018000	REFUNDS & 340B	0	9,627	9,627	0	9,627
COUNTY ALLOCABLE REVENUE TOTAL		0	9,627	9,627	0	9,627
13. BUILDINGS - COUNTY						
BUILDINGS TOTAL		0	0	0	0	0
14. OTHER COUNTY CONTRIBUTIONS NOT IN CHD TRUST FUND - COUNTY						
	BUILDING MAINTENANCE	0	0	0	5,500	5,500
OTHER COUNTY CONTRIBUTIONS TOTAL		0	0	0	5,500	5,500
GRAND TOTAL CHD PROGRAM		1,523,094	2,234,096	3,757,190	333,138	4,090,328

**ATTACHMENT II
GULF COUNTY HEALTH DEPARTMENT**

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Part III. Planned Staffing, Clients, Services, And Expenditures By Program Service Area Within Each Level Of Service

October 1, 2014 to September 30, 2015

	FTE's (0.00)	Clients Units	Services/ Visits	Quarterly Expenditure Plan				State	County	Grand Total
				1st	2nd (Whole dollars only)	3rd	4th			
A. COMMUNICABLE DISEASE CONTROL:										
IMMUNIZATION (101)	0.78	1,450	1,700	17,629	12,316	17,629	16,638	25,500	38,712	64,212
STD (102)	0.64	120	150	3,824	4,068	5,000	4,900	17,792	0	17,792
HIV/AIDS PREVENTION (03A1)	0.08	89	112	1,027	782	500	797	3,106	0	3,106
HIV/AIDS SURVEILLANCE (03A2)	0.00	0	0	0	0	0	0	0	0	0
HIV/AIDS PATIENT CARE (03A3)	0.00	0	0	0	0	0	0	0	0	0
ADAP (03A4)	0.02	2	20	556	156	150	316	1,178	0	1,178
TB CONTROL SERVICES (104)	0.13	10	80	384	205	650	5,082	6,321	0	6,321
COMM. DISEASE SURV. (106)	0.16	0	0	1,003	415	3,650	1,003	6,071	0	6,071
HEPATITIS PREVENTION (109)	0.00	46	75	145	129	0	260	534	0	534
PUBLIC HEALTH PREP AND RESP (116)	1.23	0	0	27,269	16,995	21,500	15,000	80,764	0	80,764
REFUGEE HEALTH (118)	0.00	0	0	0	0	0	0	0	0	0
VITAL STATISTICS (180)	0.32	748	1,119	2,248	1,800	3,223	4,517	0	11,788	11,788
COMMUNICABLE DISEASE SUBTOTAL	3.36	2,465	3,256	54,085	36,866	52,302	48,513	141,266	50,500	191,766
B. PRIMARY CARE:										
CHRONIC DISEASE SERVICES (210)	0.25	0	0	4,588	9,199	16,000	6,213	36,000	0	36,000
TOBACCO PREVENTION (212)	1.22	0	1	28,839	16,302	32,000	45,531	122,672	0	122,672
WIC (21W1)	0.00	0	0	0	0	0	0	0	0	0
WIC BREASTFEEDING PEER COUNSELING (21W2)	0.00	0	0	0	0	0	0	0	0	0
FAMILY PLANNING (223)	2.83	461	957	48,183	41,940	48,183	55,000	79,841	113,465	193,306
IMPROVED PREGNANCY OUTCOME (225)	0.42	43	49	987	410	650	817	2,864	0	2,864
HEALTHY START PRENATAL (227)	0.00	0	0	490	913	1,000	1,000	3,403	0	3,403
COMPREHENSIVE CHILD HEALTH (229)	3.76	788	1,525	71,167	49,193	57,000	62,194	56,480	183,074	239,554
HEALTHY START INFANT (231)	0.00	0	0	1,246	505	1,700	1,500	4,951	0	4,951
SCHOOL HEALTH (234)	11.61	0	64,174	137,669	119,617	155,000	166,915	567,553	11,648	579,201
COMPREHENSIVE ADULT HEALTH (237)	19.65	2,940	8,458	373,495	313,807	420,000	367,204	264,277	1,210,229	1,474,506
COMMUNITY HEALTH DEVELOPMENT (238)	0.00	0	0	4,935	83	200	0	5,218	0	5,218
DENTAL HEALTH (240)	9.05	1,553	3,600	158,278	133,624	165,000	172,418	97,162	532,158	629,320
PRIMARY CARE SUBTOTAL	48.79	5,785	78,764	829,877	685,593	896,733	878,792	1,240,421	2,050,574	3,290,995
C. ENVIRONMENTAL HEALTH:										
Water and Onsite Sewage Programs										
COASTAL BEACH MONITORING (347)	0.09	115	115	2,508	699	5,374	5,373	10,724	3,230	13,954
LIMITED USE PUBLIC WATER SYSTEMS (357)	0.07	26	78	2,444	2,314	1,857	1,857	8,472	0	8,472
PUBLIC WATER SYSTEM (358)	0.00	0	0	0	0	0	0	0	0	0
PRIVATE WATER SYSTEM (359)	0.00	0	0	0	0	0	0	0	0	0
INDIVIDUAL SEWAGE DISP. (361)	0.86	74	97	24,311	31,250	29,000	25,048	65,862	43,747	109,609
Group Total	1.02	215	290	29,263	34,263	36,231	32,278	85,058	46,977	132,035
Facility Programs										
FOOD HYGIENE (348)	0.02	5	20	3,661	7,006	4,000	505	15,172	0	15,172
BODY PIERCING FACILITIES SERVICES (349)	0.00	0	0	277	25	3,000	1,258	4,560	0	4,560
GROUP CARE FACILITY (351)	0.01	6	9	592	194	400	0	1,186	0	1,186
MIGRANT LABOR CAMP (352)	0.00	0	0	0	0	0	0	0	0	0

**ATTACHMENT II
GULF COUNTY HEALTH DEPARTMENT**

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**Part III. Planned Staffing, Clients, Services, And Expenditures By Program Service Area Within Each Level Of Service
October 1, 2014 to September 30, 2015**

	FTE's (0.00)	Clients Units	Services Visits	Quarterly Expenditure Plan				State	County	Grand Total
				1st	2nd (Whole dollars only)	3rd	4th			
C. ENVIRONMENTAL HEALTH:										
Facility Programs										
HOUSING,PUBLIC BLDG SAFETY,SANITATION(353)	0.00	0	0	0	0	0	0	0	0	0
MOBILE HOME AND PARKS SERVICES (354)	0.02	6	12	1,080	594	400	684	1,025	1,733	2,758
SWIMMING POOLS/BATHING (360)	0.07	32	65	0	712	5,492	5,562	6,623	5,143	11,766
BIOMEDICAL WASTE SERVICES(364)	0.01	8	8	1,682	441	396	75	2,594	0	2,594
TANNING FACILITY SERVICES(369)	0.00	0	0	214	7	284	0	455	50	505
Group Total	0.13	57	114	7,506	8,979	13,972	8,084	31,615	6,926	38,541
Groundwater Contamination										
STORAGE TANK COMPLIANCE(355)	1.33	41	62	15,233	15,965	25,500	16,032	0	72,730	72,730
SUPER ACT SERVICE (356)	0.00	0	0	0	0	0	0	0	0	0
Group Total	1.33	41	62	15,233	15,965	25,500	16,032	0	72,730	72,730
Community Hygiene										
TATTOO FACILITIES SERVICES	0.00	0	0	417	336	0	0	753	0	753
COMMUNITY ENVIR. HEALTH (345)	0.00	0	0	343	0	15	0	358	0	358
INJURY PREVENTION (346)	0.05	0	0	5,044	224	4,000	5,732	15,000	0	15,000
LEAD MONITORING SERVICES(350)	0.00	0	0	0	0	0	0	0	0	0
PUBLIC SEWAGE(362)	0.00	0	0	0	0	0	0	0	0	0
SOLID WASTE DISPOSAL(363)	0.00	0	0	0	0	0	0	0	0	0
SANITARY NUISANCE (365)	0.06	13	32	582	1,354	1,250	0	0	3,186	3,186
RABIES SURVEILLANCE/CONTROL SERVICES (366)	0.02	2	8	834	1,156	1,000	213	0	3,203	3,203
ARBOVIRUS SURVEILLANCE (367)	0.00	0	0	0	0	0	0	0	0	0
RODENT/ARTHROPOD CONTROL (368)	0.00	0	0	0	0	0	0	0	0	0
WATER POLLUTION(370)	0.00	0	0	0	0	0	0	0	0	0
INDOOR AIR (371)	0.00	0	0	0	0	0	0	0	0	0
RADIOLOGICAL HEALTH(372)	0.00	0	0	0	0	0	0	0	0	0
TOXIC SUBSTANCES (373)	0.00	0	0	0	0	0	0	0	0	0
Group Total	0.13	15	40	7,220	3,070	6,265	5,945	16,111	6,389	22,500
ENVIRONMENTAL HEALTH SUBTOTAL	2.61	328	506	59,222	62,277	81,968	62,339	132,784	133,022	265,806
D. NON-OPERATIONAL COSTS:										
NON-OPERATIONAL COSTS (599)	0.00	0	0	0	0	0	0	0	0	0
ENVIRONMENTAL HEALTH SURCHARGE(399)	0.00	0	0	1,243	805	1,327	1,200	4,575	0	4,575
MEDICAID BUYBACK (611)	0.00	0	0	0	1,858	1,264	926	4,048	0	4,048
NON-OPERATIONAL COSTS SUBTOTAL	0.00	0	0	1,243	2,663	2,591	2,126	8,623	0	8,623
TOTAL CONTRACT	54.76	8,578	82,526	944,427	787,399	1,033,594	991,770	1,523,094	2,234,096	3,757,190

ATTACHMENT II

GULF COUNTY HEALTH DEPARTMENT

PART I. PLANNED USE OF COUNTY HEALTH DEPARTMENT TRUST FUND BALANCES

	Estimated State Share of CHD Trust Fund Balance	Estimated County Share of CHD Trust Fund Balance	Total
1. CHD Trust Fund Ending Balance 09/30/14	89,565	238,654	328,219
2. Drawdown for Contract Year October 1, 2014 to September 30, 2015	0	0	0
3. Special Capital Project use for Contract Year October 1, 2014 to September 30, 2015	0	0	0
4. Balance Reserved for Contingency Fund October 1, 2014 to September 30, 2015	89,565	238,654	328,219

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects, and mobile health vans.