

## PORT ST. JOE, FLORIDA

DECEMBER 22, 2008

### REGULAR MEETING

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Billy E. Traylor, Commissioners Nathan Peters, Jr., Carmen L. McLemore, Warren J. Yeager, and Bill Williams.

Others present were: Deputy Clerk Kayla Duke, Clerks Finance Director Carla Hand, Chief Administrator Don Butler, Deputy Administrator Lynn Lanier, County Attorney Tim McFarland, Grant Writer Towan Kopinsky, Human Resource Director Denise Manuel, Emergency Management Director Marshall Nelson, Assistant Mosquito Control Director Mark Cothran, Animal Control Officer Roland Jones, Planner David Richardson, G.I.S. Director Scott Warner, and Sheriff Joe Nugent.

Chairman Traylor called the meeting to order at 6:02 p.m., E.T.

Planner David Richardson opened the meeting with prayer and Commissioner Peters led the Pledge of Allegiance to the Flag.

#### **CONSENT AGENDA & CORRECTED MINUTES**

Commissioner Peters motioned to approve the following Consent Agenda with a correction to the following minutes from December 9, 2008. Commissioner Williams seconded the motion and it passed unanimously.

#### **CORRECTION TO MINUTES/WEWAHITCHKA HEALTH DEPARTMENT LEASE/EDC**

Chairman Traylor discussed the need to rent or lease the Old Wewahitchka Health Department Building, and the EDC's willingness to handle the process. Commissioner Williams motioned to lease the Old Wewahitchka Health Department to the EDC for \$1 per year, entitling them to manage and negotiate the rental or leasing of the facility, for economic development. *Commissioner Yeager seconded the motion and it passed unanimously.* (End of Corrected Minutes)

1. Minutes November 25, 2008 Regular Meeting  
Minutes December 2, 2008 Special Meeting  
Minutes December 9, 2008 Regular Meeting  
Minutes December 16, 2008 Special Meeting
2. Invoice Gulf County Community Development Corporation (\$5,000.00 \* to be paid from Account #27954-82000)
3. Request Request permission to piggy-back a bid received by Holmes County

## BOCC for 911 Digital Voice Recorders

4. Resolution County Mileage Rate
5. S.H.I.P. Purchase Assistance Request  
(Lawrence Kemp \* \$17,500.00)
6. Travel Request NACO Conference  
(Washington, DC/March 7-11, 2009)

(End of Consent Agenda)

### **STUMPHOLE PROJECT**

Grant Writer Towan Kopinsky informed the Board that an amendment to the Stumphole Agreement was received, extending the deadline to March 31, 2009, and requested permission to have the Chairman execute the document. Commissioner Yeager motioned to approve this request. Commissioner Peters seconded the motion and it passed unanimously.

### **WHITE CITY BOAT RAMP PROJECT/BID# 0708-34/CHANGE ORDER**

Grant Writer Towan Kopinsky presented Change Order No. 2 to the Board, from Eastern Coastal Construction, for the White City Boat Ramp/Dock Repairs Project, increasing the project in the amount of \$3,717.00. Commissioner Peters motioned to approve this Change Order. Commissioner Williams seconded the motion and it passed unanimously.

### **FEEDING WORKCREWS**

Deputy Administrator Lanier presented an Invoice to the Board from Paul Gant's Barbecue, in the amount of \$100.00, to be paid from Work Crew Funds, for feeding the work crews. Commissioner Peters motioned to approve the invoice. Upon Commissioner Williams and Commissioner Yeager's request, Commissioner Peters amended his motion to approve payment of the invoice to Paul Gant's Barbeque for \$100.00 and approving up to \$100.00 each for District 3 and 5 to feed their work crews, to be paid from Work Crew Funds. Commissioner Williams seconded the motion and it passed unanimously.

### **CONTRACT/COASTAL FITNESS**

Human Resource Director Denise Manuel discussed an updated contract with Coastal Fitness, stating that there has been a small increase in the fees. Human Resource Director Manuel informed the Board that a monthly fee of \$500.00 will cover all employees for the year and every family member for the first three months. She further informed the Board that the money is available in the Health Care line item. Commissioner Yeager motioned to approve the Contract. Commissioner Peters seconded for discussion, inquiring what the amount of the increase was. Human Resource Director Manuel stated that the increase was approximately \$2.62 per month, per employee. The motion then passed 4-0, with Commissioner Williams abstaining.

### **DISASTER FUNDING AGREEMENT/TROPICAL STORM FAY AND HURRICANE GUSTAV**

Emergency Management Director Marshall Nelson requested the Board's permission to enter into a contract with the State for Disaster Relief Funding, for Tropical Storm Fay and Hurricane Gustav. Commissioner Yeager motioned to approve EM Director Nelson's request. Commissioner Williams seconded the motion and it passed unanimously.

### **RESOLUTION #2008-47/PLAT ABANDONMENT**

County Attorney Tim McFarland requested that the Board adopt a Resolution for the abandonment of a plat at Parkview Estates at Secluded Dunes. He further stated that this plat abandonment was approved in the last regular meeting contingent on his review and approval, and all of the requirements had been met. Commissioner Yeager motioned to adopt the Resolution. Commissioner McLemore seconded the motion and it passed unanimously.

### **WHITE CITY PARK**

Commissioner Williams acknowledged Grant Writer Kopinsky for her hard work on securing grants for the various County parks. Commissioner Williams motioned to keep Grant Writer Kopinsky in charge of Beacon Hill Park. Commissioner McLemore seconded the motion and it passed unanimously.

Commissioner Williams wished everyone a Merry Christmas.

### **LETTER OF SUPPORT/R.A. DRIESBACH, SR., LODGE #77 GENEALOGY PROJECT**

Commissioner Peters motioned to send a letter of support for the efforts of the R.A. Driesbach, Sr., Lodge #77 Knights of Pythias, the Citywide Ushers Union, and the Jessie Ball DuPont Port St. Joe Capacity Building Funds to research and document the names and lives of former African-American pioneers and members of the North Port St. Joe Community. Commissioner Williams seconded the motion and it passed unanimously.

### **WEWAHITCHKA HEALTH DEPARTMENT LEASE/EDC**

Upon Commissioner Peter's inquiry, County Attorney McFarland stated that a formal lease needs to be negotiated between the County and the Economic Development Committee. EDC Chairman Tom Graney informed the Board that the EDC is ready to negotiate a lease.

### **BOAT LANDING AT ODENA FIRE TOWER/LEASE AGREEMENT**

Commissioner Yeager informed the Board of a letter he sent to the St. Joe Company, regarding a proposed Lease Agreement at the Odena Fire Tower for the boat landing. Commissioner Yeager explained that the County would need to enter into an Agreement with the St. Joe Company to be eligible to apply for grant funds.

### **CITY ISSUES/BEACON HILL SEWER PROJECT**

Commissioner Yeager stated that there have been several issues with the City that he has been working on, and informed the Board that the City is moving forward with the Beacon Hill Sewer Project.

### **STUMPHOLE PROJECT**

Commissioner Yeager informed the Board that the rock has been received for the Stumphole Project, and construction should begin shortly after the first of the year.

### **ELECTIONS**

Chairman Traylor passed the Chair to Commissioner Peters and motioned to open the Overstreet Precinct in the 2010 Elections. Commissioner McLemore seconded the motion and it passed unanimously. Chairman Peters returned the Chair to Commissioner Traylor.

Chairman Traylor wished everyone a Merry Christmas.

### **COUNTY FACILITIES**

Commissioner Williams discussed the possibility of offering County facilities to the City Commissioners on dates when the Board room isn't booked.

### **NORTHWEST FLORIDA EXTENSION SERVICE**

Commissioner Peters informed the Board of a letter submitted by County Extension Agent Roy Lee Carter, inviting the Commissioners to attend the Northwest Florida Extension Service Meeting on Wednesday, January 28, 2008 at 9:00 a.m., E.T., at the Jackson County Health Department Extension Office.

### **PUBLIC COMMENT**

Upon Barbara Radcliff's inquiry, Chairman Traylor stated that the County paid the Apalachee Regional Planning Council the money for the Raffield's CDBG loan.

There being no further business and upon motion by Commissioner Williams, the meeting did then adjourn at 6:26 p.m., E.T.

**BILLY E. TRAYLOR**

**CHAIRMAN**  
**ATTEST:**

**REBECCA L. NORRIS**  
**CLERK**