

SEPTEMBER 24, 2013

PORT ST. JOE, FLORIDA

REGULAR MEETING

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Tynalin Smiley, Vice Chairman Ward McDaniel, and Commissioners Carmen L. McLemore and Joanna Bryan <Commissioner Warren J. Yeager, Jr. was absent>.

Others present were: Clerk Rebecca L. Norris, Clerk Finance Officer Sherry Herring, Deputy Clerk Kari Summers, Chief Administrator Don Butler, Assistant Administrator Michael L. Hammond, Deputy Administrator Lynn Lanier, Deputy Administrator Brett Lowry, Building Official Lee Collinsworth, Central Services Director Denise Manuel, Emergency Management Director Marshall Nelson, Grant Writer Towan Kopinsky, Gulf County E.M.S. Director Houston Whitfield, County Jail Captain Evette Farmer, Mosquito Control Director Mark Cothran, Planner David Richardson, Preble-Rish/County Engineer Clay Smallwood, III, Public Works Director Joe Danford, Assistant Public Works Director Jake Lewis, Sheriff Mike Harrison, T.D.C. Executive Director Jennifer Jenkins, and Veterans' Service Officer James Kennedy.

Sheriff Harrison called the meeting to order at 9:00 a.m., E.T.

Assistant Administrator Hammond opened the meeting with prayer. Chairman Smiley led the Pledge of Allegiance to the Flag.

YEARS OF SERVICE – VETERANS' SERVICE OFFICER

Upon request by Chairman Smiley, Veterans' Service Officer Kennedy appeared before the Board and Chairman Smiley presented a plaque to Mr. Kennedy for his dedicated years of service. Mr. Kennedy thanked the Board for their support over the past eight years, stating that it has been a pleasure to support the Veterans' of Gulf County. He then introduced Joe Paul as the new Veterans' Service Officer for Gulf County.

CONSENT AGENDA

Upon motion by Commissioner McLemore, second by Commissioner Bryan, and unanimous (4-0) vote, the Board approved the Consent Agenda, as follows:

1. Minutes - July 23, 2013 – Special Meeting
- July 29, 2013 – Special Meeting
- July 30, 2013 – Workshop
2. Agreement – Preble-Rish, Inc. (Professional Services * C.R. 386 Striping and Signage)

3. Award – Outstanding Citizen Award (Alex VanZant)
4. Contract – Core Contract between Gulf County Health Department and Board (Fee schedule for medical, dental and environmental health)
5. Grant – E9-1-1 (Ali Database Software Maintenance * \$4,167.00)
6. Inventory – Emergency Management (Remove #90-327 Refurbished Jaguar Portable Radio * #90-328 Refurbished Jaguar Portable Radio * #90-255 Utility Trailer less than \$1,000.00)
 - GIS Department (Remove #265-13 Cherry/Slate Desk Unit)
 - Gulf County Extension Agent (Remove #50-48 Dell Intell Computer, #50-46 Scanmark ES 2010 ADF * Trade-in #50-47 Xerox 425DC Copier)
 - Tax Collector (Obsolete #40-76 Computers & PRI Dell, #40-77 Computers & PRI Dell, #40-78 Computers & PRI Dell * Add #40-79 Computers & PRI Dell, #40-119 Computers & PRI Dell, #40-124 Computers PRI-Split with Property Appraiser Server)
7. Invoices – County Attorney Jeremy Novak – Professional Services (File No. 2200-004 * April-June, 2013 * \$4,039.00 * to be paid from Account #21314-31100)
 - UniFirst Corporation (Courthouse * Invoice #2710053507 * \$68.50 * Invoice #2710053016 * Public Works * Invoice #2710053012 * \$10.00 * Invoice #2710053503 * \$10.00 * Invoice #27100-53504 * \$51.46 * Invoice #2710053505 * \$54.58 * Maintenance * Invoice #2710053506 * \$39.12)
8. Meeting – Public Hearing Enterprise Zone (December 17, 2013 at 9:00 a.m., E.T.)
9. Refund Request – Gulf County Tax Collector (Parcel ID #03798-800R * Tax Years 2010, 2011, & 2012 * Gulf County BOCC * \$1,612.41 * Parcel ID #06311-045R * Tax Year 2012 * Gulf County BOCC * \$284.68 * Parcel ID #06311-045R * Tax Year 2011 * Gulf County BOCC * \$859.87)
10. Resolution – Amending Gulf County Comprehensive Plan Capital Improvements Schedule for Recreation and Open Space Element to include various County Parks and Boating Facilities, as follows:

RESOLUTION NO. 2013-29

A RESOLUTION OF THE GULF COUNTY BOARD OF COUNTY COMMISSIONERS AMENDING THE GULF COUNTY COMPREHENSIVE PLAN CAPITAL IMPROVEMENTS SCHEDULE RECREATION AND OPEN SPACE ELEMENT TO INCLUDE VARIOUS COUNTY PARKS AND BOATING FACILITIES.

WHEREAS, the Gulf County Board of County Commissioners desires to further the development of various parks and boat landings within the County; and

WHEREAS, it is on the best interest of the residents and visitors of Gulf County for the Board of County Commissioners to expand development of and renovate various parks and boat launch facilities within the County;

NOW, THEREFORE, BE IT RESOLVED by the Gulf County Board of County Commissioners that the existing Capital Improvements Schedule of the Gulf County Comprehensive Plan be amended to include development and/or renovation of the following parks and boat ramp facilities:

Dead Lakes Park	Dead Lakes Boat Ramp	Gaskin Park
Gaskin Park Boat Ramp	Land's Landing Boat Ramp	Honeyville Park
Willis Landing Park	Max Fleming Park	Saul's Creek Park
Saul's Creek Boat Ramp	White City Park	White City Boat Ramp
Cape Palms Park	Salinas Park	Troy Deal Park
Indian Pass Boat Ramp	Highland View Park	Highland View Boat Ramp
Beacon Hill Park	Overstreet Park	Overstreet Boat Ramp
Windmark Park North	Windmark Park South	Stonemill Creek Park
Odena Boat Ramp	Dalkeith Park	Dune Drive Park

ADOPTED this 24th day of September, 2013

(End)

Resolution – John C. Gainous Post #10069 & Willis V. Rowan Post #116
(Proposed Name Change for S.R. 71 from the North end of Cecil Costin Blvd, to the Calhoun-Gulf County line * Gulf County Veterans Memorial Highway), as follows:

RESOLUTION NO. 2013-41

A RESOLUTION OF THE GULF COUNTY BOARD OF COUNTY COMMISSIONERS RECOGNIZING THE ROADWAY OF HIGHWAY 71 FROM THE NORTH END OF CECIL G. COSTIN, BOULEVARD, AT THE LOCATION OF THE GULF COUNTY COURTHOUSE TO THE CALHOUN-GULF COUNTY LINE AS "GULF COUNTY VETERANS MEMORIAL HIGHWAY"; REQUESTING FLORIDA DEPARTMENT OF

TRANSPORTATION TO APPROVE THIS RECOGNITION; AND ACCEPTING RESPONSIBILITY FOR THE SAME.

WHEREAS, various other Counties with Florida's sixty-seven Counties have taken measures to insure that the memory of all their Veterans, both past and present, are preserved for all times; and

WHEREAS, the cemeteries in Gulf County hold the remains of Veterans who have served the United States of America in conflicts since the County was first conceived; and

WHEREAS, no thoroughfare presently within Gulf County has been named to honor the Veterans of Gulf County;

NOW, THEREFORE, BE IT RESOLVED by the Gulf County Board of County Commissioners in Gulf County, Florida in regular session this 24th day of September, 2013, as follows:

Highway 71 from 1000 Cecil G. Costin Sr., Blvd, to the Calhoun-Gulf County Line be known as Gulf County Veterans Memorial Highway.

ADOPTED THIS 24TH DAY OF SEPTEMBER, 2013.

(End)

11. S.H.I.P. – Rehabilitation Assistance (Artie Mae Gay, Dolores Koven, and Oletha Bowers * \$40,000.00)

(End)

INVOICE – PREFERRED GOVERNMENTAL INSURANCE TRUST

Deputy Administrator Lanier discussed Pages 116 - 117 of the Agenda regarding P.G.I.T. Invoice #PUBA0226264 (James Garth litigation), in the amount of \$10,000.00. Upon inquiry by Commissioner McDaniel, Deputy Administrator Lanier reported that this invoice is for the insurance deductible for the James Garth Litigation. Upon inquiry by Commissioner McDaniel, Deputy Administrator Lowry stated that this invoice is for the entire suit; noting the County has a \$10,000.00 deductible. Upon inquiry by Commissioner McDaniel as to where this could be paid from, Clerk Norris reported that she has not reviewed the budget to determine from what funds this could be paid. After discussion, Commissioner McDaniel motioned to table this invoice for further review. Commissioner Bryan seconded the motion, and it passed unanimously (4-0).

THE CONSTITUTION, THE LAW, & ETHICS

Christy McElroy, of Port St. Joe appeared before the Board to discuss the Constitution, the Law, and Ethics; stating she believes there have been attempts to curtail her privilege of Freedom of Speech. She also stated the Law simply puts a system of rules

and guidelines which are enforced through social institutions and government. Ms. McElroy also reported that all Elected Officials entering into office must solemnly swear to support, protect, and defend the Constitution and Government of the United States, and State of Florida, stating she has several items of concern which need to be discussed: (1) an email from T.D.C. Executive Director Jenkins to Chief Administrator Butler and County Attorney Novak regarding the usage of the T.D.C. Building for the concealed carry weapons course. Commissioner McLemore motioned to allow Ms. McElroy additional time to speak. Commissioner McDaniel seconded the motion, and it passed 3 to 1, with Commissioner Bryan voting no. Ms. McElroy continued reading the email to the Board regarding the usage of the T.D.C. Building. Commissioner McLemore stated this has been an ongoing issue and suggested to Ms. McElroy if there are problems with this issue then she needs to file a complaint. Ms. McElroy stated this issue needs to be investigated; but in respect to the Taxpayers, the Commission, and the City of Port St. Joe, she is trying to do what is transparent, honest and bring this forth. Commissioner McDaniel reported that the Board is handling this matter.

DISTRICT V – COMMISSIONER YEAGER

Chief Administrator Butler reported that Commissioner Yeager is not in attendance today because he is in Orlando attending a P.G.I.T. Board Meeting.

PUBLIC HEARING – COUNTY PROBATION SERVICES ORDINANCE

Pursuant to advertisement to hold a public hearing to consider adoption of a proposed ordinance establishing County Probation Services and Administrative Fees, Chief Administrator Butler read the proposed ordinance by title. Chairman Smiley called for public comment. There was no public comment.

PUBLIC HEARING – COUNTY PRETRIAL RELEASE SERVICES ORDINANCE

Pursuant to advertisement to hold a public hearing to consider adoption of a proposed ordinance establishing County Pretrial Release Administrative Fees and Pretrial Release Administrative Service Fees, Chief Administrator Butler read the proposed ordinance by title.

PUBLIC HEARING – COUNTY PROBATION SERVICES ORDINANCE

After discussion by Clerk Norris, Commissioner McLemore motioned to adopt the proposed ordinance for County Probation Services. Commissioner McDaniel seconded the motion, and it passed unanimously (4-0).

ORDINANCE NO. 2013-05

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GULF COUNTY, FLORIDA ESTABLISHING PROBATION SERVICES ADMINISTRATIVE FEES AND ENTITLED “PROBATION SERVICES FEE” FOR GULF COUNTY; PROVIDING FOR REPEALER; CONFLICTS; MODIFICATIONS THAT MAY ARISE FROM CONSIDERATION AT PUBLIC HEARING; SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners of Gulf County, Florida (hereafter "Commissioners") found and determined at its regular meeting of June 11, 2013 that Gulf County (hereafter "County") shall serve as the permissible and appropriate entity to supervise and perform the daily oversight and administration of its own misdemeanor probation services; and

WHEREAS, the Commissioners duly authorized, motioned and properly voted to assume the administration of the misdemeanor probation services effective June 27, 2013; and

WHEREAS, pursuant to Florida Statute 948.15, the County as a statutorily defined public entity reserves the right and ability to administer the misdemeanor probation services under the supervision of the Board of County Commissioners for those offenders sentenced by the county court; and

WHEREAS, pursuant to Florida Statute 125.01 the County shall have the power to carry on County Government inclusive of the power to adopt its own rules that which are not inconsistent with general or special law; and

WHEREAS, pursuant to Florida Statute 125.01 the County shall reserve the powers to adopt ordinances necessary for the exercise of its powers and perform acts which are in the common interest of the people of Gulf County and exercise all powers and privileges not specifically prohibited by law; and

WHEREAS, pursuant to Florida Constitution Article VIII Section 1(f) the County shall have such power of self-government as is provided by General or Special Law and this Commission may enact, in a manner prescribed by General Law, County ordinances not inconsistent with General or Special Law; and

WHEREAS, the County upon assuming the administration of the misdemeanor probation services program must set the administrative service fees for the offenders sentenced by the county court to probation; and

NOW THEREFORE, BE IT ORDAINED by the Board of County Commissioners of Gulf County, Florida, that:

Section 1. Probation Administrative Service Fees

1. Offenders sentenced by the County Court in Gulf County shall pay an initial one-time (\$10.00) ten dollar administrative fee upon sentencing and formally entering the county probation program.
2. Offenders sentenced by the County Court in Gulf County shall pay a monthly probation administrative services fee of (\$50.00) per month in the county probation program. The fee is due upon the first date of entering

the probation program and the one month anniversary of that date each month thereafter.

3. All fees are due to and shall be paid to the Gulf County Clerk of Court Office located at the Gulf County Courthouse at 1000 Cecil G. Costin, Sr. Blvd, Port St. Joe, Florida.

Section 2. Repealer.

Any and all ordinances in conflict herewith are hereby repealed to the extent of any conflict.

Section 3. Conflicts.

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, except to the extent of any conflicts with any conflicting State General or Special Law controlling the Gulf County Misdemeanor Probation Services Program, which provisions shall prevail over any parts of this ordinance which are inconsistent, either in whole or in part.

Section 4. Modification.

It is the intent of the Board of County Commissioners that the provisions of this Ordinance may be modified as a result of considerations that may arise during public hearings. Such modifications shall be incorporated into the final version of the Ordinance adopted by the Board and filed by the Clerk to the Board pursuant to Section 6.

Section 5. Severability.

If any provisions or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.

Section 6. Effective Date.

This Ordinance shall have an effective date retroactive to August 1, 2013.

Following a properly noticed and conducted Public Hearing; the foregoing Ordinance was offered by Commissioner McLemore, who moved its adoption. The motion was seconded by Commissioner McDaniel and, being put to vote, the vote, as follows:

Commissioner Yeager	<u>Absent</u>
Commissioner McLemore	<u>Yes</u>

Commissioner Smiley	<u>Yes</u>
Commissioner McDaniel	<u>Yes</u>
Commissioner Bryan	<u>Yes</u>

DULY PASSED AND ADOPTED THIS 24th day of September, 2013.

(End)

PUBLIC HEARING – COUNTY PRETRIAL RELEASE SERVICES ORDINANCE

Following Chief Administrator Butler's reading of the proposed ordinance by title, Chairman Smiley called for public comment. There being no public comment, Commissioner McLemore motioned to adopt the County Pretrial Release Services Ordinance. Commissioner McDaniel seconded the motion, and it passed unanimously (4-0).

ORDINANCE NO. 2013-06

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GULF COUNTY, FLORIDA ESTABLISHING PRETRIAL RELEASE ADMINISTRATIVE FEES AND ENTITLED "PRE-TRIAL RELEASE ADMINISTRATIVE SERVICE FEE" FOR GULF COUNTY; PROVIDING FOR REPEALER; CONFLICTS; MODIFICATIONS THAT MAY ARISE FROM CONSIDERATION AT PUBLIC HEARING; SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners of Gulf County, Florida (hereinafter "Commissioners"), found and determined at its regular meeting of June 11, 2013 that Gulf County (hereinafter "County") shall serve as the permissible and appropriate entity to supervise and perform the daily oversight and administration of its own misdemeanor probation services; and

WHEREAS, the Commissioners duly authorized, motioned and properly voted to assume the administration of the misdemeanor probation services effective June 27, 2013; and

WHEREAS, pursuant to Florida Statute 948.15, the County as a statutorily defined public entity reserves the right and ability to administer the misdemeanor probation services under the supervision of the Board of County Commissioners for those offenders sentenced by the county court; and

WHEREAS, pursuant to Florida Statute 125.01 the County shall have the power to carry on County Government inclusive of the power to adopt its own rules that which are not inconsistent with General or Special Law; and

WHEREAS, pursuant to Florida Statute 125.01 the County shall reserve the powers to adopt ordinances necessary for the exercise of its powers and perform acts

which are in the common interest of the people of Gulf County and exercise all powers and privileges not specifically prohibited by law; and

WHEREAS, pursuant to Florida Constitution Article VIII Section 1(f) the County shall have such power of Self-government as is provided by General or Special Law and this Commission may enact, in a manner prescribed by General Law, County Ordinances not inconsistent with General or Special Law; and

WHEREAS, the County upon assuming the administration of the misdemeanor probation services program must set the administrative service fees for the offenders sentenced by the county court to probation; and

NOW THEREFORE, BE IT ORDAINED by the Board of County Commissioners of Gulf County, Florida, that:

Section 1. Pre-Trial Release Administrative Service Fees

1. Offenders sentenced by the County Court in Gulf County shall pay an initial one-time (\$10.00) ten dollar administrative fee upon sentencing and formally entering the county pre-trial release program.
2. Offenders sentenced by the County Court in Gulf County shall pay a monthly pre-trial release administrative service fee of (\$50.00) per month while in the county pre-trial release program. The fee is due upon the first date of entering the pre-trial release program and the one month anniversary of that date each month thereafter.
3. All fees are due to and shall be paid to the Gulf County Clerk of Court Office located at the Gulf County Courthouse at 1000 Cecil G. Costin, Sr. Blvd, Port St. Joe, Florida.

Section 2. Repealer.

Any and all Ordinances in conflict herewith are hereby repealed to the extent of any conflict.

Section 3. Conflicts.

All Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict, except to the extent of any conflicts with any conflicting State General or Special Law controlling the Gulf County Pre-Trial Release Services Program, which provisions shall prevail over any parts of this Ordinance which are inconsistent, either in whole or in part.

Section 4. Modification.

It is the intent of the Board of County Commissioners that the provisions of this Ordinance may be modified as a result of considerations that may arise during public hearings. Such modifications shall be incorporated into the final version of the Ordinance adopted by the Board and filed by the Clerk to the Board pursuant to Section 6.

Section 5. Severability.

If any provisions or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.

Section 6. Effective Date.

This ordinance shall have an effective date retroactive to August 1, 2013.

Following a properly noticed and conducted Public Hearing; the foregoing Ordinance was offered by Commissioner McLemore, who moved its adoption. The motion was seconded by Commissioner McDaniel and, being put to vote, the vote, as follows:

Commissioner Yeager	<u>Absent</u>
Commissioner McLemore	<u>Yes</u>
Commissioner Smiley	<u>Yes</u>
Commissioner McDaniel	<u>Yes</u>
Commissioner Bryan	<u>Yes</u>

DULY PASSED AND ADOPTED THIS 24th day of September, 2013.

(End)

PUBLIC HEARING – P.D.R.B. RECOMMENDATIONS (SEPTEMBER 16, 2013)

The Board then considered the following recommendations from the September 16, 2013 Planning & Development Review Board Meeting, as follows:

VARIANCE APPLICATION – THOMAS & PAULA BUSH

Planner Richardson reported that the variance request by Thomas & Paula Bush was tabled by the P.D.R.B.

VARIANCE APPLICATION – KAY INGRAM O'BRIEN

Pursuant to advertisement to hold a Public Hearing to consider a variance for Kay Ingram O'Brien, (Parcel #06291-345R * S22, T9S, R11W) Gulf County, Florida for an encroachment into road setback on an existing house, Planner Richardson read the Public Notice and stated that the P.D.R.B. is recommending approval of the variance to

allow an elevator to be placed in the setback. Planner Richardson called for public comment. There being no public comment, Commissioner McLemore motioned to approve this recommendation. Commissioner Bryan seconded the motion, and it passed unanimously (4-0).

VARIANCE APPLICATION – LINDA GERALD

Pursuant to advertisement to hold a Public Hearing to consider a variance for Linda Gerald, (Parcel #06268-302R * S20, T9S, R11W) Gulf County, Florida for an existing piling encroachment of 6” into side setback on an ECL Property, Planner Richardson read the Public Notice and stated that the P.D.R.B. is recommending approval of an ECL Property that had pilings encroaching into the side setback by 6”. Planner Richardson called for public comment. There being no public comment, Commissioner McLemore motioned to approve this recommendation. Commissioner McDaniel seconded the motion for discussion. After discussion, the motion then passed unanimously (4-0).

PRELIMINARY PLAT APPROVAL – TYLER W. SMITH

Pursuant to advertisement to hold a Public Hearing to consider a preliminary plat approval for a minor subdivision for Tyler W. Smith, (Parcel #06268-025R & #06268-022R * located in S7, T9S, R11W), Gulf County, Florida – 2.22 acres for a six (6) unit development with no road infrastructure located on the upper end of Cape San Blas on the Gulf, Planner Richardson read the Public Notice, stating that by a 2/2 vote, the P.D.R.B. failed to carry a motion for preliminary subdivision approval, and by a 4/0 vote, the P.D.R.B. recommends the density approval for six (6) units, contingent upon acceptable vehicle access. Planner Richardson called for public comment. There being no public comment, Commissioner McLemore motioned to approve the preliminary plat approval for a minor subdivision for Tyler W. Smith. Commissioner McDaniel seconded the motion for discussion. Planner Richardson discussed that the subdivision is based off a flag lot system and there were several flags which they are concerned about, stating that the engineer is going to readdress this issue and report back to the P.D.R.B. Commissioner Bryan suggested tabling this vote until this issue is resolved. Commissioner McDaniel withdrew his second. The motion failed due to a lack of second. Commissioner Bryan then motioned to table this issue until the access issue is resolved. Commissioner McDaniel seconded the motion, and it passed 3 to 1, with Commissioner McLemore voting no. Jack Husband, of Southeastern Consulting Engineers appeared before the Board to report that the preliminary plat process is a density check only. He stated that based on the comments from the P.D.R.B., they are going to address those issues in the October meeting. After discussion, Commissioner McDaniel discussed that he would like more information concerning this issue prior to the meeting.

F.R.D.A.P. GRANT – DEAD LAKES AND HONEYVILLE PARKS

Upon discussion by Planner Richardson, Commissioner McLemore motioned to approve the recommendation by P.D.R.B. regarding the Dead Lakes Park and Honeyville Park being in compliance with the Recreational and Open Space Element of

the Comprehensive Plan as required verification for a F.R.D.A.P. Grant Application. Commissioner Bryan seconded the motion, and it passed unanimously (4-0).

VARIANCE APPLICATION – DOUG COOKSEY

Pursuant to advertisement to hold a Public Hearing to consider a variance for Doug Cooksey, (Parcel #03898-002R) Gulf County, Planner Richardson read the Public Notice and stated that the P.D.R.B. recommends readdressing the variance issued to Cooksey based on updated survey and permitting data. Commissioner McLemore motioned to approve this recommendation. Commissioner McDaniel seconded the motion, and it passed unanimously (4-0).

RESTRIPING – COUNTY ROAD 386

Tom Semmes, of Wewahitchka appeared before the Board to discuss the striping on C.R. 386. He reported that the centerline and all the reflectors from Highway 71 to Highway 98 were restriped last year. Mr. Semmes reported that the only striping left is the two lines on the sides. He discussed Pages 14-28 of the Consent Agenda (services agreement from Preble-Rish, Inc.), stating that there is no detail on how the firm arrived at the \$59,000.00 for this project. Deputy Administrator Lanier discussed the Public Speaker Form that was completed by Mr. Semmes. Chief Administrator Butler discussed contacting F.D.O.T. regarding this project, stating the response was not timely. Grant Writer Kopinsky reported that the deadline on the design phase for this striping project is October 1, 2013, and an extension for this grant was filed. She also reported that the extension was granted until the end of December, 2013. After discussion, Mr. Semmes discussed his concerns regarding the \$59,000.00 proposal from Preble-Rish, Inc., stating that there is no schedule of how the various people's hourly rate adds up to the \$59,000.00. Grant Writer Kopinsky reported that during negotiations the proposal was reduced to \$59,000.00, based on the amount approved by F.D.O.T. Further discussion followed regarding the proposal and grant guidelines.

BID #1213-20 – VIDEO RECORDING COMMISSION MEETINGS

Deputy Administrator Lanier reported that Bid #1213-20 for the Video Recording, Editing, Production & Broadcasting of Commission Meetings were opened yesterday, and requested that the Board hold a Special Meeting on September 30th to discuss this bid. She stated that the current contract ends October 1st and recommended that the Board either hold the Special Meeting or extend the Contract for one month in order to review the submitted bids. Commissioner McLemore motioned to extend the current contract for one month in order for staff to review the sealed bids that were submitted (Bid #1213-20). Commissioner McDaniel seconded the motion, and it passed unanimously (4-0).

PHONE SERVICES – WEWAHITCHKA OFFICES

Deputy Administrator Lanier reported that since the Gulf County Clerk of Court Annex Office and the Gulf County Tax Collector's Office will be moving into the same building as the Gulf County Extension Office, a pricing request was submitted to Fairpoint Communications, AT&T, and Department of Management Services for phone service. She also reported that Fairpoint Communications price for the equipment was over

\$4,000.00, and the monthly service was very comparable. Deputy Administrator Lanier stated that she made the decision to go with the V.O.I.P. System, which requires no purchase of equipment for the County. She reported that both offices will be moving to the new Wewahitchka location on September 27th, and the Tax Collector and Clerk of Court will be provided with cell phones until the phone service is in working order (Tax Collector's cell number 850-227-5628 & Clerk of Court's cell number 850-227-5630). Deputy Administrator Lanier stated that expedited services have been requested for the installation; noting the new physical location for these offices will be 151 N. 3rd Street, Wewahitchka, Florida 32456 (Tax Collector) and 153 N. 3rd Street, Wewahitchka, Florida 32465 (Clerk of Court).

TRAVEL – GULF POWER ECONOMIC SYMPOSIUM

Upon discussion by Deputy Administrator Lanier, Commissioner McDaniel motioned to allow Commissioner Yeager to travel to the Gulf Power Economic Symposium in Sandestin on September 29-October 1, 2013. Commissioner Bryan seconded the motion, and it passed unanimously (4-0).

INVOICES – UNIFIRST CORPORATION

Upon discussion by Deputy Administrator Lanier, Commissioner Bryan motioned to pay three invoices from UniFirst Corporation, in the amounts of \$51.46, \$58.84, & \$39.12. Commissioner McDaniel seconded the motion, and it passed unanimously (4-0).

SECTION 125 CAFETERIA PLAN

Deputy Administrator Lowry appeared before the Board to request approval of the Section 125 Cafeteria Plan for the employee pre-tax benefits, contingent upon County Attorney review. Commissioner McLemore motioned to approve this request. Commissioner McDaniel seconded the motion, and it passed unanimously (4-0).

CONTRACT – EMERGENCY MEDICAL SERVICES

Gulf County E.M.S. Director Whitfield appeared before the Board to report that Bay Medical Center is no longer running E.M.S. for Bay County, stating that Bay County Commission will be taking over this service effective October 1st. He stated that the contract with Mexico Beach will be transferred over to Bay County.

F.D.O.T. – FIVE YEAR CAPITAL IMPROVEMENT

Planner Richardson discussed the F.D.O.T. Five Year Capital Improvement Schedule, and cautioned the Board that the F.D.O.T. Five year Plans are very fluid.

EXCUSE – BOARD MEETING

Fire Chief Richardson requested permission to leave the Board meeting to see about an out-of-order fire truck at the Beaches Fire Department. The Board had no objections.

CONTRACTOR LIST – C.D.B.G./S.H.I.P.

Grant Writer Kopinsky requested approval of the C.D.B.G./S.H.I.P. Contractor List, as follows: Cathey Construction & Development, LLC, Bryan Co. Services, Inc., Construction Management Partners, LLC, Crest Enterprises & Land Development, Inc.,

Fla Homes, Inc., Gulf 2 Bay Development & Construction, Inc., J. Harrington & Associates, Inc., Longleaf Development, LLC, Raymond A. Driesbach, LLC, Unison Development, LLC, and Winterfell Construction, Inc. Commissioner Bryan motioned to approve this request. Commissioner McDaniel seconded the motion, and it passed unanimously (4-0).

APPLICANTS LIST – C.D.B.G./S.H.I.P.

Grant Writer Kopinsky requested approval of the C.D.B.G./S.H.I.P. Applicants List, as follows: (1) Dennis Anderson - new construction, (2) Charlotte & Walter Seabrooks - renovation, (3) Susan Moore & April Murray - new construction, (4) Ida & Sammy Porter - new construction, (5) Jason Earnest - renovation, (6) Delores Koven - renovation, (7) Oletha Bowers – renovation, (8) Mary Ellen Butler – new construction, (9) Nancy Williams – new construction, (10) Joanna & Rodney Levins – new construction, (11) Sheila Lucas – renovation, (12) Holly Cargill – new construction, and (13) Artie May Gay – renovation. Upon inquiry by Commissioner McDaniel, Grant Writer Kopinsky reported that \$125,000.00 of S.H.I.P. Funds have been obligated to this project. Commissioner McDaniel motioned to approve this request. Commissioner Bryan seconded the motion, and it passed 2-0, with Chairman Smiley and Commissioner McLemore abstaining due to family involvement. <Form 8B Memorandum of Voting Conflict on file in Clerk's Office.>

CONTRACT – DEPARTMENT OF CORRECTIONS

Upon discussion by County Jail Warden Hammond, Commissioner McLemore motioned to allow the Chairman to execute the new contract between the County Jail and the FL Department of Corrections regarding the emergency evacuations plan. Commissioner McDaniel seconded the motion, and it passed unanimously (4-0). County Jail Warden Hammond reported that this contract is valid for three years and can be extended for one additional yearly term.

MEETING – MULTI-COUNTY WATERSHED

Chief Administrator Butler reported that a Multi-county Watershed meeting will be held on September 26th at 1:00 p.m., E.T. in the E.O.C. Building.

TRAVEL – CONSORTIUM MEETING

Chief Administrator Butler reported that he and Chairman Smiley will be traveling to West Palm Beach today to attend a Consortium meeting and to Tallahassee on October 25th.

OFFICE SPACE – NORTH FLORIDA CHILD DEVELOPMENT (N.F.C.D.)

Chief Administrator Butler discussed an unsigned letter from Sharon Gaskin of N.F.C.D. requesting the use of the space on the first floor of the Old Gulf County Courthouse in Wewahitchka. He reported that N.F.C.D. is requesting a ten (10) year lease of this building; stating that they will be responsible for all the utilities, and the upkeep of said building. Chief Administrator Butler discussed holding a Special Meeting on September 30th to discuss this issue further. Commissioner McLemore discussed the proposal from N.F.C.D., stating he would like to make sure County Attorney Novak has had time to

review the proposed lease agreement. Commissioner McDaniel discussed the history of the Old Gulf County Courthouse building. Commissioner Bryan stated that the County needs to work with Mrs. Gaskin and take the appropriate action today to assist. Commissioner Bryan then motioned to extend the Lease Agreement with N.F.C.D. for six (6) months and allow N.F.C.D. to take over the utilities while the County works out the details of a long term lease. After discussion, Sharon Gaskin of N.F.C.D. appeared before the Board to request permission to take over the utilities, effective October 1, 2013. Commissioner Bryan amended her motion to allow N.F.C.D. to transfer the utilities, effective October 1, 2013. Commissioner McLemore seconded the motion, and it passed unanimously (4-0).

BUILDING – WEWAHITCHKA HEALTH DEPARTMENT

Commissioner McLemore reported that the new Health Department Building in Wewahitchka is leaking and requested that Chief Administrator Butler check into this issue and report back to the Board.

SACRED HEART – WEWAHITCHKA

Commissioner McDaniel discussed the ribbon cutting of the new Sacred Heart Facility located in Wewahitchka.

APALACHICOLA/CHATTACHOCHEE/FLINT RIVERS (A.C.F.)

Commissioner McDaniel reported that he attended the A.C.F. meeting in Blountstown, noting the Semi-annual meeting will be held in Helen, Georgia. He also reported that he will not be able to attend the Semi-annual meeting, stating that he will attend the meeting in the spring in Apalachicola.

ROAD WORK – PUBLIC WORKS

Commissioner McDaniel reported that Public Works has a lot of road work to be done and will start these projects once the rainy weather stops.

PROPERTY – HIGHLAND VIEW BRIDGE

Upon inquiry by Chairman Smiley, Chief Administrator Butler reported that the County does not own any property located on the Eastside of the Highland View Canal, stating it belongs to the City of Port St. Joe, and the Highland View Boat Ramp on the Westside of the Canal belongs to the County. Chairman Smiley discussed his concerns regarding trash being left under the bridge.

COUNTY LAWSUIT

Christy McElroy, of Port St. Joe appeared before the Board to discuss the complaint filed by Tom Semmes against Warren Yeager, stating that she is entering three (3) items into the record that have been noted into that document.

There being no further business, and upon motion by Commissioner McLemore, second by Commissioner McDaniel, and unanimous (4-0) vote, the meeting did then adjourn at 10:32 a.m., E.T.

**TYNALIN SMILEY
CHAIRMAN**

ATTEST:

**REBECCA L. NORRIS
CLERK**