

**FEBRUARY 12, 2013**  
**PORT ST. JOE, FLORIDA**  
**REGULAR MEETING**

The Gulf County Board of County Commissioners met this date in regular session with the following members present: Chairman Tynalin Smiley, Vice Chairman Ward McDaniel, and Commissioners Carmen L. McLemore, Joanna Bryan, and Warren J. Yeager, Jr.

Others present were: County Attorney Jeremy Novak, Clerk Rebecca L. Norris, Clerk Finance Officer Sherry Herring, Deputy Clerk Kari Summers, Chief Administrator Don Butler, Assistant Administrator Michael L. Hammond, Deputy Administrator Lynn Lanier, Deputy Administrator Brett Lowry, Building Official Lee Collinsworth, E.D.C. Director Barry Sellers, Fire Coordinator Brad Price, Gulf County Emergency Management Director Marshall Nelson, Gulf County E.M.S. Director Houston Whitfield, Gulf County Extension Agent Roy Lee Carter, Grant Writer Towan Kopinsky, Maintenance Supervisor Steve Mork, Mosquito Control Director Mark Cothran, County Planner David Richardson, Preble-Rish/County Engineer Clay Smallwood, III, Public Works Director Joe Danford, Assistant Public Works Director Jake Lewis, Gulf County Sheriff Mike Harrison, and T.D.C. Director Jennifer Jenkins.

Sheriff Harrison called the meeting to order at 9:00 a.m., E.T.

Clerk Norris opened the meeting with prayer, and Chairman Smiley led the Pledge of Allegiance to the Flag.

**CONSENT AGENDA**

Chairman Smiley called for public comment regarding the Consent Agenda. There was no public comment. Commissioner McLemore requested that Item #4 (Page 36) be pulled from the Consent Agenda. Commissioner Bryan requested that Item #1 (Page 5 and Page 18) and Item #15 (Page 95) be pulled from the Consent Agenda. Commissioner Bryan recommended that the Clerk of Court include the detailed list of the Checks and Warrants in the Consent Agenda for the Board and Public to review. Upon inquiry by Clerk Norris, Commissioner Bryan requested that the detailed Checks and Warrants be submitted electronically as part of the Agenda and Information Packet for review. Upon inquiry by Commissioner McLemore, Clerk Norris had no objection to this request. Commissioner McLemore discussed his concerns regarding Item #4 (Page 36), which was pulled from the Consent Agenda. Commissioner McDaniel reported that the County Extension Agent Office was moved from the Old Gulf County Courthouse due to health issues and was relocated to the Old Gulf County Health Department Building. He discussed the required work that had to be completed in order to use this facility. Commissioner McDaniel discussed his concerns regarding the need to complete the conference room due to an important meeting that is scheduled. Upon inquiry by

Chairman Smiley, Chief Administrator Butler stated that there are funds in the Industrial Park Fund and that a Budget Amendment will have to be approved in order to transfer funds. Clerk Norris reported that the Industrial Park Funds may be restricted under the E.D.A. Agreement. After discussion, Commissioner McDaniel motioned to table Item #4 (Page 36) regarding the Budget Amendment. Commissioner Yeager seconded the motion, and it passed unanimously. Commissioner Bryan discussed Item #1 (Page 5) of the Board minutes regarding the Restore Act Technical Advisor and requested that the minutes be modified to clarify this job position and the hiring guidelines. County Attorney Novak discussed in reviewing the Board minutes regarding the comments and Advisory Opinion that was received. He reported that there were additional instructions to the Board with regards to the ability as a Lobbyist from a former elected official within a two year window of leaving office, and recommended amending the Board minutes on that provision to include that statement. Commissioner Bryan motioned to amend the Board minutes to include the recommended statement regarding the Restore Act Technical Advisor position. Commissioner McLemore seconded the motion, and it passed unanimously. Commissioner Bryan discussed Item #1 (Page 18) of the Board minutes regarding a Change Order for the White City Bridge Landscape Project, stating that the funds for this Change Order were to be paid with grant funds. Grant Writer Kopinsky reported that the County received a grant from F.D.O.T. for roadside beautification/landscape. She also reported that the sealed bids that were submitted for this project were lower than anticipated and per the request of the F.D.O.T. Project Manager additional trees were added using the rest of the grant funds. Commissioner Bryan motioned to clarify the Board minutes to reflect that F.D.O.T. requested the expansion of this project and that this expansion was paid with F.D.O.T. grant funds. Commissioner Yeager seconded the motion, and it passed unanimously. Commissioner Bryan discussed her concerns regarding Item #15 (Page 95) which was pulled from the Consent Agenda. She requested that the Board review all travel for these three organizations (F.A.C., Small County Coalition & NACo) for 2011 and 2012 before approving this travel request (Item #15). She also requested that the Board review travel expenses for Bill Williams regarding these three organizations for 2011 and 2012. Commissioner McLemore requested that the Board review all out-of-town travel for 2011 and 2012. Chairman Smiley requested that Clerk Norris provide the requested documentation to the Board for review. Upon motion by Commissioner Yeager, second by Commissioner McDaniel, and unanimous vote, the Board approved the Consent Agenda with changes, as follows:

1. Minutes – December 11, 2012 – Regular Meeting
  - January 8, 2013 – Regular Meeting
  - January 22, 2013 – Regular Meeting
  - January 29, 2013 – Special Meeting
2. Approval of Checks and Warrants for January, 2013 which are incorporated herein by reference, pursuant to Chapter 136.06 F.S.
3. Beach Driving Permit (Turtle Patrol Vehicles for 2013)

- \*\*DELETE\*\***
4. Budget Amendment – Infrastructure Fund to the Extension Service (Renovations \* \$5,800.00)
  5. C.D.B.G. Housing (Grant Modification Request)
  6. Grant Application (Hazard Mitigation Grant from T.S. Debby)
  7. Grant Policies (County Personnel Policy \* County Transition Plan \* Housing Assistance Plan)
  8. Gulf County Transportation Committee (Gulf Coast Parkway)
  9. Gulf County Transportation Committee (Gulf to Bay Highway)
  10. Insurance Request – Sherry & Matthew Herring (Requesting Board to pay employee individual dental insurance premium toward a family policy)
  11. Inventory – Tourist Development Council (Transfer #230-19 \* Toshiba e-Studio Series 3500C Copier to Grant Department)
  12. Invoices – The Ferguson Group, LLC – Federal Lobbyist (Invoice #1212576 \* \$239.88 \* to be paid from Account #21111-31200)
  13. Resolution – Joint Participation Agreement with the Florida Department of Transportation (C.R. 386 – Signing/Pavement Markings Project) as follows:

#### **RESOLUTION 2013-02**

### **A RESOLUTION OF THE GULF COUNTY BOARD OF COUNTY COMMISSIONERS AUTHORIZING THE CHAIRMAN OF THE BOARD TO ENTER INTO A JOINT PARTICIPATION AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION.**

**WHEREAS**, the Local Agency Program has been established in conjunction with Section 334.044 (7), Section 339.05, and Section 339.12, Florida Statutes, to assist small county governments in resurfacing or reconstruction of county roads or in construction of capacity or safety improvements on county roads; and

**WEHREAS**, the Florida Department of Transportation (FDOT) has the authority under Section 334.044 (7), Florida Statutes, to enter into an Agreement with Gulf County; and

**WHEREAS**, Gulf County has certified to FDOT that they will meet the requirements of said Section 339.05 and Section 339.12, Florida Statutes; and

**WHEREAS**, FDOT is willing to provide Gulf County with federal financial assistance under Financial Management Number 413202-23-38-01 for costs directly related to **design of the C.R. 386 (Overstreet Road) Signing/Pavement Markings project**, hereinafter referred to as the “**PROJECT**”; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Gulf County Board of County Commissioners that the Chairman of the Board is authorized to sign the Joint Participation Agreement with FDOT for this project, and that the Chairman, Chief Administrator or County Grant Coordinator is hereby authorized to execute all necessary documents pertaining to administration of this grant.

**THIS RESOLUTION ADOPTED THIS 12<sup>TH</sup> DAY OF FEBRUARY, 2013.**

(End)

14. Resolution – Joint Participation Agreement with the Florida Department of Transportation (Gulf A.R.C. Transportation) as follows:

**RESOLUTION 2013-03**

**A RESOLUTION OF THE GULF COUNTY BOARD OF COUNTY COMMISSIONERS AUTHORIZING THE CHAIRMAN OF THE BOARD TO ENTER INTO A JOINT PARTICIPATION AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION.**

**WHEREAS**, the Public Transportation Service Department Program has been created by Section 341.051, 20.23 (3) (b) and 334.048 (3), Florida Statutes, to provide initial funding for special projects; and

**WEHREAS**, the Florida Department of Transportation (F.D.O.T.) has the authority under Section 334.051, Florida Statutes, to enter into this Agreement; and

**WHEREAS**, Gulf County has certified to the F.D.O.T. that it has met the eligibility requirements of said Section 339.2816, Florida Statutes; and

**WHEREAS**, F.D.O.T. shall reimburse Gulf County for direct costs under Financial Management Number 4331151-94-01 for costs directly related to onboard surveillance cameras and associated equipment for Gulf ARC Transportation coordinator transit vehicles in Gulf County.

**ADOPTED** this 12<sup>TH</sup> day of February, 2013.

(End)

- \*\*DELETE\*\*** 15. Travel – Commissioner Yeager (F.A.C., Small County Coalition or NACo Conferences, events, meetings, etc. for 2013-2014)

(End)

### **JOB DESCRIPTION NOTICE – CENTRAL SERVICES DIRECTOR**

Chief Administrator Butler presented a copy of the October 25, 2012 Board minutes and a copy of a job description notice for advertisement regarding hiring a Central Service Director. He requested approval from the Board to advertise for this position. Commissioner Yeager discussed his concerns regarding the proposed position and the need for an additional person on staff. Upon inquiry by Commissioner McLemore, Commissioner Yeager reported that the Board previously approved this request. After discussion by Chief Administrator Butler, Commissioner Bryan discussed her concerns regarding expanding government and the finances with hiring additional staff. She reported that there are two tremendously pressing issues within the County, one being the Landfill and the other is Economic Development. Commissioner Bryan stated these two issues are not being addressed because the Board claims there is no funding. She stated she is against creating any new jobs at this time. After further discussion, Commissioner Yeager motioned to proceed with the advertisement of hiring an additional employee. Commissioner McLemore seconded the motion, and it passed 4 to 1, with Commissioner Bryan voting no.

### **ECONOMIC DEVELOPMENT**

Chief Administrator Butler reported that he has been talking with a group that has chosen to come and talk with the County regarding a project which will create a lot of jobs for Gulf County. He stated the reason this group contacted his office is because the Board has taken the point of contact regarding Economic Development projects, and recommended the Board approve hiring a consultant to draft a package to pull agencies (E.D.A., D.O.T., St. Joe Company, and Corp of Engineers) together to work on this project. Upon inquiry by Commissioner McLemore, Chief Administrator Butler reported that after talking with this firm they are willing to assist in funding this project. Upon inquiry by Commissioner Bryan, Chief Administrator Butler reported that this firm has chosen not to deal with the Port Authority or the Economic Development Council. Commissioner Bryan discussed her concerns regarding the need of E.D.C. Director Sellers involvement with this project. After discussion by members of the Board, Commissioner McLemore motioned to approve the recommendation by Chief Administrator Butler to hire a consultant. After discussion by Chief Administrator Butler, Commissioner McDaniel seconded the motion, and it passed 4 to 1, with Commissioner Bryan voting no.

### **RESTORE ACT COMMITTEE – APPOINTEE**

Chief Administrator Butler reported that Eugene Raffield resigned from the Restore Act Committee and recommended the Board appoint Jim Townsend to serve on this committee. Commissioner Yeager motioned to approve this recommendation. Commissioner McDaniel seconded the motion, and it passed 4 to 1, with Commissioner McLemore voting no.

<Chief Administrator Butler left the meeting at 9:35 a.m., E.T.>

## **SECOND AMENDMENT PRESERVATION ORDINANCE**

Erik Asher of Port St. Joe appeared before the Board to discuss the attack from the Federal Government regarding our 2<sup>nd</sup> Amendment Rights. He discussed a proposed ordinance which is through the Florida 10<sup>th</sup> Amendment Center and requested the Board adopt this proposed ordinance. Commissioner Yeager reported that he has reviewed the proposed ordinance and requested the Board hold a workshop to discuss this issue further. Commissioner Bryan stated she agrees with Mr. Asher and supports the 2<sup>nd</sup> Amendment. After discussion by Mr. Asher, County Attorney Novak discussed the option of adopting a resolution instead of an ordinance regarding this matter. After discussion by members of the Board, Commissioner McDaniel motioned to add this topic to a workshop to discuss the language for a proposed resolution. Commissioner Yeager seconded the motion, and it passed unanimously.

## **ECONOMIC DEVELOPMENT COUNCIL**

Guerry Magidson of Port St. Joe appeared before the Board to discuss Economic Development; reporting that in the summer of 2011 the County approached the Chamber of Commerce to take over the duties of Economic Development for the County. He stated the Chamber was in agreement with the understanding that the County would fund this operation with an annual contribution of \$80,000.00 which was understood to be a five year commitment. Mr. Magidson discussed the hiring of Barry Sellers as the Economic Development Council Director with a three year contract. He discussed the funding of the E.D.C. from the County and the annual reduction of these funds. Mr. Magidson requested the Board recommit to Economic Development for the County with a structure of the E.D.C. outside of the Chamber of Commerce, and outside of the Board. He discussed creating a five member board to oversee the operation and to determine the appropriate structure of the E.D.C, and how the E.D.C. would interact with the City of Port St. Joe, City of Wewahitchka, and the Board. Mr. Magidson reported this organization will need a firm commitment from the County for funding in order to attract private outside investors, which means there needs to be a written commitment. After discussion by Commissioner McDaniel, County Attorney Novak reported that nothing had ever been memorialized; stating the Chamber and the County do not have a written agreement regarding terms of committing funds to E.D.C. aside from the original year of budgeting. After discussion by County Attorney Novak, Commissioner Bryan discussed the proposal of a five member board in which E.D.C. Director Sellers would report to. <Chief Administrator Butler returned to the meeting at 9:53 a.m., E.T.> Upon inquiry by Commissioner Bryan, Mr. Magidson stated the five member board would report monthly to the Board of County Commissioners. He reported the five member board would consist of permanent business leaders, stating that Jerry Gaskin has agreed to serve on this board. Commissioner Bryan discussed her concerns regarding the E.D.C. being designated under the Chamber of Commerce. She stated that E.D.C. Director Sellers has done a very good job and that Economic Development in Gulf County is a tremendous undertaking. Commissioner Bryan reported that a few months ago the Board took the designation back under the County and she discussed her concerns regarding this change. She stated that the Board should know how this five member board is going to structure the private partners buy in. After discussion, Commissioner Bryan motioned to fund the Economic Development

Five Member Board, contingent upon this board being formed. Upon inquiry by Commissioner McDaniel, Mr. Magidson reported the five member board would not be under the Chamber of Commerce. He requested the Board contribute with a firm commitment and discussed getting commitments from the City of Port St. Joe and the City of Wewahitchka. Commissioner Yeager discussed his concerns regarding Economic Development. After discussion by Commissioner McDaniel, Commissioner Bryan discussed the need for this five member board, stating the Board needs to be a part of the funding. Commissioner Bryan motioned that the Board fund Economic Development as a five member board, in the amount of \$80,000.00 annually for three years. Commissioner McDaniel seconded the motion for discussion. Mr. Magidson reported that E.D.C. Director Sellers has been working on Economic Development by seeing consultants, entertaining clients, and showing various sites to consultants. Upon inquiry by Commissioner McDaniel, Mr. Magidson stated that the commitment requested is for the balance of the three years. Commissioner Yeager stated there was never been anything in writing or a vote called by the Board regarding a five year, three year, or ten year plan. After discussion by members of the Board, Quen Lamb of Port St. Joe appeared before the Board to state he is a Certified Business Analysis with the Small Business Development Center (S.B.D.C.) and the Veterans' Business Outreach Center (V.B.O.C.) which is sponsored by Gulf Coast State College and is financed by the S.B.A. He stated that he appeared before the Board today to speak on behalf of E.D.C. Director Sellers and requested the Board allow an extension. He reported he and E.D.C. Director Sellers are working on a project that wants to come to Gulf County. After discussion by Mr. Lamb, Chairman Smiley asked for clarification of the motion. Commissioner Bryan stated that the motion is to support Mr. Magidson's plan of a five member board, that he will bring together, and the Board will fund this five member board for the remainder of the three year verbal commitment, in the amount of \$80,000.00 per year, subject to the five member board reporting to the Board on a monthly basis. Commissioner McDaniel allowed his second to stand. The motion then passed 3 to 2, with Commissioner McLemore and Commissioner Yeager voting no. E.D.C. Director Sellers appeared before the Board to report that he submitted the annual and quarterly report to Deputy Administrator Lanier yesterday. He discussed working with the Board and the citizens of Gulf County. County Attorney Novak also discussed the change in the funding and inquired if it was subject to a Budget Amendment. County Attorney Novak also inquired if the five member board is an advisory board to the Board of County Commissioners and if it is then the five member board is subject to the Sunshine Law. Mr. Magidson stated that they will work with the Board, and he discussed meeting with each Commissioner individually to collect ideas on how to proceed. Chairman Smiley directed Mr. Magidson to stay in touch with Chief Administrator Butler.

### **STREET LIGHTS – LANDS LANDING**

Harold K. Fox of Wewahitchka appeared before the Board to inquire as to why the street lights were turned off in Lands Landing. Commissioner Yeager stated the topic of street lights was presented in a budget meeting and cuts were made. He also stated the Board has agreed to keep street lights on at all dangerous intersections, boat ramps, and parks. He discussed his concerns regarding the cost to the public to provide

street lights all over the County. Chairman Smiley stated there are a lot of services that the County provided, but can no longer afford to provide. After discussion by Mr. Fox, Commissioner McDaniel discussed trying to get the street lights turned on at the intersections in Lands Landing, stating the County cannot afford to pay for everyone to have a street light. After discussion by Chairman Smiley, Mr. Fox stated the County took street lights out in one area. Commissioner Yeager stated the County turned off all street lights within the entire County that were not in a dangerous intersection, park, or boat ramp. Upon inquiry by Chairman Smiley, Deputy Administrator Lanier reported that 53 street lights were turned off within the County. Sheriff Harrison discussed the issue with law enforcement, stating that he was aware of the lights being removed in the Lands Landing area. He reported that patrol has been increased in this area.

### **C.D.B.G. HOUSING GRANT AND S.H.I.P.**

Grant Writer Kopinsky reported that the application process has begun for the C.D.B.G. Housing Grant, stating this is in conjunction with the S.H.I.P. Program. She reported that C.D.B.G. Housing Assistance applications are now available and have to be turned in by March 11<sup>th</sup>. She also reported that S.H.I.P. applications will not be distributed until March 4<sup>th</sup>. Grant Writer Kopinsky stated there will be a joint workshop on March 4<sup>th</sup> to assist anyone with the C.D.B.G. or S.H.I.P. applications. She reported that S.H.I.P. applications will be accepted from March 18 - 21, 2013. Grant Writer Kopinsky also reported that contractor applications will be accepted regarding construction projects for both of these programs until March 11<sup>th</sup>. Upon inquiry by Commissioner McDaniel, Grant Writer Kopinsky reported approximately \$600,000.00 plus \$125,000.00 of S.H.I.P. funds will have to be in the unincorporated areas and approximately \$200,000.00 to \$250,000.00 can be used inside the City limits.

### **FIRST PUBLIC HEARING – ANIMAL CONTROL ORDINANCE**

County Attorney Novak read the proposed ordinance by title. Chairman Smiley called for public comment. There was no public comment. Commissioner McLemore discussed his concerns regarding pet permits for kenneling within the proposed animal control ordinance. County Attorney Novak discussed the administrative fee, stating the language was originally 10 dogs and was reduced to seven by the sub-committee. He stated that there would be a process to apply for a kenneling permit on an annual basis. Commissioner McLemore discussed his concerns regarding feeding feral animals and providing for rabies control. County Attorney Novak discussed the redemption phase of the proposed animal control ordinance, stating that an animal that is in custody has to be vaccinated before it can be released. After discussion, Sandy Christy of the St. Joseph Bay Humane Society appeared before the Board to discuss working with the sub-committee in drafting the proposed animal control ordinance. She discussed the issue regarding feeding feral animals, stating this issue is primarily the cat population. Ms. Christy then read a portion of the proposed animal control ordinance regarding this issue. Commissioner McDaniel motioned to allow Ms. Christy additional time to speak. Commissioner Yeager seconded the motion, and it passed unanimously. Ms. Christy presented pictures to the Board for review regarding rescued dogs. She discussed the proposed revisions regarding the kennel section within in the Animal Control Ordinance. Commissioner Yeager motioned to turn the time clock off while discussing this issue.

No second was given. After discussion by Ms. Christy, Commissioner McLemore discussed his concerns regarding the cost of the kennel permit. County Attorney Novak reported that the first initial inspection to receive the permit is \$100.00, stating the Board can amend the permit fee. Commissioner Bryan discussed her concerns regarding the proposed animal control ordinance. County Attorney Novak read the portion of the proposed animal control ordinance regarding rabies control. Randy Wright of Port St. Joe appeared before the Board to discuss his concerns regarding the proposed animal control ordinance. Jake Lewis of Port St Joe appeared before the Board to discuss his concerns regarding the proposed animal control ordinance. Commissioner McDaniel discussed his concerns regarding the proposed animal control ordinance. County Attorney Novak discussed the portion of the proposed animal control ordinance regarding entry on private property and the treatment of animals. Ms. Christy appeared before the Board to state that the Humane Society is not here to penalize anyone or take their rights away; that the Humane Society is here to protect the animals' welfare. Cletus Heaps of Port St. Joe appeared before the Board to discuss his concerns regarding the proposed animal control ordinance.

#### **CONTRACT – DISASTER STRATEGIES AND IDEAS GROUP, LLC - HOMELAND SECURITY GRANT**

Clerk Norris discussed that in the December 12, 2012 Agenda there was a memorandum from Emergency Management Director Nelson requesting that the Board approve a contract with Disasters Strategies and Ideas Group, LLC (DSI) under State Contract. She reported that the subject line of the Agenda reflected Homeland Security Grant and not the contract with DSI, in the amount of \$49,798.00, and being under State Contract which did not require a bid.

#### **APPOINTEE – GULF COAST WORKFORCE BOARD**

Deputy Administrator Lanier reported she received a letter from the Chamber of Commerce requesting that Patrick Farrel be re-appointed for another three year term to serve on the Gulf Coast Workforce Board. She also reported that a business sector member needs to be appointed to replace William Jay Rish, Jr. which resigned. Commissioner McLemore motioned to re-appoint Patrick Farrel to serve on the Gulf coast Workforce Board. Commissioner Yeager seconded the motion, and it passed unanimously. Commissioner McLemore requested that the other vacant slot be addressed at the next Board meeting.

#### **REPORTS – TOURIST DEVELOPMENT COUNCIL**

T.D.C. Executive Director Jenkins appeared before the Board to present the February, 2013 monthly report. She reported that three research studies are complete and the findings were presented last week in an open workshop and are listed in the Information Packet for the Board to review.

#### **AWARD BID #1213-06 – BEACH CLEANING**

Upon recommendation by T.D.C. Executive Director Jenkins, Commissioner Yeager motioned to award Bid #1213-06 for the beach cleaning to Coastal Parasail. Commissioner McDaniel seconded the motion, and it passed unanimously.

### **AWARD BID #1213-07 – SOCIAL & DIGITAL MEDIA**

Upon recommendation by T.D.C. Executive Director Jenkins, Commissioner McDaniel motioned to award Bid #1213-07 for the Social & Digital Media to No Luggage. Commissioner Yeager seconded the motion, and it passed unanimously. T.D.C. Executive Director Jenkins stated that she will be working with the County Attorney regarding cost negotiation.

### **SCHEDULE – WELCOME CENTER**

T.D.C. Executive Director Jenkins discussed the amended schedule for the Welcome Center, stating that the Center is open on holidays. She reported the Welcome Center will be open on Saturdays during Spring Break and during the summer.

### **APPLICATIONS – S.H.I.P.**

Deputy Administrator Lowry discussed contacting the 2009-2010 S.H.I.P. applicants that did not receive funds to let them know that they can re-apply. He discussed the advertisement that has been placed in the newspaper and posted on the County website.

### **ADVERTISE FOR BIDS – WHITE CITY FIRE DEPARTMENT BUILDING**

Fire Coordinator Price requested permission from the Board to allow the White City Fire Department to advertise to receive sealed bids for the construction of a new fire station building. Commissioner Yeager motioned to approve this request. Commissioner McLemore seconded the motion, and it passed unanimously.

### **E.M.S. CONTRACT – BAY MEDICAL CENTER**

County Attorney Novak reported that the Board previously approved an agreement with Bay Medical Center for E.M.S. Services to Mexico Beach which was fully executed as of January 1, 2013. He discussed the invoices that were submitted to Bay Medical Center for the three months of service prior to the execution of the agreement, stating that Bay Medical has proposed to pay \$4,500.00 which is half of the contracted rate (original invoices total \$9,000.00). County Attorney Novak requested permission from the Board to send a correspondence confirming the receipt of the \$4,500.00 and move forward as of January 1, 2013 at the \$3,000.00 per month rate. Commissioner Yeager motioned to approve this request. Commissioner McDaniel seconded the motion for discussion. After discussion the motion then passed unanimously.

### **PROPOSED ORDINANCE – HOMESTEAD EXEMPTION**

County Attorney Novak discussed the November, 2012 General Election ballot, stating that Amendment #11 passed regarding homestead exemption for senior citizens which elevated the exception up to \$250,000.00 on the condition that their homestead was established twenty-five years prior, had lived consistently at that residence, and met the fixed or low income guidelines. County Attorney Novak requested permission from the Board to start the adoption process regarding the proposed ordinance. Commissioner McLemore motioned to approve this request. Commissioner Yeager seconded the motion, and it passed unanimously.

### **VETERANS' MEMORIAL PARK – ANNUAL CAPTAINS PARTY**

County Attorney Novak reported that the Mexico Beach Artificial Reef Association requested permission from the Board to use the Veterans' Memorial Park on August 13, 2013 for their Annual Captains Party. Commissioner Bryan motioned to approve this request. Commissioner McLemore seconded the motion, and it passed unanimously.

### **LEASE AGREEMENT – INDUSTRIAL PARK**

County Attorney Novak reported that the E.D.A. has approved the Industrial Park Lease Agreement. He discussed that the proposed tenant requests the ability to engage in an agreement outside the E.D.A. Lease in which the County has with them for the next five years. County Attorney Novak stated that the tenant would like to have the ability to purchase the property once outside the E.D.A. requirements. He reported the proposed tenant is requesting First Rights of Refusal to purchase said property from the County. Commissioner McLemore motioned to allow County Attorney Novak draft a First Rights of Refusal Agreement. Commissioner Bryan seconded the motion, and it passed unanimously.

### **LEASE / PURCHASE OPTION – INDUSTRIAL PARK**

County Attorney Novak reported that the tenant has requested a percentage of their lease payment be applied toward the purchase price for the Industrial Park. Upon inquiry by Commissioner Bryan, County Attorney Novak reported that the lease payment is \$1,500.00 per month. Chief Administrator Butler reported the lease payment is \$1,500.00 per month for the first three years and then will increase to \$2,000.00 per month beginning in the fourth year which was approved by E.D.A. After discussion, Chairman Smiley directed Commissioner Bryan to work with County Attorney Novak to present a recommendation to the Board regarding a percentage amount to be applied to the purchase price. County Attorney Novak stated he will present to the Board the Right of Refusal Agreement at the next Board meeting for review. Upon inquiry by Commissioner McLemore, County Attorney Novak discussed meeting with the tenant regarding a figure amount and presenting a recommendation to the Board at the next regular meeting. After discussion, the Board agreed to call a special meeting if necessary.

### **INVOICE – CHAMBER OF COMMERCE**

County Attorney Novak discussed an invoice provided by the Chamber of Commerce at the last Board meeting regarding last year's Spring Fling Event for the Downtown Merchants Association, stating the Board voted that this invoice be reviewed by T.D.C. He stated that the T.D.C. Board voted that this invoice does not meet their sponsor guidelines and recommended that the Board reject the payment of this invoice. Commissioner Yeager motioned to approve this recommendation. Commissioner McDaniel seconded the motion, and it passed unanimously.

### **RESIGNATION – RESTORE ACT COMMITTEE**

County Attorney Novak reported that Eugene Raffield has resigned from the Restore Act Committee, stating Mr. Raffield has other commitments that were prohibiting him from attending the meetings.

### **SIGN ORDINANCE – ENFORCEMENT**

County Attorney Novak presented a picture for the Board to review. He reported that Code Enforcement Officer Aiken has been enforcing the new ordinance, stating that in the Sign Ordinance, rental signs on existing rental property must be placed on the actual structure. Commissioner Yeager discussed presenting this issue to the Sign Ordinance Committee for review. The Board had no objection. County Attorney Novak stated he will work with the staff to draft a specific language regarding signage and present a recommendation to the Board for approval.

### **SOUTH GULF COUNTY FIRE DEPARTMENT**

Commissioner Yeager requested to meet with County Attorney Novak along with the South Gulf Fire Department regarding various issues.

### **BEACH TRASH – LEAVE NO TRACE**

Commissioner Yeager discussed calls received regarding beach trash and recommended the possibility of an educational process pertaining to this issue.

### **SHERIFF'S OFFICE**

Commissioner McDaniel complimented Sheriff Harrison on patrol in the North end of the County.

### **PURCHASE – CABLE & WIRE STRIPPER**

Upon recommendation by Public Works Director Danford, Commissioner Yeager motioned to approve the purchase of a cable & wire stripper (only received two quotes) from Strip Tech (lower quote), in the amount of \$6,050.00, to be paid from Solid Waste Grant Funds. Commissioner Bryan seconded the motion, and it passed unanimously.

### **CONFERENCE ROOM – COUNTY EXTENSION OFFICE**

County Extension Agent Carter appeared before the Board to thank the Board for moving the Extension Office from the Old Gulf County Courthouse to the Old Health Department Building in Wewahitchka. He reported the Extension Office has a program starting next week regarding Beekeeping and another program to follow called Turf Tuesdays. County Extension Agent Carter discussed his concerns regarding the need to finish the renovations of the conference room.

### **CAPE SAN BLAS – TRASH RECEPTACLES**

Nick Vacco of Cape San Blas appeared before the Board to inquire about the decrease in trash receptacles on Cape San Blas. Commissioner Yeager reported that more receptacles will be placed on the beach. Commissioner Yeager thanked Mr. Vacco and the volunteers for patrolling and cleaning up the beaches.

There being no further business, and upon motion by Commissioner McLemore, second by Commissioner Yeager, and unanimous vote, the meeting did then adjourn at 11:50 a.m., E.T.

**TYNALIN SMILEY  
CHAIRMAN**

**ATTEST:**

**REBECCA L. NORRIS  
CLERK**