

**SEPTEMBER 22, 2015**

**PORT ST. JOE, FLORIDA**

**REGULAR MEETING**

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Ward McDaniel, Vice Chairman Carmen L. McLemore, Commissioners Joanna Bryan and Sandy Quinn, Jr. <District V seat vacant, awaiting Governor's appointment>.

Others present were: County Attorney Jeremy Novak, Clerk Rebecca L. Norris, Clerk Director of Finance and Management Rhonda Woodward, Clerk Budget & Finance Officer Sherry Herring, Deputy Clerk Leanna Roberts, Chief Administrator Don Butler, Assistant Administrator Michael L. Hammond, Deputy Administrator Kari Summers, Building Official George Knight, Central Services Director Lynn Lanier, Gulf County E.D.C. Director Chris Holley, Gulf County E.D.C. Assistant Director Michelle Childs, Emergency Management Director Marshall Nelson, Gulf County E.M.S. Director Houston Whitfield, Fire Coordinator Brad Price, County Planner Brett Lowry, Public Works & Mosquito Control Director Mark Cothran, Assistant Public Works Director Lee Collinsworth, Gulf County RESTORE Act Coordinator Warren Yeager, Jr., Sheriff Mike Harrison, Solid Waste Director Joe Danford, T.D.C. Executive Director Jennifer Jenkins, T.D.C. Deputy Director Towan Kopinsky, and Veterans' Service Officer & S.H.I.P. Administrator Joe Paul.

Sheriff Harrison called the meeting to order at 9:00 a.m., E.T.

Chairman McDaniel opened the meeting with prayer, and led the Pledge of Allegiance to the Flag.

**CONSENT AGENDA / INFORMATION PACKET**

Chairman McDaniel called for public comment. There being no public comment, Clerk Budget & Finance Officer Herring requested that the proposed resolution within the Consent Agenda (Item #16 \* Page 226-227) be replaced with the revision that was presented today. Commissioner Bryan requested that Pages 47-49 (Item #4 \* Alleyway/Roadway Abandonment Request) be pulled from the Consent Agenda. Commissioner McLemore motioned to approve the Consent Agenda and Information Packet with the revision to said resolution and pulling Pages 47-49. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously (4-0), as follows:

1. Minutes – August 25, 2015 – Regular Meeting
  - September 2, 2015 – Joint Workshop
  - September 2, 2015 – Workshop
  - September 9, 2015 – Budget Hearing

2. Approval of Checks and Warrants for August, 2015 which are incorporated herein by reference, pursuant to Chapter 136.06 F.S.
3. Agreement – FL Dept. of Transportation (Joint Participation \* Placement of Sand on SR 30E Cape San Blas Road)
- \*\*DELETE\*\*** 4. Abandonment – Alleyway/Roadway Request (John Varner \* 15' Alley \* NW Side of Cowries Street, Beacon Hill)
5. Bid Award – Bid #1415-28 \* Printing of the 2016 Visitor Guide (Solo Printing \* \$56,739.00)
  - Bid #1415-31 \* Brand Identity Exercise (No Luggage \* Negotiate, not to exceed \$50,000.00)
6. Billing Schedule – T.D.C. (Monthly Media \* FY 2015-16 \* not to exceed \$318,000.00)
  - T.D.C. (No Luggage \* FY 2015-16 \* not to exceed \$209,250.00)
7. Budget Amendment #10 – General Fund (Amend the FY2014-15 Budget for General Fund to repair White City Park & Boat Ramp \* \$4,800.00), as follows:

**BUDGET AMENDMENT #10**

Amend the FY2014-2015 Budget for General Fund to fund requested repairs to White City Park and Boat Ramp. The BOCC approved the transfer of funds allocated for District III Commissioner travel to be spent on repairs to the White City Park & Boat Ramp at the 8/25/15 regular meeting.

**General Fund**

|                                       | <u>Budget</u> | <u>Increase</u> | <u>Decrease</u> |
|---------------------------------------|---------------|-----------------|-----------------|
| <b>Board of County Commissioners:</b> |               |                 |                 |
| 21111-4000: Travel: District III      | 4,800         | 0               | 4,800           |
| <b>Parks &amp; Recreation:</b>        |               |                 |                 |
| 57072-46100 Repair & Maint: Bldg/Grds | 14,000        | 4,800           | 0               |

This Budget Amendment duly approved and adopted by the Gulf County Board of County Commissioners at their regular meeting on the 22<sup>nd</sup> day of September, 2015.

(End)

8. Contract – FL Dept. of Health in Gulf County (FY 2015-16 Core Contract & fee Schedule)
9. Inventory – Maintenance (Asset Disposal \* #25-190 \* Dell Laptop \* #25-164 \* Rheem Water Heater \* Serial Number 0602G03713)

- Public Works (Asset Disposal \* #70-654 \* Snapper Tiller \* Serial Number 31018883 \* #100-523 \* Howse Mower \* Serial Number 0416010528)
10. Plan – Gulf County RESTORE Act Multiyear Implementation (Comprehensive Community Needs Assessment)
    - Gulf County Multiyear Implementation (Selection Criteria)
  11. Policy – E.D.C. Guidelines, Policy, & Application Procedure
    - Municipal Securities Post-Insurance Disclosure
    - Safeguarding Personal Identifiable Information
    - T.D.C. Revised Standard Operating Procedures
  12. Purchase Request – Chief Administrator (Amend Permission to Purchase Vehicle off State Contract \* Piggy-back from Bid #1415-21 \* River Bend Ford)
  13. Quote – Motorola Solutions (Gulf County Sheriff \* SOF Commodity Equipment \* State Contract 725-500-12-1 \* \$37,859.60)
  14. Records Disposition – Gulf County Clerk (Various BOCC Records)
  15. Report – S.H.I.P. (Annual Reports \* FY2012-13, FY2013-14, FY2014-15)
  16. Resolution – General Fund, DRI/EAR Fund, Public Improvement Fund, MSTU Fund, Construction & Acquisition Fund, & Oak Grove Water System (FY2014-15), as follows:

**RESOLUTION NO. 2015-23**

**WHEREAS**, the Board of County Commissioners of Gulf County, Florida, has unanticipated revenue affecting General Fund, DRI/EAR Fund, Public Improvement Fund, MSTU Fund, Construction & Acquisition Fund and Oak Grove Water System Fund; and

**WHEREAS**, said revenue adjustments are necessary for appropriations in Fiscal Year 2014-2015;

**NOW, THEREFORE, BE IT RESOLVED**, as follows:

**GENERAL FUND**

| <b>Original<br/>Budget</b> | <b>Increase/<br/>(Decrease)</b> | <b>Amended<br/>Budget</b> |
|----------------------------|---------------------------------|---------------------------|
|----------------------------|---------------------------------|---------------------------|

**Revenue:**

|             |                           |           |           |           |
|-------------|---------------------------|-----------|-----------|-----------|
| 00181-91000 | Inter-fund Transfers In   | 44,195    | 1,156,097 | 1,200,292 |
| 00198-99000 | Balance Brt. Forward Cash | 4,440,089 | (70,000)  | 4,370,089 |

**Expenditure:***Information Technology Department:*

|              |                |   |        |        |
|--------------|----------------|---|--------|--------|
| 278516-34000 | Other Services | 0 | 12,306 | 12,306 |
|--------------|----------------|---|--------|--------|

*Reserves:*

|             |                        |           |           |           |
|-------------|------------------------|-----------|-----------|-----------|
| 99984-96000 | Cash to be Carried Fwd | 2,000,000 | 1,073,791 | 3,073,791 |
|-------------|------------------------|-----------|-----------|-----------|

**DR/EAR FUND**

|  | <u>Original<br/>Budget</u> | <u>Increase/<br/>(Decrease)</u> | <u>Amended<br/>Budget</u> |
|--|----------------------------|---------------------------------|---------------------------|
|--|----------------------------|---------------------------------|---------------------------|

**Revenue:**

|             |                           |   |        |        |
|-------------|---------------------------|---|--------|--------|
| 20385-00000 | Proceeds of Refunded Bond | 0 | 49,271 | 49,271 |
|-------------|---------------------------|---|--------|--------|

**Expenditure:**

|              |                          |           |             |           |
|--------------|--------------------------|-----------|-------------|-----------|
| 203581-91000 | Inter-fund Transfers Out | 0         | 2,156,486   | 2,156,486 |
| P9941-95000  | Bond Reserve             | 1,003,500 | (1,003,500) | 0         |
| P9941-96000  | Cash to be Carried Fwd   | 1,627,539 | (1,103,715) | 523,824   |

**MSTU FUND**

|  | <u>Original<br/>Budget</u> | <u>Increase/<br/>(Decrease)</u> | <u>Amended<br/>Budget</u> |
|--|----------------------------|---------------------------------|---------------------------|
|--|----------------------------|---------------------------------|---------------------------|

**Revenue:**

|             |                            |   |        |        |
|-------------|----------------------------|---|--------|--------|
| 20498-99002 | Balance Brt Fwd:Restricted | 0 | 43,706 | 43,706 |
|-------------|----------------------------|---|--------|--------|

**Expenditure:**

|              |                          |   |        |        |
|--------------|--------------------------|---|--------|--------|
| 204581-91000 | Inter-fund Transfers Out | 0 | 43,706 | 43,706 |
|--------------|--------------------------|---|--------|--------|

**CONSTRUCTION & ACQUISITION FUND**

|  | <u>Original<br/>Budget</u> | <u>Increase/<br/>(Decrease)</u> | <u>Amended<br/>Budget</u> |
|--|----------------------------|---------------------------------|---------------------------|
|--|----------------------------|---------------------------------|---------------------------|

**Revenue:**

|              |                           |   |           |           |
|--------------|---------------------------|---|-----------|-----------|
| 302381-91000 | Intr-fund Transfers In    | 0 | 1,152,486 | 1,152,486 |
| 30285-00000  | Proceeds of Refunded Bond | 0 | 4,178,320 | 4,178,320 |

**Expenditure:**

|             |                         |   |           |         |
|-------------|-------------------------|---|-----------|---------|
| 41441-63000 | Infrastructure          | 0 | 5,000,000 | 330,806 |
| 47485-73000 | Other Debt Service Cost | 0 | 330,806   | 330,806 |

## OAK GROVE WATER SYSTEM FUND

|                                       | <u>Original<br/>Budget</u> | <u>Increase/<br/>(Decrease)</u> | <u>Amended<br/>Budget</u> |
|---------------------------------------|----------------------------|---------------------------------|---------------------------|
| <b>Revenue:</b>                       |                            |                                 |                           |
| W7136-46200 Repair & Maint: Equip.    | 19,349                     | (19,349)                        | 0                         |
| W7136-93000 Depreciation              | 6,736                      | (6,736)                         | 0                         |
| 401581-91000 Inter-fund Transfers Out | 0                          | 26,085                          | 26,085                    |

**THIS RESOLUTION ADOPTED** by the Gulf County Board of County Commissioners, this 22<sup>nd</sup> day of September, 2015.

(End)

– 2015 Gulf County Comprehensive Emergency Management Plan , as follows:

### RESOLUTION NO. 2015-24

**WHEREAS**, Gulf County is a political subdivision of the State of Florida; and

**WHEREAS**, Gulf County is susceptible to a number of natural and man made hazards that can impact large segments of the population and infrastructures; and

**WHEREAS**, the Gulf County Comprehensive Emergency Management Plan (CEMP) identifies all known hazards that can impact Gulf County; and

**WHEREAS**, the Gulf County Comprehensive Emergency Management Plan establishes the overarching guidance for Gulf County to prepare for, respond to, recover from and mitigate the impacts of such hazards; and

**WHEREAS**, Chapter 252 Florida Statutes, and Rule 27P-2, Florida Administrative Code establishes the requirement that every County have an approved Comprehensive Emergency Management Plan; and

**WHEREAS**, the Comprehensive Emergency Management Plan supports the management of disasters throughout the entire county; it is

**RESOLVED**, that the 2015 Gulf County Comprehensive Emergency Management Plan shall govern emergency operations in Gulf County and all such operations will be in accordance with the policies stated therein, and

**NOW, THEREFORE, BE IT RESOLVED**, that the Gulf County Board of County Commissioners does hereby adopt, ratify, and confirm, this 22<sup>nd</sup> day of September 2015, the 2015 Gulf County Comprehensive Emergency Management Plan.

(End)

- Support Federally Qualified Health Center Stakeholder Committee Recommendation, as follows:

### **RESOLUTION NO. 2015-25**

**A RESOLUTION FO THE GULF COUNTY BOARD OF COUNTY COMMISSION, STATE OF FLORIDA, SUPPORTING THE RECOMMENDATIONS AND EVALUATION OF THE GULF COUNTY FEDERALLY QUALIFIED HEALTH CENTER (“FQHC”) COMMUNITY STAKEHOLDER COMMITTEE AND ITS FINDINGS AND UNANIMOUS SUPPORT FOR AN APPLICANT TO RECEIVE A HEALTH RESOURCES AND SERVICES ADMINISTRATION (“HRSA”) THREE YEAR GRANT TO PROVIDE PRIMARY CARE, DENTAL AND MENTAL HEALTH SERVICES IN GULF COUNTY.**

\*Complete Resolution on file with Clerk\*

(End)

17. Request for Funds – Gulf County Sheriff’s Office (Cost of Supplies \* Crime Prevention \* \$139.15)

18. Tax Collector – 2015 Tax Roll Extension

(End)

### **MEETING – LEGISLATIVE DELEGATION**

Chief Administrator Butler reported that the Legislative Delegation Meeting will be held on Monday, September 28<sup>th</sup> at 5:00 p.m., E.T.

### **COMMUNITY BUDGET INFORMATION REQUEST**

Chief Administrator Butler reported that he met with Port St. Joe City Manager regarding CBIR (Community Budget Information Request); discussing proposed projects to be submitted. Upon recommendation by Chief Administrator Butler, Commissioner McLemore motioned to submit three (3) projects to CBIR: Cape San Blas Sewer, Gulf Beaches Sewer (Beacon Hill), and South End Erosion Control Pilot Project. Commissioner Bryan seconded the motion. After discussion, Chairman McDaniel called for public comment. There being no public comment, the motion then passed unanimously (4-0).

### **LETTER OF SUPPORT – CAPE SAN BLAS LIGHTHOUSE GRANT**

Chief Administration Butler reported that the City of Port St. Joe is applying for a grant for the Cape San Blas Lighthouse and will need to obtain the Chairman’s signature for a letter of support, once the letter is received.

### **INSPECTION SERVICES – CITY OF PORT ST. JOE**

Chief Administrator Butler discussed the County taking over the inspection services for the City of Port St. Joe; recommending that the Board enter into an inter-local agreement with the City of Port St. Joe that the rates will be the same inside the City limits as outside the City limits and that the County will remit to the City of Port St. Joe the same percentage (18%) for building permits that they now receive through their contractor. He reported that the County will not handle the planning board or code enforcement. After discussion regarding the 18% remittance to the City of Port St. Joe, the Board agreed to allow Chief Administrator Butler to proceed with talking with the attorneys and the City of Port St. Joe regarding the Board's concerns and report back to the Board. Discussion followed.

### **MEETING – LEGISLATIVE DELEGATION**

Chairman McDaniel reported that Senator Montford and Representative Beshears will be holding a meeting on September 28<sup>th</sup> and encouraged the public to attend.

### **MEETING – U.S. CONGRESSWOMAN GRAHAM**

Chairman McDaniel recognized Alex Quintana, representative of U.S. Congresswoman Graham's Office. Upon inquiry by Chairman McDaniel, Mr. Quintana reported that the meeting will be held today at the City Fire Station from 11:00 a.m. to 1:00 p.m., E.T. Chairman McDaniel encourage the public to attend.

### **AGREEMENT – SPACE SHARING GULF COUNTY HEALTH DEPARTMENT**

After discussion by County Attorney Novak, Commissioner Bryan motioned to approve the Space Sharing Agreement regarding both County buildings (Gulf County Health Department Buildings), contingent upon grant acceptance. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously (4-0).

### **SETTLEMENT – BP CLAIM**

County Attorney Novak reported that the distribution from the BP claim settlement has been received and provided to the Clerk's Office to be placed in the General Fund for the County.

### **LAWSUIT – ST. JOE MUSIC STORE**

County Attorney Novak reported that the new owner of St. Joe Music Store has satisfied the collection of the amount due and these funds have been returned to the County.

### **PERMITS – RECREATIONAL VEHICLES**

County Attorney Novak discussed the RV (recreational vehicle) permits; reporting that the Building Department is seeking clarification that a six (6) month RV permit can be issued to residents while their home is being built. Upon recommendation by the Building Department and Planning Department, Commissioner Bryan motioned to allow residents to receive a RV (recreational vehicle) permit for the first six (6) months, while their home is being built. Commissioner Quinn seconded the motion. After discussion by Chairman McDaniel, he then called for public comment. There being no public comment, the motion passed unanimously (4-0).

### **BOAT RAMP – WHITE CITY**

Sheriff Harrison appeared before the Board to thank Commissioner Bryan and all those involved in repairing the White City Boat Ramp. He reported that the Sheriff's Office is holding a benefit to help the youth ranch with a fishing tournament next week at the White City Boat Ramp.

### **RECOGNITION – FLORIDA SHERIFF'S ASSOCIATION**

Sheriff Harrison appeared before the Board to recognize Chairman McDaniel as an honorary member for the Florida Sheriff's Association for forty (40) years and presented him with a plaque. Chairman McDaniel discussed the Association and thanked the Sheriff.

### **PURCHASE EQUIPMENT – FIVE POINTS LANDFILL CLOSURE**

Solid Waste Director Danford reported that D.E.P. has approved the purchase of an excavator and two pumps from Escrow Funds for the Five Points Landfill Closure. He requested approval to purchase a Doosan DX300 (excavator), in the amount of \$204,767.25 to be paid out of Solid Waste Account and then reimbursed from Escrow. Commissioner McLemore motioned to approve this request. Commissioner Bryan seconded the motion. Upon inquiry by Chairman McDaniel, Solid Waste Director Danford stated that the County may have to hold onto the excavator for a (1) year before it can be sold. Upon inquiry by Chairman McDaniel, Solid Waste Director Danford stated that the intent is to sell the excavator after finishing the Landfill closure and purchasing a piece of equipment that the County can use and transport. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously (4-0).

### **GRANT – SMALL COUNTY GRANT**

Solid Waste Director Danford reported that the Small County Grant application was not sent out; stating that the grant work (budget narrative) was sent out instead. He also reported that only ½ (half) of the grant funds are promised, until January, 2016; stating that the remainder of the funds will not be available until January, 2016. After discussion, Solid Waste Director Danford requested to pay for a small quantity generator report, in the amount of \$4,000.00, purchase an E85 excavator, in the amount of \$86,909.00, to be paid from Small County Grant, and to pay \$5,000.00 from Public Works Funds to purchase attachments for this excavator. After discussion, Commissioner McLemore motioned to approve this request. Commissioner Bryan seconded the motion. After discussion, Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously (4-0).

### **CERTIFICATION – S.H.I.P. ANNUAL REPORT**

After discussion by S.H.I.P. Administrator Paul, Commissioner McLemore motioned to approve the close-out Annual Report and Local Housing Incentives Certification for Fiscal Year 2013-14. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously (4-0).

### **AWARD BIDS – S.H.I.P. PROJECTS**

Upon recommendation by S.H.I.P. Administrator Paul, Commissioner McLemore motioned to award the bids to the low bidders (Bid #1415-34 \* S.H.I.P. Project - Betty J. Harris \* to Gulf 2 Bay Development & Construction \* \$9,053.98, Bid #1415-35 \* S.H.I.P. Project – Thelma L. Lewis \* to Crest Enterprises & LD, Inc. \* \$21,244.00, and Bid #1415-36 \* S.H.I.P. Project – Elmo J. Sander \* to Raymond D. Driesbach, LLC \* \$27,008.00). Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously (4-0).

### **MONTHLY REPORT – GULF COUNTY E.M.S.**

Gulf County E.M.S. Director Whitfield appeared before the Board to present the August, 2015 monthly Run Report.

### **INSURANCE CLAIM – AMBULANCE**

Gulf County E.M.S. Director Whitfield appeared before the Board to report that the insurance adjuster is going to total-out the ambulance (St. Joe ambulance \* Medic 5) that was involved in an accident; discussing his concerns regarding the market value being \$20,000.00. Upon inquiry by Commissioner McLemore, Gulf County E.M.S. Director Whitfield stated that a new regular size ambulance will cost approximately \$130,000.00 to \$150,000.00. After discussion, Gulf County E.M.S. Director Whitfield reported that the 2007 model is the newest ambulance in the fleet. Commissioner McLemore motioned to purchase one (1) ambulance at low bid price. Commissioner Bryan seconded the motion. After discussion, Commissioner McLemore amended his motion to include to pay for the ambulance out of BP Settlement Funds. Commissioner Bryan's second stands. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously (4-0). Upon inquiry by Chairman McDaniel, Gulf County E.M.S. Director Whitfield stated that this purchase will go out for bid.

### **CONTRACT – COASTAL PARASAIL**

Upon request by T.D.C. Executive Director Jenkins, Commissioner Bryan motioned to allow the Chairman to sign a contract with Coastal Parasail regarding Bid #1415-13. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously (4-0).

### **FILMING – GULF COUNTY**

T.D.C. Executive Director Jenkins appeared before the Board to report that they will be filming of a television show, "Bringing Up Bates" this weekend; stating that this is the sixth (6<sup>th</sup>) television show filmed in Gulf County since January, 2015.

### **GRANT EXTENSION – LANGSTON DRIVE SIDEWALK PROJECT**

Upon request by Grant Coordinator Childs, Commissioner Quinn motioned to approve a 30-day grant extension of the David B. Langston Drive Sidewalk Project (Bid #1415-08), extending to October 30<sup>th</sup>. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously (4-0).

### **LEAKAGE – WASTE PRO**

Commissioner Quinn discussed his concerns regarding leakage on the ground from the garbage trucks from Waste Pro; reporting that this matter is being addressed.

### **MEETING – AFFORDABLE HOUSING (GATEWAY MANOR)**

Commissioner Quinn reported that the P.D.R.B. will be holding a meeting tonight to discuss affordable housing (PACES Foundation \* Gateway Manor) at 6:00 p.m., E.T. and encouraged the public to attend. Upon inquiry by Chairman McDaniel, Commissioner Quinn stated that this meeting will be held at the Centennial Building at 6:00 p.m., E.T.

### **ABANDONMENT REQUEST – VARNER**

Commissioner Bryan discussed Pages 47-49 (Item #4) that was pulled from the Consent Agenda; stating this is a request for an abandonment of an alleyway in Beacon Hill. She discussed her concerns regarding this item being placed in the Consent Agenda; stating that there was no need for it to be placed in Consent, that there is a process and the County needs to help/direct Mr. John Varner through the process. County Attorney Novak discussed the newly adopted Abandonment Policy; reporting that there are two (2) requests filed. Discussion followed regarding the abandonment request and items being placed in the Consent Agenda. Upon inquiry by Chairman McDaniel, Commissioner Bryan stated she wanted (pulled) Pages 47-49 excluded out. County Attorney Novak read the letter from E9-1-1 Coordinator Guthrie (pulled Page 47); stating that this request has been passed along to this Commission and Staff. He reported that under our policy, we have to start the process when they are presented to the Board. County Attorney Novak stated that Staff will help and guide Mr. Varner; reporting that this request and memorandum from E9-1-1 starts the process. He reported that the other applicant came before the Planning Board with their abandonment request. Commissioner Bryan discussed the item being placed in the Consent; stating that when a request like this comes in, it really shouldn't be placed in Consent but could be placed in the Agenda for Board discussion. She further stated that this request is premature to discuss, being that Mr. Varner still has to go through the application process. Further discussion followed. Chief Administrator Butler stated that if the Board voted on this abandonment request today, it would not be abandoned because there is a process; reporting that all this request does is to give Staff the okay to start the process. After discussion by Chief Administrator Butler, Commissioner Bryan stated that if this item was intended for notification, it could have been placed in the Information Packet. After discussion by County Attorney Novak and Commissioner Bryan, Emergency Management Director Nelson appeared before the Board to discuss the process and placing the request before the Board to see if the Board wanted to proceed before any expenses accrued. Discussion followed. County Attorney Novak recommended to the Board that he, Emergency Management Director Nelson, and Planner Lowry reach out to Mr. Varner along with the other applicant to work with them through this process. Commissioner Bryan had no objection to his recommendation; stating that she will have a workcrew go out to the County owned property site to insure this lot is not overgrown. Upon inquiry by Commissioner McLemore, County Attorney Novak stated that County Staff will work with the applicant, but the cost will be shouldered exclusively by the applicant. Upon inquiry

by Commissioner McLemore, County Attorney Novak stated that the County now acknowledges the abandonment request and will now move forward. Discussion followed.

### **AGENDA PACKET**

Chairman McDaniel discussed his concerns regarding the volume of the Agenda Packet; reporting that of the Agenda, it consists of seventy (70) pages of a Core Contract with the Florida Department of Health. He inquired if the packet could be condensed. Clerk Norris appeared before the Board to report that in the past, this type of document would be placed in its entirety so that the Board and Public could view the fee schedule. She stated that we can reduce it or condense it by putting one page in (lead page) directing the public to the Clerk's Office for the entire document, if that is the wishes of the Board. Chairman McDaniel directed Clerk Norris to continue doing what she has been doing. Clerk Norris stated that it is the County's Agenda and the Clerk's Office will be glad to accommodate the Board in any way we can.

### **IMPROVEMENTS – WHITE CITY PARK**

Commissioner Bryan discussed the improvements that have been done at White City Park and thanked the Board and Staff that have been involved with the short-term issues. She discussed the long-term problems at the White City Park and advertising to receive sealed bids for these long-term problems. Chief Administrator Butler discussed the problems with the wall at White City Park (boat ramp area) and requested direction from the Board. Commissioner Bryan stated she would like for the Board to go out for bids on the 100-110 feet of concrete of the wall that is coming out and look at a long-term solution. After discussion, Commissioner Bryan motioned to advertise to receive sealed bids for the section of the wall (at White City Park) quickly, permitted by Law. Commissioner McLemore seconded the motion. After discussion, Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously (4-0).

### **FL D.O.T. SIDEWALK PROJECT – PINE STREET TO MEXICO BEACH**

Chairman McDaniel discussed his concerns regarding the D.O.T. sidewalk project from Pine Street to Mexico Beach; reporting that the original grant application was written as a multi-use path project from Pine Street to Beacon Hill Park. He inquired if the residents of the beach area want to hold a town hall meeting to discuss this issue. Chairman McDaniel called for public comment. There was no public comment.

### **LIMITED MAINTENANCE AGREEMENT – SURBER**

Chairman McDaniel reported that he had received notification from Mrs. Surber regarding the limited maintenance; stating that County Staff didn't quite finish (Spruce Avenue). He stated that he has spoken with Public Works Director Cothran and this matter will be addressed.

### **IMPROVEMENTS – WHITE CITY PARK**

Upon inquiry by Chairman McDaniel, Commissioner Bryan reported that the County has spent \$2,366.00 on White City Park and \$2,506.00 on the dock. She stated that the County already had the wood that was a savings to the County. Commissioners McLemore and Bryan thanked Staff for their work on this project.

### **NEWSPAPER ARTICLE – DEAD LAKES PARK**

Chairman McDaniel discussed his concerns regarding an article in The Star Newspaper pertaining to the Board's Budget Hearing; reading the article aloud to the public. He reported that Dead Lakes Campground and Park is the only park and campground that does not cost the taxpayers. Chairman McDaniel also reported that as of September 4<sup>th</sup>, this Park has collected \$39,449.00, noting out of this money sales tax, bed tax, and utilities are paid; stating that Dead Lakes Park is self-supporting, He stated that this article needs to be corrected; reporting that the \$15,000.00 was carried over, and was not from taxpayers. Discussion followed.

The meeting did then recess at 10:48 a.m., E.T.

The meeting then reconvened at 10:58 a.m., E.T.

### **QUASI-JUDICIAL HEARINGS – REVIEW AND CONSIDERATION OF P.D.R.B. RECOMMENDATIONS**

County Attorney Novak discussed the regarding the Quasi-Judicial proceedings.

#### **VARIANCE REQUEST – ROBERT SUTTON / NORTH HIGHWAY 71**

After discussion by County Attorney Novak, Chairman McDaniel inquired if anyone objected to the waiving of the Quasi-Judicial Hearing regarding Mr. Sutton's variance request. There were no objections. County Attorney Novak, for the record, noted that there is consent from all parties to waive the Quasi-Judicial Hearing. Planner Lowry introduced a variance request from Robert Sutton (Parcel ID #01555-001R) for side setback on the South side of a building to the adjacent property that Mr. Sutton also owns. Robert Sutton, of Wewahitchka appeared before the Board stating that he would like to build a 12x64 shed roof addition attached to the Wewa Trading Post. After discussion by Mr. Sutton, Planner Lowry reported that by a 3-0 vote the P.D.R.B. recommended to permit up to an 8' (eight foot) setback on the South side of said property. After discussion by County Attorney Novak, Commissioner McLemore motioned to approve the recommendation of the P.D.R.B. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously (4-0).

#### **MINOR SUBDIVISION PRELIMINARY PLAT – STEVE OBBISH / CAPE SAN BLAS**

After discussion by County Attorney Novak, Chairman McDaniel inquired if there was any objection to waiving the Quasi-Judicial Hearing for the minor subdivision preliminary plat by Steve Obbish (Parcel ID #06345-100R). There were no objections. Jack Husband, representative for Steve Obbish appeared to discuss the minor subdivision preliminary plat for a seven (7) unit subdivision on Cape San Blas Road. Planner Lowry reported that by a 3-0 vote, the P.D.R.B. is recommending approval of this preliminary plat by Steve Obbish (Parcel ID #06345-100R). Commissioner McLemore motioned that this is substantial competent evidence, that the Board waived the reading, being no objection, waiving of the Quasi-judicial Hearing, and approving the P.D.R.B. recommendation. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously (4-0).

## DEVELOPMENT REVIEW, PHASE II – PALMS AT MONEY BAYOU, LLC / MONEY BAYOU

County Attorney Novak called for any objection to the waiving of the Quasi-judicial Hearing. There were no objection. Chairman McDaniel again called for any objection to the waiving of the Quasi-judicial Hearing. There were no objections. Terry Anderson, representative for the applicant appeared before the Board to discuss Phase II of the development review at Money Bayou and requested approval; stating that this is the final phase of this project. Planner Lowry reported that the P.D.R.B. voted 3-0 to approve Phase II of Palms at Money Bayou (Parcel ID #03179-005R). Commissioner Quinn motioned to approve the P.D.R.B. recommendation. Commissioner Bryan seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously (4-0).

## SMALL SCALE MAP AMENDMENT – CARMEN MCLEMORE / GULF COUNTY

County Attorney Novak discussed the Small Scale Map Amendment filed by Carmen McLemore; reporting that Commissioner McLemore has filled out and submitted FORM 8B to the Clerk's Office. He called for any objection to waive the Quasi-judicial Hearing. There were no objection. Chairman McDaniel called for any objection to waving the Quasi-judicial Hearing. There was no objection. After discussion by County Attorney Novak, Jack Husband, representative for the applicant appeared before the Board to discuss the Small Scale Map Amendment (Parcel ID #01045-050R) requesting a one (1) acre parcel land use designation change from conservation to residential by Carmen McLemore; reporting that the intent of the owner is to place a small camp on this piece of property which is along the Chipola River in Wewahitchka. County Attorney Novak discussed the history of the Gulf County Rod and Gun Club Estate, and County Policy regarding small map amendments. Planner Lowry reported that the P.D.R.B. voted 3-0 to recommend approval of this small scale map amendment, changing Parcel ID #01045-050R from conservation to residential. He discussed the waiving of the fees regarding these types of map amendment and read aloud the minutes from the January 10, 2012 Board meeting. After discussion, County Attorney Novak reported that if the Board accepts the P.D.R.B. recommendation today; he will prepare a proposed ordinance to present to the Board at the next meeting for adoption. Commissioner Quinn motioned to approve the P.D.R.B.'s recommendation. Commissioner Bryan seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed 3-0, with Commissioner McLemore abstaining due to being the applicant <FORM 8B on file in the Clerk's Office>.

## **QUARTERLY REPORT – WEWAHITCHKA MEDICAL CENTER**

Katrina Saunders, of the Wewahitchka Medical Center appeared before the Board to present a quarterly report and introduce Pat Walker, the W.M.C. outreach and enrollment worker. She discussed the Quit Smoking class, Diabetes class, and the open enrollment for the Affordable Care Act insurance, all provided by Wewahitchka Medical Center. Pat Walker, of the Wewahitchka Medical Center appeared before the Board to discuss the open enrollment; reporting that open enrollment will begin November 1, 2015 through January 31, 2016.

## **CALHOUN & GULF COUNTIES SEISMIC EXPLORATION TESTING**

Tom Herbert, of Lampl Herbert Consultants appeared before the Board to provide background information for their client, Cholla Petroleum, Inc. regarding seismic testing. He reported that people will be knocking on doors obtaining options and possible leases for the area; stating that the tentative date to begin testing is November, 2015. Mr. Herbert discussed the application and permits obtained before testing can begin and the process of the seismic exploration testing.

## **BEACH NOURISHMENT / MSTU**

Pat Hardman, President of the Coastal Community Association appeared before the Board to discuss the raking; stating that Gulf County only received 29 points out of 120 in terms of the County's beach restoration project proposal. She reported that Gulf County received zeros for all the funding categories. Ms. Hardman requested that the Board improve the possibility on the State funding and Legislative support by putting out another MSTU with a maximum of (4) four million dollars for the Peninsula residents, exclusive use for the beach restoration project, and to sunset in ten (10) years or upon completion of payback of that project. She discussed the previous ballot that failed. Chairman McDaniel stated that the closest possibility that this could be on an election would be the large presidential (Presidential Preference in March, 2016). After discussion, County Attorney Novak discussed contacting Supervisor of Election Hanlon to look at the calendar regarding the MSTU; reporting that next year the County will hold three (3) elections. After discussion by members of the Board, Ms. Hardman discussed the cost to build the bridge and erosion; stating that the Board needs to look at it as infrastructure. Discussion followed. Commissioner Bryan motioned to move forward with a MSTU. Commissioner Quinn seconded the motion for discussion. After discussion by members of the Board, Commissioner Quinn stated that his second stands. After further discussion, Commissioner Bryan withdrew her motion. Commissioner Bryan then motioned to move forward with the vote for the MSTU on the March ballot. After discussion, Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. Ronald Shiver, of the Peninsula appeared before the Board to discuss his concerns regarding the erosion and the Peninsula; stating that the County needs to do this. Chairman McDaniel called for public comment. County Attorney Novak stated that he understands the motion is to instruct Staff to move forward to prepare the proposed resolution and public hearing; stating that he will prepare it for the next meeting. Upon inquiry by Commissioner Bryan regarding the need to amend the motion, County Attorney Novak stated that he understands the motion is to move forward to the next step to get it in front of the Board in the form of a referendum. Roland Wilson, of Cape San Blas appeared before the Board to discuss a study that was supposed to be done on building a bridge and the effect to the Bay; stating that this study probably did not get done. He discussed allowing the natural flow of the water to work. Chairman McDaniel called for public comment. There being no more public comment, the motion passed 3 to 1, with Commissioner McLemore voting no.

### **INDIAN PASS**

<Commissioner McLemore left the meeting at 12:08 p.m., E.T.> Pete Burger, of Indian Pass appeared before the Board to discuss the expansion of Indian Pass Road. He then presented photos to the Board regarding structures being left on the beach and people living in mobile houses. Mr. Burger requested that the Board reconsider expanding the road at Indian Pass.

### **CONTRACT – WASTE PRO**

Roland Wilson, of Cape San Blas appeared before the Board to discuss his concerns regarding garbage pickup; stating that he is in support of mandatory garbage pickup. He reported that Waste Pro offered yard debris pickup for an extra \$5.00 (five dollars) per month. After discussion by Mr. Wilson and Commissioner Bryan, Commissioner Bryan motioned to declare default on Waste Pro for failure to construct the transfer station. After discussion by members of the Board regarding the Waste Pro contract, Commissioner Quinn seconded the motion for discussion. Commissioner Quinn inquired if the workcrews could pick up the debris (couches, mattress, etc.) and take it to the Landfill and use the credit provided by Waste Pro. After discussion by Chairman McDaniel, County Attorney Novak discussed the tonnage and credit and the amended contract with Waste Pro. Commissioner Bryan amended her motion to direct County Attorney Novak to conduct a review that he just discussed and report back to the Board. Upon inquiry by Commissioner Quinn, Commissioner Bryan stated that her motion is to review the contract as County Attorney Novak has discussed and report back to the Board. After discussion by Commissioner Bryan, she then restated that her motion is to allow County Attorney Novak to review the Waste Pro Contract regarding potential default for failure to construct the transfer station and roadway. Commissioner Quinn discussed his concerns regarding Waste Pro leaking liquid on the roadways; inquiring if the County can have the workcrews pick-up the refrigerators and mattresses on the side of the roads and ditches and use the credit given. Commissioner Quinn stated that his second stands. After discussion by Chairman McDaniel, he called for public comment. There being no public comment, the motion passed 2 to 1, with Chairman McDaniel voting no. Chairman McDaniel called for public comment. There was

### **ROADSIDE PICK-UP / DEBRIS**

Upon inquiry by Commissioner Quinn, Chief Administrator Butler stated that the Board has agreed multiple times to go throughout the County to pick-up debris and if it is the desire of the Board to do it again, then Staff will do it again. He reported that the County is saving the tonnage (credit) for Public Works when they go out to cut on the roadside and right-of-ways. Commissioner Bryan discussed her concerns regarding District III Workcrews; stating that they are overloaded and cannot keep up with the grass cutting. Commissioner Quinn stated that it should be each Commissioners call if they want the debris picked up. Discussion followed.

There being no further business, upon motion by Commissioner Quinn, second by Commissioner Bryan, and unanimous vote, the meeting did then adjourn at 12:38 p.m., E.T.

**WARD MCDANIEL  
CHAIRMAN**

**ATTEST:**

**REBECCA L. NORRIS  
CLERK OF COURT**