

NOVEMBER 12, 2013
PORT ST. JOE, FLORIDA
REGULAR MEETING

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Tynalin Smiley, Vice Chairman Ward McDaniel, and Commissioners Carmen L. McLemore, Joanna Bryan, and Warren J. Yeager, Jr.

Others present were: County Attorney Jeremy Novak, Clerk Finance Officer Sherry Herring, Deputy Clerk Leanna Roberts, Assistant Administrator Michael L. Hammond, Deputy Administrator Lynn Lanier, Deputy Administrator Brett Lowry, Building Official Lee Collinsworth, Central Services Director Denise Manuel, E.D.C. Director Barry Sellers, Emergency Management Director Marshall Nelson, Gulf County E.M.S. Director Houston Whitfield, G.I.S. Coordinator Scott Warner, Grant Writer Towan Kopinsky, Maintenance Superintendent Steve Mork, Mosquito Control Director Mark Cothran, Public Works Director Joe Danford, Assistant Public Works Director Jake Lewis, Sheriff Mike Harrison, and T.D.C. Executive Director Jennifer Jenkins.

Sheriff Harrison called the meeting to order at 9:00 a.m., E.T.

Deputy Administrator Lanier opened the meeting with prayer. Chairman Smiley led the Pledge of Allegiance to the Flag.

CONSENT AGENDA

Chairman Smiley called for public comment regarding the Consent Agenda. There being no public comment, Commissioner Yeager motioned to approve the Consent Agenda. Commissioner McDaniel seconded the motion, and it passed unanimously, as follows:

1. Minutes – August 27, 2013 – Regular Meeting
2. Approval of Checks and warrants for October, 2013 which are incorporated herein by reference, pursuant to Chapter 136.06 F.S.
3. Agreement – Agency for Health Care Administration (St. Joseph Care of Florida/ Gulf CHD * \$19,545.00)

– Department of Justice / Gulf County Sheriff's Office (Equitable Sharing)
4. Appointment – Apalachee Regional Planning Council – Transportation Disadvantaged Coordinating Board (Commissioner Ward

McDaniel, Representative & Supervisor of Elections John Hanlon, Alternate)

5. Bid Award #1314-02 – Misc. Road Repair Projects (GAC Contractors, Inc. * \$37,422.00)
6. Bid Rejection #1314-01 (Uniforms & Cleaning of Uniforms)
7. Budget Amendment #12 – General Fund (Amend the FY 2012-2013 Budget for the General Fund for overspent department budgets. Excess funds in other budgets are used to fund the overspent departmental budgets.), as follows:

BUDGET AMENDMENT #12

Amend the FY2012-2013 Budget for the General Fund for overspent departmental budgets. Excess funds in other budgets are used to fund the overspent departmental budgets.

General Fund

	Original Budget	Increase	Decrease	Amended Budget
PSJ Downtown Redevelopment Agency: 225652-83000 Other Grants & Aids	\$140,000.00	\$ 0.00	\$ 13,742.00	\$126,258.00
Prior Revenue Fund: 00187-97000 Prior Revenue Refund	\$ 0.00	\$ 5,639.00	\$ 0.00	\$ 5,639.00
County Admin: 21112-12000 Salaries	\$159,676.00	\$ 3,458.00	\$ 0.00	\$163,134.00
Clerk to Board: 21212-23000 Life, Health & Dental Ins.	\$ 55,188.00	\$ 1,558.00	\$ 0.00	\$ 56,746.00
Property Appraiser: 22113-23000 Life, Health & Dental Ins. 22213-25000 Unemployment Compensation	\$ 31,200.00 \$ 1,500.00	\$ 1,145.00 \$ 0.00	\$ 0.00 \$ 1,500.00	\$ 32,345.00 \$ 0.00
Medical Examiner: 39927-40000 Transportation	\$ 4,000.00	\$ 1,410.00	\$ 0.00	\$ 5,410.00
County Extension Services: 63237-23000 Life, Health & Dental Ins.	\$ 483.00	\$ 104.00	\$ 0.00	\$ 587.00
Reserve for Sick Leave/Term Pay: 99984-95001 Reserve for sick leave/term pay	\$ 50,000.00	\$ 0.00	\$ 579.00	\$ 49,421.00
Co. Veterans' Serv. Office: 29153-12000 Salaries	\$ 33,422.00	\$ 579.00	\$ 0.00	\$ 34,001.00
Transportation Grants: 223541-63000 SCRA1: Road Paving	\$200,000.00	\$ 0.00	\$ 126,000.00	\$ 74,000.00
DOT: Roadside Beautification: 40441-34000 Other Contractual Services	\$ 0.00	\$ 99,500.00	\$ 0.00	\$ 99,500.00

DOT: Small County Outreach:

40641-63000 Improvements other than Bldgs \$ 0.00 \$ 26,500.00 \$ 0.00 \$ 26,500.00

This Budget Amendment duly approved and adopted by the Gulf County Board of County Commissioners at their regular meeting on 12th day of November, 2013.

(End)

Budget Amendment #13 – Public Works Fund (Amend the FY 2012-2013 Budget for the Public Works Fund for overspent departmental budgets. Excess funds in other budgets are used to fund the overspent departmental budgets.), as follows:

BUDGET AMENDMENT #13

Amend the FY2012-2013 Budget for the Public Works Fund for overspent departmental budgets. Excess funds in other budgets are used to fund the overspent departmental budgets.

Public Works Fund

	<u>Original Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended Budget</u>
Fleet Maintenance:				
28151912-46200 Repair & Maint: Equip.	\$100,500.00	\$ 0.00	\$ 18,881.00	\$ 81,619.00
Facility Maintenance:				
28151911-12000 Salaries	\$231,614.00	\$ 5,416.00	\$ 0.00	\$237,030.00
Detention and/or Corrections:				
281523-52000 Operating Expenses	\$ 25,000.00	\$ 4,446.00	\$ 0.00	\$ 29,446.00
281523-52100 Gas, Oil & Lubricants	\$ 19,800.00	\$ 9,019.00	\$ 0.00	\$ 28,819.00

This Budget Amendment duly approved and adopted by the Gulf County Board of County Commissioners at their regular meeting on the 12th day of November, 2013.

(End)

Budget Amendment #14 – Tourist Development Council Fund (Amend the FY 2012-2013 Budget for the Tourist Development Council Fund to correct original budget allocation for Beach Renourishment Funding. This amendment will adjust Beach Renourishment Expenditures Budget to match Beach Renourishment Revenue Budget), as follows:

BUDGET AMENDMENT #14

Amend the FY 2012-2013 Budget for the Tourist Development Council Fund to correct original budget allocation for Beach Renourishment Funding. This amendment will

adjust Beach Renourishment Expenditures Budget to match Beach Renourishment Revenue Budget.

Tourist Development Council Fund

	Original Budget	Increase	Decrease	Amended Budget
Beach Renourishment-TDC:				
28039-31000 Professional Services	\$170,000.00	\$150,832.00	\$ 0.00	\$320,832.00
Reserve for Contingencies-TDC:				
69984-95000 Reserve for Contingencies-TDC	\$374,650.00	\$ 0.00	\$150,832.00	\$223,818.00

This Budget Amendment duly approved and adopted by the Gulf County Board of County Commissioners at their regular meeting on the 12th day of November, 2013.

(End)

8. County Equipment Repair Purchase – Law Enforcement Radio Communications / \$12.50 Moving Violation Surcharge (Williams Communications, Inc. * \$8,362.25)
9. F.D.O.T. Federal Functional Classification Map
10. Fee Waiver – Honeyville Community Center (Wewahitchka High School Prom * April 11-12, 2014)
11. Grant Acceptance – FL Department of Law Enforcement (Edward Byrne Memorial Justice Assistance Grant * \$21,464.00 * Field Technology Upgrade * Contract No. 2014-JAGC-GULF-1-E5-099)
12. Grant Application – Friends of the St. Joseph Bay Preserves (D.E.P. * Coastal Partnership Initiative Grant Program 2013-2014 * St. Joseph’s Bay Sea Grass Buoys Project)
13. Invoices – Rumberger Kirk & Caldwell – General Employment Matters (Invoice #G214-107990 * \$343.60)
 - St. Joseph Bay Humane Society – Animal Control (October, 2013 * \$3,564.00)
 - Sniffen & Spellman, P.A. – Professional Litigation Services (Invoice #11290 * \$3,211.74)

- The Ferguson Group, LLC – Federal Lobbyist (Invoice #0913574 * \$38.38)
- UniFirst Corporation (Public Works * Invoice #2710055992 * \$55.27 * Invoice #2710056477 * \$55.27 * Invoice #2710056975 * \$55.27 * Invoice #2710055993 * \$63.14 * Invoice #27100-56478 * \$63.14 * Invoice #2710056976 * \$63.14 * Invoice #2710055487 * \$11.25 * Invoice #2710055991 * \$11.25 * Invoice #2710056476 * \$11.25 * Invoice #2710056974 * \$11.25 * Courthouse * Invoice #2710055491 * \$72.25 * Invoice #2710055995 * \$72.25 * Invoice #2710056480 * \$72.25 * Invoice #2710056978 * \$72.25 * Maintenance * Invoice #2710055994 * \$42.03 * Invoice #2710056479 * \$42.03 * Invoice #2710056977 * \$42.03)

14. Policy – County Bid Policy
15. Proclamation – Pancreatic Cancer Awareness Month (November, 2013)
16. Property Appraiser – 2013-2014 Budget (Insurance Stipend * Karen Seay * \$2,583.60)
17. Resolution – Wireless 911 (FY 2012-2013 * \$24,963.00), as follows:

RESOLUTION NO. 2013-42

WHEREAS, the Gulf County Board of County Commissioners of Gulf County, Florida, has unanticipated revenue in the Wireless 911 Fund; and

WHEREAS, said Revenue is needed to help pay expenditures incurred in Fiscal Year 2012-2013;

NOW, THEREFORE, BE IT RESOLVED, as follows:

The 2012-2013 Fiscal Year Budget is to be amended, as follows:

WIRELESS 911

	Original Budget	Increase/ (Decrease)	Amended Budget
<u>REVENUE:</u>			
12534-24000 Rural County Grant-W911	\$ 0.00	\$24,942.00	\$24,942.00
12561-10000 Interest	\$ 0.00	\$ 21.00	\$ 21.00
<u>EXPENDITURES:</u>			
25125-34000 Other Contractual Services	\$ 0.00	\$16,381.00	\$16,381.00

25125-49000 Other Curr.Charges,Oblig.	\$ 0.00	\$ 317.00	\$ 317.00
25125-52000 Operating Expenses	\$ 0.00	\$ 1,285.00	\$ 1,285.00
25125-55000 Training & Education	\$ 0.00	\$ 6,980.00	\$ 6,980.00

THIS RESOLUTION ADOPTED by the Gulf County Board of County Commissioners, this 12th day of November, 2013.

(End)

Resolution – Gulf Construction & Acquisition (FY 2012-2013 * \$4,102.00), as follows:

RESOLUTION NO. 2013-43

WHEREAS, the Gulf County Board of County Commissioners of Gulf County, Florida, has unanticipated revenue in the Gulf Construction and Acquisition Fund; and

WHEREAS, said Revenue is needed to help pay expenditures incurred in Fiscal Year 2012-2013;

NOW, THEREFORE, BE IT RESOLVED, as follows:

The 2012-2013 Fiscal Year Budget is to be amended, as follows:

GULF CONSTRUCTION & ACQUISITION

	Original Budget	Increase/ (Decrease)	Amended Budget
<u>REVENUE:</u>			
30298-99002 Balance Brt Fwd: Restricted	\$ 0.00	\$ 4,098.00	\$ 4,098.00
30261-10000 Interest: Construction	\$ 0.00	\$ 4.00	\$ 4.00
<u>EXPENDITURES:</u>			
41441-81000 Aid to Government Agency	\$ 0.00	\$ 4,102.00	\$ 4,102.00

THIS RESOLUTION ADOPTED by the Gulf County Board of County Commissioners, this 12th day of November, 2013.

(End)

Resolution – Community Development Block Grants (FY 2012-2013 * \$312,845.00), as follows:

RESOLUTION NO. 2013-44

WHEREAS, the Gulf County Board of County Commissioners of Gulf County, Florida, has unanticipated revenue in the CDBG Fund; and

WHEREAS, said Revenue is needed to help pay expenditures incurred in Fiscal Year 2012-2013;

NOW, THEREFORE, BE IT RESOLVED, as follows:

The 2012-2013 Fiscal Year Budget is to be amended, as follows:

COMMUNITY DEVELOPMENT BLOCK GRANT

	<u>Original Budget</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
<u>REVENUE:</u>			
11331-39000 CDBG Disaster Recovery Grant	\$ 0.00	\$312,845.00	\$ 24,942.00
<u>EXPENDITURES:</u>			
113538-31000 CDBG:Professional Services	\$ 0.00	\$ 47,993.00	\$ 47,993.00
113538-34000 CDBG:Other Contr. Services	\$ 0.00	\$264,852.00	\$ 264,852.00

THIS RESOLUTION ADOPTED by the Gulf County Board of County Commissioners, this 12th day of November, 2013.

(End)

Resolution – EMS Grant Fund (FY 2012-2013 * \$47,990.00), as follows:

RESOLUTION NO. 2013-45

WHEREAS, the Gulf County Board of County Commissioners of Gulf County, Florida, has unanticipated revenue in the EMS Grant Fund; and

WHEREAS, said Revenue is needed to help pay expenditures incurred in Fiscal Year 2012-2013;

NOW, THEREFORE, BE IT RESOLVED, as follows:

The 2012-2013 Fiscal Year Budget is to be amended, as follows:

EMS GRANT FUND

	<u>Original Budget</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
<u>REVENUE:</u>			
11134-22000 County EMS Grant Award	\$ 0.00	\$ 47,990.00	\$ 47,990.00

EXPENDITURES:

M5126-64001 Equipment > \$5,000 \$ 0.00 \$ 47,990.00 \$ 47,990.00

THIS RESOLUTION ADOPTED by the Gulf County Board of County Commissioners, this 12th day of November, 2013.

(End)

Resolution – General Fund (FY 2012-2013 * \$49,798.00), as follows:

RESOLUTION NO. 2013-46

WHEREAS, the Gulf County Board of County Commissioners of Gulf County, Florida, has unanticipated revenue in the General Fund; and

WHEREAS, said Revenue is needed to help pay expenditures incurred in Fiscal Year 2012-2013;

NOW, THEREFORE, BE IT RESOLVED, as follows:

The 2012-2013 Fiscal Year Budget is to be amended, as follows:

GENERAL FUND

	<u>Original</u>	<u>Increase/</u>	<u>Amended</u>
	<u>Budget</u>	<u>(Decrease)</u>	<u>Budget</u>
<u>REVENUE:</u>			
00131-20001 Homeland Security Grant-Pub	\$ 0.00	\$ 49,798.00	\$ 49,798.00

EXPENDITURES:

39525-34000 Other Contractual Services \$ 0.00 \$ 47,798.00 \$ 49,798.00

THIS RESOLUTION ADOPTED by the Gulf County Board of County Commissioners, this 12th day of November, 2013.

(End)

- 18. S.H.I.P. – Purchase Assistance (Shirley Walker * \$30,000.00)
- 19. S.H.I.P. – Rehabilitation Assistance (John & Nervene Colvin * \$40,000.00)

(End)

ECONOMIC DEVELOPMENT COUNCIL

E.D.C. Director Sellers appeared before the Board to give an update regarding current projects that are going on within the County. Commissioner McDaniel discussed the

E.D.A. Agreement and requested E.D.C. Director Sellers adhere to this agreement. Commissioner Bryan discussed her concerns regarding the agreement. After discussion by members of the Board, E.D.C. Director Sellers discussed working with The Port Authority regarding their budget. Commissioner Yeager discussed his concerns regarding The Port Authority.

GULF COUNTY HEALTH DEPARTMENT

Gulf County Health Department Administrator Marsha Lindeman appeared before the Board to introduce Julie McKinney and Amy Driggers of the Gulf County Health Department. Julie McKinney appeared before the Board to discuss the minimal influenza in the County, stating that anyone age six (6) months and older is eligible for the vaccine. Amy Driggers appeared before the Board to report that this is the third year the school health program has offered vaccinations to the students; stating that students must provide permission slips to receive this vaccination. Gulf County Health Department Administrator Lindeman reported that the Health Department has been able to secure a grant for healthy living outreach initiatives, and introduced David Walker and Cletha Robinson. Franklin County Health Department Program Manger Walker appeared before the Board to discuss the outreach grant. Franklin County Health Department Health Educator Robinson appeared before the Board to discuss the partnership with Dollar General Market regarding healthy food demonstrations; reporting that there are 105 participates. Franklin County Health Department Program Manger Walker discussed the Florida Walks Program.

GULF COUNTY TURTLE PATROL

Meg Lamant, of the U.S. Geological Survey appeared before the Board to discuss the turtle monitoring and research that takes place in Gulf County. Jessica McKenzie, of the Gulf County Turtle Patrol appeared before the Board to discuss the turtle patrol process. Commissioner Yeager thanked them for the presentation and discussed Gulf County's Natural Resources.

COUNTY BID PROCESS

Troy White, of Port St. Joe appeared before the Board to discuss his concerns regarding the County bid process, reporting that he has previously submitted a sealed bid for the recording of the Board meetings and submitted a sealed bid again this year. He stated that the concerns of the Board is not the qualifications or the bid, it was potential down time. Commissioner Yeager motioned to allow Mr. White additional time to speak. Commissioner McDaniel seconded the motion, and it passed unanimously. Mr. White also stated that he would like to understand the rules of the game. After further discussion, Mr. White reported that he was previously awarded a bid and did not get the work. Chief Administrator Butler discussed the bid process, stating that his recommendation at the last Board meeting was not to change in mid-stream. He also reported that Mr. White was not the low bidder. Chief Administrator Butler stated that his recommendation still stands. Mr. White stated that he is trying to understand the procedures moving forward.

F.D.O.T. ROAD WORK – HIGHWAY 98 & S.R. 30A

Patricia Hardman of Port St. Joe appeared before the Board to discuss the F.D.O.T. Project on Highway 98 and State Road 30A, reporting that they have consistently requested changes on what they are planning to do at the intersection of Highway 98 and S.R. 30A. She requested the Board submit a formal complaint to F.D.O.T. to re-assess and leave the access to the North, increase the length of the access egress to the South, place a turn lane on Highway 98 turning left from Apalachicola, and leave the second egress to the North and make a ninety (90) degree angle. After discussion, Commissioner Yeager stated that this issue was addressed during the design phase, and he would contact F.D.O.T. regarding this matter. After further discussion, the Board had no objections.

PUBLIC HEARING – BEACH VEHICLE TRAFFIC ORDINANCE

Pursuant to advertisement to hold a Public Hearing to consider adoption of a proposed ordinance for beach vehicular traffic, County Attorney Novak read the proposed ordinance by title and discussed the proposed changes. Chairman Smiley called for public comment. After discussion, Commissioner Yeager discussed the proposed changes to the proposed ordinance. County Attorney Novak discussed Section 1c, stating that this needs to reflect Gulf County Resident and/or property owner. Commissioner Yeager motioned to adopt the following titled Ordinance with the wording change in Section 1c. Commissioner McDaniel seconded the motion, and it passed unanimously.

ORDINANCE NO. 2013-09

AN ORDINANCE OF GULF COUNTY, FLORIDA; WHEREBY AMENDING GULF COUNTY ORDINANCE NO. 97-02 TITLED IN PART “ALLOWING FOR VEHICULAR TRAFFIC ON CERTAIN COASTAL BEACHES WITHIN GULF COUNTY, FLORIDA”; SPECIFICALLY AMENDING THE ORDINANCE PROVISION “PROVIDING FOR A PERMIT FEE”; PROVIDING FOR REPEALER, SEVERABILITY, MODIFICATIONS THAT MAY ARISE FROM CONSIDERATION AT PUBLIC HEARING; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners of Gulf County, Florida (hereinafter “Commissioners”), found and determined at its special budget meeting of July 16, 2013 that Gulf County (hereinafter “County”) shall amend its beach driving permit fees; and

WHEREAS, the Commissioners also found and determined at its duly noticed and scheduled regular meeting of October 25, 2012 to institute a special beach driving fee for senior citizens or disabled citizens, and

WHEREAS, the Commissioners duly authorized, motioned and properly voted to at both meetings to institute the new fee structures to be implemented by the County Staff and Constitutional Officers; and

WHEREAS, pursuant to Florida Statute 125.01 the County shall have the power to carry on County government inclusive of the power to adopt its own rules that which are not inconsistent with General or Special Law; and

WHEREAS, pursuant to Florida Statute 125.01 the County shall reserve the powers to adopt ordinances necessary for the exercise of its powers and perform acts which are in the common interest of the people of Gulf County and exercise all powers and privileges not specifically prohibited by law; and

WHEREAS, pursuant to Florida Constitution Article VIII Section 1(f) the County shall have such power of Self-government as is provided by General or Special Law and this Commission may enact, in a manner prescribed by General Law, County Ordinances not inconsistent with General or Special Law; and

NOW THEREFORE, BE IT ORDAINED by the Board of County Commissioners of Gulf County, Florida, that:

Section 1. Ordinance Amendment.

Gulf County Ordinance No. 97-02:

Section 3. shall be replaced in its entirety and amended, as follows:

- a. *Beach driving permits shall be issued by the Tax Collector of Gulf County, Florida, at the Gulf County Courthouse and the Tourism Development Council Offices located at the Gulf County Welcome Center both located in Port St. Joe, Florida during regular business hours.*
- b. *Beach driving permits shall be issued for a period of one (1) year and or one (1) week and shall thereafter expire unless expressly provided otherwise herein.*
- c. *The beach driving permit fees shall be structured, as follows:*
 - i. *Annual Beach Driving Permits – Gulf County Resident and or Property Owner* - \$ 30.00
 - ii. *Annual Beach Driving Permits – Non County Resident* - \$200.00
 - iii. *Seven (7) Day Permit – Non County Resident* - \$ 50.00
 - iv. *Senior Citizens (65 or older)/ Disabled Citizens that are either*

documented Gulf County Taxpayer or Gulf County Resident special exemption and one time administrative fee of \$3.00

Section 4(e) shall be replaced in its entirety and amended, as follows:

A replacement fee of \$20.00 shall be charged for lost or stolen decals.

Section 2. Repealer.

Any and all ordinances in conflict herewith are hereby repealed to the extent of any conflict.

Section 3. Conflicts.

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, except to the extent of any conflicts with any conflicting state general or special law controlling the Gulf County Beach Driving Permit Fees, which provisions shall prevail over any parts of this ordinance which are inconsistent, either in whole or in part.

Section 4. Modification.

It is the intent of the Board of County Commissioners that the provisions of this Ordinance may be modified as a result of considerations that may arise during public hearings. Such modifications shall be incorporated into the final version of the Ordinance adopted by the Board and filed by the Clerk to the Board pursuant to Section 6.

Section 5. Severability.

If any provisions or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.

Section 6. Effective Date.

This Ordinance shall have an effective date retroactive to October 1, 2013.

Following a properly noticed and conducted public hearing; the foregoing Ordinance was offered by Commissioner Yeager, who moved its adoption. The motion was seconded by Commissioner McDaniel and, being put to vote, the vote as follows:

Commissioner Yeager	<u>Yes</u>
Commissioner McLemore	<u>Yes</u>

Commissioner Smiley	<u>Yes</u>
Commissioner McDaniel	<u>Yes</u>
Commissioner Bryan	<u>Yes</u>

DULY PASSED AND ADOPTED this 12th day of November, 2013.

(End)

PUBLIC HEARING – P.D.R.B. RECOMMENDATIONS (November 11, 2013)

County Attorney Novak reported that the P.D.R.B. meeting that was scheduled for November 11, 2013 was cancelled, due to lack of a quorum. He also reported that this meeting has been rescheduled for November 25, 2013 and the P.D.R.B. recommendations will be presented at the November 26, 2013 Board meeting.

APPOINTEE – P.D.R.B.

After discussion by County Attorney Novak, Commissioner McLemore discussed the resignation of James Christy from the P.D.R.B., and then motioned to appoint Frankie Williams as his replacement. Commissioner Yeager seconded the motion, and it passed unanimously.

BUDGET AMENDMENT - PAYMENT – PROPERTY APPRAISER STIPEND

Clerk Finance Officer Herring discussed the approval from the Consent Agenda for the Property Appraiser's Insurance Stipend and requested direction from the Board. Upon recommendation by Chief Administrator Butler, Commissioner Yeager motioned to move from (reduce) Infrastructure Reserve Fund to (increase) the Property Appraiser's Fund, in the amount of \$2,583.60 to pay for the Insurance Stipend. Commissioner Bryan seconded the motion, and it passed unanimously.

RESOLUTION – ST. JOE FIRE CONTROL DISTRICT FUND

Upon recommendation by Clerk Finance Officer Herring, Commissioner Yeager motioned to adopt the proposed resolution for unanticipated revenue in the St. Joe Fire Control District Fund. Commissioner McDaniel seconded the motion, and it passed unanimously.

RESOLUTION NO. 2013-47

WHEREAS, the Gulf County Board of County Commissioners of Gulf County, Florida, has unanticipated revenue in the St. Joe Fire Control District Fund; and

WHEREAS, said Revenue is needed to help pay expenditures incurred in fiscal year 2012-2013;

NOW, THEREFORE, BE IT RESOLVED, as follows:

The 2012-2013 Fiscal Year Budget is to be amended, as follows:

ST. JOE FIRE CONTROL DISTRICT FUND

	<u>Original</u> <u>Budget</u>	<u>Increase/</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<u>REVENUE:</u>			
10631-20000 Public Safety: Div of Forest	\$ 0.00	\$ 6,700.00	\$ 6,700.00
<u>EXPENDITURES:</u>			
32922-52000 Operating Supplies	\$7,000.00	\$ 6,700.00	\$ 13,700.00

THIS RESOLUTION ADOPTED by the Gulf County Board of County Commissioners, this 12th day of November, 2013.

(End)

MONTHLY REPORT – TOURIST DEVELOPMENT COUNCIL

T.D.C. Executive Director Jenkins appeared before the Board to present the October, 2013 Status Report from T.D.C. She discussed a meeting held to discuss the Beach Ambassador Program and is working to move forward with this program. T.D.C. Executive Director Jenkins reported that new signage will be place on the beaches.

RESIGNATION – ROLAND JONES

Deputy Administrator Lowry discussed a resignation letter from Animal Control Officer Roland Jones, stating that the Florida Retirement System (F.R.S.) has given him credit for the month of October. He requested approval from the Board for an amended resignation, which allows Mr. Jones into the D.R.O.P. Commissioner Yeager motioned to approve this request. Commissioner Bryan seconded the motion, and it passed unanimously.

CHANGE ORDERS – COMMUNITY DEVELOPMENT BLOCK GRANT

Grant Writer Kopinsky requested direction from the Board regarding the C.D.B.G. Housing Projects, stating that there is going to be multiple change orders for various projects. She requested permission from the Board for her or Chief Administrator Butler to approve the proposed change orders, stating that they will be placed in the Consent Agenda for ratification. After discussion, Commissioner Yeager motioned to allow Grant Writer Kopinsky to sign off on the proposed change orders and for Chief Administrator Butler to review these change orders after being approved by Jordan & Associates. Commissioner McLemore seconded the motion, and it passed unanimously.

BID POLICY

County Attorney Novak discussed the new Bid Policy that was adopted today by the Board, which is located in the Consent Agenda.

DRAINAGE – OVERSTREET DRAINAGE

Chief Administrator Butler discussed drainage issues with the ditches in the Overstreet area. G.I.S. Coordinator Warner provided a presentation regarding the water issues within the Overstreet area. <Commissioner Yeager left the meeting at 10:57 a.m., E.T.> After discussion, <Commissioner Yeager returned at 10:59 a.m.> Chief Administrator Butler recommended doing a segment of Palmetto Street. Commissioner McLemore discussed his concerns regarding purchasing culverts. After discussion, G.I.S. Coordinator Warner reported that Palmetto Street has eighteen (18) culverts and discussed the cost of replacing these culverts. Commissioner Yeager discussed the possibility of a Storm Water Impact Fee to help fund storm water issues. After discussion, Commissioner Bryan discussed the need for a plan to prioritize these storm water issues. Commissioner McLemore stated that the culverts in most of these areas are no longer in working order. After further discussion, Chairman Smiley requested that Chief Administrator Butler and G.I.S. Coordinator Warner work on this matter and report back to the Board for further review. After discussion, Commissioner McLemore motioned to proceed with this project, not to exceed \$2,000.00 to be paid from Public Works. Commissioner McDaniel seconded the motion for discussion. After discussion, the motion then passed unanimously.

ADVERTISE FOR BIDS – HABITAT CONSERVATION PLAN

County Attorney Novak reported that the H.C.P. Technical Committee met and voted 5-0 to advertise for R.F.Q.'s for a Habitat Conservation Plan Consultant, and requested permission from the Board to proceed. Commissioner Yeager motioned to advertise for sealed bids for R.F.Q. for a Habitat Conservation Plan Consultant. Commissioner McDaniel seconded the motion, and it passed unanimously. Commissioner Yeager reported that this will be paid from grant funds.

DEED – T.D.C. WELCOME CENTER

County Attorney Novak discussed a letter from City Attorney Tom Gibson, stating that the Deed for the T.D.C. Welcome Center has been recorded in the Official Records. Upon inquiry by Commissioner Yeager, County Attorney Novak reported that the parking area is included along with the property that goes up to the City trail on the waterside. He also reported that the City of Port St. Joe is proposing an access road along adjacent to the retention pond.

RESTORE ACT

County Attorney Novak discussed the Restore Act commentary, stating that it has been submitted to the Florida Consortium and the U.S. Treasury.

SIGN REMOVAL – BEACON HILL

County Attorney Novak discussed the sign at Beacon Hill, stating that the Limited Maintenance Agreement will be executed, which will allow the County to work with Duke Energy to get the sign removed.

LIFE INSURANCE – COUNTY EMPLOYEES

Upon discussion by Commissioner Yeager, County Attorney Novak discussed a School Board workshop that Pollack Financial Capital Group discussed life insurance for

employees, stating that there will be no cost to the County. After discussion, Commissioner Yeager motioned to allow County Attorney Novak to continue to proceed to check with the Insurance Commission that this is a liable policy and bring a recommendation back to the Board. Commissioner McDaniel seconded the motion for discussion. After discussion, the motion then passed unanimously.

LETTER

Chief Administrator Butler discussed a letter that he received in his personal mailbox, reported that it was addressed to his wife, with no return address. He read the letter to the Board, stated that others have received this same type of letter. Commissioner Yeager stated that his wife received this same type of letter. Commissioner Bryan also stated that she has received some letters as well over the past few years.

COUNTY-WIDE VOTING

Upon inquiry by Commissioner Bryan, County Attorney Novak discussed speaking with Michael Spellman on Friday, stating that he is accumulating data and will report to the Board at a later date.

HEALTH CHECK

Commissioner Bryan discussed attending a meeting held by Health Check, stating they are going to extend the business by approximately fifty (50) employees, which will be moved to Mississippi.

AMERICUS AVENUE DITCH PROJECT

Commissioner Bryan discussed the information that was placed in the Information Packet regarding the Americus Avenue Ditch Project, stating that she will be working on this project.

HEALTH CHECK

Chairman Smiley stated that Carol Kelly of Health Check needs to address the Board regarding her concerns. Commissioner Bryan stated that people are watching the Board meetings and they are contacting her to discuss their concerns. After discussion by members of the Board, Barbara Radcliff appeared before the Board to discuss her concerns regarding Commissioner McLemore's comments.

NET BAN

Commissioner Yeager discussed the changes of the net ban and that he has been working with Nick Wiley from F.W.C. regarding these changes and will bring a report back to the Board. Commissioner McLemore discussed his concerns regarding the fishermen that have spent a lot of money repairing their nets and now the net ban has changed back.

GULF CONSORTIUM

Commissioner Yeager reported that he will be attending a consortium meeting tomorrow. He stated the Consortium needs a letter from the Board approving him to run for the Executive Board. Commissioner Yeager motioned to submit a letter to the Gulf

Consortium approving Commissioner Yeager to run for the Executive Board. Commissioner McDaniel seconded the motion, and it passed unanimously.

VETERANS' DAY

Commissioner Yeager discussed and recognized all Veterans' for their service.

AMERICAN CANCER SOCIETY – NO SHAVE

Commissioner Yeager reported that November is "No Shave November" for the American Cancer Society, and discussed County Attorney Novak running in the New York Marathon for Sacred Heart Hospital; raising over \$5,000 for cancer research.

MANDATORY GARBAGE

Commissioner Yeager motioned to proceed with mandatory garbage pick-up and include yard debris. Commissioner Bryan seconded the motion, and it passed 4 to 1, with Commissioner McLemore voting no. Chief Administrator Butler discussed speaking with Jim Anderson from the City of Port St. Joe regarding mandatory garbage; noting the City's contract will expire in October, 2014. He discussed his concerns regarding mandatory garbage. He discussed the need to adopt a resolution before January 1st to have this option.

C.O.B.R.A.

Commissioner Yeager reported that the County lost the second F.E.M.A. Appeal for Hurricane Gustav. He discussed his concerns regarding the need for Cape San Blas and Indian Pass to be removed from C.O.B.R.A.

S.H.I.P.

Upon inquiry by Commissioner McDaniel, Deputy Administrator Lowry discussed two (2) S.H.I.P. projects that have been approved (John & Nerve Colvin & Shirley Walker).

HEALTH CHECK

Commissioner McDaniel reported that the County gave Carol Kelly of Health Check a ten (10) year tax exemption. He discussed E.D.A.'s responsibility to get jobs and keep jobs in Gulf County. Commissioner Bryan stated that the existing fifty (50) jobs will stay in Gulf County, but the new fifty (50) jobs will be created in Mississippi.

PUBLIC WORKS BUILDING

Commissioner McDaniel reported that the new Public Works Building has been dried in, and inquired if a water test has been completed on the building. Building Official Collinsworth reported that the water test has been performed and that Cathey Construction is suppose to send someone to fix the problems. Upon inquiry by Commissioner McDaniel, Building Official Collinsworth stated that they will re-test the roof before signing off on the project.

ARTIFICIAL REEFS – ST. JOE BAY

Commissioner McDaniel discussed the possibility of placing artificial reefs in the Bay to help the community.

INFORMATION PACKET

Commissioner McDaniel discussed Pages 1-19 of the Information Packet, stating that there are alterations to these documents. Upon inquiry by Commissioner McDaniel, Commissioner Bryan discussed some of the comments that were written on these documents. After discussion, Commissioner McDaniel motioned to pull Pages 1-19 (Item A – Americus Avenue Ditch Project Documentation) from the Information Packet due to documents being altered. Commissioner McLemore seconded the motion for discussion. After discussion, the motion passed 4 to 1, with Commissioner Bryan voting no.

PUBLIC WORKS

Chairman Smiley thanked Assistant Public Works Director Lewis for the hard work of the Public Works Department.

GRANTS – DISTRICT IV

Chairman Smiley thanked Gail Alsobrook for the applied grants for District IV; stating there have been grants awarded for M.L.K. Boulevard, replacement of waterlines, He noted a grant had been applied for to help with the Recreation Center.

AMERICUS AVENUE DITCH PROJECT

Commissioner Bryan discussed her concerns regarding the Board and the Americus Avenue Ditch Project, stating that this project has already cost this County money and will continue unless this Board takes action.

Chairman Smiley called for public comment. There was no public comment.

There being no further business, and upon motion by Commissioner McLemore, second by Commissioner Yeager, and unanimous vote, the meeting did then adjourn at 12:20 p.m., E.T.

**TYNALIN SMILEY
CHAIRMAN**

ATTEST:

**REBECCA L. NORRIS
CLERK**