

**MARCH 12, 2013**

**PORT ST. JOE, FLORIDA**

**REGULAR MEETING**

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Tynalin Smiley, Vice Chairman Ward McDaniel, and Commissioners Carmen L. McLemore, Joanna Bryan, and Warren J. Yeager, Jr.

Others present were: County Attorney Jeremy Novak, Clerk Finance Officer Sherry Herring, Deputy Clerk Kari Summers, Chief Administrator Don Butler, Assistant Administrator Michael L. Hammond, Deputy Administrator Brett Lowry, Building Official Lee Collinsworth, E.D.C. Director Barry Sellers, Fire Coordinator Brad Price, Grant Writer Towan Kopinsky, Gulf County E.M.S. Director Houston Whitfield, Maintenance Supervisor Steve Mork, Mosquito Control Director Mark Cothran, Planner David Richardson, Preble-Rish/County Engineer Clay Smallwood, III, Public Works Director Joe Danford, Assistant Public Works Director Jake Lewis, and Sheriff Mike Harrison.

Sheriff Harrison called the meeting to order at 9:00 a.m., E.T.

Assistant Administrator Hammond opened the meeting with prayer, and Chairman Smiley led the Pledge of Allegiance to the Flag.

**CONSENT AGENDA**

Upon motion by Commissioner McLemore, second by Commissioner Yeager, and unanimous vote, the Board approved the Consent Agenda, as follows:

1. Minutes – February 12, 2013 - Regular Meeting
2. Approval of Checks and Warrants for February, 2013 which are Incorporated herein by reference, pursuant to Chapter 136.06 F.S.
3. Grant – E9-1-1 (Annual Equipment & Software Maintenance \* \$20,527.33)
4. Invoices – County Attorney Jeremy Novak – Professional Services (October-December, 2012 \* \$1,306.00 \* to be paid from Account #21314-31100 \* Deepwater Horizon Litigation \* October-December, 2012 \* \$1,848.00 \* to be paid from Account #21314-31100)

- Rich's IGA – White City Fire Department (Santa Run \* \$305.90)

- Unifirst Corporation – Public Works (Invoice #2710039923 \* \$43.38 \* Invoice #2710039922 \* \$55.38 \* Invoice #2710039921 \* \$54.76 \* Invoice #2710039421 \* \$55.38 \* Invoice #2710039422 \* \$43.38 \* Invoice #2710039420 \* \$60.46 \* Invoice #2710038443 \* 19.06 \* Invoice #2710038929 \* \$19.06 \* Invoice #2710039418 \* \$19.06 \* Invoice #2710039419 \* \$10.00 \* Invoice #2710039920 \* \$10.00 \* Invoice #2710039423 \* \$68.50 \* Invoice #2710039924 \* \$68.50)

5. Request for Payment – Gas Tax Revenue Bonds, Series 2006 (Issue Number 1186 \* \$278,071.88 \* to be paid from Account #81341-72000)

(End)

**BUDGET AMENDMENT – PUBLIC WORKS FUND**

Upon discussion by Clerk Finance Officer Herring, Commissioner McDaniel motioned to approve Budget Amendment #4. Commissioner Yeager seconded the motion, and it passed unanimously.

**Budget Amendment #4  
GENERAL FUND**

Amend the FY2012-2013 Budget for the General Fund by reducing Reserves for Infrastructure by \$189,949.71 and increasing expenditures for (A) \$179,149.71 for Public Works Fund 104 for Buildings, as approved by the BOCC on February 26, 2013. This will fund past and future expenditures for the Public Works Building Construction. (B) \$5,800 for County Extension for Repair & Maintenance: Bldg & Grds. This will fund the renovation of the conference room at the County Extension Office/Old Gulf County Health Dept. (C) \$5,000 for the initial renovations of the Old Gulf County Health Department to convert it to the new County Extension Office as approved on September 11, 2012.

	<b>Original Budget</b>	<b>Increase</b>	<b>Decrease</b>	<b>Amended Budget</b>
<b>Reserves:</b>				
99984-95002 Res for Infrast Fund	\$487,450.00	\$ 0.00	\$189,949.71	\$297,500.29
<b>(A) Public Works:</b>				
281513-62000 BLDG Buildings	\$ 0.00	\$179,149.71	\$ 0.00	\$179,149.71
<b>(B &amp; C) County Extension:</b>				
63237-46100 R & M Bldg & Grds	\$ 0.00	\$ 10,800.00	\$ 0.00	\$ 10,800.00

## MOSQUITO CONTROL

Amend the FY2012-2013 Budget for the Mosquito Control Fund 103 by reducing Capital: Buildings > \$25,000 and increasing Operating Expenses by \$3,380 as adjusted in the State of Florida Budget approved by BOCC Chairman on 10/25/12. There is no change to the overall Budget. Line items are being amended to reflect the State approved Budget.

	<b>Original Budget</b>	<b>Increase</b>	<b>Decrease</b>	<b>Amended Budget</b>
<b>Mosquito Control:</b>				
42362-62001 Buildings > \$25k	\$83,880.00	\$ 0.00	\$ 3,380.00	\$ 80,500.00
42362-52000 Oper. Exp	\$ 0.00	\$ 3,380.00	\$ 0.00	\$ 3,380.00

(End)

### **PUBLIC WORKS - EMPLOYEE**

Public Works Director Danford reported that an employee resigned and requested permission to replace the employee. Commissioner McLemore motioned to approve this request. Commissioner Yeager seconded the motion, and it passed unanimously.

### **TECHNICAL GRANT - APPROVED**

Planner Richardson reported that the County received the executed Technical Grant from the State; noting they are ready to proceed.

### **LEASE AGREEMENT – INDUSTRIAL PARK**

County Attorney Novak discussed the Industrial Park Lease Agreement, stating the Board previously approved the commercial tenant in response to the terms of the Right of First Refusal and the contribution towards the purchase price. He reported after discussions with the proposed tenants they have not signed the lease agreement, stating the proposed tenant is requesting 100% of the credit go towards the purchase price of the lease, and not a Right of First Refusal, but the contractual right to purchase the property from the County at the expiration of this lease. After discussion by County Attorney Novak, Commissioner McLemore stated he is against selling the Industrial Park. After discussion, Billy Traylor appeared before the Board on behalf of Tifco (commercial tenant) concerning the Industrial Park Building and requested the Board revisit the 10% contribution towards the purchase price of the building. After discussion, Commissioner McLemore motioned to allow Tifco to lease the Industrial Park Building at 100% towards the purchase price. After discussion by members of the Board, Commissioner Yeager seconded the motion for discussion. Following additional discussion, Commissioner McLemore amended his motion to add the Right of First Refusal. After discussion by County Attorney Novak, the motion then passed 4 to 1, with Commissioner Bryan voting no.

### **ADVERTISEMENT – HOMESTEAD EXEMPTION ORDINANCE**

County Attorney Novak reported that the proposed homestead exemption ordinance for seniors will be advertised in the local newspaper on March 28, 2013 and the First Public Hearing will be on April 9, 2013.

### **MEETING – ANIMAL CONTROL SUB-COMMITTEE**

County Attorney Novak reported that the Animal Control Sub-committee will meet with Animal Control Officer Jones on March 28, 2013 at 9:00 a.m., E.T. regarding the proposed animal control ordinance and invited the public to attend.

### **HONEYVILLE COMMUNITY CENTER – WEWAHITCHKA HIGH SCHOOL**

Chief Administrator Butler reported that the Wewahitchka High School is requesting the use of the Honeyville Community Center on April 5-6, 2013 for the Jr.-Sr. Prom, and that the fees be waived. Commissioner McLemore motioned to approve this request. Commissioner Yeager seconded the motion, and it passed unanimously.

### **EMERGENCY MEDICAL SERVICES – COLLECTION AGENCY**

Chief Administrator Butler discussed a letter from F.A.C. concerning E.M.S. collections, stating he has met with this group. After discussion, Commissioner Bryan requested that the Board table this issue until the next regular meeting for further review. The Board had no objections.

### **RESTORE ACT COMMITTEE - APPOINTEE**

Chairman Smiley passed the Chair to Vice Chairman McDaniel and motioned to appoint Minnie Likely to serve on the Restore Act Committee. Commissioner Bryan seconded the motion, and it passed unanimously. <Chairman Smiley left the meeting at 9:28 a.m., E.T.>

### **EMERGENCY MEDICAL SERVICES – COLLECTION AGENCY**

County Attorney Novak reported that Pasco County put the Emergency Medical Services Collections out for bid, stating that there is a piggy-back ability if the County decides to move forward. After discussion, Commissioner Bryan motioned to table this issue for further review. Commissioner Yeager seconded the motion, and it passed unanimously (4-0).

### **SMALL COUNTY COALITION – LEGISLATIVE ISSUES**

Commissioner Yeager reported that there are some Legislative issues that the Small County Coalition are working on (Medicaid & Property Appraiser) and he will keep the Board abreast as this issue moves forward.

### **COUNTY ROAD 386 – INTERSECTION**

Chairman McDaniel discussed his concerns regarding the intersection of County Road 386 and Highway 71, stating that a call has been made to F.D.O.T. requesting a flashing light be installed at this intersection.

Chairman McDaniel called for public comment. There was no public comment.

**PROPERTY TAX – DELINQUENT TAX PAYERS**

Upon discussion by Chief Administrator Butler, Commissioner McLemore motioned to only charge the delinquent property tax payers the minimum that is required by law regarding late penalties or cost of advertisement. Commissioner Yeager seconded the motion, and it passed unanimously (4-0).

There being no further business, and upon motion by Commissioner McLemore, second by Commissioner Yeager, and unanimous (4-0) vote, the meeting did then adjourn at 9:35 a.m., E.T.

**TYNALIN SMILEY  
CHAIRMAN**

**ATTEST:**

**REBECCA L. NORRIS  
CLERK**