

**BOARD OF COUNTY COMMISSIONERS**

**GULF COUNTY, FLORIDA**

**INFORMATION** June 23, 2015 PAGE NO.

**BCC CORRESPONDENCE:**

- A) Notices:
  - Receive Sealed Bids (Bid #1415-24 \* Communications Tower Repairs) . . . . . 1
  - Public Notice (S.H.I.P. Funding \* Receiving Applications for  
Purchase and Rehabilitation Assistance). . . . . 2
  
- B) Reports:
  - Gulf County T.D.C. (May, 2015). . . . . 3-21

**CORRESPONDENCE TO BCC:**

- C) Gulf County T.D.C. (Park Assessment – District 3) . . . . . 22-24
  
- D) Career Florida (Process for Initial Designation of Workforce Investment  
Areas and Initial Regional Workforce Board Certification) . . . . . 25-26

**GULF COUNTY BOARD OF COUNTY COMMISSIONERS  
REQUEST FOR PROPOSALS (RFP)**

**1**

**BID #1415-24**

**COMMUNICATIONS TOWER REPAIRS**

**NOTICE TO RECEIVE SEALED BIDS**

The Gulf County Board of County Commissioners of Gulf County, Florida will receive sealed bids from any person, company, or corporation interested in contracting with Gulf County to provide the following:

**Proposals from interested parties for the following:**

- **Test & Map Tower in Wewahitchka located on 2<sup>nd</sup> Street**
- **Multiple items needed on the Tower located at 1000 Cecil G. Costin Sr., Blvd. (PSJ Tower)**

Questions should be addressed to Lynn Lanier, 1000 Cecil G. Costin Sr., Blvd., Port St. Joe, FL., 32456, [llanier@gulfcounty-fl.gov](mailto:llanier@gulfcounty-fl.gov), or (850) 229-6106, Mon-Thurs., 7a.m. – 5:30 p.m., E.T.

Specifications can be found at [www.gulfcounty-fl.gov](http://www.gulfcounty-fl.gov) or by contacting the Gulf County Clerk's Office at 1000 Cecil G. Costin., Sr., Blvd, Room 149, Port St. Joe, FL 32456

**Please respond with your best proposal terms.**

Gulf County reserves the right to refuse any and all bids.

Please indicate on the envelope **YOUR COMPANY NAME**, that this is a **SEALED BID** and include the **BID NUMBER**.

Proposals must be submitted to the Gulf County Clerk's Office at 1000 Cecil G. Costin, Sr., Blvd, Room 149, Port St. Joe, Florida, 32456, by 4:30 p.m., E.T., no later than June 26, 2015. Bids will be opened at this location on Monday, June 29, 2015 at 10:00 a.m., E.T.

**BOARD OF COUNTY COMMISSIONERS  
GULF COUNTY, FLORIDA**

**BY: WARD McDANIEL  
CHAIRMAN**

**ATTEST:  
REBECCA NORRIS, CLERK**

**Paper: The Star  
Ad #2015-49  
Advertise: June 11, 18, 2015  
Ad size: Legals  
Invoice: Gulf County BOCC**

**1**

## ATTENTION RESIDENTS OF GULF COUNTY, FLORIDA

### STATE HOUSING INITIATIVES PARTNERSHIP (SHIP) FUNDING

Gulf County has committed funding from the State Housing Initiatives Partnership (SHIP) Program to provide Housing Rehabilitation assistance and Purchase Assistance for approved **Very Low, Low and Moderate Income** single-family housing units throughout the County. Applications for the SHIP Program **WILL NOT** be made available until the Homeowner Application Workshops to be conducted on **July 20th, 2015**, Port St Joe BOCC Commission meeting room and **July 27th, 2015** at the Agriculture Extension Office in Wewahitchka. For additional information or to see if you qualify, contact Joe Paul at 850-229-6125. If you are unable to attend either workshop, the SHIP applications will be available **AFTER July 27th, 2015** at the addresses listed below. The hours of operation for our offices are Monday-Thursday, 7:00 a.m.-5:30 p.m., E.T. For additional information regarding the County's SHIP Program, please contact Joe Paul at (850) 229-6125.

Robert Moore Administration Building, Room 303  
1000 Cecil G. Costin, Sr. Boulevard  
Port St Joe, Florida 32456

Additionally, the applications are available online on the County's website after **July 27th, 2015** at <http://www.gulfcountry-fl.gov>, or you may request an application or additional information by contacting Joe Paul at 850-229-6125. **Upon completion, applications must be submitted to Joe Paul, at the Robert Moore Administration Building, 1000 Cecil G. Costin, Sr. Boulevard, Port St. Joe, FL 32456. Completed S.H.I.P. applications may only be submitted from July 20th, 2015 thru August 4th, 2015, between the hours of 7:30 a.m.-5:00 p.m., E.T., in the rooms 301 or 303.**

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### HOMEOWNER APPLICATION WORKSHOPS

The Homeowner Application Workshops will be conducted in the Board of County Commissioners' Chambers at the Robert Moore Administration Building, 1000 Cecil G. Costin, Sr. Boulevard, Port St. Joe, FL 32456. The County's Homeowner Application Workshops will include a general presentation on the SHIP Programs and applications, followed by individual sessions with residents requiring assistance with the applications. The first workshop will be on **July 20th, 2015 from 2:00 p.m.-3:00p.m. ET and 5:00p.m.-6:00p.m.ET in Port St Joe** at the BOCC Commission meeting room. For your convenience, there will be a Homeowners Workshop conducted at the Agriculture Extension Office in Wewahitchka from **5:00p.m.-6:00p.m. CT on 27 July, 2015**. Should you have any questions regarding these workshops, please contact Joe Paul at 850-229-6125.

**Gulf County is an Equal Opportunity Employer, Handicapped Accessible and Fair Housing Jurisdiction.**

Ad Dates: The Star – 06/25,07/02,07/09,07/16.  
Ad Size: 1/4-page display ad with border  
Ad Number: 2015-50  
Invoice: Gulf County BOCC Attn: SHIP



MEMORANDUM

FILED FOR RECORD  
3  
PERCEAL TORRES  
CLERK OF DISTRICT COURT  
GULF COUNTY, FLORIDA  
15 JUN 17 AM 11:35

To: Gulf County Commissioners, TDC Advisory Council, Don Butler, Michael Hammond  
From: Jennifer Jenkins, Gulf County TDC Team  
Date: June 23, 2015  
RE: GCTDC May Status Report

Please find below a recap/status of marketing and organizational activities accomplished by the GCTDC Team during the month of May 2015:

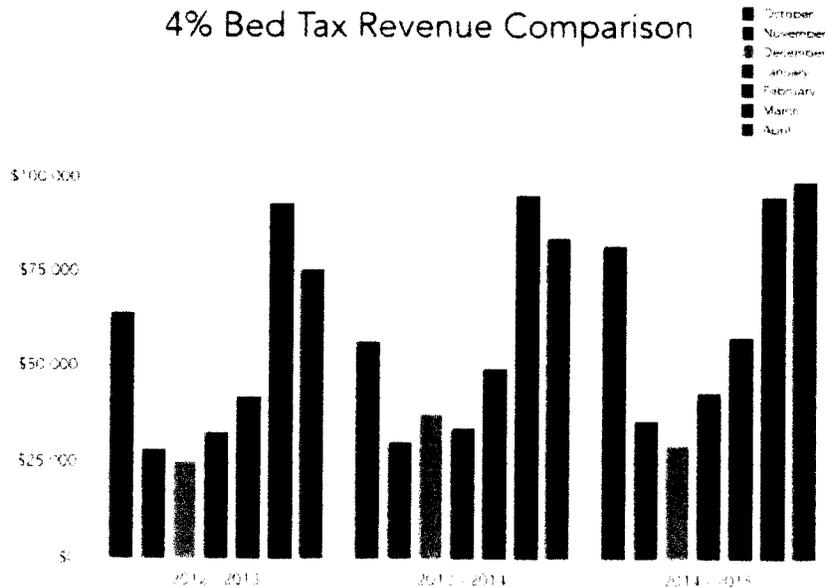
**April 2015 Bed-Tax Revenue**

Compared to April 2014, Tourist Development Tax collected in April 2015 showed an increase of 17.65%. Total taxes collected (5%) for April amount to \$123,821.44 and are broken down as follows:

Marketing & Administration (3%)	\$74,292.86
Beach Nourishment (1%)	\$24,765.29
Parks & Recreational Facilities (1%)	\$24,764.29

Comparatively, in April 2015, the first 4% collected totaled \$99,057.15, which is \$14,862.26 higher than the first 4% collected in April 2014. In order to meet our goal of a 10% increase this fiscal year generated from the first 4%, a total amount of \$864,864.10 needs to be collected. To date, the first 4% has generated \$442,466.55 pacing us 14.23% ahead of the same time period last year. A most recent copy of the GCTDC's "Quick Stats" report is attached for your review.

4% Bed Tax Revenue Comparison



INFORMATION  
DATE: 6/23/15 3 KS

## 2014 – 2015 Marketing Stats

- 14.23% increase in bed-tax revenue
- 42,623 clicks to partner sites (19.2% of 221,969 visits)
- 21.37% increase in website traffic
- 27,746 Average visits per month
- \$0.48 CPC
- 13,375 Facebook fans
- 821 Twitter followers
- 941 Instagram followers
- 852 Pinterest pins/31 boards/1,376 followers
- 27,047 NEW Visitor Guides distributed since February 19th
- 3.86% Increased visitation to Welcome Center
- 213.55% Increase in leads

## www.visitgulf.com

Top-line results for the new VisitGulf website are showing very strong growth. Some notable takeaways comparing May 2014 to May 2015 include:

- Website Visits increased by 15.62%
- Page Views increased by 10%
- Unique Users have increased by 17%
- Session Duration has decreased by 1.29%
- Bounce Rate increased by 83.26%
- New Sessions show an increase of .51%
- Referrals have increased by 81.35%
- Paid Search produced 12,861 visitors
- Organic Search continues to grow with an increase of 42%
- Direct Traffic to VisitGulf.com is up 24%
- Social had a HUGE increase of 228.70 %
- Downstream Referrals had a slight increase of 664
- Travel Guide Requests decreased by 54
- New Subscribers continue to grow with an additional 202 acquired during May
- Direct Phone Calls increased slightly with 78 compared to 62 last month
- Increase across all devices: Desktop (2%), Tablet (15%) and Mobile grew the most with a 71% increase

**Leave No Trace**

The GCTDC continues to work through procedures regarding Gulf County’s Leave No Trace Ordinance. We have continually refined the action steps and messaging to align with the ordinance modifications. The most recent action plan and supporting documentation is attached.

**2015 – 2016 Planning Calendar**

Keeping in line with the budget cycle and upcoming new fiscal year, the GCTDC has developed a draft planning schedule for your review:

5/28-29	Initial year-in-review and SWOT discussions with TDC Team
Week of 6/8	Review transcribed notes, publish calendar and review survey for changes or additions – Feedback on SWOT from all team members
6/22 – 7/8	Deploy survey to all constituents – TDC staff, Council, Lodging and Travel Industry – weekly reminders to all
7/7	TDC Council Meeting. Spring wrap up, topline year in review, photo shoot follow up with images, overview of AG program, planning process
Week of 7/13	Collect, tabulate and analyze survey data. Review topline results.
7/21	Research review with TDC team
7/23	Marketing Committee meeting and final research presentation
Week of 7/27	Draft Goals and Objectives with TDC team based on research and marketing committee feedback.
8/4	TDC Council Meeting. Review research, review draft objectives
Weeks of 8/10 & 8/17	Create AG plan, content plan, creative sessions about large programs – partner programs, FAM’s, VG, etc. – begin to create communications flowchart and tactical plan
Week of 8/24	Tentative Town Hall Meeting Draft all plans and flow charts with budgets
9/3	2015-2016 Plan presentation to TDC Council
9/22	Submit final 2015-16 plan to BOCC

**Other**

- Spring Photo Shoot
- *Outside* Magazine Editorial Meeting
- Monthly District Parks Balance Worksheets



	2012 - 2013	2013 - 2014	% Change (12/13 - 13/14)	Monthly +/- \$	2014 - 2015	% Change (13/14 - 14/15)	Monthly +/- \$
October	\$64,294.30	\$56,615.15	-11.94%	-\$7,679.15	\$82,127.62	45.06%	\$25,512.47
November	\$28,440.76	\$30,395.86	6.87%	\$1,955.10	\$35,827.63	17.87%	\$5,431.77
December	\$25,268.49	\$37,340.86	47.78%	\$12,072.37	\$29,606.00	-20.71%	-\$7,734.86
January	\$32,858.73	\$34,003.30	3.48%	\$1,144.57	\$43,007.47	26.48%	\$9,004.17
February	\$41,824.62	\$49,318.37	17.92%	\$7,493.75	\$57,782.93	17.16%	\$8,464.56
March	\$93,110.90	\$95,478.24	2.54%	\$2,367.34	\$95,057.75	-0.44%	-\$420.49
April	\$75,833.21	\$84,194.89	11.03%	\$8,361.68	\$99,057.15	17.65%	\$14,862.26
May	\$85,793.00	\$114,184.65	33.09%	\$28,391.65			
June	\$222,875.61	\$216,843.40	-2.71%	-\$6,032.21			
July	\$210,912.59	\$257,543.73	22.11%	\$46,631.14			
August	\$115,126.49	\$133,384.21	15.86%	\$18,257.72			
September	\$89,876.76	\$79,179.75	-11.90%	(\$10,697.01)			

**2012 - 2013 Total** \$1,086,215.46    **2013 - 2014 Total** \$1,188,482.41    **2014-2015 Tally** \$442,466.55    **Total YTD %** 14.23%    **Total YTD \$** \$55,119.88  
 Oct-April 2015 \$387,346.67    **BUDGET**    **Total YTD %** 9.41%    **Total YTD %** 14.23%  
 Oct-Sept 2013/14 \$1,188,482.41    \$870,000.00    **YTD\$\$+** -\$746,015.86  
 May-Sept \$801,135.74    -\$427,533.45    **10% Increase** \$1,307,330.65    **Still Need** \$864,864.10    **\$477,517.43**

	Winter	Spring	Summer
<b>Fall</b>			
13-14	\$176,887.77	\$120,662.53	\$607,771.34
14-15	\$197,135.00	\$130,396.40	\$0.00
	<b>11.45%</b>	<b>8.07%</b>	<b>-33.94%</b>

**From:** Towan Kopinsky <towan@visitgulf.com>  
**Sent:** Wednesday, June 03, 2015 9:45 AM  
**To:** Don Butler  
**Cc:** Mike Hammond; Jeremy Novak; Jennifer Jenkins  
**Subject:** Leave No Trace Action Plan  
**Attachments:** Property Report.xlsx; Updated LNT Magnet Wording.pdf; Notice 05-26-15 modifications.doc

**Importance:** High

Hey Don,

In an attempt to adhere to Sections 17-19 of the Leave No Trace Ordinance, the TDC has and/or will be implementing the following, upon your approval:

**Section 17 – Education and Information**

The TDC has distributed to all bed tax collectors (including VRBOs) magnets and rack cards for all rental units. We also established the Leave No Trace website which includes the magnet, rack card, and ordinance. Since that distribution, the BOCC has modified Ordinance 2015-02. Due to the costs incurred, Michael and Jeremy suggested not reordering magnets and rack cards, but we will modify the one on the website (copy attached) once the amended ordinance is executed. I also prepared a public information statement (copy attached), and upon your approval and execution of the ordinance, it will also be posted on the Leave No Trace page and distributed to all Bed Tax Collectors and TDC Partners. The public information statement also expands on the ordinance to include some items that are not printed on the magnets.

**Section 18 – Notice**

The TDC has discussed ordering signage to place on the “sign boards” that have been created and posted around the County at various beach access points. The wording for these signs will be sent to you for approval. We will also provide the updated “magnet” information, public information statement, and amended ordinance to Dennis for placement on the County’s website.

**Section 19 – Disposition and Reporting Requirements**

TDC Staff has had many discussions about enforcement of this ordinance, including disposition of items retrieved. We would like permission to dispose of (trash) items that are no longer usable or have been destroyed, and we will be storing items that are salvageable at our storage unit in the public works building. I am attaching a draft report that the staff will use when an item is picked up (we have also discussed taking photos of the pickup location), and these sheets will be compiled into a monthly report. If there is anything else that needs to be noted for reporting purposes, please let me know and I will modify the form. We have not discussed how often we will bring a list to the BOCC for disposition purposes...I guess we can play it by ear depending on how much property is collected.

If there is anything additional I need to do, please let me know. Otherwise, upon your approval, we will proceed as discussed above.

Thanks!

**Towan Kopinsky**  
GCTDC Deputy Director



150 Captain Fred's Place  
Port St. Joe, FL 32456  
(850) 229-7800 Office  
(850) 340-3904 Mobile

**8**

[towan@visitgulf.com](mailto:towan@visitgulf.com) (please note new email address)

**Please Note:** Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication may be subject to public disclosure.

In order to protect our shoreline, preserve our pristine environment, and assure all residents and visitors can enjoy our wonderful beaches, Gulf County has enacted a LEAVE NO TRACE ordinance effective June 1, 2015. As detailed in the ordinance, the following actions apply and will be enforced:

- All personal items **must be removed daily from the beach** no later than 1 hour after published sunset
- **Beach Driving is ONLY permissible** by permit for Gulf County residents and/or property owners
- Camping on the beach is permissible but **cannot be within 400 feet of a waterfront residence**
- Bonfires are permissible but **cannot be within 100 feet** of any waterfront residence or structure and **all remnants of the fire must be cleaned and removed** from the beach
- **Holes must be filled in** prior to leaving the beach each day
- **All trash must be removed** from the beach
- **Glass is NOT permissible** on Gulf County beaches
- It is **unlawful to remove sand** from Gulf County Beaches
- **Pets must be on leashes** at all times

# **LEAVE NO TRACE IMPORTANT NOTICE JUNE \_\_\_\_, 2015**

Upon holding the second and final public hearing in reference to amendments to the Leave No Trace ordinance, on May 26, 2015, the Gulf County Board of County Commissioners modified the ordinance to remove the tagging system for residents and businesses. There will still be a Special Events permit required for weddings, etc. if items will be left on the beach overnight. These permits will be available at the Gulf County TDC (Welcome Center) at a rate of \$100.00 per event, payable by check or money order.

The following information is a highlight of the rules implemented by the Leave No Trace ordinance, as amended, which will be effective on June \_\_\_\_, 2015.

- All unattended personal items (chairs, tents, toys, kayaks, etc.) must be removed daily from the beach no later than 1 hour after published time of sunset.
- All holes created must be filled in prior to leaving the beach each day.
- Overnight camping must not be within 400 feet of any waterfront residence.

- **Glass bottles, containers, etc. are prohibited on Gulf County beaches.**
- **Bonfires are permissible, but must not be within 100 feet of any structure, and all remnants must be extinguished and removed from the beach that same day. All items other than natural wood are prohibited from burning (i.e.-pallets, wood with screws or nails, pressure-treated wood, etc.).**
- **All trash must be removed from the beach.**
- **Beach Driving Permits are sold by the Gulf County Tax Collector to residents and property owners only. The speed limit for driving on the beach has been reduced to 10 mph. Also see county ordinances 1997-02 and 2014-03 relating to beach driving regulations.**
- **Soliciting and canvassing on the beach is prohibited other than County Administration and Law Enforcement officials.**
- **No sound amplification that exceeds 60 decibels (DBA) measured on the A-weighted scale at 25 feet from the sound source is allowed without special permit. Also refer to Gulf County's Noise Control and Nuisance ordinances.**

- Any breach of the peace and disorderly/immoral conduct is prohibited.
- It is unlawful to remove sand from Gulf County beaches.
- Per Gulf County Ordinance 2008-20, pets must be on leashes at all times.

**FOR ADDITIONAL INFORMATION OR A COPY OF THE ORDINANCE, PLEASE VISIT THE WEBSITE AT [www.visitgulf.com/leavenotrace](http://www.visitgulf.com/leavenotrace).**



DISTRICT PARKS RECREATION FUNDS  
27452-46000  
\$25,000/\$5,000 per District

District 1 - McLemore						
Date	Vendor	Project	Invoice #	Amount	Balance	
			Beginning Balance		\$ 5,000.00	
10/07/14	Bayside Lumber	Land's Landing Kiosk	655401	\$ 61.95	\$ 4,938.05	
11/17/14	Fisher's Building Supply	Gaskin Park Men's Toilet	166758	\$ 2.79	\$ 4,935.26	
12/01/14	Bayside Lumber	Honeyville Park Bridge	662590	\$ 83.61	\$ 4,851.65	
12/10/14	Lowe's	Fleming Park Fence	85231248	\$ 163.32	\$ 4,688.33	
12/11/14	St. Joe Hardware	Fleming Park Fence	443134	\$ 9.40	\$ 4,678.93	
01/22/15	Fisher's Building Supply	Honeyville Park Restroom Repair	167411	\$ 14.08	\$ 4,664.85	
02/04/15	St. Joe Hardware	Honeyville Park Restroom Repair	445741	\$ 7.49	\$ 4,657.36	
02/10/15	Fisher's Building Supply	Gaskin Park Men's Toilet	167598	\$ 29.99	\$ 4,627.37	
02/11/15	Fisher's Building Supply	Honeyville Ballpark Ice Machine Repair	167621	\$ 11.88	\$ 4,615.49	
02/11/15	Baker Distributing	Honeyville Ballpark Ice Machine Repair	N925707	\$ 242.26	\$ 4,373.23	
03/16/15	St. Joe Hardware	Fleming Park Picnic Table Repair	447963	\$ 173.94	\$ 4,199.29	
03/18/15	Fisher's Building Supply	Land's Landing Toilet Repair	167947	\$ 5.68	\$ 4,193.61	
03/18/15	St. Joe Hardware	Land's Landing Toilet Repair	448094	\$ 18.47	\$ 4,175.14	
03/25/15	Fisher's Building Supply	Honeyville Park Well	168040	\$ 20.49	\$ 4,154.65	
03/25/15	Wallace Pump & Supply	Honeyville Park Well	14475	\$ 561.20	\$ 3,593.45	
03/26/15	Fisher's Building Supply	Honeyville Ballpark Toilet Seats	168050	\$ 29.99	\$ 3,563.46	
03/26/15	St. Joe Hardware	Honeyville Park Well	K48636	\$ 38.94	\$ 3,524.52	
03/31/15	St. Joe Hardware	Land's Landing Water Line Repair	448854	\$ 12.27	\$ 3,512.25	
04/20/15	St. Joe Hardware	Honeyville Park Restroom Repair	450105	\$ 7.49	\$ 3,504.76	
04/29/15	TEK Distributors	Toilet Paper Dispensers	314807	\$ 56.61		
05/01/15	TEK Distributors	Gaskin Park Toilet Dispensers	314832	\$ 75.48	\$ 3,372.67	
05/05/15	Fisher's Building Supply	Honeyville Park Restroom Repair	168459	\$ 7.78	\$ 3,364.89	
05/13/15	St. Joe Hardware	Gaskin Park Restrooms	451582	\$ 30.74	\$ 3,334.15	
05/27/15	St. Joe Hardware	Gaskin Park Restrooms - Paint	452520	\$ 137.91	\$ 3,196.24	
05/29/15	St. Joe Hardware	Gaskin Park Restrooms - Paint	452637	\$ 123.84	\$ 3,072.40	
			Current Balance		\$ 3,072.40	

DISTRICT PARKS RECREATION FUNDS  
27452-46000  
\$25,000/\$5,000 per District

District 2 - McDaniel						
Date	Vendor	Project	Invoice #	Amount	Balance	Balance
			Beginning Balance		\$	5,000.00
10/07/14	Bayside Lumber	Stone Mill Creek Park Picnic Table	655472	\$ 135.66	\$	4,864.34
11/03/14	Bayside Lumber	Dead Lakes Park - Fence - Well	CR24956	\$ (88.21)	\$	4,952.55
11/07/14	Bayside Lumber	Dead Lakes Park - Fence - Well	659992	\$ 209.23	\$	4,743.32
11/10/14	Bayside Lumber	Dead Lakes Park - Fence - Well	660136	\$ 25.71	\$	4,717.61
11/10/14	Fisher's Building Supply	Dead Lakes Park - Fence - Well	166670	\$ 7.13	\$	4,710.48
11/18/14	Bayside Lumber	Dead Lakes Park - Box for Well	661449	\$ 73.01	\$	4,637.47
01/29/15	St. Joe Hardware	Stone Mill Creek Park Table Anchors	445400	\$ 10.19	\$	4,627.28
03/23/15	Mize Plumbing	Dead Lakes Park - Replace Faucets	353	\$ 64.14	\$	4,563.14
03/23/15	Wallace Pump & Supply	Dead Lakes Park - Replace Faucets	14432	\$ 123.47	\$	4,439.67
03/24/15	Bayside Lumber	Dead Lakes Park - Pavillion Parking Area	674168	\$ 152.00	\$	4,287.67
03/24/15	Wallace Pump & Supply	Dead Lakes Park - Replace Faucets	14451	\$ 4.40	\$	4,283.27
03/30/15	Bayside Lumber	Dead Lakes Park - Repair decking on dock	674698	\$ 22.31	\$	4,260.96
03/30/15	St. Joe Hardware	Dead Lakes Park - Repair Washer/Dryer	448788	\$ 50.00	\$	4,210.96
03/31/15	Bayside Lumber	Dead Lakes Park - Power for tent area	674905	\$ 9.59	\$	4,201.37
04/01/15	Fisher's Building Supply	Dead Lakes Park - Power for tent area	168101	\$ 121.96	\$	4,079.41
04/01/15	Wallace Pump & Supply	Dead Lakes Park - Power for tent area	14555	\$ 55.66	\$	4,023.75
04/08/15	St. Joe Electric	Dead Lakes Park Flagpole Lights	215319	\$ 49.90	\$	3,973.85
04/09/15	Sherwin-Williams	Dead Lakes Park Doors - Paint	7573-0	\$ 145.50	\$	3,828.35
04/22/15	St. Joe Hardware	Dead Lakes Park Pavilion - Paint	450207	\$ 278.68	\$	3,549.67
04/22/15	Fisher's Building Supply	Dead Lakes Park Pavilion - Paint	168307	\$ 7.78	\$	
05/01/15	TEK Distributors	Dead Lakes Park - Trash Can Lids	314832	\$ 156.48	\$	3,385.41
05/06/15	Amazon	StoneMill Creek Park Playground Eq.	2433802	\$ 106.94	\$	3,278.47
05/06/15	Amazon	StoneMill Creek Park Playground Eq.	7454663	\$ 166.85	\$	3,111.62
05/06/15	Amazon	StoneMill Creek Park Grill	5464263	\$ 137.99	\$	2,973.63
05/06/15	Amazon	StoneMill Creek Park Playground Eq.	7192243	\$ 169.99	\$	2,803.64
05/12/15	Fisher's Building Supply	Dead Lakes Park Tissue Dispensers	168554	\$ 8.67	\$	2,794.97



DISTRICT PARKS RECREATION FUNDS  
27452-46000  
\$25,000/\$5,000 per District

District 3 - Bryan						
Date	Vendor	Project	Invoice #	Amount	Balance	Balance
			Beginning Balance		\$ 5,000.00	
11/04/14	Bayside Lumber	White City Boat Ramp Dock Repair	659325	\$ 157.38	\$ 4,842.62	
11/04/14	St. Joe Hardware	White City Boat Ramp Dock Repair	441284	\$ 61.99	\$ 4,780.63	
11/04/14	St. Joe Hardware	White City Boat Ramp Dock Repair	441314	\$ 63.98	\$ 4,716.65	
11/05/14	Bayside Lumber	Beacon Hill Park Roof & Ceiling	659566	\$ 23.40	\$ 4,693.25	
11/05/14	St. Joe Hardware	Beacon Hill Park Roof & Ceiling	441341	\$ 19.47	\$ 4,673.78	
11/11/14	Wallace Pump & Supply	Beacon Hill Park Electrical Repair	13034	\$ 5.22	\$ 4,668.56	
11/13/14	Bayside Lumber	White City Boat Ramp Dock Repair	660842	\$ 34.21	\$ 4,634.35	
11/17/14	St. Joe Hardware	Beacon Hill Park Flagpole Keys	441935	\$ 8.73	\$ 4,625.62	
12/05/14	G & C Supply	Beacon Hill Park Signs (No Dogs)	6560850	\$ 75.94	\$ 4,549.68	
12/09/14	Wallace Pump & Supply	DWB Park HV - Sprinkler Repair	13303	\$ 11.66	\$ 4,538.02	
12/10/14	Wallace Pump & Supply	DWB Park HV - Sprinkler Repair	13320	\$ 3.86	\$ 4,534.16	
12/10/14	St. Joe Hardware	White City Park Toilets	443102	\$ 21.97	\$ 4,512.19	
12/10/14	St. Joe Hardware	White City Park Toilets	443121	\$ 30.78	\$ 4,481.41	
12/15/14	St. Joe Hardware	Beacon Hill Park Flagpole Light	443307	\$ 20.96	\$ 4,460.45	
12/15/14	St. Joe Electric	Beacon Hill Park Flagpole Light	213680	\$ 49.00	\$ 4,411.45	
12/31/14	Wallace Pump & Supply	DWB Park HV - Restroom Repair	13518	\$ 14.83	\$ 4,396.62	
01/15/15	Bayside Lumber	Beacon Hill Park Boardwalk Repair	666938	\$ 34.48	\$ 4,362.14	
01/29/15	St. Joe Hardware	Beacon Hill Park Table Anchors	445400	\$ 10.19	\$ 4,351.95	
03/02/15	Bayside Lumber	HV Boat Ramp - Restroom Door	671718	\$ 6.81	\$ 4,345.14	
03/11/15	St. Joe Electric	DWB Park HV - Power to Ballfield	214884	\$ 55.00	\$ 4,290.14	
03/11/15	St. Joe Electric	DWB Park HV - Power to Ballfield	214905	\$ 533.07	\$ 3,757.07	
03/18/15	Dick's Sporting Goods	DWB Park HV - Bases for Ballfield	3051472587-1	\$ 237.39	\$ 3,519.68	
03/18/15	St. Joe Hardware	B.H. Park Flag Pole Repair	448119	\$ 19.27	\$ 3,500.41	
03/25/15	St. Joe Hardware	B.H. Park/Overstreet B.R. Supplies	K48528	\$ 63.96	\$ 3,436.45	





DISTRICT PARKS RECREATION FUNDS  
27452-46000  
\$25,000/\$5,000 per District

District 5 - Yeager						
Date	Vendor	Project	Invoice #	Amount	Balance	
			Beginning Balance		\$ 5,000.00	
10/07/14	St. Joe Hardware	Salinas Park Restroom Repairs	439662	\$ 20.27	\$ 4,979.73	
10/07/14	Bayside Lumber	Salinas Park Handrail Repairs	655469	\$ 16.70	\$ 4,963.03	
10/08/14	St. Joe Hardware	Salinas Park Restroom Repairs	439720	\$ 42.43	\$ 4,920.60	
10/22/14	Bayside Lumber	Dunes Drive Piling Repair	657654	\$ 24.71	\$ 4,895.89	
10/22/14	Bayside Lumber	Dunes Drive Piling Repair	657658	\$ 4.94	\$ 4,890.95	
10/22/14	St. Joe Hardware	Dunes Drive Piling Repair	440605	\$ 10.37	\$ 4,880.58	
11/06/14	Mize Plumbing	Dunes Drive Restroom	30895	\$ 101.55	\$ 4,779.03	
11/13/14	St. Joe Hardware	Salinas Park Bayside Door	441773	\$ 11.99	\$ 4,767.04	
11/13/14	Mize Plumbing	Salinas Park Women's Sink	31025	\$ 1.56	\$ 4,765.48	
11/13/14	Mize Plumbing	Dunes Drive Restroom	31016	\$ 13.91	\$ 4,751.57	
11/14/14	St. Joe Hardware	Salinas Park Gulfside Men's Sink	441801	\$ 3.99	\$ 4,747.58	
11/14/14	St. Joe Hardware	Salinas Park Gulfside Men's Sink	441807	\$ 4.49	\$ 4,743.09	
02/10/15	Mize Plumbing	Salinas Park Restrooms & Door	18160	\$ 6.86	\$ 4,736.23	
02/12/15	St. Joe Hardware	Salinas Park Restrooms & Door	446187	\$ 24.55	\$ 4,711.68	
03/25/15	St. Joe Hardware	Cape Palms Park Toilet Repair	K48579	\$ 10.98	\$ 4,700.70	
03/25/15	Williams Plumbing	Lift Station Repair - Salinas Gulf	11129	\$ 120.00	\$ 4,580.70	
03/26/15	St. Joe Hardware	Salinas Park Restroom Signs	K48657	\$ 11.98	\$ 4,568.72	
04/02/15	St. Joe Hardware	Cape Palms Park Toilet Repair	449028	\$ 19.99	\$ 4,548.73	
04/15/15	St. Joe Hardware	Salinas Gulfside Restroom Repair	449781	\$ 27.44	\$ 4,521.29	
04/16/15	St. Joe Hardware	Cape Palms/Salinas - Deck Sprayer	449921	\$ 24.99	\$ 4,496.30	
04/21/15	St. Joe Hardware	Salinas Gulfside - Parking	450126	\$ 30.46	\$ 4,465.84	
04/29/15	TEK Distributors	Toilet Paper Dispensers	314807	\$ 56.61		
04/16/15	Griffin Sand & Concrete	Salinas Gulfside Handicap Parking	19159	\$ 617.50	\$ 3,791.73	
05/13/15	Bayside Lumber	Loggerhead Run Benches	89587	\$ 411.62	\$ 3,380.11	
05/18/15	Bayside Lumber	Loggerhead Run Benches	680487	\$ 72.51	\$ 3,307.60	





FILED FOR RECORD  
 REBECCA L. MORRIS  
 CLERK OF CIRCUIT COURT  
 GULF COUNTY, FLORIDA  
 15 JUN 17 AM 11:35

## MEMORANDUM

**TO:** GULF COUNTY BOCC

**FROM:** TOWAN

**DATE:** JUNE 16, 2015

**TOPIC:** PARK ASSESSMENT – DISTRICT 3

Following the regular BOCC meeting on June 9, 2015, it was brought to my attention that Commissioner Bryan had not received the park assessments for District 3. Mr. Traylor prepared the report for TDC Executive Director Jenkins on May 25<sup>th</sup>, but she did not receive the email. He forwarded the email to me and I drafted the attached document and emailed it to Commissioner Bryan on June 10<sup>th</sup>.

We are working in conjunction with the Public Works/Maintenance Departments to keep up the general maintenance of the parks and restroom facilities, but with the added duties of Leave No Trace, Mr. Traylor has been spending a lot of time working with our Beach Maintenance Technicians on educating the public about the ordinance. We have also been reporting issues we see in reference to boat ramps to Public Works, as most of those are handled through the boating improvement program instead of TDC.

INFORMATION  
 DATE 6/23/15 KS

Info. 6/23/15

**From:** Towan Kopinsky <towan@visitgulf.com>  
**Sent:** Wednesday, June 10, 2015 9:21 AM  
**To:** commissioner3  
**Cc:** Jennifer Jenkins; billy@visitgulf.com; Mike Hammond; Don Butler  
**Subject:** District 3 Park Assessment.doc  
**Attachments:** District 3 Park Assessment.doc

FYI...

Towan Kopinsky  
GCTDC Deputy Director

150 Captain Fred's Place  
Port St. Joe, FL 32456  
(850) 229-7800 Office  
(850) 340-3904 Mobile

[towan@visitgulf.com](mailto:towan@visitgulf.com) (please note new email address)

Please Note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication may be subject to public disclosure.



Jennifer,

I want to bring you up to date on the parks in Commissioner Bryan's district. Starting with Highland View boat ramp, the up keep to that facility was very nasty and not well maintained from a stand point of cleanliness. So I took our guys from TDC and went in and not only cleaned but changed some plumbing and also took the time to put a nice paint job on the rest rooms. We also brought some bumper stops in and placed them in the parking lot painted those as well to bring out a fresh and clean look. We did all this at a very low cost because I understand there will be some time of grant money to refurbish that entire area.

Highland View Park really is in pretty good shape but there are a few things that need to be addressed. For instance we have a few faucets that need to be changed and upgraded. As for other items that need to be replaced we should replace all the fans under all the picnic areas there simply old and worn to no repair.

Beacon Hill Park - we actually just went in and repainted one set of the entire bathrooms and had some minor plumbing fixed and some electrical work done as well. But these bathrooms are really not in bad shape. We did install a grill at the park last week because there were no grills at all there and because of the holidays this weekend I felt we needed to have at least one available. Looking at your ball park there it is truly down to the point of no repair. Dug outs are rotted chain link fences are rusted and need replacing. This park really could be one of the best parks in the county with the right process and a little money. My understanding is that you will be receiving money to help refurbish but also to help do so other things to the park. I really have some ideals I would love to share with everyone as to how this park could simply be the best park in the county with some time and energy put into it.

Overstreet park and boat ramp is very nice park and does not require a lot of daily up keep. But there is one thing that does need to addressed and that is the walkways on each side of the boat ramps are in really poor condition as to I really think this needs to be looked at in this budget year.

White City Boat Ramp – due to the extensive damage to the docks, I have not done an in-depth evaluation. I know the Public Works department has been working on this issue.

The last items I would add to the list of things that truly are in dire need of attention are all of our board walks, as they are simply old and run down. Some of them are beyond repair. I know these things I speak of are truly very costly and that's why I think we need to start thinking on how were actually going to come up with the funding to replace these walk ways.

I will be more than glad to sit down with anyone to discuss the issues that I have spoken about. Feel free to call upon me anytime. Billy

**MEMORANDUM**

**TO:** Regional Workforce Board Executive Directors  
**FROM:** Michelle Dennard, Vice President of Policy  
**DATE:** April 28, 2015  
**SUBJECT:** Process for Initial Designation of Workforce Investment Areas and Initial Regional Workforce Board Certification

FILED FOR RECORD  
REDEEMED  
CLERK OF CIRCUIT COURT  
DUKE COUNTY, FLORIDA  
15 JUN 17 AM 11:35

The Governor must designate local workforce development areas in order for the State to receive adult, dislocated worker, and youth funding under Title I, subtitle B of the Workforce Innovation and Opportunity Act (WIOA). The law allows the Governor to provide an initial designation to those local areas that were designated as local areas under the Workforce Investment Act of 1998 and for which the local Chief Elected Official and the local board submits a request for initial designation. The initial designation will cover the period from July 1, 2015 through June 30, 2017.

The law also provides the State with the authority to use existing regional workforce boards that have been established to serve the local workforce development areas and were in existence prior to the date of enactment of the WIOA. Such boards must be formed pursuant to state law and must include representatives of business, labor organizations or other representatives of employees in a local area in which no employees are represented by such labor organizations.

The CareerSource Florida professional team in coordination with the Department of Economic Opportunity has reviewed the performance and financial integrity of each of the state's 24 currently designated workforce regions and existing regional workforce boards. As a result of that review, a recommendation will be presented to the CareerSource Florida Board of Directors to initially designate as local workforce areas all 24 workforce regions previously designated under the Workforce Investment Act and to continue the charter of existing regional workforce boards for the period from July 1, 2015 through June 30, 2017. This action will allow the state to smoothly transition into the new law and provide sufficient time over the next two years to begin to meet the requirements of the new law.

During its May 20, 2015 meeting, the CareerSource Florida Board will review the action to provide the initial designation to the existing workforce regions and to continue the charter to the existing regional workforce boards contingent upon receipt of the official completed request from each region. Forms to complete this request are attached. After the May 20 meeting, CareerSource Florida will provide an opportunity for public comment of this action pursuant to WIOA requirements at [www.careersourceflorida.com/WIOA](http://www.careersourceflorida.com/WIOA).

The purpose of this memorandum is to advise all local chief elected officials and regional workforce boards of this proposed action. The attached forms will document that the local chief elected official and regional workforce board officially request the continued designation of the existing local area and continued charter of the existing regional workforce board. The completed official request form must be returned to the Department of Economic Opportunity (to the attention of [Shila.Salem@deo.myflorida.com](mailto:Shila.Salem@deo.myflorida.com)) no later than June 15, 2015. The Department will review the completed forms and provide a summary report to CareerSource Florida.



**Application for Initial Local Workforce Area Designation  
and Continued Charter of the existing Regional Workforce Board  
July 1, 2015 – June 30, 2017**

Under the Workforce Innovation and Opportunity Act (WIOA) (Pub. L. 113-128), the Governor must designate the local workforce development areas after consultation with the state workforce board, the local chief elected official, and local workforce development boards. The WIOA provides for the initial designation of local workforce development areas that were designated pursuant to the Workforce Investment Act of 1998.

The WIOA also provides states with the authority to use an existing regional workforce development board that is established to serve the local workforce development area and was in existence on the day before the enactment of the WIOA pursuant to state law, and includes representatives of business, labor organizations or other representatives of employees in a local area in which no employees are represented by such labor organizations. Please list the membership of the existing regional workforce board on the form on the following page.

This application will serve as your request for Local Workforce Development Area initial designation and a continuation of the existing charter of the Regional Workforce Board indicated below for the period July 1, 2015 through June 30, 2017.

<b>Local Area Information</b>	
Name of Local Area	CareerSource Gulf Coast
Region Number	4
Date of Submission	June 15, 2015
Contact Person	Name: Kimberly Bodine Phone: (850) 913-3284

By signing below, the local Chief Elected Official and the local workforce board executive director request the initial designation of the workforce area indicated above.

<b>Local Chief Elected Official</b>	<b>Local Workforce Board Executive Director</b>
Signature 	Signature
Name Thomas W. McDaniel	Name
Title Chairman	Title
Date 6-15-15	Date