

CONSENT AGENDA

October 26, 2010

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PORT ST. JOE, FLORIDA

OCTOBER 12, 2010

REGULAR MEETING

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Carmen L. McLemore, Vice Chairman Warren J. Yeager, Jr., and Commissioners Billy E. Traylor, Bill Williams, and Nathan Peters, Jr.

Others present were: County Attorney Timothy McFarland, Clerk Rebecca L. Norris, Deputy Clerk Kari Summers, Chief Administrator Don Butler, Deputy Administrator Lynn Lanier, Building Official Lee Collinsworth, Gulf County E.M.S. Director Houston Whitfield, Human Resource Director Denise Manuel, Mosquito Control Director Mark Cothran, Planner David Richardson, Public Works Director Joe Danford, Sheriff Joe Nugent, and Sheriff's Office Major Bobby Plair.

Sheriff Nugent called the meeting to order at 6:00 p.m., E.T.

Deputy Administrator Lanier opened the meeting with prayer, and Chairman McLemore led the Pledge of Allegiance to the Flag.

CONSENT AGENDA

Commissioner Peters motioned to approve the Consent Agenda. Commissioner Traylor seconded the motion, and it passed unanimously as follows:

1. Minutes – September 8, 2010 – Budget Public Hearing
 - September 14, 2010 – Regular Meeting
 - September 20, 2010 – Final Budget Public Hearing
 - September 28, 2010 – Regular Meeting

2. Approval of Checks and warrants for September 2010 which are incorporated herein by reference, pursuant to Chapter 136.06 F.S.

3. Agreement – Emergency Management (E.M.P.A. Grant Funds * \$77,043.00 * #11-BG-05-02-33-01)

4. Bid Advertisement – Gulf County Mosquito Control (Three Existing Mosquito Control trucks to be replaced per F.S. requirements after the purchase and delivery of the new pick-ups)
5. Inventory – Building Department (Junk #260-67 – LT1 Dell Laptop S/N #48643-53T-0598 * #260-68 * LT2 – Dell Inspiron 2200 S/N #0U6962-48643-53T-0583)
6. Invoice – County Attorney Timothy J. McFarland (September, 2010 * \$8,740.00 * to be paid from Account #21111-31200)
7. Purchase Request – Gulf County Mosquito Control (Three new ½ ton 4X4 Pick-up trucks to replace existing trucks * To be purchased off State Contract from the Mosquito Control State budget Account #42362-64000)
8. Resolution – Florida Department of Transportation (Stumphole Revetment Matching Fund * Project #422457-2-58-01) as follows:

Resolution No. 2010-44

A RESOLUTION OF THE GULF COUNTY BOARD OF COUNTY COMMISSIONERS AUTHORIZING THE CHAIRMAN OF THE BOARD TO ENTER INTO A JOINT PARTICIPATION AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (PROJECT #422457-2-58-01).

WHEREAS, Gulf County has been awarded a FEMA Hazard Mitigation Grant (HMGP-CFDA #97.039) for the Stumphole Revetment Project (Roadway ID No. 51001000 from Mile Post 3.796 to Mile Post 3.826); and

WHEREAS, The Florida Department of Transportation (FDOT) has agreed to provide the 25% matching funds required by FEMA for the project; and

WHEREAS, The Florida Department of Transportation (FDOT) has the authority under Section 339.135, Florida Statutes, to enter into an Agreement with Gulf County; and

WHEREAS, Gulf County has certified to FDOT that they will meet the requirements of said Section 339.135, Florida Statutes; and

WHEREAS, FDOT is willing to provide Gulf County with federal District Dedicated Revenue under Financial Management Number 422457-2-58-01 for costs directly related to the **Stumphole Revetment Project**, hereinafter referred to as the **"PROJECT"**;

NOW, THEREFORE, BE IT RESOLVED by the Gulf County Board of County Commissioners that the Chairman of the Board is authorized to sign the Joint Participation Agreement with FDOT for the Stumphole Revetment Project.

THIS RESOLUTION ADOPTED THIS 12TH DAY OF OCTOBER, 2010.

(End)

Resolution – Florida Energy and Climate Commission (Energy Grant * #ARE042) as follows:

RESOLUTION No. 2010-45

A RESOLUTION AUTHORIZING THE EXECUTION OF GRANT AGREEMENT NO. ARE042 BETWEEN THE FLORIDA ENERGY AND CLIMATE COMMISSION AND THE GULF COUNTY BOARD OF COUNTY COMMISSIONERS FOR THE GULF COUNTY ENERGY CONSERVATION PROGRAM.

WHEREAS, the Gulf County Board of County Commissioners has been awarded funding through the Florida Energy and Climate Commission (ARRA U.S. Department of Energy Grant No. ARE042) for the Gulf County Energy Conservation Program; and

WHEREAS, the Gulf County Board of County Commissioners understands the importance of this initiative and the need for expeditious execution of various documents;

NOW, THEREFORE, BE IT RESOLVED by the Gulf County Board of County Commissioners that the Chairman, County Chief Administrator or County Grant Writer/Coordinator is hereby authorized to execute all necessary documents in relation to acceptance, administration and completion of this grant.

ADOPTED this 12th day of October, 2010.

(End)

SUPPLEMENTAL CONSENT AGENDA

Commissioner Traylor motioned to approve the Supplemental Consent Agenda. Upon request by Commissioner Williams to pull item #4 (Page 8) of the Supplemental Consent Agenda, Commissioner Peters seconded the motion, and it passed unanimously as follows:

1. Agreement – Agency for Health Care Administration (Medicaid FY 2010-2011)
2. BCC Correspondence – Gulf County Health Department (Letter of Support * Application for Competing Federally Qualified Health Center Grant)
3. Direct Purchase Requisition – Highland View Fire Department (Couch Ready Mix * \$17,370.00)
4. ****DELETE**** Funding Request – District 4 (St. Joseph Bay Humane Society * \$5,000.00 * Port St. Joe High School Girls Basketball Team * \$4,000.00 * Gulf County A.R.C. * \$5,000.00 * Senior Citizens * \$5,000.00 * Davida Byrd Scholarship Foundation * \$1,000.00 * Library * \$2,000.00 * to be paid from timber sales)
5. Gulf County C.D.C. (Annual Reports Certification for 2009-2010)
6. Invoice – Opportunity Florida (Membership Dues for 2010-2011 * \$1,455.90)
7. Travel – Commissioner District 5 (Accelerated County Commissioner Program through F.A.C. * Gainesville * October, 2010, January, 2011, and April, 2011)

(End)

FUNDING REQUEST/TIMBER SALES REVENUES

Commissioner Williams discussed item 4 (page 8) of the Supplemental Consent Agenda, stating that the Board has just completed a very tough budget cycle, and requested that the unanticipated revenue from the timber sales be placed in reserves and review these agencies as the year unfolds. Commissioner Yeager discussed that this has been a very tough budget year, stating that he supports placing the unanticipated revenue from the timber sales in reserves, once it is received. Commissioner Peters stated that \$60,000.00 has already been designated for the Honeyville Park, and recommended the balance be divided between the other four Commissioners (approximately \$27,000.00 for each). After further discussion by members of the Board, Commissioner Peters motioned to approve item 4 (page 8) of

the Supplemental Consent Agenda. Commissioner Traylor seconded the motion, and read for the audience the items to be funded. The motion then passed 3 to 2, with Commissioner Yeager and Commissioner Williams voting no.

DEPARTMENT OF JUSTICE FUNDING

Sheriff Nugent requested approval for Chairman McLemore to sign the paperwork from Department of Justice for funding denial. Commissioner Peters motioned to approve this request. Commissioner Yeager seconded the motion, and it passed unanimously.

ECONOMIC DEVELOPMENT – REVOLVING LOAN PROGRAM

Chief Administrator Butler referenced a memo from him to the Board concerning the Economic Development Revolving Loan program. For the Board's consideration, Chief Administrator Butler recommended the Board adopt the same criteria that the A.R.P.C. has in place, or something very similar, stating that once that is done, the County can take applications as they come in, if they meet the criteria. Commissioner Williams stated that the Board should work with the E.D.C. to help come up with some recommendations. Commissioner Williams motioned to adopt and send to E.D.C. for review. Commissioner Yeager seconded the motion; adding that the E.D.C. be given seven days to review with the plan to come back to the Board for final approval and adoption. The motion then passed unanimously.

AUDITOR SERVICES

Chief Administrator Butler reported that the Board received five proposals for the Auditor Services, stating that the Audit Selection Committee (composed of the five Constitutional Officers, and Assistant Administrator Michael Hammond) have ranked the five proposals as (1) Carr, Riggs and Ingram/Keith Jones, (2) Powell and Jones, (3) Harvey, Covington and Thomas, with 4 & 5 tied as Roberson & Associates/Vance, LLC and O'Sullivan and Creel, and this is the recommendation from the Audit Selection Committee. Chairman McLemore stated that his problem with this is the committee is recommending \$18,000.00 higher, and we have to look at the low bid. Commissioner Yeager motioned to award to the low bidder, in the amount of \$70,470.00. Commissioner Peters seconded the motion. Upon inquiry by Commissioner Traylor, Ralph Roberson of Roberson & Associates appeared before the Board and stated that his firm has a lower overhead, lower cost structure, which allows them to deliver quality services at a lower price, stating that they are qualified to do the audit and have everything they need to do the audit, but they are not going to ask the Board to pay for things they do not need. Keith Jones appeared before the Board and stated that Mr. Roberson was a joint bidder on the first bids with Carr, Riggs and Ingram at the \$88,500.00 price, stating that Mr. Roberson made no contact with any of the Commissioners to let them know he was part of the bid. Mr. Jones presented and read

an email to the Board addressed to him from Mr. Vance. Commissioner Williams stated that the Board always wants to help local businesses, and referred to Mr. Jones presentation of the professional credentials of Carr, Riggs and Ingram. Commissioner Williams stated that the County has been disserved by them (CRI) in the past, and he has not been real pleased with them. Upon inquiry by Commissioner Williams if Roberson & Associates/Vance is a qualified firm, Clerk Norris stated that the specifications stated that the firm had to have audited Florida Cities and Counties of similar nature. She further stated that the Vance Group had only audited in Alabama and Georgia, and Roberson & Associates had experience as a subcontractor with previous auditors. Chairman McLemore stated that this makes a big difference for him, because we sent out a bid with instructions and qualifications. Commissioner Yeager stated that hearing the Clerk, they do meet the qualifications re-stating that they (Roberson & Associates) have done work with the Tucker firm and has done audit work with Counties and Cities. Commissioner Yeager stated that the Board has had issues with C.R.I., as well as others, but it's time to move forward and go with the low bid, giving this local firm the opportunity to do this work. Clerk Norris reported that the group Vance does not have any experience in the State of Florida, stating that is one thing which had to be considered. Upon inquiry by Commissioner Williams, Clerk Norris stated that Mr. Roberson's firm has assisted in some areas of audits in the State of Florida, and he has done some consulting as well. Upon inquiry by Chairman McLemore, Mr. Roberson appeared before the Board and stated that they have participated with audits for Gulf County, Franklin County, City of Port St. Joe, City of Blountstown, and the City of Mexico Beach as a joint firm, stating that they meet the Governmental standards and keep their Governmental C.P.E. hours current, and that they are currently doing some consulting work with the City of Port St. Joe. After further discussion, the motion then passed unanimously.

RESOLUTION – SEPTIC TANKS – SENATE BILL 550

County Attorney McFarland discussed a proposed resolution on SB 550 concerning septic tanks, and read the proposed resolution by title. Commissioner Peters motioned to adopt the proposed resolution. Commissioner Yeager seconded the motion, and it passed unanimously as follows:

RESOLUTION NO. 2010-46

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GULF COUNTY, FLORIDA IN OPPOSITION TO A SEPTIC TANK LAW SB 550.

WHEREAS, recently adopted Florida Septic Tank Law as contained in Senate Bill 550 unduly burdens property owners in Gulf County, Florida with stringent new

guidelines concerning the use and operation of the many private septic tank systems in place in rural Gulf County; and

WHEREAS, this new law requires inspections of septic tanks every five (5) years regardless of whether they function or not and will require the costs of pumping for such inspection; and

WHEREAS, the new law gives the Florida Department of Health authority to enact future rules which have the effect of law without having to pass the full legislature and grants the Department of Health essentially a signed blank check to create and enforce rules for all septic tanks in Florida at the owners expense; and

WHEREAS, the Bill has changed multiple times before its passage with many legislators confused about the final version; and

WHEREAS, the penalties for noncompliance with the new law are very excessive including a \$500.00 a day fine and a misdemeanor charge incurred each day which penalties are well beyond that required to ensure the citizens compliance in Gulf County, Florida; and

WHEREAS, this law usurps the County's ability to control septic tank issues locally based upon their localized conditions and establishes a one size fits all law for every septic tank in the State of Florida.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF GULF COUNTY, FLORIDA as follows:

1. The Board of County Commissioners hereby asks for a total repeal of the law and special session before the general election.

RESOLVED THIS 12th day of October, 2010.

(End)

CAPITAL IMPROVEMENT ELEMENT

Planner Richardson presented the draft packet for the Capital Improvement Elements for the Boards review, stating that it will need to be adopted the first week in November. He also presented the Board with a draft on the staff analysis and schedule for the Board's review and consideration.

PUBLIC WORKS VEHICLES – RADIO SYSTEM – SOLE SOURCE

Public Works Director Danford discussed that they have been working on getting a radio system back in operation for the Public Works vehicles, stating a few weeks back they got a radio system, but it will only work on the North end, or the South end, but not both. He reported that there is one company that performs this work for the County, the City, and the Fire Departments, and requested Board approval for Precision Communications, as a sole source provider, to ensure there is only one Company working on our radio system. Upon inquiry by Chairman McLemore, Public Works Director Danford reported that he has this budgeted in his budget. Upon inquiry by Commissioner Williams, County Attorney McFarland stated that it appears that this Company is the only one that can provide the materials and make the system work as a whole. Commissioner Traylor motioned to approve this request. Commissioner Williams seconded the motion, and it passed unanimously.

Public Works Director Danford requested permission, in order to hook-up the North end with the South end, for Precision Communications to install a repeater and a link on the North end of the County, stating that the City of Wewahitchka and the Wewahitchka Search and Rescue will benefit tremendously from this repeater and link, and they have received a quote for approximately \$14,334.00. Upon inquiry by Chairman McLemore and Commissioner Yeager, Mr. Danford stated that it was budgeted and it is a sole source item only provider. Commissioner Traylor motioned to approve this request. Commissioner Yeager seconded the motion, and it passed unanimously.

FIVE POINTS LANDFILL – HOURS OF OPERATION

Upon inquiry by Chairman McLemore, Public Works Director Danford reported that the hours of operation for Five Points Landfill is Monday, Tuesday, Wednesday, and Saturday from 7:30 a.m. to 5:00 p.m., E.T., stating that it has been advertised and is posted on the Board. Chairman McLemore reported that he has received some complaints of people not being allowed to dump at 4:45 p.m. Public Works Director Danford reported that no one is turned away and the gates are not locked until 5:00 p.m., E.T.

KIWANIS – SENIOR CITIZENS – CONSTITUTIONAL AMENDMENTS

Commissioner Yeager reported that the Kiwanis will be at the Senior Citizens on Thursday, October 14th from 5:30 p.m. to 6:30 p.m., E.T. to go over the constitutional amendments that will be on the ballot.

HIGHLAND VIEW FIRE DEPARTMENT – OLD BUILDING

Commissioner Williams discussed the old Highland View Fire Department building, stating that there had been discussion on restoring the building and using for a

community center, and after surveying the structure of the building, they will not be able to do this.

BRITISH PETROLEUM – DEEPWATER HORIZON OIL SPILL – DAMAGES

Commissioner Williams reported that he was on a conference call with the Secretary of the Department of Environmental Protection concerning damages from the British Petroleum Deepwater Horizon Oil Spill, stating that he will keep the Board advised on this issue.

TOURIST DEVELOPMENT COUNSEL – LEGAL COUNSEL – DEEPWATER HORIZON OIL SPILL

Upon inquiry by Commissioner Williams concerning legal counsel for the T.D.C., Commissioner Peters reported that there was some discussion in the last T.D.C. meeting concerning the firm that the Bay County T.D.C. is using; stating that T.D.C. Director Tim Kerigan was to make a recommendation to the Board concerning this firm. Commissioner Williams discussed the ongoing issues with B.P. Commissioner Williams discussed the government claims, stating that there are three different areas (1) an operational and environmental impact, (2) claims side, and (3) litigation. After further discussion by members of the Board, County Attorney McFarland stated that there are two issues here (1) Beasley & Allen Law Firm is working on the County claims and (2) the T.D.C. claims, stating that all the T.D.C.'s along the coast have been working with the same firm, and T.D.C. Director Kerigan is going to make the recommendation to use that firm (Nicks & Patterson from Texas). Based upon the vote and recommendation of the T.D.C. Board, Commissioner Peters motioned to allow the T.D.C. to hire the law firm of Nicks & Patterson to handle the T.D.C. claims for their loss of revenue due to the taxes associated with that (Bed Tax), as well as any other T.D.C. related claim (nothing to do with the County). Commissioner Yeager seconded the motion. Commissioner Peters reiterated that the County is not suing anybody, they are only approving the T.D.C. to do that, as the Board has oversight over them. The motion then passed unanimously.

COUNTY LEGAL COUNSEL – DEEPWATER HORIZON OIL SPILL

County Attorney McFarland reported that the Beasley & Allen Law Firm has been doing a great job for the County, and recommended for the Board to give them the authority to submit a public entity claim on behalf of Gulf County. Commissioner Williams motioned to approve this recommendation. Commissioner Peters seconded the motion, and it passed unanimously.

County Attorney McFarland recommended for the Board to give Beasley & Allen Law Firm permission to spend their funds for pre-litigation strategies. Commissioner Williams

motioned to approve the recommendation to move forward with pre-litigation strategies. Commissioner Peters seconded the motion, and it passed unanimously. County Attorney McFarland recognized Mr. Jones from Beasley and Allen Law Firm who was in audience.

MUNICIPALITIES – ECONOMIC RECOVERY

Commissioner Williams stated that there needs to be a meeting with the Municipalities concerning the economic and infrastructure needs recovery for this County. Commissioner Williams motioned for Chairman McLemore to submit a letter to the Municipalities to hold a joint workshop to discuss the economic recovery, British Petroleum and Oil Response recovery, and the water and sewer infrastructure quality. Commissioner Yeager seconded the motion, and it passed unanimously.

PETERS PARK REPAIRS

Upon inquiry by Commissioner Peters, Building Official Collinsworth reported that he is meeting with the Contractor on Thursday, October 14th, at 8:30 a.m. concerning the cracks on the court at the Nathan Peters Park.

CONSOLIDATION SITE

Chairman McLemore thanked Building Official Collinsworth for the packet of information presented to the Board on the consolidation site.

SAULS CREEK ROAD

Chairman McLemore discussed that the County needs to get the Sauls Creek Road open to the public, stating that he has spoken with Assistant Public Works Director Bobby Knee concerning this issue. Chairman McLemore recommended the County purchase the permit, have Public Works do the work, and pull the money from the infrastructure fund. Commissioner Williams stated that we do not have the funds available for this project. He stated that we have just gone through the budget process and this project was not placed as a priority. Commissioner Williams recommended that the County let this roll through the State process, once it's denied, then look at what grants are available, the permit and total scope of the project, before committing to Engineering and funds. Commissioner Peters discussed that Chairman McLemore knew about the cost of repairs to this road during the budget process, stating that there are two recommendations coming from the County Engineer, Bill Kennedy, as to (1) if the County does the work that he recommends, it will cost over \$100,000.00, and (2) if this is contracted out it will cost over \$300,000.00. Commissioner Peters stated that the first thing the Board needs to do is get the permit. He stated that Assistant Public Works Director Knee reported that it would be well under the \$100,000.00 for Public Works to do the work. Commissioner Williams stated that this Board has put total focus on

multiple projects, primarily the consolidation site, and with the cuts in manpower we do not have the manpower to dedicate to this project; knowing that with a \$7,000.00 permit follows \$100,000.00 of Engineering. Chairman McLemore requested the Board to purchase the permit in the amount of \$7,000.00 and have Public Works start the repairs to the road; stating that according to Assistant Public Works Director Knee, they have the materials to fix the road and just make it passable. Commissioner Yeager discussed that we cannot spend the funds to fix this road the way it needs to be fixed, stating that he feels that Public Works can get the road passable, but the problem is that it floods every year. Commissioner Yeager stated he is not in favor of spending any money or Engineering fees on this road until it is determined what F.E.M.A. will do. Upon inquiry by Commissioner Yeager concerning the pending F.E.M.A. P.W. payment, Chief Administrator Butler reported that we heard that we are going to get paid, but F.E.M.A. has not paid anyone in the State of Florida yet for that event, but there is no reason to believe that we want. Commissioner Peters motioned to proceed with permitting. Commissioner Traylor seconded the motion for discussion, stating that we need a permit and there are people who own property on this road and they cannot get to their property. Commissioner Williams asked for clarity of the motion. Commissioner Yeager stated he would support getting the permit, but not the work without it coming back before the Board. Clerk Norris called for clarity of the motion. Commissioner Peters amended his motion to proceed with permitting and repair of the Sauls Creek Road. The motion then passed 3 to 1, with Commissioner Williams voting no, and Commissioner Yeager abstaining due to a business relationship with Preble-Rish, Inc.

WETAPPO DUMP SITE

Chairman McLemore requested to proceed with the permitting to reopen the Wetappo dump site on the North end of the County. Commissioner Traylor motioned to approve this request. Motion failed due to a lack of a second.

E.M.S. CONTRACT – SACRED HEART HOSPITAL

E.M.S. Director Whitfield reported that the Board approved at the last meeting a contract with Sacred Heart Hospital in regards to non-emergency transport services at the hospital, and recommended to rescind the motion due to issues with the contract that does not meet our criteria. Commissioner Williams motioned to approve this recommendation. Commissioner Peters seconded the motion, and it passed unanimously.

E.M.S. MEDICAL DIRECTOR POSITION

E.M.S. Director Whitfield discussed that E.M.S. Medical Director Dr. Tom Curry has resigned from this position, and requested permission to negotiate a contract with Dr. Pablo at Sacred Heart Hospital under an emergency basis due to time constraints.

Commissioner Traylor motioned to approve this recommendation. Commissioner Yeager seconded the motion, and it passed unanimously.

Chairman McLemore called for public comment.

COMMISSIONER TRAYLOR AND COMMISSIONER PETERS

Raymond Wood appeared before the Board and commended Commissioner Traylor for 19 years of service and Commissioner Peters for 24 years of service with the Gulf County Board of County Commissioners.

COUNTY ATTORNEY

Raymond Wood appeared before the Board and addressed County Attorney McFarland regarding a statement the Attorney made to him at a previous meeting, stating "if I knew the way out the door was that way, I'd try and go that way". Mr. Wood also stated that his name is Raymond Wood, it's not Buddy. Mr. Wood stated that he spent \$5,000.00 on a lobbyist to see that he (County Attorney McFarland) doesn't get County Judge. County Attorney McFarland responded that he would not participate in a Raymond Wood show. Mr. Wood stated he would be filing a civil suit against County Attorney McFarland for defamation of character.

COUNTY BOARD

Freddie Whitfield appeared before the Board and discussed that he has never seen such arrogance on any Board, anywhere, stating for the Sheriff to get up and introduce this Board as Honorable is an insult. Mr. Whitfield stated that is set aside for the Judicial System, not the Executive System.

VALUE ADJUSTMENT BOARD

Freddie Whitfield suggested that when this Board appoints someone to the Value Adjustment Board to make sure they can read and they are honest, stating that it cost him because of the V.A.B. decision. He stated that he was denied due process during the V.A.B. hearings. Mr. Whitfield stated that he was done wrong and he doesn't forget. Commissioner Yeager motioned to allow Mr. Whitfield an additional three minutes to speak. Commissioner Williams seconded the motion, and it passed unanimously.

CONSOLIDATION SITE

Mr. Whitfield reported that he visited the proposed County Shop today, stating that he has several concerns he wants to share, as follows:

- (1) Who chose the site, and why?
- (2) What did this property cost the County?

- (3) Who did it come from?
- (4) Were core samples taken before this site was chosen?
- (5) What would it cost to de-mulk and re-fill with suitable soil?
- (6) What is the density of the soil; has it been tested?
- (7) He sees no expansion joints for that whole pour (concrete slab).
- (8) He sees no stub-outs from the building for ground wire to stub and tie to the parameter ground.

Mr. Whitfield stated that if these issues have not been solved, he begs the Board to stop until they are, and cut their losses and run. Commissioner Traylor stated that he will not respond to these comments. Upon inquiry by Commissioner Peters, Building Official Collinsworth discussed that most of these statements, if not all are false. He stated the slab is not ready to pour, the footers are not dug to depth, it has had a compaction test and will have another before the slab is poured, and the ground wire and rebar is not there because it's not ready to pour.

SHERIFF'S DEPARTMENT – HAUNTED HOUSE

Sheriff Nugent reported that the Sheriff's Office is having a Haunted House at the old Comforter Funeral Home in Wewahitchka on October 29th and 30th and invited everyone to attend; entry fee being one food item. Chairman McLemore offered inmate labor if needed.

There being no further business, and upon motion by Commissioner Traylor, the meeting did then adjourn at 7:15 p.m., E.T.

**CARMEN L. MCLEMORE
CHAIRMAN**

**ATTEST:
REBECCA L. NORRIS
CLERK**

**BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA**

Towan Kopinsky, Grant Writer/Coordinator
1000 CECIL G. COSTIN SR. BLVD., ROOM 309, PORT ST. JOE, FLORIDA 32456
PHONE (850) 229-6144 / FAX (850) 229-9252 / EMAIL: tkopinsky@gulfcounty-fl.gov

MEMORANDUM

TO: GULF COUNTY BOARD OF COUNTY COMMISSIONERS
FROM: TOWAN KOPINSKY, GRANT WRITER/COORDINATOR JK
SUBJECT: BIDS FOR CIGP PROJECTS
DATE: OCTOBER 20, 2010

I am requesting permission to advertise to receive sealed bids for the lola Road and Old Bay City Road CIGP projects, contingent on receipt of the plans and specifications from the Engineers.

Thanks.

BCC APPROVED

DATE _____ D.C. _____

2010 OCT 20 AM 10:22

Sheriff



JOSEPH NUGENT

Gulf County

Office (850) 227-1115 • FAX (850) 227-2097
Wewahitchka (850) 639-5717

Mailing Address:
P. O. Box 970
Port St. Joe, FL 32457, 2010

Physical Address:
1000 Cecil G. Costin, Sr. Blvd.
Port St. Joe, FL 32456

Gulf County Board of County Commissioners
1000 Cecil G. Costin, Sr. Blvd.
Port St. Joe, FL 32456

Re: Budget Amendment

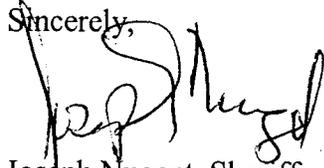
Gentlemen:

Pursuant to Florida Statutes 30.50 (4), which requires the Board of County Commissioners' approval to the Sheriff's Budget amendments, and Florida Statutes 129.06 (2) (d), which allows budget amendment increases due to receipt of revenues not anticipated in the original budget. Therefore the amended increase is a total of the Gulf County Sheriff's Office Budget with the added revenues.

Beach Patrol:	\$ 25,000.00
Gulf County School Board (SRO's):	\$107,500.00
Gulf County Board of County Commissioners (Ins. Stipend)	\$.00
City of Port St Joe Contract (City dispatchers):	\$ 65,520.00
City of Wewahitchka (Contract):	\$.00
2 nd Dollar Funds	\$ 7,862.10
Edward Byrne Grant:	\$ 36,497.00
American Recovery Act Grant	\$172,707.57
2010 JAGC 1027	\$ 42,000.00
Crime Prevention Fund	\$ 12,808.00
Forfeitures	\$ 7,577.00
Fuel Tax Refunds	\$ 4,339.16
Miscellaneous Reimbursements/Funds:	\$ 13,659.42
Total	\$495,470.25

2010 OCT -5 PM 2:39

This budget amendment allows the Sheriff's Office to recognize it in our financial statements. Please note that this is **not** a request for more money, only a budget amendment. Thank you in advance.

Sincerely,

Joseph Nugent, Sheriff

BCC APPROVED

DATE _____ D.C. _____



**ROBERSON &
ASSOCIATES, P.A.**
CERTIFIED PUBLIC ACCOUNTANTS

Vance CPA, LLC
6201 Thomas Dr. Suite 705
Panama City Beach, FL

Port St. Joe, Florida
Apalachicola, Florida

Engagement Letter

OFFICE OF COUNTY
COMMISSIONERS
OCT 14 PM 2:05
GULF COUNTY

October 14, 2010

Honorable Members
Board of County Commissioners
Gulf County, Florida

We are pleased to confirm our understanding of the services we are to provide Gulf County, Florida for the year ended September 30, 2010. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements, of Gulf County, Florida as of and for the year ended September 30, 2010. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Gulf County, Florida's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Gulf County, Florida's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquires of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis.
2. Budgetary Comparison Schedules and GASB required Supplementary Pension, OPEB if required.

Supplementary information other than RSI also accompanies Gulf County, Florida's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other

BCC APPROVED

DATE _____ D.C. _____

214 Seventh St., Port St. Joe, FL 32456
Phone 850-227-3838 • Fax 850-227-2506

219 Avenue E, Apalachicola, FL 32320
Phone 850-653-1090 • Fax 850-653-1091

records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

1. Schedule of expenditures of federal awards.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on-

- Internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control related major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*.

The reports on internal control and compliance will each include a statement that the report is intended solely for the information and use of management, the body or individuals charged with governance, others within the entity specific legislative or regulator bodies, federal awarding agencies, and if applicable, pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of OMB Circular A-133, and will include tests of accounting records, a determination of major programs(s) in accordance with OMB Circular A-133, and other procedures we consider necessary to enable us to express such opinions and to render the required reports. If our opinions on the financial statements or the Single audit compliance opinions are other than unqualified, we will fully discuss the reasons with you in advance. If for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

Management Responsibilities

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. Management is also responsible for identifying government award programs and understanding and complying with the compliance requirements, and for preparation of the schedule of expenditures of federal awards in accordance with the requirements of OMB Circular A-133. As part of the audit, we will assist with preparation of your financial statements, schedule of expenditures of federal awards, and related notes. You are responsible for making all management decisions and performing all management functions relating to financial statements, schedule of expenditures of federal awards, and related notes and for accepting full responsibility for such decisions. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you are required to designate an individual with suitable skill, knowledge, or experience to oversee any nonaudit services we provide and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including internal controls over compliance, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met and that there is a reasonable assurance that government programs are administered in compliance with compliance requirements. You are also responsible for the selection and application of accounting principles; for the fair presentation in the financial statements of the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Gulf County, Florida and the respective changes in financial position and, where applicable, cash flows in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for ensuring that management and financial information is reliable and properly recorded. Your responsibilities also include identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees,

former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants. Additionally, as required by OMB Circular A-133, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan. The summary schedule of prior audit finding should be available for our review on November 1, 2010. You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to present the supplementary information with the audited financial statements or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Audit Procedures- General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because an audit is designed to provide reasonable, but not absolute assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures- Internal Controls

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by OMB Circular A-133, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to OMB Circular A-133.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and OMB Circular A-133

Audit Procedures- Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Gulf County, Florida's compliance with applicable laws and regulations and the provisions of contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

OMB Circular A-133 requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB Circular A-

133 *Compliance Supplement* and related addenda for the types of compliance requirements that could have a direct and material effect on each of Gulf County, Florida's major programs. The purpose of these procedures will be to express an opinion on Gulf County, Florida's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to OMB Circular A-133.

Engagement Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service provider.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits.

The audit documentation for this engagement is the property of Roberson & Associates, P.A. and Vance CPA, LLC and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to the Auditor General of the State of Florida or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Roberson & Associates, P.A. and Vance CPA, LLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide to distribute the copies or information contained therein to others, including other governmental agencies.

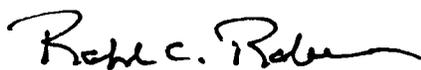
The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by the Auditor General of the State of Florida. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately November 1, 2010 and to issue our reports no later than March 14, 2011. Ralph Roberson is the coordinating engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. Our all inclusive fee for these services is \$70,400. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to Gulf County, Florida and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Roberson & Associates P.A
Vance CPA, LLC



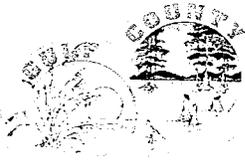
Ralph C. Roberson, CPA, For the Firm

This letter correctly sets forth the understanding of Gulf County, Florida.

By: _____

Title: _____

Date: _____



Gulf County Emergency Management
1000 Cecil G. Costin, Sr. Blvd. Bldg 500
Port St. Joe, Florida 32456

MEMO

TO: Board of County Commissioners
FROM: Marshall Nelson *Marshall*
DATE: October 19, 2010
SUBJECT: Inventory

Please transfer 90-244 a LaserJet Color Printer from Emergency Management to the Gulf County Building Department.

Please remove 90-212 on-road vehicle trailer from the Emergency Management Inventory. This trailer has been junked.

2010 OCT 20 AM 8:53

BCC APPROVED

DATE _____ D.C. _____

**BOARD OF COUNTY COMMISSIONERS
GULF COUNTY, FLORIDA
Gulf County Public Works
Solid Waste - Mosquito Control**

1001 Tenth Street, Port St. Joe, Florida 32456
(850) 227-1401 • Fax: (850) 229-9521

MEMORANDUM

DATE: October 7, 2010
TO: Gulf County Board of County Commissioners
FROM: Gulf County Public Works
SUBJECT: Inventory Changes

We are requesting that the following changes be made to our inventories:

<u>Inventory Number</u>	<u>Equipment</u>	<u>Remarks</u>
25-188	Dell Optiplex GX520 Computer	Junked
25-119	Pulman B9-1022 20" Floor Stripper	Junked
25-125	Ridgid Rollmann Drain Cleaning Machine	Junked
25-141	HDNA CAT 4.0 3000PSI Pressure Washer	Junked
25-169	Dri 1500# Dragon Floor Machine	Junked
25-174	Snapper Riding Mower w/ Mulcher	Junked
25-171	Case TL-60 Walk Behind Trencher	Junked
25-128	1995 White Chevrolet Van	Junked
25-185	1995 Red Ford F-150 Pickup Truck	Junked
28-1	Scag Stand-Up Mower	Junked

2010 OCT 12 AM 9:16

BCC APPROVED

DATE _____ D.C. _____

Page 2 – Inventory Changes

70-66	Chain Link Fence	Missing
70-689	Toshiba Laptop	
70-617	Intel P III Laptop Computer	Junked
70-676	Toshiba Computer	Junked
70-701	Canon EOS Digital Camera	
70-755	Waterous CPK-2 Pump	Missing
70-756	Water Tank	Missing
70-503	Amm Balancer	Junked
70-541	Solar 8100 R-12 Freon Recharger	Junked
70-632	Briggs 16 HP V Twin OH	Junked
70-638	Briggs 18 HP IC	Missing
70-451	Vermeer 2616 Brush Chipper	Junked
70-571	John Deere 1518 Bushhog Cutter	Junked
70-572	John Deere 1518 Bushhog Cutter	Junked
70-678	Snapper Mower	Junked
70-403	Ultra-Tank Used Oil Collection	Missing
70-404	Ultra-Tank Used Oil Collection	Missing
70-487	1994 Chevrolet C-1500 Pickup Truck	Junked
70-299	Commodity Trailer	Junked
70-315	Solid Waste Trailer	Junked
70-316	Solid Waste Trailer	Junked
70-694	8' X 16' Trailer	Missing

Page 3 – Inventory Changes

70-726	Little Mule Hoist	Junked
72-12	Toshiba S6112 Laptop Computer	Surplused
72-8	Leco 1600 Spray Motor	Junked
72-9	Leco 1600 Spray Motor	Junked
72-1	Kawasaki Mule	Surplused
75-100	Snapper Walk Behind Mower	Junked
75-101	Snapper Walk Behind Mower	Junked
75-105	Snapper Mower	Junked
75-108	Snapper Walk Behind Mower	Junked
75-109	John Deere 17.5 HP 42" Mower	Missing
75-116	Snapper Brush Mower	Missing
75-134	Snapper Mower w/ Deck	Missing
75-139	Cub Cadet Lawn Mower	Missing
75-140	Snapper Commercial Lawnmower	Junked
75-148	15 HP Wack Mower w/ SPE 481 Deck	Missing
75-153	Mower Power Head & Deck Assembly	Missing
75-167	Trimstar 15/36 Kawasaki	Missing
75-171	Mower SOE361 13 HP Kawasaki	Missing
75-174	Trimstar 15/36 Mower	Missing
75-57	H800 High Brush Mower	Junked
75-85	H8200 Bachtold Mower	Junked
75-149	15 HP Kawasaki Lawnmower Engine	Missing

Page 4 – Inventory Changes

100-517	Xerox Copier	Traded In 09-30-08
100-562	Carrier Duct Free Wall Unit	Sold with Road Dept.
100-574	Mitsubishi 1-Ton A/C System	Sold with Road Dept.
100-476	Aopen Celeron Computer System	Junked 09-30-08
100-450	NEC ElectraPro Telephone System	Sold with Road Dept.
100-439	Ammco B2700 Vehicle Lift	Sold with Road Dept.
100-448	G & B 261-1 Dual Diesel Pump	Sold with Road Dept.
100-449	G & B 164-1 Single Gas Pump	Sold with Road Dept.
100-475	Honda 3" 8 HP Mud Pump	Junked
100-491	Whitco 3100 Pressure Washer	Junked
100-506	Manitowoc Ice Machine	Junked
100-567	CAT Olympian Emerg. Generator	Sold with Road Dept.
100-536	Scag Stand Up Mower w/ Sulky	Missing
100-388	Aboveground 2000 Gal. Gas Tank	Sold with Road Dept.
100-421	Aboveground 2000 Gal. Diesel Tank	Sold with Road Dept.
100-482	GASBOY Fleetkey Fuel System	Sold with Road Dept.
100-552	Heavy Duty Boom w/ Grapple	This was attached to 100-553, which was junked on 2006 inventory, and later was sold as indicated on 2008 inventory.

VETERANS' SERVICE OFFICE

GULF COUNTY

1000 CECIL G. COSTIN SR. BLVD., ROOM 303

PORT ST. JOE, FLORIDA 32456

PHONE (850)229-6125 • FAX (850) 229-7180 EMAIL: jkennedy@gulfcounty-fl.gov

MEMORANDUM

TO: Gulf County Board of County Commissioners

FROM: James Kennedy, Veterans' Service Office

SUBJECT: Equipment Transfer/Junk

Recommend the following equipment be removed from the Veterans' Service Office inventory:

Gateway 500C Computer (Tag Number 240-26)

BCC APPROVED

DATE _____ D.C. _____

Thanks,



James Kennedy, VSO

2010 OCT 20 AM 10:26

CARMEN L. McLEMORE
District 1

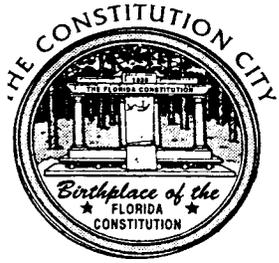
BILLY E. TRAYLOR
District 2

BILL WILLIAMS
District 3

NATHAN PETERS, JR.
District 4

WARREN J. YEAGER, JR.
District 5

CONSENT
DATE: 10/2/10 **28**



The City of Port St. Joe

Post Office Box 278 Phone (850) 229-8261
Port St. Joe, Florida 32457

2010 OCT 14 AM 11:05

October 13, 2010

Mr. Don Butler, Chief Administrator
Gulf County Board of County Commissioners
1000 Cecil G. Costin, Sr., Blvd – Room 302
Port St. Joe, FL 32456

RE: DEP Agreement No LP6033
Beacon Hill Sewer Project

Dear Mr. Butler:

The City of Port St. Joe is requesting reimbursement totaling \$42,427.25 for Preble-Rish Inc., Invoices on the above referenced project. This amount is comprised of Invoices 66453 in the amount of \$32,145.75 and Invoice 66474 with an adjusted amount of \$10,281.50.

I have enclosed the Engineer's Certification of Disbursement Request signed by Philip Jones, a Progress Report Form that covers July 27, 2010 through October 4, 2010, an itemized Reimbursement Request Form, copy of the Invoices and Check for your records.

Should you have any questions, please give me a call, 229-8261.

Sincerely,

Charles W. Weston
City Manager

Enclosures as stated

BCC APPROVED

DATE _____ D.C. _____

ACCT. # 33035-81000

APPROVED FOR PAYMENT

Date 10/14/10 D.H. JK

Acct. # 33035-81000

Contingent on receipt of funds from DEP

10-13-10P12:00 RCVD

MEL MAGIDSON, JR.
Mayor/Commissioner

GREG JOHNSON
Commissioner, Group I

CHARLES STEPHENS
Commissioner, Group II

LORINDA GINGELL
Commissioner, Group III

REX BUZZETT
Commissioner, Group IV

CHARLES W. WESTON
City Manager

JIM ANDERSON
City Auditor and Clerk

Engineer's Certification
of Disbursement Request

I, Philip Jones, being the Professional Engineer retained by
(name of Professional Engineer)

The City of Port St. Joe, Gulf County BOCC, am responsible for overseeing construction of the
(name of Project Sponsor)

Gulf Beaches Sewer - Phase III (Beacon Hill) project described in the Agreement and do hereby certify that:

- 1. Equipment, materials, labor, and services represented by the construction invoices have been satisfactorily purchased or received and applied to the project in accordance with construction contract documents filed with and previously approved by the Department of Environmental Protection;
- 2. Payment is in accordance with construction contract provisions;
- 3. Adequate construction supervision is being provided to assure compliance with construction requirements and Florida Administrative Code Rule 62-604.600 (2)(b) or Rule 62-620.630(2)(a) for CWSRF or Florida Administrative Code Rule 62-555.540 (2)(b) or Rule 62-555.520(3) for DWSRF, as appropriate;
- 4. Construction up to the point of this disbursement is in compliance with the contract documents;
- 5. All changes, additions, or deletions to the construction contract(s) have been documented by change order and all change orders have been submitted to the Department; and
- 6. All additions or deletions to the Project which have altered the Project's performance standards, scope, or purpose (since issue of the pertinent Department permit) have been identified in writing to the Department.



Signature of Professional Engineer

Preble-Rish, Inc.
Firm or Affiliation

10/4/10

(Date)

49551

(P.E. Number)

NOTE: This certification is not required for Preconstruction Disbursement Requests or Allowance Requests for Construction Disbursements.

Progress Report Form

FDEP Agreement No.: LP6033

Grantee Name: Gulf County

Grantee Address: 1000 Cecil G. Costin Sr. Blvd.

Port St. Joe, FL 32456

Grantee's Grant Manager: Towan Kopinsky

Telephone No.: 850-229-6144

Reporting Period: July 27, 2010 - October 4, 2010

Project Number and Title: Beacon Hill Sewer LP6033

Provide a summary of project accomplishments to date:

Phase 1, Highland View is 100% complete.

Phase 2, St. Joe Beach is substantially complete.

Phase 3, Beacon Hill collection system is under design. Construction of the dry line is 100% complete.

Provide an update on the estimated completion of the project and an explanation for any anticipated delays:

Phase 1, Highland View is complete.

Phase 2, St. Joe Beach is substantially complete.

Phase 3, Beacon Hill dry line is complete. Beacon Hill collection system will begin when funding is available.

Provide any pertinent information including, when appropriate, analysis and explanation of cost overruns or high unit cost:

No additional cost overruns are expected.

**CITY OF PORT ST. JOE, FLORIDA
REIMBURSEMENT REQUEST**

October
Date

Gulf County Board of County Commissioners
(District)
Billing Period: 6/20/10 - 10/4/10

Gulf Beach Sewer (Beacon Hill Sewer)
Project
Billing # 6

DEP Division: Water Resource Management

DEP Program: Line Item

Vendor Name	Vendor Invoice Number	Check Number	Date	Project Cost	General Description and Project Element
* Preble-Rish, Inc.	66453	34318	6/11/2010	\$ 32,145.75	Construction Admn., Eng., Permitting & Contract Docs
* Preble-Rish, Inc.	66474	34318	6/11/2010	\$ 10,281.50	Engineering, Permitting, Contract Docs, Certifications

* Invoice included in check stub summary.

TOTAL \$ 42,427.25

CERTIFICATION: I hereby certify that the purchases noted above were used in accomplishing the project.



Project Administrator

CERTIFICATION: I hereby certify that invoices, canceled checks and other Purchasing documentation have been maintained as required to support the costs reported above and are available upon request.



Project Financial Officer

10/13/10

Date



33
Invoice

PREBLE-RISH INC

CONSULTING ENGINEERS & SURVEYORS

Blountstown • Bristol • Crawfordville • Monticello • Panama City
Port St. Joe • Quincy • Santa Rosa Beach

DATE **INVOICE#**

5/5/2010

66453



BILL TO:

City of Port St. Joe
Attn: Ms. Robin Combs, Accounts Payable
P.O. Box 278
Port St. Joe, FL 32457

MAY 13 2010

PO NUMBER	TERMS	PROJECT
Gen Fuhd	Due on recpt	19.159 Beacon ...

QUANTITY	DESCRIPTION	RATE	AMOUNT
----------	-------------	------	--------

BEACON HILL SEWER COLLECTION SYSTEM 2010
REVISED SCOPE
Services through 4/24/2010

1. Construction Administration (Dry Line)

Contract Amount \$16,225.00
Percent Complete 90%
Amount Previously Invoiced \$ 7,301.25
AMOUNT DUE THIS INVOICE

7,301.25 7,301.25

2. Engineering, Permitting, and Contract Documents

Contract Amount \$82,815.00
Percent Complete 80%
Amount Previously Invoiced \$41,407.50
AMOUNT DUE THIS INVOICE

24,844.50 24,844.50

3. Certifications

Contract Amount \$ 4,000.00
Percent Complete 0%
Amount Previously Invoiced \$ 0.00
AMOUNT DUE THIS INVOICE

450539/61616

THANK YOU! Please remit to our Port St. Joe office

TOTAL

\$32,145.75

33

Invoice



PREBLE-RISH INC

CONSULTING ENGINEERS & SURVEYORS

Blountstown • Bristol • Crawfordville • Monticello • Panama City
Port St. Joe • Quincy • Santa Rosa Beach

DATE **INVOICE#**

6/7/2010

66474

BILL TO:

City of Port St. Joe
Attn: Ms. Robin Combs, Accounts Payable
P.O. Box 278
Port St. Joe, FL 32457

470 - 1/41616

CK # 31318

PO NUMBER	TERMS	PROJECT
Gen Fund	Due on receipt	19.159 Beacon ...

QUANTITY	DESCRIPTION	RATE	AMOUNT
	BEACON HILL SEWER COLLECTION SYSTEM 2010 REVISED SCOPE Services through 5/22/2010		
	1. Construction Administration (Dry Line)		
	Contract Amount	\$16,225.00	
	Percent Complete	100%	
	Amount Previously Invoiced	\$14,602.50	
	AMOUNT DUE THIS INVOICE	* 1,622.50	1,622.50
	2. Engineering, Permitting, and Contract Documents		
	Contract Amount	\$82,815.00	
	Percent Complete	90%	
	Amount Previously Invoiced	\$66,252.00	
	AMOUNT DUE THIS INVOICE	8,281.50	8,281.50
	3. Certifications		
	Contract Amount	\$ 4,000.00	
	Percent Complete	50%	
	Amount Previously Invoiced	\$ 0.00	
	AMOUNT DUE THIS INVOICE	2,000.00	2,000.00

* This was billed twice in error -
Inv. 16414 and 16490 -
Permitting. This invoice will refund the
overpayment to the City of Port St Joe.

THANK YOU! Please remit to our Port St. Joe office

TOTAL

\$11,904.00

324 Marina Drive • Port St. Joe, FL 32456
850/227-7200 fax 850/227-7215

- 1622.50
~~34~~
11,904.00



CITY OF PORT ST. JOE
COUNTY SEAT OF GULF COUNTY
P.O. BOX 278
PORT ST. JOE, FLORIDA 32457

VISION BANK
CITY OF PORT ST. JOE, FL
VOID AFTER 90 DAYS

CHECK NO.
34318

034318

35-74/632
04

VENDOR	CHECK DATE	CHECK AMOUNT
527	06/11/2010	\$44,049.75

*****44,049 DOLLARS AND 75 CENTS

PAY

TO THE
ORDER

PREBLE-RISH, INC.
324 MARINA DRIVE
PORT ST. JOE

FL 32456

[Signature]
MAYOR
[Signature]
TREASURER

⑈034318⑈ ⑆063204746⑆ 10082506⑈

CITY OF PORT ST. JOE PORT ST. JOE, FLORIDA 32457

034318

VOUCHER DATE	INVOICE NUMBER	INVOICE DESCRIPTION	NET INVOICE AMOUNT	PO NO.	VOUCHER
06/02/10	66474	BEACON HILL DRYLINE	11,904.00	FR1810	204722
06/02/10	66453	BEACON HILL SEWER	32,145.75		204650

527 PREBLE-RISH, INC.

44,049.75 OVER 34318
(142250)
\$42,427.25

Engineer's Certification
of Disbursement Request

I, Philip Jones , being the Professional Engineer retained by
(name of Professional Engineer)

The City of Port St. Joe, Gulf County BOCC , am responsible for overseeing construction of the
(name of Project Sponsor)

Gulf Beaches Sewer - Phase III (Beacon Hill) project described in the Agreement and do hereby certify that:

1. Equipment, materials, labor, and services represented by the construction invoices have been satisfactorily purchased or received and applied to the project in accordance with construction contract documents filed with and previously approved by the Department of Environmental Protection;
2. Payment is in accordance with construction contract provisions;
3. Adequate construction supervision is being provided to assure compliance with construction requirements and Florida Administrative Code Rule 62-604.600 (2)(b) or Rule 62-620.630(2)(a) for CWSRF or Florida Administrative Code Rule 62-555.540 (2)(b) or Rule 62-555.520(3) for DWSRF, as appropriate;
4. Construction up to the point of this disbursement is in compliance with the contract documents;
5. All changes, additions, or deletions to the construction contract(s) have been documented by change order and all change orders have been submitted to the Department; and
6. All additions or deletions to the Project which have altered the Project's performance standards, scope, or purpose (since issue of the pertinent Department permit) have been identified in writing to the Department.



Signature of Professional Engineer

Preble-Rish, Inc.
Firm or Affiliation

10/4/10 _____ 49551
(Date) (P.E. Number)

NOTE: This certification is not required for Preconstruction Disbursement Requests or Allowance Requests for Construction Disbursements.

**Reimbursement Invoice
Charge Statement
(Please keep for your records.)**

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UCT-29
R. 09/09
Page 2 of 2
10/04/2010

UT Account # : 9975527
Business Partner # : 749884

•	Claimant's Name	Social Security Number	Expiration Date of Claim	# Weeks of Benefits Paid in Quarter	Charges to Your Account
	GERALD SHEARER		02/27/2011	11	3,025.00
	WILLIE HENRY		05/15/2011	17	4,607.00
	DAVID LEWIS		02/27/2011	6	1,650.00
	DIRK SYLVESTER		05/22/2011	17	4,663.27
	AMANDA ATCHISON		02/27/2011	10	2,457.00
Total this page					\$16,402.27
TOTAL THIS INVOICE					\$16,402.27

• Location Code listed on Determination of Unemployment Compensation Claim Filed (Form UCB-412)

Do not remit less than \$1.00

Charges to your account:

- A = Correction to charges in prior quarters.
- CR = Credit reducing or removing benefit charges in prior quarters.
- EB = Extended Benefits

Journal Transfer #: 75-50-2-767002-75200200-00-000300-00
Object Code #: 003000

Payment Options (U.S. Funds Only)

Check or Money Order:

- Make check or money order payable to Florida U.C. Fund.
- Write your reporting period and UT Account # (see front of coupon) on your check or money order.
- Mail check or money order with your bill payment coupon in the enclosed return envelope.

Online e-Check or Credit Card:

- Initiate payment online at www.myflorida.com/dor
- Print and retain the confirmation page for your records.
- Do NOT send bill payment coupon to the Department.

Cash:

- Do NOT send cash by mail.
- Hand-deliver cash payments and your bill payment coupon to your local service center. Obtain and keep dated receipt for your records.

Instructions for Completing a Machine-Readable Form

Use black ink. Do not make any stray marks in boxed field areas.

Hand-Printed: If hand printing this document, print your numbers as shown and write one number per box. Write within the boxes.

25 .

Machine reads a \$25.00 payment.

Machine-Typed: If typing this document, type through the boxes and type all of your numbers together. Do not use a comma, period, or dash (, . or -). Indicate cents with two numbers.

2500 .

Machine reads a \$25.00 payment.

PUBLIC NOTICE

A Public Hearing will be held at the Planning and Development Review Board (PDRB) meeting on Monday, October 18, 2010 at 8:45 a.m. EST, and at the Board of County Commissioners (BOCC) meeting on Tuesday, October 26, 2010 at 6:00 p.m. EST. Both public hearings will be held in the BOCC Meeting Room at the Robert M. Moore Administration Building, 1000 Cecil G. Costin Sr. Blvd., Port St. Joe, Florida. The public hearings will be to discuss and act on the following:

1. Small Scale Land Use Change - Hodges/Layfield - Parcel ID #03337-025R - 2.97 Acres in Section 13, Township 5 South, Range 11 West, Gulf County, Florida - Changing said property land use from Agricultural to Residential.
2. Preliminary Subdivision Plat - Palms at Money Bayou, LLC - Craig Donley - Parcel ID #03179-005R - 9.47 Acres in Section 19, Township 9 South, Range 10 West, Gulf County, Florida - A nine (9) lot subdivision subject to all Federal, State and Local Development Regulations stated and unstated.
3. Small Scale Land Use Change – Captain's Cove Marina/Raffield Fisheries - Danny Raffield – Parcel ID#04284-000R, #04281-002R, & -005R, – 15.4 Acres in Section 35, Township 7 South, Range 11 West, Gulf County, Florida – Changing portion of said area land use from Industrial to Mixed Commercial/Residential not to exceed 10 acres.
4. Proposed Comprehensive Plan text amendment changes to the Land Use Element and adding a new Economic Element.

The public is encouraged to attend and be heard on these matters. Information prior to the meeting can be viewed at the Planning and Building Department at 1000 Cecil G. Costin Sr. Blvd., Room 312.

Ad #2010-68

Date: October 7 and October 14, 2010

Invoice: Gulf County Planning Department

Enclosure: Map

Size: **Headline no smaller than 18 point**

Must be at least 2 columns wide by 10 inches long

Must not appear in the newspaper portions where legal notices and classified advertisements appear

Proof of Publication required by State Law

Captains Cove Marina Palms at Money Bayou, LLC Hodges-Layfield Land Use

