

OCTOBER 25, 2011

PORT ST. JOE, FLORIDA

REGULAR MEETING

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Warren J. Yeager, Jr., Vice Chairman Bill Williams, and Commissioners Carmen L. McLemore, Ward McDaniel, and Tan Smiley.

Others present were: County Attorney Jeremy Novak, Clerk Rebecca L. Norris, Clerk Finance Officer Carla Hand, Deputy Clerk Kari Summers, Chief Administrator Don Butler, Assistant Administrator Michael Hammond <arrived at 6:41>, Deputy Administrator Lynn Lanier, Deputy Administrator Brett Lowry, Building Official Lee Collinsworth, Code Enforcement Officer Michael Aiken, Emergency Management Director Marshall Nelson, Gulf County E.M.S. Director Houston Whitfield, Mosquito Control Director Mark Cothran, Planner David Richardson, Preble-Rish, Inc. County Engineer Clay Smallwood, Sheriff Joe Nugent, Sheriff's Office Major Bobby Plair, and T.D.C. Director Tim Kerigan.

Sheriff Nugent called the meeting to order at 6:00 p.m., E.T.

Clerk Norris opened the meeting with prayer, and Chairman Yeager led the Pledge of Allegiance to the Flag.

CONSENT AGENDA

Upon motion by Commissioner McDaniel, second by Commissioner Williams, and unanimous vote, the Board approved the Consent Agenda after removal of item #4 (pages 15, 16-17, 18, 21-22, and 24-25), as follows:

1. Agreement – Florida Department of Transportation (Highway Lighting Maintenance and Compensation)
2. Budget Amendment – Gulf County Sheriff (Gulf County School Board (SRO's) * \$115,000.00 * City of Port St. Joe Contract (City dispatchers) * \$66,000.00 * Gulf Co BOCC (Law Enforcement Services Wewa) * \$2,400.00 * Gulf Co BOCC (Unused Funds Returned to BOCC) (\$65.40) * Beach Patrol * \$17,000.00 * 2011 JAGD-GULF-1-B3-058 Grant * \$2,148.00 * 2011 JAGC GULF-1-B2-012 Grant * \$57,037.00 * 2nd Dollar Funds *

\$2,415.00 * Crime Prevention Fund * \$782.00 * Fuel Tax Refunds * \$3,742.89 * Forfeitures * \$6,457.94 * Sale of Fixed Assets * \$20,027.00 * Miscellaneous Reimbursement/Funds * \$9,806.27)

Budget Amendment #10 – General Fund (Amend the FY 2010-2011 General Fund (Public Works) budget for items approved to be paid with Reserve for Infrastructure Funds) as follows:

Budget Amendment #10

General Fund (Public Works)

	Original Budget	Increase	Decrease	Amended Budget
Reserves:				
104984-95002 Resrv for Infrastr	\$150,000.00	\$ 0.00	\$1,780.00	\$148,220.00
STORMWATER MGMT:				
281538-31000 Prof Services	\$ 800.00	\$ 1,780.00	\$ 0.00	\$ 2,580.00

(End)

3. Inventory – Gulf County Tax Collector (Delete * #40-115 *Pentium 4 Processor Computer)

4. Invoices – Bryan-Co Services, Inc. – C.D.B.G.-D.R.I. Affordable Rental Housing – Pine Ridge Apartments (Application #1 * \$91,434.08 * to be paid from Account #113554-34000)

- County Attorney Jeremy Novak ((10/1/11-10/15/11 * \$4,745.00 * to be paid from Account #21314-31100)

- ****DELETE**** Dixson & Sons Taxi Service – POJO Music Festival (\$170.00 * to be paid from Account #327452-48001)

- ****DELETE**** Florida Department of Revenue – Unemployment Tax (Board * \$3,614.37 * to be paid from Account #247511-25000)

- ****DELETE**** Harrison, Rivard, Duncan & Buzzett – Lobbying Services (Invoice #12281 * \$18,333.00 * to be paid from Account #21111-31200)
- Jordan & Associates – C.D.B.G. Grant Activity Delivery Services (Invoice #11-K15-D06 * \$19,456.15 * to be paid from Account #113554-31000)
- Legal Services of North Florida (July 1-September 30, 2011 * to be paid from Account #71015-82000)
- ****DELETE**** A & A Lock Doc Lock Smith – Courthouse Security (Invoice #16238 * Increase of \$1,929.81 from the approved amount * to be paid from Account #71212-64001)
- Milliman – GASB45 Valuation (Invoice #082-GCF03:091 * \$5,000.00 * to be paid from Account #21111-31000)
- ****DELETE**** Panache Tent + Event Rental – POJO Music Festival (Invoice #4682 * \$6,519.50 * to be paid from Account #27452-48000BP3)

5. Request – Gulf County Tax Collector (ATM Fees)
6. Sole Source Provider – Gulf County Public Works (Peavy & Son Construction Company * Cold Mix)
7. Training – Emergency Management (Florida Pilot Small Community Integrated Emergency Management Course County Application)

(End)

CONSENT AGENDA ITEMS

Commissioner McDaniel asked for clarification on the period covered on item #4 (page 18, Harrison, Rivard, Duncan & Buzzett * \$18,333.11) that was pulled from the Consent Agenda. Chairman Yeager reported this service was for a three month period and has been removed from the 2011-12 budget; stating this will be the only invoice. Upon inquiry by Commissioner McDaniel concerning item #4 (pages 21-22, A & A Lock Doc Locksmith * \$8,111.77) that was pulled from the Consent Agenda, Clerk Norris explained the Board approved a quote from A & A Lock Doc Locksmith in the amount of

\$6,181.96 at the October 11, 2011 meeting; however once on site there were extra items added/needed, therefore the request is for approval of the additional cost in the amount of \$1,929.81. Clerk Norris explained previous invoices from this vendor that Commissioner McDaniel referenced were for a different department (Emergency Management) and had nothing to do with this item tonight. Commissioner McDaniel inquired about the invoice from Panache Tent and Event Rental in the amount of \$6,519.50 for the POJO Music Festival (item #4, pages 24-25) that was pulled from the Consent Agenda; asking whether any verbal bids were obtained. T.D.C. Director Kerigan stated there were no bids for this service but they negotiated these prices prior to the event, stating this was discussed with the T.D.C. Board, but not the Board of County Commissioners. Commissioner Williams suggested to table item #4 (pages 24-25, Panache Tent and Event Rental) and he will discuss later in the meeting. Commissioner McDaniel motioned to approve Item #4, page 18 (Harrison, Rivard, Duncan & Buzzett * \$18,333.00), and pages 21-22 (A & A Lock Doc Lock Smith * \$8,111.77, an increase of \$1,929.81). Commissioner Smiley seconded the motion, and it passed unanimously. Commissioner Williams requested to defer discussion of item #4 (page 15, Dixson and Sons Taxi Service * \$170.00/POJO Music Festival) until later on in the meeting. Upon Commissioner Williams' inquiry concerning payment of benefits to a former employee under item #4 (pages 16-17, Florida Department of Revenue – Unemployment Tax * \$3,614.37), Deputy Administrator Lowry stated this employee (as referenced by Commissioner Williams as line 2) was terminated and this particular one was challenged (Denise Manuel). County Attorney Novak reported that three of the five were challenged, stating the one in question (Denise Manuel) was appealed, they held a hearing which was adjourned, and this month the hearing was held; stating the County received a letter from the Unemployment Compensation Board stating they were honoring the payment. Commissioner Williams motioned to approve item #4, pages 16-17 to the Florida Department of Revenue – Unemployment Tax in the amount of \$3,614.37. Commissioner McDaniel seconded the motion, and it passed unanimously.

B.P. - DEEPWATER HORIZON OIL SPILL

County Attorney Novak introduced Brantley Frye and David Byrne of the Beasley Allen Law Firm, stating they met with him, Chief Administrator Butler, and personnel from the Property Appraiser's Office today concerning the data collection and status of the MDL. Brantley Frye of Beasley Allen Law Firm appeared before the Board and reported there have been three claims submitted, two for lost revenue and one for cost and expenses associated with the recovery and response of the oil spill, stating the offer came back for the 2010 lost revenue losses and they are currently working with B.P. on those numbers. She stated 2011 claims have not been discussed as the Gulf Coast Claims Facility (G.C.C.F.) is still working on the methodology. Ms. Frye noted the administrative

claim for costs and expenses (the largest claim) is progressing and they are working with staff on additional data. David Byrne of Beasley Allen Law Firm appeared before the Board and reported they are working on the Ad Valorem Tax claims; noting Gulf County is fortunate to have more key data sets than most counties. Ms. Byrne stated that Property Appraiser Kesley Colbert, Deputy Appraiser Dan Christie and G.I.S. Coordinator Scott Warner assisting them in retrieving some additional data. He reported things are going well with the MDL proceedings and gave a brief overview of additional proceedings.

COURTHOUSE SECURITY

Clerk Norris thanked the Commissioners and Judges McFarland, McClellan, and Gay for their efforts in getting Courthouse Security, stating the Sheriff said it will be going live tomorrow. Chairman Yeager agreed it was a collaborative effort between the County, Judiciary, and the Sheriff.

P.D.R.B. RECOMMENDATIONS (10/17/11)

The Board then considered the following recommendations from the October 17, 2011 meeting of the Planning & Development Review Board:

DEVELOPMENT APPLICATION – CINNAMON HILL, LLC

Pursuant to advertisement to hold a public hearing to consider a development application for Cinnamon Hill, LLC, County Attorney Novak read the public hearing notice and called for public comment. There being no public comment, Commissioner Williams motioned to approve this development application for development of their property located in Beacon Hill as part of a 1927 Subdivision Plat with R-O-W's that were never completed. Commissioner Smiley seconded the motion, and it passed unanimously.

VARIANCE APPLICATION – KEITH VARGO

County Attorney Novak reported the P.D.R.B. recommendation is to table this until the adjacent property owners are notified of the pending variance (10 foot encroachment into a 20 foot road setback on Sugar Loaf Lane at Cape San Blas). Commissioner Williams motioned to approve this recommendation. Commissioner Smiley seconded the motion, and it passed unanimously.

CAPITAL IMPROVEMENT SCHEDULE

Planner Richardson reminded the Board to be looking over the Capital Improvement Schedule requesting they get their projects in.

RE-DISTRICTING

County Attorney Novak thanked Clay Smallwood and Preble-Rish, Inc. for their assistance in preparing the legal descriptions and reported the re-districting maps and legal descriptions will be in The Star on October 17th and October 23rd.

PAYMENT IN LIEU OF TAXES (P.I.L.T.) – LOW INCOME POOL (L.I.P.) AGREEMENT

County Attorney Novak reported the Health Trust Board met last week concerning the payment in lieu of taxes and the final L.I.P. agreement, stating they have received notification from Sacred Heart Health Systems that they are signing the agreements, and received notification from Property Appraiser Colbert's Office that they are providing two proposed assessments for the Sacred Heart property. County Attorney Novak reported the number came in under what the A.H.C.A. obligation was for the final grant this year, stating they have requested approximately \$319,000.00 from the County, and the proposed tax generation under the P.I.L.T. agreement would generate approximately \$309,000.00, so they amended the A.H.C.A. agreement, lowered it, and made the quarterly payments reflect the \$309,000.00; stating they also took the P.I.L.T. agreement and attached the Property Appraiser's correspondence as the final exhibit. County Attorney Novak reported the only changes were the dollar amounts and the P.I.L.T. agreement was originally for two years which was changed to a one year agreement, and recommended approval of the amended agreements. Commissioner McDaniel motioned to approve this recommendation. Commissioner Smiley seconded the motion for discussion. Commissioner Williams reported he attended the meeting and these dollars were to be requested for a specific grant of the secondary funding and questioned if A.H.C.A. has allowed the County to modify the committed dollars in match funds because that is different than the ongoing L.I.P. commitment. County Attorney Novak reported they will pro rate the County total commitment and the \$1.1 million dollar grant will be reduced by \$10,000.00 pro rated amount based on what the County is able to pay through Sacred Heart this year. Commissioner Williams requested County Attorney Novak to review the County's exemption on these matching funds due to Gulf County's designation of being a rural area of critical economic concern. The Board had no objection to this review. The motion then passed unanimously.

LETTER OF AGREEMENT – AGENCY FOR HEALTHCARE ADMINISTRATION (A.H.C.A.)

County Attorney Novak reported the Letter of Agreement for A.H.C.A. was previously signed and executed, stating it has been amended to reflect the \$309,587.00 and requested approval of this change. Commissioner Williams motioned to approve this recommendation. Commissioner Smiley seconded the motion, and it passed unanimously.

INDIGENT BURIAL POLICY

County Attorney Novak reported the County Indigent Deceased Policy was adopted in 1998 and during the summer the County had a small issue with an out of county patient here; noting under Florida Statutes the County was obligated to pay for the professional services. County Attorney Novak reported he met with the current service provider, Rocky Comforter. He distributed recommended changes to the policy for the Board's review and future consideration.

COURTHOUSE ELEVATORS

County Attorney Novak reported the Board previously discussed the elevator contracts and costs at the Wewahitchka Courthouse, stating he was advised to meet with North Florida Child Development concerning this issue, and he and Chief Administrator Butler met with Sharon Gaskin to advise North Florida Child Development what the market rate per square foot is currently and provided her with a copy of the repair bill for the elevator. He reported that he will report back at the next meeting concerning this issue.

FRED JOHNSON LAWSUIT SETTLEMENT-REMOVAL OF FILL DIRT

County Attorney Novak reported there will be full compliance this week from all the co-defendants paying their monetary sums to Mr. Johnson. He reported there has been discussion of the removal of the fill at the site, and after review with Public Works Director Knee, recommended approval for the County to remove the fill from the site. Commissioner Williams motioned to approve this recommendation. Commissioner Smiley seconded the motion, for discussion. Commissioner McDaniel discussed the County is going to remove this dirt and the tax payers did not put it there. Commissioner Williams discussed this has been ongoing litigation for years and has already cost the tax payers a lot of money. Chief Administrator Butler reported there are approximately 75 loads of dirt and this is similar to what the County did for the Port Authority, stating the County needs the dirt. The motion then passed unanimously.

COURTHOUSE SECURITY

Chief Administrator Butler reported that he spoke with County Judge McFarland concerning the Courthouse hours, and recommended the official hours of the Courthouse be changed to 8:30 a.m. to 5:00 p.m., E.T. to allow people the opportunity to attend first appearances. Commissioner Williams motioned to approve this recommendation. Commissioner Smiley seconded the motion, and it passed unanimously.

COMPENSATION PLAN / PAY SCHEDULE

Chief Administrator Butler discussed the Board previously adopted in 2002 the compensation plan and pay scale/schedule for County employees and recommended for himself and the Chairman to be allowed to sign off on pay schedules for employees due to the pay scale being outdated, noting the compensation plan will not change. Commissioner Smiley motioned to approve this recommendation. Commissioner Williams seconded the motion for discussion. Upon Chairman Yeager's recommendation the motion and second were amended to include allowing the Administrator and the Chairman to make changes to the retirement rates. The motion then passed unanimously.

ROAD BOND FUNDS-ADVERTISE FOR BIDS FOR PIPE

Chief Administrator Butler reported that District 3 still has approximately \$19,000.00 left in road bond funds, stating he discussed this issue with Commissioner Williams and they have identified a ditch between Court Street and Coral Drive that needs culvert, and recommended advertising to receive sealed bids for pipes, noting the County will do the installation. Commissioner Williams motioned to approve this recommendation. Commissioner McDaniel seconded the motion, and it passed unanimously.

CITY OF PORT ST. JOE – COMMUNITY APPRECIATION DAY

Chief Administrator Butler reported he received an email before the meeting from City of Port St. Joe Manager Weston concerning the City's Community Appreciation Day. Chairman Yeager reported that the City of Port St. Joe is having a Community Appreciation Day on Saturday, November 19th from 9:00 a.m. to 2:00 p.m. at Centennial Park and invited everyone to attend.

SHERIFF'S DEPARTMENT HAUNTED HOUSE

Sheriff Nugent reported the Sheriff's Department is having their haunted house at Comforter Funeral home in Wewahitchka Saturday night and invited everyone to attend.

TRICK OR TREAT OBSERVANCE

Sheriff Nugent reported he spoke to the City of Wewahitchka and the City of Port St. Joe and noted trick-or-treat (Halloween) will be held County wide on Monday, October 31st.

COURTHOUSE SECURITY

Sheriff Nugent reported the Courthouse Security will start live on Wednesday morning, stating they have talked to all employees and requested they use the back entrance. <Assistant Administrator Hammond entered the meeting at 6:41 p.m., E.T.> Chief Administrator Butler reported that speakers, a camera, and monitors were the additional

monies in the Consent Agenda to A & A Lock Doc Locksmith because the deputies at the front door had no way to know if there was a handicapped person at the rear doors. Mr. Butler noted he is currently seeking a cost estimate from A & A Lock Doc Locksmith for the other double door in the front (that is locked) so employees can use their swipe cards to access the front door and the public can exit from the front door as well.

NET BAN RESOLUTION

Commissioner McLemore stated commercial fisherman are trying to increase the net size by 1", noting if this can happen Raffield Fisheries could put additional people to work, and requested for the Board to send a resolution supporting the 1" increase for nets. Commissioner McLemore motioned to adopt a resolution supporting the increase of the net mesh from 2" to 3" and submit to the Governor. Commissioner Smiley seconded the motion for discussion. Commissioner Williams discussed that County Attorney Novak needs to reach out through our Lobbyist concerning this issue. The motion then passed unanimously.

BURNED HOMES

Commissioner Smiley thanked Building Official Collinsworth and Public Works for their assistance with the City of Port St. Joe in cleaning up several burned houses in his district.

INDUSTRIAL PARK BUILDING

Upon inquiry by Commissioner Smiley concerning the Industrial Park Building, Chief Administrator Butler reported Public Works has placed the For Rent/Lease signs on the building.

TOURIST DEVELOPMENT COUNCIL

Commissioner Williams presented handouts to the Board concerning issues regarding T.D.C. spending, stating the T.D.C. is spending out of control. He noted this County received \$1,161,534 million dollars in contributions from B.P. He encouraged people to visit southwalton.com to see how it is suppose to be done versus the way this County did it. Commissioner Williams discussed the three cycles of payments from B.P., stating this Board has no accountability statistics in this process, and T.D.C. has spent \$774,356.00 of the \$1.1 million available. Commissioner Williams further discussed the handouts presented to the Board noting items that should have been competitively bid or quotes received. Commissioner Williams discussed conflicts of interest with family members as defined by Florida Statutes and the lack of contracts for services. He further noted the lack of measurable data from events. Of more concern, Commissioner Williams stated there needs to be professional eyes and forensic accounting and auditing on this department. Commissioner Williams brought up that T.D.C. Board

member Jason Bogan has businesses and dba's that applied for funding that need to be reviewed due to their private corporation status. Commissioner discussed the need to have a full audit of the T.D.C., and the need to have the South Walton County T.D.C. Director Dawn Moliterno assist with a best practice overview. Commissioner Williams motioned for the County Auditor, Roberson & Associates, to proceed with an external audit of the operational and financial tracking of the T.D.C. Commissioner McDaniel seconded the motion for discussion. Upon inquiry by Commissioner McLemore concerning the cost of this audit and where it will be paid from, County Auditor Ralph Roberson appeared before the Board and stated it is normal in the course of audits to find areas that need additional work and the scope of their engagement letter address this issue. Mr. Roberson reported that he will bring an estimate back to Chief Administrator Butler and an addendum to the current audit contract. Commissioner Williams amended the motion for the cost of the audit to not exceed \$5,000.00. Commissioner McDaniel commended Commissioner Williams for his work in gathering this data and he expressed his concerns that B.P. may come back if the "I's" are not dotted and the "T's" are not crossed. Commissioner McDaniel stated this needs to be shut down until we get a handle on it. The motion then passed unanimously. Upon inquiry by Commissioner McLemore, Commissioner Williams reported there will be no cost for the South Walton T.D.C. Director Moliterno to come and work with T.D.C. Director Kerigan. Commissioner Williams requested County Attorney Novak follow up with Florida Statute 112.3143(1) (b) and requested he review and report back to Chief Administrator Butler to make sure this is not happening. Commissioner Williams agreed with Commissioner McDaniel to shut this down until we get a handle on it, and requested for no one to spend any funds from T.D.C. unless it is signed off by Chairman Yeager (anything over the \$5,000.00). County Attorney Novak reported he has met with the T.D.C. Marketing vendor and the T.D.C. Director, stating he has the original RFP #0910-04 which was awarded to Kerigan Marketing and requested for the Board to review the contract and discuss it at a later date. County Attorney Novak reported he attended the last two T.D.C. meetings and made recommendations in regards to some of the issues that Commissioner Williams discussed here tonight. He stated he reviewed ordinance #98-14, which was adopted for the Tourist Development Tax, noting page 8 discusses how the Board (Council) is appointed and how this might be modified. County Attorney Novak distributed suggested revisions to the ordinance for the Board's consideration. Commissioner Williams thanked Clerk Norris and her staff for their help in retrieving this information for him. T.D.C. Director Kerigan appeared before the Board and agreed there are things that need to be corrected that are outside the County policies, stating it is his intent to make sure it is corrected. T.D.C. Director Kerigan noted he does have a B.P. Plan and has held to the allocations of that plan. He apologized for not bringing every expenditure before this Board for approval, but stated he did discuss many of them with Chairman Yeager and was told they were an okay

expenditure. Mr. Kerigan apologized if he put the Board in a compromising position. He discussed reporting requirements and deadlines for B.P. funding and stated he is working closely with South Walton County T.D.C. Director Dawn Mulliterno and the seven county coalitions; noting his spending plan is not much different than Santa Rosa County's. Commissioner Williams noted he is not asking for Kerigan's resignation or termination, he is asking for this to be corrected. Commissioner Williams stated this issue has been a culture with the T.D.C., and allowed by this Board, of having no oversight or control. Commissioner Williams directed Mr. Kerigan to work with Ms. Moliterno and Ralph Roberson. Commissioner Williams noted current and past issues with family relationships stating this must be addressed, corrected, and brought into compliance operationally and statutorily (disclosure or conflict out). Commissioner McDaniel stated he is an avid supporter of T.D.C. Director Kerigan but he believes in accountability and if this is not corrected, he will call for a resignation.

YARD DEBRIS

Commissioner Williams reported he has had some issues in the Highland View area with yard debris, and suggested forming some citizen groups to address this.

FLORIDA FOREST SERVICE – ANNUAL REPORT

Bryce Thomas, Supervisor of Florida Forest Service for Gulf County appeared before the Board and presented and gave a brief overview of the Florida Forest Service annual report. Mr. Thomas thanked all the volunteer fire departments for all their hard work and assistance. Chairman Yeager thanked Mr. Thomas for the department's partnership. Referencing the fire in the Doc Whitfield area, Commissioner McLemore asked who pays for the heavy airplanes and contractors that are brought in. Mr. Thomas stated Florida Forest Service pays for the cost of this and the Federal Government will help after reaching a certain dollar amount. Commissioner McLemore noted that The St. Joe Company did not pay for any of that. <Complete report on file in Clerk's Office>

LIMITED MAINTENANCE AGREEMENT – FIVE ACRE FARMS

County Attorney Novak reported that he spoke with Commissioner McDaniel concerning the request for a limited maintenance agreement at Five Acre Farms, and recommended for the Board to approve a one-time hold harmless limited liability maintenance agreement. Commissioner McDaniel motioned to approve this recommendation. Commissioner Smiley seconded the motion. Chairman Yeager noted for the record that this serves a public purpose. The motion then passed unanimously.

ST. JOSEPH STATE PARK

Mark Knape, Park Ranger at St. Joseph State Park appeared before the Board and introduced himself as the new Park Ranger and manager of the Constitution Museum,

stating he started July 1st and has submitted a proposal to establish a visitors service provider (a concessionaire) at the marina area located inside the park. Mr. Knape stated this will be a competitive bid process and they hope to have a concessionaire by the spring of 2012. Mr. Knape reported that the Friends of St. Joseph State Park will be meeting on Thursday (October 27) night at 7:00 p.m. at the new fire station on the Cape and stated he would like to have County or City representation on the Friends on St. Joseph State Park Board. Upon inquiry by Commissioner McLemore, Mr. Knape stated the boat ramp launch fee is \$4.00, and the park's vehicle entrance fee is \$4.00 for one person or \$6.00 if the vehicle has two (2) or more people. At Commissioner McLemore's inquiry, Mr. Knape reported that fees collected at the Park are submitted to the State and the State sets their budget. Mr. Knape stated there is an annual pass that can be purchased; you do not have to be a resident.

KERIGAN MARKETING ASSOCIATES

Jack Kerigan, of Kerigan Marketing and Associates appeared before the Board and noted his company responded to an RFP from Gulf County for marketing services for the Gulf County T.D.C., stating they are completely transparent in everything they do. He stated his company produces a comprehensive expenditure plan on everything they make; stating every media expense is well planned. Mr. Kerigan stated he is honored to guide the marketing strategy of Gulf County. He noted he attended a meeting in Panama City last week whereby Mike Bennett, who sits on the T.D.C. Board, complemented Gulf County on their messaging strategy. Mr. Kerigan presented yearly statistics on bed tax collections, website traffic, and advanced bookings, and welcomed any opportunity to share information with this Board. Discussion continued concerning contracts and transparency.

COUNTY CONTRACTS REVIEW AND APPROVAL

Clerk Norris requested clarification on County contracts, stating in 2009 the Board approved Attorney review of all County contracts, but based on discussion here tonight asked if there will be a dollar amount that triggers these contracts. Commissioner Williams confirmed that the County Attorney will review all contractual agreements. Upon inquiry by Clerk Norris concerning whether every contract should then come before this Board for approval or ratification, County Attorney Novak stated only contracts over \$5,000.00 will come before this Board for approval.

There being no further business, and upon motion by Commissioner Smiley, the meeting did then adjourn at 7:49 p.m., E.T.

WARREN J. YEAGER, JR.
CHAIRMAN

ATTEST:
REBECCA L. NORRIS
CLERK