

APRIL 26, 2016

PORT ST. JOE, FLORIDA

REGULAR MEETING

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Ward McDaniel, Vice Chairman Carmen L. McLemore, and Commissioners Joanna Bryan, Sandy Quinn, Jr., and Jerry W. Barnes.

Others present were: County Attorney Jeremy Novak, Clerk Rebecca L. Norris, Clerk Director of Finance & Management Rhonda Woodward, Clerk Budget & Finance Officer Sherry Herring, Deputy Clerk Leanna Roberts, Chief Administrator Don Butler, Assistant Administrator Michael L. Hammond, Deputy Administrator Kari Summers, Building Official George Knight, Central Services Director Lynn Lanier, Gulf County E.D.C. Director Chris Holley, Temporary Gulf County E.D.C. Staff Assistant Lianna Marsman, Emergency Management Director Marshall Nelson, Gulf County E.M.S. Director Houston Whitfield, Assistant Mosquito Control Director Austin Horton, County Planner Brett Lowry, Preble-Rish, Inc./County Engineer Clay Smallwood, III, Assistant Public Works Director Lee Collinsworth, Gulf County RESTORE Act Coordinator Warren Yeager, Jr., Sheriff's Department Captain Chris Buchanan, T.D.C. Executive Director Jennifer Jenkins, T.D.C. Deputy Director Towan Kopinsky, and Veterans' Service Officer & S.H.I.P. Administrator Joe Paul.

Sheriff's Department Captain Buchanan called the meeting to order at 9:00 a.m., E.T.

Chairman McDaniel opened the meeting with prayer, and led the Pledge of Allegiance to the Flag.

CONSENT AGENDA

Chairman McDaniel called for public comment regarding the Consent Agenda. Bob Flowers, President of C. W. Roberts Contracting, Inc. appeared before the Board stated that he had a question regarding one (1) of the items in the Consent Agenda; being the award of the low bid on the 2015-16 Road Bond Project (Bid #1516-12). Chairman McDaniel addressed Mr. Flowers; stating that he will have an opportunity later on in the meeting to discuss this matter. Chairman McDaniel called for any additional public comment. There was no further public comment. Commissioner Barnes requested that pages 97-98 (under Item #11 * Gulf County BOCC Capital Projects Fund Policy) be pulled from the Consent. Commissioner McLemore requested that pages 61-62 (under Item #5 * Award Bid #1516-12 * 2015-16 Road Bond Project to Roberts & Roberts * Low Bidder) to be pulled from the Consent. Chief Administrator Butler stated that he would like to discuss page 59 (Under Item #5 * Advertise to Receive Sealed Bids * Surplus Mosquito Control Truck) of the Consent Agenda. Commissioner Bryan stated that she would like to discuss page 58 (Item #4 * T.D.C. Appointment of Blake Rish) of the Consent Agenda. Commissioner McLemore motioned to accept the Consent Agenda, excluding the pages

previously discussed. Commissioner Barnes seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously, as follows:

1. Minutes – March 22, 2016 – Regular Meeting
 - March 23, 2016 – Joint Workshop
 - March 23, 2016 – Special Meeting
 - March 31, 2016 – Special Meeting
 - April 6, 2016 – Emergency Meeting

2. Approval of Checks and Warrants for March, 2016 which are incorporated herein by reference, pursuant to Chapter 136.06 F.S.

3. Agreement – Dept. of the Air Force (Right of Entry * Eglin Air Force, Cape San Blas)

- **DELETE**** 4. Appointment – Tourism Development Council (Blake Rish * Replacing Bill Kennedy)

5. Bid – Advertise to Receive Sealed Bids * Mosquito Control Dept. (Surplus Mosquito Control Truck * After the Purchase & Delivery of the New Vehicle)
 - Advertise to Receive Sealed Bids * T.D.C. (Sell 2014 Polaris Ranger & Trailer * Asset #230-33 & #230-34 * Use Proceeds from the Sale to Purchase another Vehicle)

 - **DELETE**** – Award Bid #1516-12 * 2015-16 Road Bond Project (Roberts & Roberts * \$2,972,346.90 * Low Bidder)

 - Reject Bid #1516-14 & Readvertise * Asbestos Abatement (290 Pridgeon Road, White City)

6. Budget Amendment #8 – General Fund & Fire District Funds (Amend FY 2015-16 Budget for General Fund & Fire District Funds for approved personnel adjustments), as follows:

BUDGET AMENDMENT #8

Amend the FY2015-16 Budget for General Fund and Fire District Funds for approved personnel adjustments not previously adjusted.

General Fund

Original Budget	Increase/ (Decrease)	Amended Budget
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Transfers In:

00138100-591000 GF Inter-Fund Transfer In	47,219	1,930	49,149
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Reserves:

00159700-599000 GF Resv- Contingencies	894,701	15,105	909,806
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Expenditures:**GIS Services**

00151501-512000 Regular Salaries & Wages	23,700	1,443	25,143
00151501-521000 FICA Taxes (Soc Sec Match)	1,469	89	1,558
00151501-521001 FICA Taxes (Medicare Match)	343	21	364
00151501-522000 Retirement Contributions	1,633	105	1,738

Information Technology

00151600-512000 Regular Salaries & Wages	90,069	2,693	92,762
00151600-521000 FICA Taxes (Soc Sec Match)	5,585	167	5,752
00151600-521001 FICA Taxes (Medicare Match)	1,306	39	1,345
00151600-522000 Retirement Contributions	6,539	195	6,734

Fire Coordinator

00152200-512000 Regular Salaries & Wages	27,407	2,591	29,998
00152200-521000 FICA Taxes (Soc Sec Match)	1,700	160	1,860
00152200-521001 FICA Taxes (Medicare Match)	397	38	435
00152200-522000 Retirement Contributions	5,512	570	6,082
00152200-523000 Life & Health Insurance	0	283	283
00152200-524000 Workers' Compensation	2,367	(676)	1,691

Building Department

00152400-512000 Regular Salaries & Wages	169,333	1,154	170,487
00152400-521000 FICA Taxes (Soc Sec Match)	10,499	72	10,571
00152400-521001 FICA Taxes (Medicare Match)	2,455	17	2,472
00152400-522000 Retirement Contributions	12,120	84	12,204

Extension Services

00153700-512000 Regular Salaries & Wages	79,039	(7,474)	71,565
00153700-521000 FICA Taxes (Soc Sec Match)	4,901	(463)	4,438
00153700-521001 FICA Taxes (Medicare Match)	1,147	(109)	1,038
00153700-522000 Retirement Contributions	5,638	(689)	4,949
00153700-523000 Life & Health Insurance	14,051	(13,485)	566

St. Joseph Fire Control Fund

	Original Budget	Increase/ (Decrease)	Amended Budget
Transfers Out:			
10658100-591000 SJFC Inter-Fund Transfer Out	37,067	1,515	38,582
Expenditures:			
Beaches Fire Department			
10652201-524000 Workers' Compensation	2,170	(454)	1,716
Highland View Fire Department			
10652202-564000 Machinery & Equipment	136,364	(303)	136,061
White City Fire Department			
10652203-564000 Machinery & Equipment	70,014	(303)	69,711
So. Gulf County Fire Department			
10652204-524000 Workers' Compensation	2,750	(455)	2,295

Tupelo Fire Control Fund

	<u>Original Budget</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
Transfers Out:			
10758100-591000 TFC Inter-Fund Transfer Out	5,667	232	5,899
Expenditures:			
Stone Mill Creek Fire Department			
10752201-524000 Workers' Compensation	1,000	(96)	904
Wetappo Fire Department			
10752202-524000 Workers' Compensation	835	(40)	795
Dalkeith Fire Department			
10752203-524000 Workers' Compensation	500	(96)	404

Overstreet Fire Control Fund

	<u>Original Budget</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
Transfers Out:			
10858100-591000 OSFC Inter-Fund Transfer Out	2,833	116	2,949
Expenditures:			
Overstreet Fire Department			
0852200-524000 Workers' Compensation	700	(116)	584

Howard Creek Fire Control Fund

	<u>Original Budget</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
Transfers Out:			
10958100-591000 HCFC Inter-Fund Transfer Out	1,652	67	1,719
Expenditures:			
Howard Creek Fire Department			
10952200-524000 Workers' Compensation	600	(67)	533

This Budget Amendment duly approved and adopted by the Gulf County Board of County Commissioners at their Regular meeting on the 26th day of April, 2016.

(End)

Budget Amendment #9 – Tupelo Fire Control Fund (Amend FY 2015-16 Budget for Tupelo Fire Control Fund to Purchase a Brush Truck for Wetappo Fire Dept.), as follows:

BUDGET AMENDMENT #9

Amend the FY2015-16 Budget for Tupelo Fire Control Fund for the purchase of a brush truck for the Wetappo Fire Department as approved by the Board at the 2/29/2016 Regular meeting.

Tupelo Fire Control Fund

	Original Budget	Increase/ (Decrease)	Amended Budget
Expenditures:			
Stone Mill Creek Fire Department			
10752202-524000 Machinery & Equipment	26,904	(12,000)	14,904
Wetappo Fire Department			
10752202-552000 Operating Supplies	1,000	(452)	548
10752202-564000 Machinery & Equipment	12,809	12,452	25,261

This Budget Amendment duly approved and adopted by the Gulf County Board of County Commissioners at their Regular meeting on the 26th day of April, 2016.

(End)

7. Change Order – Tower Construction & Technical Services, Inc. (CO #3 * Communication Tower Repairs * Bid #1415-24 * Increase of \$625.00)

8. Fee Waiver – Wewahitchka Dixie Softball (Honeyville Community Center * 2016 Banquet * May 24, 2016)
 - Wewahitchka Dixie Youth Baseball League (Honeyville Community Center * 2016 Banquet & Awards Ceremony * May 23, 2016)
 - Wewahitchka Elementary School * 6th Grade Parents (Honeyville Community Center * 6th Grade Dance * May 21, 2016)
 - Wewahitchka High School * Class of 2016 (Honeyville Community Center * Project Graduation * May 26-27, 2016)
 - Wewahitchka High School (Honeyville Community Center * Prom * April 22-23, 2016)

9. Grant – FL Dept. of Economic Opportunity (Submit Application * Technical Assistance Grant * Fund Regional Intermodal Transportation Network Strategic Site Inventory Development Project)

10. Inventory – Health Dept. (Asset Transfer to Gulf Co BOCC IT Dept. * #120-092 * Dell Optiplex 960 * Seral #47G19K1 * #120-096 * Optiplex 780 Computer * Serial #3N598P1 * #120-097 * Optiplex 780 Computer * Serial #3N5B8P1 * #120-098 * Optiplex 780 Computer * Serial #3N548P1 * #120-099 * Optiplex 780 Computer * Serial #3N588P1 * #120-100 * Optiplex 780 Computer * Serial #3N678P1 * #120-101 * Optiplex 780 Computer * Serial #3N478P1 * #120-102 * Optiplex 780 Computer * Serial #3N568P1 * #120-103 * Optiplex 780 Computer * Serial #3N668P1 * #120-104 * Optiplex 780 Computer *

Serial #3N498P1 * #120-105 * Optiplex 780 Computer * Serial
#3N578P1 * #120-106 * Optiplex 780 Computer * Serial #3N458P1
* #120-107 * Optiplex 780 Computer * Serial #3N468P1 * #120-109
* Optiplex 780 Computer * Serial #3N658P1 * #120-110 * Optiplex
780 Computer * Serial #3N4B8P1 * #120-113 * Optiplex 780
Computer * Serial #3N558P1 * #120-114 * Optiplex 780 Computer *
Serial #3N748P1 * #120-117 * Dell Precision T3500 * Serial
#B0TNPQ1 * #130-421 * Dell Workstation * Serial #F33BM21 * #130-
493 * P4 3.2GHz 1.0GB * Serial #9IX43B1 * #130-496 * P4 3.2GHz
1.0GB * Serial #H9TH3B1 * #130-512 * Dell Optiplex GX620 * Serial
#D89HHB1 * #130-514 * Dell Optiplex GX620 * Serial #37S7RB1 *
#130-519 * Dell Optiplex GX620 * Serial #GSWP3C1 * #130-520 *
Laptop * Serial #7SH76C1 * #130-590 * Dell Optiplex 960 * Serial
#57G19K1 * #130-591 * Dell Optiplex 961 * Serial #37G19K1 * #130-
606 * Dell Precision T3500 * Serial #951DBM1 * #130-608 * Optiplex
780 Computer * Serial #B2S9QM1 * #130-609 * Optiplex 780
Computer * Serial #71S9QM1 * #130-610 * Optiplex 780 Computer
* Serial #94s9qm1 * #130-611 * Optiplex 780 Computer * Serial
#86S9QM1 * #130-612 * Optiplex 780 Computer * Serial #37S9QM1
* #130-613 * Optiplex 780 Computer * Serial #52S9QM1 * #130-614
* Optiplex 780 Computer * Serial #72S9QM1 * #130-615 * Optiplex
780 Computer * Serial #G2S9QM1 * #130-616 * Optiplex 780
Computer * Serial #23S9QM1 * #130-617 * Optiplex 780 Computer
* Serial #53S9QM1 * #130-618 * Optiplex 780 Computer * Serial
#73S9QM1 * #130-619 * Optiplex 780 Computer * Serial #C3S9QM1
* #130-620 * Optiplex 780 Computer * Serial #G3S9QM1 * #130-621
* Optiplex 780 Computer * Serial #14S9QM1 * #130-622 * Optiplex
780 Computer * Serial #44S9QM1 * #130-623 * Optiplex 780
Computer * Serial #64S9QM1 * #130-624 * Optiplex 780 Computer
* Serial #G4S9QM1 * #130-625 * Optiplex 780 Computer * Serial
#25S9QM1 * #130-626 * Optiplex 780 Computer * Serial #55S9QM1
* #130-627 * Optiplex 780 Computer * Serial #95S9QM1 * #130-628
* Optiplex 780 Computer * Serial #C5S9QM1 * #130-629 * Optiplex
780 Computer * Serial #D5S9QM1 * #130-630 * Optiplex 780
Computer * Serial #G5S9QM1 * #130-631 * Optiplex 780 Computer
* Serial #H5S9QM1 * #130-632 * Optiplex 780 Computer * Serial
#26S9QM1 * #130-633 * Optiplex 780 Computer * Serial #66S9QM1
* #130-634 * Optiplex 780 Computer * Serial #C6S9QM1 * #130-635
* Optiplex 780 Computer * Serial #F6S9QM1 * #130-637 * Optiplex
780 Computer * Serial #H1S9QM1 * #130-645 * Dell Precision T3500
* Serial #CJVGS1 * #130-646 * Dell Precision T3500 * Serial
#CJVDSL1 * #130-648 * Dell Precision T3500 * Serial #CJTGSL1 *
#130-649 * Dell Precision T3500 * Serial #CJVFS1 * #130-650 *
Optiplex 780 Computer * Serial #DM4TFN1 * #130-651 * Optiplex
780 Computer * Serial #FM4TFN1 * #130-652 * Optiplex 780

Computer * Serial #GM4TFN1 * #130-653 * Optiplex 780 Computer
* Serial #HM4TFN1 * #130-654 * Optiplex 780 Computer * Serial
#4N4TFN1 * #130-656 * Optiplex 780 Computer * Serial #2N4TFN1
* #130-657 * Optiplex 780 Computer * Serial #3N4TFN1 * #130-658
* Optiplex 780 Computer * Serial #JM4TFN1 * #130-659 * Dell
Precision T3500 * Serial #B2QYKM1 * #130-660 * Dell Precision
T3500 * Serial #B2SXKM1 * #130-661 * Dell Precision T3500 * Serial
#B2RZKM1 * #130-662 * Dell Precision T3500 * Serial #B2RXKM1 *
#130-663 * Dell Precision T3500 * Serial #B2RYKM1 * #130-664 *
Dell Precision T3500 * Serial #B2QXKM1 * #130-665 * Dell Precision
T3500 * Serial #B2SYKM1 * #130-666 * Dell Precision T3500 * Serial
#B2PYKM1 * #130-667 * Dell Precision T3500 * Serial #B2QZKM1 *
#130-668 * Dell Precision T3500 * Serial #B2PZKM1 * #130-671 *
Optiplex 780 Computer * Serial #3N698P1 * #130-673 * Optiplex 780
Computer * Serial #3N688P1 * #130-674 * Optiplex 780 Computer *
Serial #3N758P1 * #130-683 * Optiplex 780 Computer * Serial
#HFW2KQ1 * #130-685 * Optiplex 780 Computer * Serial #94B2KQ1
* #130-686 * Optiplex 780 Computer * Serial #94B1KQ1 * #130-435
* HP Laser Jet 2300 * Serial #CNBGG02287 * #130-399 * HP Laser
Jet 2300DN * Serial #CNBCC12334 * #130-330 * HP Laser Jet
2300DN * Serial #JPGGB42600 * No Asset # * HP Laser Jet
P2055DN * Serial #CNB9036853 * No Asset # * HP Photosmart
C5580 AIO * Serial #MY95CC20SN * No Asset # * HP Photosmart
C5580 AIO * Serial #MY95CC20SC * No Asset # * HP Laser Jet
1022N * Serial #VNB3P09796 * No Asset # * Brother * Serial
#J61325B7J117068 * No Asset # * Broth MFC 5560cn * Serial
#J61590C8F57800 * No Asset # * HP Office Jet 6600 * Serial
#CN2612KJF0 * No Asset # * HP Scan Jet 6310 * Serial
#CN48GEF04H * No Asset # * HP Laser Jet 1020 * Serial
#CNB2608079 * No Asset # * HP Laser Jet 1022N * Serial
#VNB3T10270 * No Asset # * HP Laser Jet 1022 * Serial
#VNB3N52151 * No Asset # * Brother DCP7020 * Serial
#J61283K7J92857 * No Asset # * HP Laser Jet P2055DN * Serial
#CNB9311780 * No Asset # * HP Laser Jet 1022 * Serial
#VNB3H96676 * #130-235 * HP Laser Jet 6P * Serial #USCD175921
* No Asset # * HP Office Jet 8000 * Serial #CN1U2R118 * No Asset
* HP Laser Jet 1022N * Serial #CNBC56W0HT * No Asset # *
HP Laser Jet 2300DN * Serial #CNBCC12348 * No Asset # * HP
Laser Jet P2055DN * Serial #CNJ612046 * No Asset # * HP Desk
Jet 930C * Serial #MY09E1Q16G * No Asset # * HP Desk Jet 6940
* Serial #MY6CD9R19G * No Asset # * HP Office Jet Pro 8000 *
Serial #CN1543Q4CO * No Asset # * HP Laser Jet 1022 * Serial
#VNB3H09241 * No Asset # * HP Office Jet Pro 8000 * Serial
#CN1543Q4B4 * No Asset # * HP Laser Jet 1022 * Serial
#CNB2608062 * #130-198 * HP Laser Jet 5N * Serial #JPKK032498

* No Asset # * HP Office Jet 8000 * Serial #CN01R2Q07N * No Asset # * HP Office Jet 8000 * Serial #CN1543Q4BD * No Asset # * HP Office Jet Pro 8000 * Serial #CN1543Q4BW * No Asset # * HP Office Jet Pro 8000 * Serial #CN1543Q4BD * No Asset # * HP Office Jet Pro 8000 * Serial #CN0342T04C * #130-332 * HP Laser Jet 2200D * Serial #JPGGC40792 * No Asset # * HP Office Jet Pro 8000 * Serial #CN0212R108 * No Asset # * HP Laser Jet P1505N * Serial #CNBK502171 * No Asset # * HP Desk Jet 6940 * Serial #MY71B9R43H * No Asset # * HP Laser Jet 1022N * Serial #CNBC55Q05P * No Asset # * HP Laser Jet 1022N * Serial #VNB3P11286 * No Asset # * HP Laser Jet 1022 * Serial #VNB3C97241 * No Asset # * HP Desk Jet 6940 * Serial #SG72D11053 * No Asset # * HP Laser Jet 1022 * Serial #VNB3H95267 * No Asset # * HP Laser Jet 1022 * Serial #VNB3H97007 * No Asset # * HP Laser Jet 1022 * Serial #VNB3H97004 * No Asset # * HP Laser Jet 1022N * Serial #VNB3P11292 * No Asset # * HP Laser Jet 1022 * Serial #VNB3N52119 * No Asset # * HP Laser Jet 1022N * Serial #VNB3T10236 * No Asset # * HP Laser Jet 1022N * Serial #CNBC55Q0N81 * No Asset # * HP Desk Jet 6940 * Serial #MY7289R1PB * No Asset # * HP Laser Jet 1022N * Serial #CNBC56W0HH * No Asset # * Dell Laser MFP 1815DN * Serial #48MLCD1 * No Asset # * Dell Laser MFP 1815DN * Serial #38MLCD1)

– Health Dept. (Asset Transfer to Leon co Health Dept. * No Asset # * Zebra Label Printer LP 2844 * Serial #42J081200371 * No Asset # * Zebra Label Printer LP 2844 * Serial #42A03301444 * No Asset # * Zebra Label Printer LP 2844 * Serial #42A044902199 * No Asset # * Zebra Label Printer LP 2844 * Serial #42A07330157 * No Asset # * Zebra Label Printer LP 2844 * Serial #42A73301016 * No Asset # * Zebra Label Printer LP 2844 * Serial #42A060302357 * No Asset # * Zebra Label Printer LP 2844 * Serial #42A063901475 * No Asset # * Zebra Label Printer LP 2844 * Serial #42A073301053 * No Asset # * Zebra Label Printer LP 2844 * Serial #46J081202691 * #130-690 * Dell Latitude E6520 Laptop * Serial #HSML2Q1 * #130-691 * Dell Latitude E6520 Laptop * Serial #8SML2Q1 * #130-692 * Dell Latitude E6520 Laptop * Serial #8NLL2Q1 * #130-693 * Dell Latitude E6520 Laptop * Serial #99LL2Q1 * #130-694 * Dell Latitude E6520 Laptop * Serial #48LL2Q1 * #130-695 * Dell Latitude E6520 Laptop * Serial #5KML2Q1 * #130-696 * Dell Latitude E6520 Laptop * Serial #B9LL2Q1 * #130-698 * Dell Latitude E6520 Laptop * Serial #CNX36Q1 * #130-699 * Dell Latitude E6520 Laptop * Serial #5PS36Q1 * #130-700 * Dell Latitude E6520 Laptop * Serial #7TX36Q1 * #130-701 * Dell Latitude E6520 Laptop * Serial

#9KX36Q1 * #130-679 * Dell Latitude E6500 * Serial #5S9X4Q1 * #130-681 * Dell Latitude E6500 * Serial #39FKPQ1 * #130-682 * Dell Latitude E6500 * Serial #F0TNPQ1 * #130-675 * Dell Latitude E6510 * Serial #6WHVSM1 * #130-676 * Dell Latitude E6520 * Serial #7X4N3Q1 * #130-677 * Dell Latitude E6510 * Serial #3W4N3Q1 * #130-688 * Dell Latitude E6520 Laptop * Serial #5BLL2Q1 * #130-687 * Dell Latitude E6520 Laptop * Serial #FPLL2Q1 * #130-689 * Dell Latitude E6520 Laptop * Serial #4NLL2Q1 * #130-678 * Dell Latitude E6510 * Serial #J15N3Q1)

– Public Works (Asset Disposal * #70-749 * HP Design Jet 130 GP * Serial #MY82JG806S)

11. Policy ****DELETE**** – Capital Projects Fund Gulf County BOCC

– Whistleblower Protection

12. Purchase Request – Building Dept. (Truck * Purchase on State Contract * to be paid from Capital Improvement Projects Funds)

– Mosquito Control Dept. (Two New ½ Ton 4WD Pick-up Truck * Purchase on State Contract * to be paid from Mosquito Control State Grant Budget #10356200)

– Public Works Dept. (Two New Pick-up Trucks * Purchase on State Contract * to be paid from Capital Improvement Projects Funds)

– South Gulf County Fire Dept. (New Portable Radios & Accessories * Purchase on State Contract through First Communications * to be paid from South Gulf Co Fire Dept. Budget & Grant Funds * in the amount of \$14,536.25)

– County Work Crew (Two New Vans * Purchase on State Contract * to be paid from Capital Improvement Projects Funds)

13. Request – Tax Collector (Refund * Parcel ID #05591-005R * Tax Year 2013 * \$272.49 * Tax Year 2014 * \$260.27)

– Administration Office (Submit Extension Request * CR 30A & CR30B Road Paving Projects * Bid #1415-19 * Extend to July 30, 2016)

14. Resolution – Supporting the Port St. Joe Port Authority, as follows:

RESOLUTION NO. 2016-05

A RESOLUTION OF THE GULF COUNTY BOARD OF COUNTY COMMISSIONER, STATE OF FLORIDA, SUPPORTING THE PORT ST. JOE PORT AUTHORITY AND URGING BOTH REGIONAL AND NATIONAL SUPPORT OF THE CONTINUING EFFORTS OF THE PORT AUTHORITY TO REDEVELOP, MARKET, MAINTAIN, AND GROW THE PORT OF PORT ST. JOE AS VIABLE AND FULLY OPERATIONAL SEAPORT ONCE AGAIN.

* Complete Resolution on file with Clerk*

(End)

15. S.H.I.P. – FY 2016-17 Funding Certification (Projected Allocation \$350,000.00)
(End)

ADVERTISE TO RECEIVE SEALED BIDS – SELL POLARIS / T.D.C.

Chief Administrator Butler stated that he wanted to talk about page 60 (Under Item #5) from the Consent Agenda; not page 59. He discussed his concerns regarding page 60; stating that it might be a conflict with the County CIP (Capital Projects Fund Policy). Chief Administrator Butler requested that the Board not approve page 60; then the money will automatically go into the Plan. Central Services Director Lanier reported to the Board that Commissioner Barnes pulled Pages 97-98, therefore the Plan has not been adopted by the County. After discussion by Clerk Norris, Commissioner McLemore motioned to place page 59 (under Item #5 * Advertise to Receive Sealed Bids * Surplus Mosquito Control Truck from Mosquito Control Department * After the Purchase and Delivery of the New Vehicle) back in the Consent Agenda. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously. Commissioner McLemore motioned to disapprove page 60 (from the Consent Agenda, Under Item #5, advertise to received sealed bids to sell 2014 Polaris Ranger & Trailer * Asset #230-33 and #230-34, and use the proceeds from the sale to purchase another vehicle). Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

MORTGAGE MODIFICATION AGREEMENT – PORT AUTHORITY

Chief Administrator Butler stated that the Port St. Joe Port Authority is requesting the Board consider loaning them an additional \$200,000.00 to pay-off Capital City Bank (loan). He reported that the Port Authority Attorney (Tom Gibson) has provided a proposed mortgage modification agreement between the County and the Port St. Joe Port Authority; stating the Port Authority owes the County approximately \$350,000.00. Chief Administrator Butler also reported that this proposed modification agreement will shorten the term from 2024 to 2019, cutting five (5) years off of the term. Chief Administration Butler stated that if the Board agrees to give \$200,000.00 to the Port Authority, he would recommended that the Board get title to that land (Arizona Chemical Property) and shorten the time from 2024 to 2019. Commissioner McLemore discussed his concerns regarding the money loaned to the Port Authority; stating that when St. Joe Company is ready to develop the Port, the Port will be developed. Commissioner Bryan

stated that the Board needs to be cautious; discussing her concerns regarding the budget and the taxpayers' money. She stated that she is not in favor of putting more money in the Port in this regard. Chairman McDaniel discussed his concerns regarding the Port Authority and their request for additional money. He stated that the only way he would consider loaning the additional money is if the Port Authority gave the County a clear Warranty Deed stating that if it is not paid in full on a certain date the property will be the sole property of the taxpayers after recording the Deed in the Official Records at the Clerk's Office. He reported that the County would sale the property and anything over the amount owed would go back to the Port Authority. After discussion, Chief Administrator Butler inquired whether the Board would consider holding a workshop. After further discussion, Commissioner Barnes motioned to hold a workshop with the Port Authority. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. Reggie Patrick, of Cape San Blas appeared before the Board to discuss his concerns regarding the additional money; agreeing with Commissioners McLemore and Bryan. The motion passes 4 to 1, with Commissioner McLemore voting no.

EQUIPMENT REPAIRS – BEACHES FIRE DEPARTMENT

Chief Administrator Butler presented a letter from the Beaches Fire Department <copy provided to the Clerk for the record> requesting repairs to their ladder truck, in the amount of \$15,000.00 for labor and materials; reporting that the closest vendor is in DeFuniak Springs. He also reported that there is a problem with the MSA SCBA units; stating that the cost for repairs is \$18,000.00 (labor not included). Chief Administrator Butler stated that the Beaches Fire Department is requesting approval from the Board for these repairs under the County's Purchasing Policy as sole-provider for the SCBA units and the aerial ladder under a unique circumstance being that they don't want to carry the fire truck too far away from location. After discussion by Chairman McDaniel, Commissioner Bryan motioned to approve the repairs to the Aerial Ladder (vendor located in DeFuniak Springs) and the SCBA units (Sunbelt Fire, Inc.) as sole-source providers, to be paid from the Beaches Fire Department Budget. Commissioner Barnes seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

RESOLUTION – SUPPORT AMTRAK

After discussion by Chief Administrator Butler, Commissioner McLemore motioned to adopt a resolution in support the Amtrak Rail Service. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously, as follows:

RESOLUTION NO. 2016-06

A RESOLUTION SUPPORT RESTORATION OF PASSENGER RAIL SERVICE BETWEEN NEW ORLEANS, LOUISIANA, AND ORLANDO, FLORIDA

* Complete Resolution on file with Clerk *

(End)

POLICY – CLEAN AND LIEN

Chief Administrator Butler discussed the need for the County Attorney to draft a clean and lien policy; reporting that a code violation went before the Special Magistrate and was ordered to be cleaned up. He stated that the last time the County cleaned up a property, it was several thousand dollars. After discussion, Commissioner Bryan motioned to allow Staff to create a clean and lien policy for the Board's consideration. Commissioner McLemore seconded the motion. After discussion by Chairman McDaniel, he called for public comment. There being no public comment, the motion passed unanimously.

REPORTS– RESTORE

Upon request by Gulf County RESTORE Act Coordinator Yeager, Jr., Commissioner McLemore motioned to allow the Chairman to sign the Financial and Performance Reports for RESTORE. Commissioner Barnes seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

TREE REMOVAL – PSJ COURTHOUSE COMPLEX

Assistant Public Works Director Collinsworth appeared before the Board to request approval to remove 58 (fifty-eight) trees in and around the Port St. Joe Courthouse Complex Tower Site. He reported that Tree Surgeon quoted a price of \$10,000.00 to remove these trees, but has agreed to remove the trees at no cost to the County, if the County will clean the limbs. Upon inquiry by Commissioner McLemore, Assistant Public Works Director Collinsworth reported that there are about three (3) palm trees, a couple of small oaks, but the majority being pine trees. After discussion, Commissioner McLemore motioned to table this matter for further review. Commissioner Bryan seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

MONTHLY REPORT – GULF COUNTY E.M.S.

E.M.S. Director Whitfield appeared before the Board to present the March, 2016 E.M.S. Status Report <copy provided to Clerk for the record>.

MONTHLY REPORT – GULF COUNTY T.D.C.

T.D.C. Executive Director Jenkins appeared before the Board to present the March, 2016 T.D.C. Status Report <copy provided to Clerk for the record>.

SCALLOP SEASON – FL FWC

T.D.C. Executive Director Jenkins stated that last week she received a call from FWC (Fish and Wildlife Commission), reporting they are considering suspending scalloping season in St. Joseph Bay for 2016 and 2017. She also reported that FWC will hold a meeting open to the public tomorrow night at 5:00 p.m., E.T. in the County Board Room to present their findings and answer questions from the public.

PUBLIC SAFETY – GULF COUNTY BEACHES

T.D.C. Executive Director Jenkins reported that the Beach Team has been on the Beaches updating all the posts and signs; stating that each of the signs are numbered

and each Beach has a different color. She also stated that this was done for public safety reasons; reporting should someone need to call 9-1-1 they can be easily located due the numbered signs and color codes.

LEAVE NO TRACE

T.D.C. Executive Director Jenkins stated that the informational material is in regarding the Leave No Trace; showing the Board the newly designed magnets and rack cards. She stated any business may come by the T.D.C. office to obtain these materials for display; reporting the T.D.C.'s website is in the process of being updated.

FUNDING REQUEST – FIREWORKS / CITY OF PORT ST. JOE

T.D.C. Executive Director Jenkins reported that she received a letter from the City of Port St. Joe requesting \$10,000.00 for fireworks for 4th of July. She stated that she has budgeted \$5,000.00 for each municipality for this event. Commissioner McLemore motioned to deny the funding request for an additional \$5,000.00 from the City of Port St. Joe. Chairman McDaniel called for a second. The motion failed for a lack of a second. Clarification was sought from Commissioner Bryan as to whether a motion was necessary to leave the amount at \$5,000.00 (as budgeted). Commissioner McLemore then withdrew his motion.

COUNTY – HELD TAX CERTIFICATES

Clerk Norris discussed the County held tax certificates previously tabled from the last meeting; explaining the Tax Collector notifies the County annually regarding County-Held Tax Certificates. She provided a list to the Board to review <copy on file with Clerk for the record>. Clerk Norris reported that there was only one (1) Certificate at the March 22nd Board meeting that would have needed Board action, but the property owner did subsequently come in and paid the taxes. She stated that the Board has an option to move forward (apply for a Tax Deed) with the rest that are under the \$5,000.00 threshold. After discussion, County Attorney Novak discussed the Gulf Pines Hospital property; reporting that the Board agreed to work with the City of Port St. Joe and not pursue that one. After further discussion, Commissioner McLemore motioned to table for further review. Commissioner Bryan seconded the motion; requesting that Staff or Clerk Norris notify the Board of the deadline is on these certificates. After further discussion, Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

APPOINTEE – T.D.C. / BLAKE RISH

Commissioner Bryan discussed page 58 (Item #4 * Nomination for appointment to Tourism Development Council * Blake Rish) that was pulled from the Consent Agenda; stating that her discussion is in general and that she doesn't have an issue with the appointment itself. She also stated that she believes it is not in the best interest of the people of this County to maintain the current policy where people are appointed to all the boards by the Chairman. Commissioner Bryan stated that she is not asking for any action; she just wanted to raise the issue. She discussed her concerns regarding input and discussion from the Board members and the public before a candidate is appointed. Commissioner Bryan motioned to approve page 58 (Item #4 * Appointment * Tourism

Development Council * Blake Rish * replacing Bill Kennedy). Commissioner Quinn seconded the motion. Chairman McDaniel explained that the Chair makes the appointments, but three (3) votes can override the Chair. Chairman McDaniel then called for public comment. There being no public comment, the motion passed unanimously.

POLICY – CAPITAL PROJECTS FUND

Commissioner Barnes discussed page 97-98 (under Item #11* Capital Project Fund Policy) that was pulled from the Consent Agenda; requesting that the word “scrap” be removed on the top of page 98 under Item #2. Commissioner Barnes motioned to approve that with the word “scrap” be removed. Commissioner Bryan seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

POLICY – REVENUE FROM SALE OF SCRAP METAL

Upon recommendation by Chief Administrator Butler, Commissioner Barnes motioned to approve the Revenue from Sale of Scrap Metal Policy (revenue for the department and will not go into the Capital Improvement Fund). Commissioner Bryan seconded the motion. Chairman McDaniel called for public comment. After discussion by Clerk Director of Finance & Management Woodward and Staff regarding the term “scrap”, the motion passed unanimously.

AWARD BID #1516-12 – 2015-16 ROAD BOND PROJECT / ROBERTS & ROBERTS

Commissioner McLemore discussed pages 61-62 that were pulled from the Consent Agenda (under Item #5 * Award Bid #1516-12 * 2015-16 Road Bond Project to Roberts & Roberts * Low Bidder * \$2,972,346.90); stating that he would like to hear from Staff, the County Engineer, and C. W. Roberts. After discussion by Chairman McDaniel, Assistant Administrator Hammond reported that the low bid was Roberts & Roberts at \$2,972,346.90; stating that anyway you cut it, Roberts & Roberts was the low bid. After discussion by Assistant Administrator Hammond, Commissioner McLemore inquired about the alternate bid. Assistant Administrator Hammond discussed the alternate bid; comparing the lime rock to the sandy clay base. Commissioner McLemore inquired about the choice of roads that would be paved with lime rock and which ones would be paved with the sandy clay. Assistant Administrator Hammond reported that Chief Administrator Butler will make a recommendation, after the Board awards the bid, of how to proceed. After discussion, Preble-Rish, Inc./County Engineer Smallwood, III appeared before the Board to recommend that the County use lime rock on every road for this bid. Upon inquiry by Commissioner McLemore, Assistant Administrator Hammond reported that if the County uses lime rock on every road, Roberts & Roberts will be the low bidder by approximately \$96,000.00. He discussed his concerns regarding using sandy clay on some of the roads, if it is an alternative. Bob Flowers, President of C. W. Roberts Contracting, Inc. appeared before the Board to discuss his concerns regarding the Bid (#1516-12); stating that they bid according to what was in the bid documents. He stated that he didn't have the information that the County may use a mix of roads (lime rock and sandy clay). Mr. Flowers discussed his concerns regarding lime rock. After discussion, Commissioner McLemore motioned to accept Roberts & Roberts (awarding Bid #1516-12 for the 2015-16 Road Bond Project, in the amount of \$2,972,346.90, low bidder). After

further discussion, Commissioner Barnes seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed 4 to 1, with Commissioner Bryan voting no.

POLICY – CAPITAL PROJECTS FUND

Clerk Norris noted that the Boards previous motion only omitted the word “scrap” but did not move to adopt the policy. Commissioner Quinn then motioned to approve the Capital Project Fund Policy. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

FINAL PUBLIC HEARING – FIVE YEAR CAPITAL IMPROVEMENT SCHEDULE ORDINANCE

Pursuant to advertise to consider a proposed five year capital improvement schedule ordinance, County Attorney Novak read the proposed ordinance by title. Chairman McDaniel called for public comment. There being no public comment, the Chairman McDaniel closed the Hearing for public discussion. After discussion by County Planner Lowry, Commissioner McLemore motioned to adopt the following Ordinance. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously, as follows:

ORDINANCE 2016-03

AN ORDINANCE PER THE REQUIREMENTS OF FLORIDA STATUTE 163.3177(3)(b) TO YEARLY REVIEW AND UPDATE THE GULF COUNTY FIVE-YEAR CAPITAL IMPROVEMENT SCHEDULE; ADOPTING BY REFERENCE THE GULF COUNTY SCHOOL DISTRICT 2015/2016 WORK PLAN; INCORPORATING BY REFERENCE THE UPDATED CONCURRENCY TRACKING DATA; PROVIDING FOR REPEAL OF ORDINANCE IN CONFLICT THEREWITH, PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.

* Complete Ordinance on file with Clerk *

(End)

QUASI-JUDICIAL HEARING – REVIEW & CONSIDERATION OF P.D.R.B. RECOMMENDATIONS

MINOR SUBDIVISION FINAL PLAT – STEVE OBBISH/FINDLAY SHORES SUBDIVISION

County Planner Lowry introduced a minor subdivision final plat from Steve Obbish (Parcel ID# 06345-100R) requesting a seven (7) unit subdivision located on Cape San Blas Road in Cape San Blas. He reported that the P.D.R.B. recommends to the Board by a 5-0 vote to approve this request. County Attorney Novak discussed calling for any objection to the waiving of the Quasi-Judicial Hearing. Chairman McDaniel called for any objection. There being no objection, Commissioner McLemore motioned to waive the Quasi-Judicial Hearing for Mr. Obbish’s final plat. Commissioner Quinn seconded the motion, and it

passed unanimously. County Attorney Novak stated that the Board can now proceed as a Public Hearing. Jack Husband, of Southeastern Consulting Engineer appeared before the Board to discuss the final plat request; reporting for the record that the D.E.P. permitting will handle the public access matter. Commissioner McLemore motioned to approve minor subdivision final plat of Findlay Shores Subdivision by Steve Obbish (Parcel ID #06345-100R). Commissioner Barnes seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously.

NON-RESIDENTIAL DEVELOPMENT – SCALLOP REPUBLIC, LLC

County Planner Lowry introduced a request to change from Low Intensity Use to High Intensity Use from Scallop Republic, LLC (Parcel ID #06317-004R) to support an approximate 1,800 sq. ft. commercial business and approval of a two (2 COP) Consuming on Premises beer and wine license. He reported that the P.D.R.B. recommend to the Board by a 3-1 vote, with one board member abstaining to approve the commercial business venture and for allotment of only a beer and wine license. Planner Lowry inquired if anyone had any objection to the waiving of the Quasi-Judicial Hearing. Chairman called for any objection. There being no objection, Commissioner McLemore motioned to waive the Quasi-Judicial Hearing for Scallop Republic, LLC. Commissioner Quinn seconded the motion. Chairman McDaniel called for public comment. There being no public comment, the motion passed unanimously. Martha Diaz, an owner of Scallop Republic, LLC appeared before the Board to discuss their application requesting to change from Low Intensity Use to High Intensity Use; reporting that it has always been mixed/commercial use on Cape San Blas Road. Chairman McDaniel called for public comment. There being no public comment, Commissioner McLemore motioned to approve the request to change from Low Intensity Use to High Intensity Use for Scallop Republic, LLC (Parcel ID #06317-004R). Commissioner Barnes seconded the motion, and the motion passed unanimously.

ORDINANCE TO BAN FRACKING

Candice Burgess, of Florida Against Fracking appeared before the Board to request they adopt an ordinance banning fracking. She presented a packet to the Board <copy provided to the Clerk for the record>; discussing the fracking process. Commissioner Bryan motioned to extend Ms. Burgess' time. Commissioner Quinn seconded the motion. Ms. Burgess requested Gulf County join Bay County in passing an ordinance. Commissioner Bryan motioned to allow County Attorney Novak and Chief Administrator Butler to draft an ordinance for the Board's consideration to ban fracking. Commissioner McLemore seconded the motion. Chairman McDaniel called for public comment. There being no public, the motion passed unanimously.

HABITAT CONSERVATION PLAN UPDATE

Ray Lorraine, with Cardno appeared before the Board to provide an update on the HCP (Habitat Conservation Plan); reporting that a public meeting will be held on May 12th at 1:00 p.m., E.T. at the E.O.C. Building to present the second draft of the HCP. He also reported that this draft will be presented to the Board on May 24th for consideration. After discussion by members of the Board, Chief Administrator Butler reported that FWC has

provided an avenue (local match) that will allow for the County to meet our obligation, instead of coming up with \$40,000.00. Chairman McDaniel called for public comment. Pat Hardman, President of the Coast Community Association appeared before the Board to discuss her concerns regarding the first draft of the HCP. She stated that a balance needs to be struck between mice and men without breaking the bank for the County. Ms. Hardman pleaded with the Board to take the time to review the second draft; requesting the second draft be made available to the public prior to the May 12th public meeting.

MSTU

Pat Hardman, President of the Coast Community Association reported that the MSTU (Municipal Service Taxing Unit) passed; thanking the residents on the Peninsula for voting to tax themselves to help save the beach, the County, and the Bay.

There being no further business, and upon motion by Commissioner McLemore, second by Commissioner Barnes, and unanimous vote, the meeting did then adjourn at 11:10 a.m., E.T.

**WARD MCDANIEL
CHAIRMAN**

ATTEST:

**REBECCA L. NORRIS
CLERK OF COURT**