

**SEPTEMBER 26, 2011**

**PORT ST. JOE, FLORIDA**

**PUBLIC HEARING – 2011-12 BUDGET**

The Gulf County Board of County Commissioners met this date in a special meeting with the following members present: Chairman Warren J. Yeager, Jr., Vice-Chairman Bill Williams, and Commissioners Carmen L. McLemore, Tan Smiley, and Ward McDaniel.

Others present were: Clerk of Court Rebecca L. Norris, Clerk Finance Director Carla Hand, Deputy Clerk Tracy Tharpe, County Attorney Jeremy Novak, Chief Administrator Don Butler, Grant Writer Towan Kopinsky, Human Resource Director/S.H.I.P. Administrator Brett Lowry, Sheriff Joe Nugent, Sheriff Major Bobby Plair, Tax Collector Shirley Jenkins.

The meeting was called to order by Chairman Warren J. Yeager, Jr. at 5:01 p.m., E.T.

**2<sup>nd</sup> Public Hearing**

**TENTATIVE 2011-2012 BUDGET OVERVIEW**

Clerk Norris informed the Board of the following: (1) the aggregate proposed millage rate is 6.0575, excluding the Gulf Front and Gulf Interior M.S.T.U. voted debt service millages, is eight percent (8%) below the current year aggregate rolled back rate of 6.5839. (2) The current County-wide millage rate is 5.7419 (excluding Fire Districts and M.S.T.U.). (3) The maximum County-wide millage rate is 5.7419 unless the Board votes to adopt a lesser rate; compliance with the voting requirements will be measured by the vote tonight and certified to the Department of Revenue on form DR-487V. (4) The General Fund cash carry forward amount of \$6,471,885 (\$4,895,855 unrestricted and \$1,576,030 restricted) has been budgeted as a source of funds in the 2011-12 General Fund budget. (5) The Dependent Special Fire Control Districts' tentative millage rates are (a) St. Joseph Fire Control District .4000, (b) Tupelo Fire Control District .5000, (c) Overstreet Fire Control District .5000, and (d) Howard Creek Fire Control District .5000. (6) The Municipal Services Taxing Unit's (M.S.T.U.'s) voted debt service millage rates are 10.0000 mills for the Gulf Front, an increase of .4253 from the 2010-11 adopted rate, and 4.8449 for the Gulf Interior, an increase of 0.5471 from the 2010-11 adopted rate; reporting voted debt millage rates are not subject to the rolled back limitation.

**RESOLUTION #2011-25 CARRYING FORWARD ADDITIONAL CASH IN GENERAL, ST. JOSEPH FIRE CONTROL DISTRICT, TUPELO FIRE CONTROL DISTRICT, AND TOURIST DEVELOPMENT FUNDS**

Clerk Norris advised the Board of various County Departments and Officers requesting to carry forward additional cash and presented a proposed resolution for the Board's

consideration. Commissioner Williams motioned to approve the proposed resolution. Commissioner Smiley seconded the motion and it passed 5-0.

**RESOLUTION #2011-25**

**WHEREAS**, the Gulf County Board of County Commissioners of Gulf County, Florida, anticipates additional cash carry forward in the General Fund, St. Joe Fire District Fund, Tupelo Fire District Fund and Tourist Development Fund for the 2011-2012 fiscal year that was not included in the tentative budget approved 09-12-2011; and

**WHEREAS**, said additional revenue will be used for expenditures in fiscal year 2011-2012;

**NOW, THEREFORE, BE IT RESOLVED** as follows:

That the 2011-2012 proposed budget be increased as follows:

**GENERAL FUND**

**REVENUE:**

|              |                            |              |
|--------------|----------------------------|--------------|
| 104398-99000 | Balance Brt. Forward: Cash | \$ 30,000.00 |
| 00198-99000  | Balance Brt. Forward: Cash | \$(3,570.00) |
| 00198-99000  | Balance Brt. Forward: Cash | \$ 8,692.00  |
| 00198-99000  | Balance Brt. Forward: Cash | \$ 1,500.00  |
| 00198-99000  | Balance Brt. Forward: Cash | \$ 8,000.00  |
| 00198-99000  | Balance Brt. Forward: Cash | \$29,000.00  |

**EXPENDITURES:**

**PW Detention & Correction:**

|              |           |              |
|--------------|-----------|--------------|
| 281523-64000 | Equipment | \$ 30,000.00 |
|--------------|-----------|--------------|

**Clerk to Board:**

|             |               |             |
|-------------|---------------|-------------|
| 21212-91000 | Clerk to BOCC | \$ 8,692.00 |
|-------------|---------------|-------------|

**Supervisor of Elections:**

|             |                   |             |
|-------------|-------------------|-------------|
| 24119-91000 | Election Expenses | \$ 1,500.00 |
|-------------|-------------------|-------------|

**Gulf EMS:**

|             |                 |             |
|-------------|-----------------|-------------|
| 51626-54100 | Education Costs | \$ 4,000.00 |
|-------------|-----------------|-------------|

|             |                         |              |
|-------------|-------------------------|--------------|
| 51626-62100 | Improvement to Building | \$ 29,000.00 |
|-------------|-------------------------|--------------|

**Wewahitchka EMS:**

|             |                 |             |
|-------------|-----------------|-------------|
| 51526-54100 | Education Costs | \$ 4,000.00 |
|-------------|-----------------|-------------|

**Reserves:**

|             |                                 |               |
|-------------|---------------------------------|---------------|
| 99984-95002 | Reserve for Infrastructure Fund | \$ (3,570.00) |
|-------------|---------------------------------|---------------|

**ST JOE FIRE DISTRICT FUND**

**REVENUE:**

|             |                            |               |
|-------------|----------------------------|---------------|
| 10698-99000 | Balance Brt. Forward: Cash | \$ 8,000.00   |
| 10698-99000 | Balance Brt. Forward: Cash | \$ (2,000.00) |

**EXPENDITURES:**

**Highland View Fire Department:**

|             |                     |             |
|-------------|---------------------|-------------|
| 32222-64001 | Equipment > \$5,000 | \$ 8,000.00 |
|-------------|---------------------|-------------|

**South Gulf Fire Department:**

32922-64001 Equipment > \$5,000 \$ (2,000.00)

**TUPELO FIRE DISTRICT FUND**

**REVENUE:**

10798-99000 Balance Brt. Forward: Cash \$ 7,000.00

10798-99000 Balance Brt. Forward: Cash \$ 10,000.00

**EXPENDITURES:**

**Stonemill Creek Fire Department:**

31722-64001 Equipment > \$5,000 \$ 7,000.00

**Dalkeith Fire Department:**

31922-64001 Equipment > \$5,000 \$ 10,000.00

**TOURIST DEVELOPMENT FUND**

**REVENUE:**

60098-99002 Balance Brt. Forward: Restricted \$ 92,356.00

**EXPENDITURES:**

**Reserves:**

69984-95000 Reserve for Contingencies \$ 92,356.00

**THIS RESOLUTION ADOPTED** by the Gulf County Board of County Commissioners, this the 26th day of September, 2011.

(end)

**COUNTY-WIDE MILLAGE RATE**

Clerk Norris informed the Board the County-wide millage rate remains at 5.7419, with the aggregate millage rate being 6.0575, which is eight percent (8%) below the rolled back rate of 6.5839.

**PUBLIC COMMENT**

Chairman Yeager called for public comment. There was no public comment.

**RESOLUTION #2011-26 ADOPTING COUNTY-WIDE MILLAGE RATE**

Commissioner McDaniel motioned to adopt by resolution the 2011-12 County-wide millage rate of 5.7419. Commissioner Smiley seconded the motion. The motioned then passed with 5 Commissioners voting yes, and 0 Commissioners voting no.

**RESOLUTION ADOPTING MILLAGE LEVY  
#2011-26**

**WHEREAS**, the Board of County Commissioners of Gulf County, Florida on this date intends to adopt a Resolution setting forth the budget for the fiscal year 2011-2012; and

**WHEREAS**, for proper funding of said budget, it is necessary to levy an ad valorem tax upon the taxable property within the County;

**WHEREAS**, the gross taxable value for operating purposes not exempt from taxation with Gulf County has been certified by the County Property Appraiser to the Board of County Commissioners of Gulf County as \$1,460,421,523.

**NOW, THEREFORE, BE IT RESOLVED as follows:**

That the Board of County Commissioners of Gulf County, Florida does hereby adopt a millage rate of 5.7419 mills (General Fund / 5.7419) to be levied County-Wide upon the taxable property within Gulf County, Florida, to be levied against the 2011 property rolls.

That the Current Year Aggregate Millage Rate of 6.0575 mills is 8.00 percent less than the Current Year Aggregate Rolled-Back Rate of 6.5839.

That copies of this Resolution be spread upon the public records of Gulf County, Florida.

**THIS RESOLUTION ADOPTED** this the 26th day of September, 2011 by 5 Commissioners voting "yes" and 0 Commissioners voting "no".

(end)

**RESOLUTION #2011-27 ADOPTING 2011-12 COUNTY-WIDE BUDGET**

Commissioner McDaniel motioned to adopt by resolution the 2011-12 County-wide budget. Commissioner Williams seconded the motion. The motion passed with 5 Commissioners voting yes, and 0 Commissioners voting no.

**RESOLUTION ADOPTING BUDGET  
#2011-27**

**WHEREAS**, the Board of County Commissioners of Gulf County, Florida, after due consideration for the needs of the people of said County, has ascertained the amount of funds required for a budget for the 2011-2012 fiscal year; and

**WHEREAS**, the Board of County Commissioners has given due notice as required by law, and held public hearings allowing all citizens a chance to be heard;

**NOW, THEREFORE, BE IT RESOLVED as follows:**

That the Board of County Commissioners of Gulf County, Florida does hereby adopt the budget as contained in Exhibit "A" attached hereto as the official budget for the fiscal year 2011-2012.

That copies of this Resolution containing said budget be spread upon the public

records of Gulf County, Florida.

**THIS RESOLUTION ADOPTED** this the 26th day of September, 2011 by 5 Commissioners voting “yes” and 0 Commissioners voting “no”.

(end)

**RESOLUTION #2011-28 ADOPTING ST. JOSEPH DEPENDENT SPECIAL FIRE CONTROL DISTRICT MILLAGE RATE**

Commissioner Williams motioned to adopt by resolution the 2011-12 rate of .4000 mills for the St. Joseph Dependent Special Fire Control District. Commissioner McDaniel seconded by motion. The motion then passed with 5 Commissioners voting yes, and 0 Commissioners voting no.

**RESOLUTION ADOPTING MILLAGE LEVY  
#2011-28**

**WHEREAS**, the Board of County Commissioners of Gulf County, Florida on this date intends to adopt a Resolution setting forth the budget for the St. Joseph Dependent Special Fire District for the fiscal year 2011-2012; and

**WHEREAS**, for the proper funding of said budget, it is necessary to levy an ad valorem tax upon the taxable property within the County;

**NOW, THEREFORE, BE IT RESOLVED as follows:**

That the Board of County Commissioners of Gulf County, Florida does hereby adopt a millage rate of .4000 for the St. Joseph Dependent Special Fire District.

That copies of this Resolution be spread upon the public records of Gulf County, Florida.

**THIS RESOLUTION ADOPTED** this the 26th day of September, 2011, by 5 Commissioners voting “yes” and 0 Commissioners voting “no”.

(end)

**RESOLUTION #2011-29 ADOPTING ST. JOSEPH DEPENDENT SPECIAL FIRE CONTROL DISTRICT BUDGET**

Commissioner Williams motioned to adopt by resolution the 2011-12 budget for the St. Joseph Dependent Special Fire Control District budget. Commissioner Smiley seconded the motion. The motioned then passed with 5 Commissioners voting yes, and 0 Commissioners voting no.

**RESOLUTION ADOPTING BUDGET  
#2011-29**

**WHEREAS**, the Board of County Commissioners of Gulf County, Florida, after due consideration for the needs of the people of said County, has ascertained the amount of funds required for a budget for the 2011-2012 fiscal year; and

**WHEREAS**, the Board of County Commissioners has given due notice as required by law, and has held public hearings allowing all citizens a chance to be heard;

**NOW, THEREFORE, BE IT RESOLVED as follows:**

The Board of County Commissioners of Gulf County, Florida, does hereby adopt the budget as contained in Exhibit "A" attached hereto as the official budget for the St. Joseph Dependent Special Fire District for the fiscal year 2011-2012.

That copies of this Resolution containing said budgets be spread upon the public records of Gulf County, Florida.

**THIS RESOLUTION ADOPTED** this the 26th day of September, 2011, by 5 Commissioners voting "yes" and 0 Commissioners voting "no".

(end)

**RESOLUTION #2011-30 ADOPTING TUPELO DEPENDENT SPECIAL FIRE CONTROL MILLAGE RATE**

Commissioner Williams motioned to adopt by resolution the Tupelo Dependent Special Fire Control District millage rate of .5000 for fiscal year 2011-12. Commissioner Smiley seconded the motion. The motion then passed with 5 Commissioners voting yes, and 0 Commissioners voting no.

**RESOLUTION ADOPTING MILLAGE LEVY  
#2011-30**

**WHEREAS**, the Board of County Commissioners of Gulf County, Florida on this date intends to adopt a Resolution setting forth the budget for the Tupelo Dependent Special Fire District for the fiscal year 2011-2012; and

**WHEREAS**, for the proper funding of said budget, it is necessary to levy an ad valorem tax upon the taxable property within the County;

**NOW, THEREFORE, BE IT RESOLVED as follows:**

That the Board of County Commissioners of Gulf County, Florida does hereby adopt a millage rate of .5000 for the Tupelo Dependent Special Fire District.

That copies of this Resolution be spread upon the public records of Gulf County, Florida.

**THIS RESOLUTION ADOPTED** this the 26th day of September, 2011, by 5 Commissioners voting “yes” and 0 Commissioners voting “no”.

(end)

**RESOLUTION #2011-31 ADOPTING TUPELO DEPENDENT SPECIAL FIRE CONTROL DISTRICT BUDGET**

Commissioner Williams motioned to adopt by resolution the 2011-12 fiscal year budget for the Tupelo Dependent Special Fire Control District. Commissioner Smiley seconded the motion. The motion then passed with 5 Commissioner voting yes, and 0 Commissioners voting no.

**RESOLUTION ADOPTING BUDGET  
#2011-31**

**WHEREAS**, the Board of County Commissioners of Gulf County, Florida, after due consideration for the needs of the people of said County, has ascertained the amount of funds required for a budget for the 2011-2012 fiscal year; and

**WHEREAS**, the Board of County Commissioners has given due notice as required by law, and has held public hearings allowing all citizens a chance to be heard;

**NOW, THEREFORE, BE IT RESOLVED as follows:**

The Board of County Commissioners of Gulf County, Florida, does hereby adopt the budget as contained in Exhibit “A” attached hereto as the official budget for the Tupelo Dependent Special Fire District for the fiscal year 2011-2012.

That copies of this Resolution containing said budgets be spread upon the public records of Gulf County, Florida.

**THIS RESOLUTION ADOPTED** this the 26th day of September, 2011, by 5 Commissioners voting “yes” and 0 Commissioners voting “no”.

(end)

**RESOLUTION #2011-32 ADOPTING OVERSTREET DEPENDENT SPECIAL FIRE CONTROL DISTRICT MILLAGE RATE**

Commissioner McDaniel motioned to adopt by resolution the 2011-12 millage rate of .5000 for the Overstreet Dependent Special Fire Control District. Commissioner Smiley seconded the motion. Then motion then passed with 5 Commissioners voting yes, and 0 Commissioners voting no.

**RESOLUTION ADOPTING MILLAGE LEVY  
#2011-32**

**WHEREAS**, the Board of County Commissioners of Gulf County, Florida on this date intends to adopt a Resolution setting forth the budget for the Overstreet Dependent Special Fire District for the fiscal year 2011-2012; and

**WHEREAS**, for the proper funding of said budget, it is necessary to levy an ad valorem tax upon the taxable property within the County;

**NOW, THEREFORE, BE IT RESOLVED as follows:**

That the Board of County Commissioners of Gulf County, Florida does hereby adopt a millage rate of .5000 for the Overstreet Dependent Special Fire District.

That copies of this Resolution be spread upon the public records of Gulf County, Florida.

**THIS RESOLUTION ADOPTED** this the 26th day of September, 2011, by 5 Commissioners voting "yes" and 0 Commissioners voting "no".

(end)

**RESOLUTION #2011-33 ADOPTING OVERSTREET DEPENDENT SPECIAL FIRE CONTROL DISTRICT BUDGET**

Commissioner McDaniel motioned to adopt by resolution the 2011-12 fiscal year budget for the Overstreet Dependent Special Fire Control District. Commissioner Smiley seconded the motion. The motion then passed with 5 Commissioners voting yes, and 0 Commissioners voting no.

**RESOLUTION ADOPTING BUDGET  
#2011-33**

**WHEREAS**, the Board of County Commissioners of Gulf County, Florida, after due consideration for the needs of the people of said County, has ascertained the amount of funds required for a budget for the 2011-2012 fiscal year; and

**WHEREAS**, the Board of County Commissioners has given due notice as required by law, and has held public hearings allowing all citizens a chance to be heard;

**NOW, THEREFORE, BE IT RESOLVED as follows:**

The Board of County Commissioners of Gulf County, Florida, does hereby adopt the budget as contained in Exhibit "A" attached hereto as the official budget for

the Overstreet Dependent Special Fire District for the fiscal year 2011-2012.  
That copies of this Resolution containing said budgets be spread upon the public records of Gulf County, Florida.

**THIS RESOLUTION ADOPTED** this the 26<sup>th</sup> day of September, 2011, by 5 Commissioners voting "yes" and 0 Commissioners voting "no".

(end)

**RESOLUTION #2011-34 ADOPTING HOWARD CREEK DEPENDENT SPECIAL FIRE CONTROL DISTRICT MILLAGE RATE**

Commissioner McLemore motioned to adopt by resolution the Howard Creek Dependent Special Fire Control District millage rate for the 2011-12 fiscal year at .5000 mills. Commissioner Smiley seconded the motion. The motion then passed with 5 Commissioners voting yes, and 0 Commissioners voting no.

**RESOLUTION ADOPTING MILLAGE LEVY  
#2011-34**

**WHEREAS**, the Board of County Commissioners of Gulf County, Florida on this date intends to adopt a Resolution setting forth the budget for the Howard Creek Dependent Special Fire District for the fiscal year 2011-2012; and

**WHEREAS**, for the proper funding of said budget, it is necessary to levy an ad valorem tax upon the taxable property within the County;

**NOW, THEREFORE, BE IT RESOLVED as follows:**

That the Board of County Commissioners of Gulf County, Florida does hereby adopt a millage rate of .5000 for the Howard Creek Dependent Special Fire District.

That copies of this Resolution be spread upon the public records of Gulf County, Florida.

**THIS RESOLUTION ADOPTED** this the 26th day of September, 2011, by 5 Commissioners voting "yes" and 0 Commissioners voting "no".

(end)

**RESOLUTION #2011-35 ADOPTING HOWARD CREEK DEPENDENT SPECIAL FIRE CONTROL DISTRICT BUDGET**

Commissioner Smiley motioned to adopt by resolution the 2011-12 budget for the Howard Creek Dependent Special Fire Control District. Commissioner McLemore

seconded the motion. The motion then passed with 5 Commissioners voting yes, and 0 Commissioners voting no.

**RESOLUTION ADOPTING BUDGET  
#2011-35**

**WHEREAS**, the Board of County Commissioners of Gulf County, Florida, after due consideration for the needs of the people of said County, has ascertained the amount of funds required for a budget for the 2011-2012 fiscal year; and

**WHEREAS**, the Board of County Commissioners has given due notice as required by law, and has held public hearings allowing all citizens a chance to be heard;

**NOW, THEREFORE, BE IT RESOLVED as follows:**

The Board of County Commissioners of Gulf County, Florida, does hereby adopt the budget as contained in Exhibit "A" attached hereto as the official budget for the Howard Creek Dependent Special Fire District for the fiscal year 2011-2012.

That copies of this Resolution containing said budgets be spread upon the public records of Gulf County, Florida.

**THIS RESOLUTION ADOPTED** this the 26th day of September, 2011, by 5 Commissioners voting "yes" and 0 Commissioners voting "no".

(end)

**RESOLUTION #2011-36 ADOPTING M.S.T.U.'S MILLAGE RATES**

Commissioner Williams motioned to adopt by resolution the 2011-12 millage levy for the Municipal Services Taxing Units. Commissioner Smiley seconded the motion. The motion then passed with 5 Commissioner voting yes, and 0 Commissioners voting no.

**RESOLUTION ADOPTING MILLAGE LEVY  
#2011-36**

**WHEREAS**, the Board of County Commissioners of Gulf County, Florida on this date intends to adopt a Resolution setting forth the budget for the Municipal Service Taxing Units for fiscal year 2011-2012; and

**WHEREAS**, for proper funding of said budget, it is necessary to levy an ad valorem tax upon the taxable property within the County;

**NOW, THEREFORE, BE IT RESOLVED as follows:**

That the Board of County Commissioners of Gulf County, Florida does hereby adopt the following **voted debt service** millage rates for the Municipal Service Taxing Units:

Cape San Blas Gulfside 10.0000  
Cape San Blas Gulfside Interior 4.8449

That copies of this Resolution be spread upon the public records of Gulf County, Florida.

**THIS RESOLUTION ADOPTED** this the 26th day of September, 2011 by 5 Commissioners voting “yes” and 0 Commissioners voting “no”.

(end)

**RESOLUTION #2011-37 ADOPTING M.S.T.U.’s BUDGET**

Commissioner Smiley motioned to adopt by resolution the 2011-12 budget for the Municipal Services Taxing Units. Commissioner McLemore seconded the motion. The motion then passed with 5 Commissioners voting yes, and 0 Commissioners voting no.

**RESOLUTION ADOPTING BUDGET  
#2011-37**

**WHEREAS**, the Board of County Commissioners of Gulf County, Florida, after due consideration for the needs of the people of said County, has ascertained the amount of funds required for a budget for the 2011-2012 fiscal year; and

**WHEREAS**, the Board of County Commissioners has given due notice as required by law, and has held public hearings allowing all citizens a chance to be heard;

**NOW, THEREFORE, BE IT RESOLVED as follows:**

The Board of County Commissioners of Gulf County, Florida, does hereby adopt the budgets as contained in Exhibit “A” attached hereto as the official budgets for the Municipal Service Taxing Units for the fiscal year 2011-2012.

That copies of this Resolution containing said budgets be spread upon the public records of Gulf County, Florida.

**THIS RESOLUTION ADOPTED** this the 26th day of September, 2011, by 5 Commissioners voting “yes” and 0 Commissioners voting “no”.

(end)

**FINAL BUDGET REMARKS**

Chairman Yeager stated the budget process has been very difficult over the last several years and thanked all those involved in the process. Commissioner McDaniel noted tax revenues collected through the Overstreet and Tupelo Fire Control Districts, the majority of revenues go to the Overstreet Fire Department. Commissioner McDaniel stated it would be nice if the budget had a column showing what percentage remained unspent for comparative purposes. Clerk Norris reported the departments have this information

on their forms at the time of the original budget requests but we no longer put this in paper form. Chairman Yeager noted there are several departments or offices who give back substantial amounts at the end of the year and this would be good for the public to see. Clerk Finance Director Hand advised the Board it will be 60 days following the end of the year before this information can be provided because bills and revenues continue to come in. She further reported actual amounts and percentages are provided at the time budget packets are given out but can only include six (6) months data; the Clerk's office can provide actual data any time during the budget process. Commissioner McDaniel stated there could possibly be another mill cut from this budget (\$1.5 million dollars) that could go back into the people's pocket. Commissioner McDaniel expressed his appreciation for the departments that try to look out for the people's money by not spending everything they have. He stated it would be nice if this could be put back into a reserve fund. Commissioner Williams appreciated Commissioner McDaniel's comments but showed concern over how an additional mill (\$1.5 million dollars) could be cut, considering Commissioner McDaniel just voted for these resolutions passing the budgets and millage rates. Commissioner Williams agreed, with prior comments from Commissioner McDaniel, for line-item budgeting for accountability and benchmarking purposes. Commissioner Williams thanked Chairman Yeager for his leadership through this process and remarked on several issues the County faced during the past year, and upcoming issues to be dealt with. Commissioner Williams reported, as Chairman of the Value Adjustment Board, there were thirteen (13) petitions filed and the unknown affects it could have on the current values. Commissioner McLemore stated he agreed with Commissioner McDaniel's remarks but cautioned him because the budget has been cut more than forty percent (40%) over the last few years. Chairman Yeager stated although the budget has reduced by more than forty percent (40%), we need to continue to look for ways to operate more efficiently. Commissioner Smiley noted not only are we operating with a skeleton crew, the employees have not received a raise in four (4) years. Commissioner Williams discussed the four (4) pending lawsuits involving the required employee retirement contribution, noting the need to track these.

The being no further business, upon motion by Commissioner McLemore and second by Commissioner Williams, the meeting did then adjourn at 5:29 p.m., E.T.

**WARREN J. YEAGER, JR.  
CHAIRMAN**

**ATTEST:  
REBECCA L. NORRIS  
CLERK**