

PORT ST. JOE, FLORIDA

NOVEMBER 12, 2009

WORKSHOP

The Gulf County Board of County Commissioners met this date in a workshop with the following members present: Chairman Nathan Peters, Jr., and Commissioners Bill Williams, and Warren Yeager. <Vice Chairman Carmen L. McLemore and Commissioner Billy E. Traylor were absent>

Others present were: County Attorney Timothy McFarland, Clerk Rebecca L. Norris, Deputy Clerk Kari Summers, Chief Administrator Don Butler, Assistant Administrator Michael Hammond, Deputy Administrator Lynn Lanier, Building Official Lee Collinsworth, E-911 Coordinator Ben Guthrie, E.M.S. Director Shane McGuffin, G.I.S. Director Scott Warner, Grant Writer Towan Kopinsky, Assistant Mosquito Control Director Mark Cothran, Planner David Richardson, City Commissioners John Reeves and Charlie Stephens, C.E.C. Pastor David Woods, Transportation Committee Sonny Chafin, Church of God in Christ Ivey Henderson, Charles Radcliff, W.I.M. Association Walter Miller, The Star Tim Croft, T.D.C. Committee Alyson Gerlach, T.D.C. Committee Jason C. Bogan, Transportation Committee Steve Norris, Transportation Committee Willie Payne.

Chairman Peters called the meeting to order at 11:00 a.m., E.T.

SUNSHINE LAW

Chairman Peters discussed that it is very important for officials and all committees appointed by the Board to know and follow the Sunshine Law. Clerk Norris reported that there is a sign-up sheet circulating, and requested everyone to sign it. Chairman Peters presented a video on the Sunshine Law. Upon inquiry by Jason Bogan regarding emails, County Attorney McFarland reported that this does not violate the Sunshine Law, but it can violate the records law portion. Upon inquiry by City Commissioner Stephens regarding deleting emails, County Attorney McFarland reported that if the email is from another City Official or City Staff, their server should save this information. Commissioner Yeager reported that emails can be placed in the deleted folder, but should not be deleted from that folder. Upon inquiry by Assistant Administrator Hammond, County Attorney McFarland reported that once something becomes public record, it is public record forever. Upon inquiry by Chairman Peters, County Attorney McFarland reported that anything that has been voted on should not be discussed, and do not discuss anything outside of a publicly noticed meeting. Upon inquiry by Assistant Administrator Hammond, County Attorney McFarland reported that whoever is designated by the Governmental Agency is the official repository for that Agency; stating that the Clerk of Court is the official keeper for the County. He reported that there is not an obligation to record a verbatim record of all meetings, but some meetings do require a verbatim record, stating that you have to at least take minutes of all meetings.

There being no further discussion, the meeting did then adjourn at 11:45 a.m., E.T.

**NATHAN PETERS, JR.,
CHAIRMAN**

**ATTEST:
REBECCA L. NORRIS
CLERK**